

Cllr. Kirke announced the resignation of Stephen Mann for personal reasons. He was thanked for the work he has done during his time on the Parish Council.

- 21/10/4719 **Parish Council Vacancies**
A notice has been posted for four casual vacancies. We will be notified after the 21st October that we can go ahead and look to co-opt by South Derbyshire district Council.
- 21/10/4720 **Pride of Etwall Award**
Following a working group meeting the following was **AGREED**.
The Pride of Etwall will be an honours board in the village hall (location to be confirmed) that will record the names of parishioners/community groups who have made a good contribution to the well-being of other parishioners or to village life. Each year residents of the parish will be invited to nominate the person/group of their choice to receive a certificate and have their name added to the board. Nominations will be discussed and voted for by Parish Councillors at the January meeting (members of the public will be exempt from this to ensure surprise for the person voted). This will be announced and awarded at the Annual Meeting in March. Nominations to be sent to the Clerk by email stating why the nominee should be considered. Entries must be received by 31st December each year. First year to be award will be for 2021, nominations open now.
- 21/10/4721 **Queens Platinum Jubilee**
Following a working group meeting held on the 13th September to discuss options for this event, sadly, no committee was formed. Most community groups wished to organise their own event.
Clerk to issue groups with details of what is deemed necessary for organisations arranging a public event for the Jubilee next year.
- The Parish Council discussed the possibility of a gas-fuelled beacon at a cost of £490 + VAT. It was **RESOLVED** to ahead and purchase, proposed by Cllr. Muller and seconded by Cllr. Ireland. Clerk to order.
- 21/10/4722 **Remembrance Sunday – wreath and lamp post poppies**
Clerk will ask the groundsman to display the poppies (lampposts) as soon as possible.
Clerk to order a wreath.
- 21/10/4723 **CCTV**
It was decided to defer this to the next meeting.
- 21/10/4724 **Village Flowers**
The possibility of flowers on lampposts for next year was discussed. One quote has been received. Individual planters were also discussed, possibly around the shops on Main Street/Willington Road. It was **DECIDED** to discuss this at the next meeting.
- 21/10/4725 **Derbyshire Association of Local Councils**
All latest newsletters had been circulated to Councillors.

Report from the Planning Environment and Highways Committee(a) Planning applications considered by SDDC.

- 14 Church Hill, Etwall, erection of extensions, replacement of all existing windows apart from the front elevation, the erection of a new outbuilding, raising of garage roof and addition of new dormer and the conversion of existing barn/garage to ancillary accommodation - **APPROVED SUBJECT TO CONDITIONS 10.09.21**

(b) Planning applications requiring consideration.

- Ashwood, Church Hill - the erection of a detached garage. **RESOLVED:** No objection.
- 56 Main Street – felling and pruning of trees and removal of ivy – **RESOLVED:** Council to object to the felling only.
- 10 Pine Close – erection of extensions. **RESOLVED:** No objection.
- 15 Ettas Way – erection of extensions. **RESOLVED:** No objection.
- Etwall Hayes, Willington Road – erection of an extension. **RESOLVED:** No objection.
- 14 Blenheim Mews – listed building consent for installation of a rooflight on the rear elevation – **RESOLVED:** No objection.

(c) Dead tree on KGV playing field

Following a discussion, it was **RESOLVED** to have the tree (by the concrete post) removed. Quote received for £125 to be accepted.

(d) Hedge on approach to school

The school have requested a small part of the hedge be removed on the entrance to the school which is on land owned by the Parish Council (even when cut back is still leaning onto the road and scratching the sides of cars). **RESOLVED** to remove the section required, Clerk will request a quote from the contractor removing the dead tree close by, if under £50 will ask to remove at the same time.

(e) Litter bin, Windmill Hill/Pine Close

South Derbyshire District Council (SDDC) have now confirmed this is a suitable location for a free-standing litter bin. SDDC quote is £584.59 for the bin/installing and admin fee.

Glasdon quote is for £168.93 + fixing kit + VAT, contractor to install would cost between £75- £170 depending on the base required.

It was **RESOLVED** to purchase the Glasdon bin.

RESOLVED: to accept the weekly emptying fee by SDDC at a cost of £118.04 per year, once installed.

(f) Village speeding

The new Speed Watch Group have requested a grant from Derbyshire County Cllr Martyn Ford for the equipment required.

No update yet following the highways site visit in August around Oaklands and Willington Road.

- (g) East Midlands Freeport
No new developments to date, the Clerk continuing to arrange a meeting with Egginton Parish Council.

21/10/4727

Youth Recreation and Allotments Committee –

- (a) Sandypits Goalposts + (b) KGV Goalposts

It was **RESOLVED** to investigate if the bent goal post at Sandypits could be moved to replace the damaged post at KGV which has now been removed. Clerk to get a price for a replacement post at Sandypits and report back at the next meeting.

- (c) Etwall Scout Hut and Working Together

The Etwall Scout Group have contacted the Parish Council regarding 3 matters:

1. They are asking if a large tree on the boundary of the scout hut and playing field could be removed for the safety of all residents and users of the playing field/road and scout hut. The Council have in the past asked for a report from SDDC on this and due to covid was not carried out. The Clerk will chase and report back.

2. Could the Parish Council look at making a second /overflow area. This is not something the Parish Council would not like to pursue.

3. The Scout group would like to place a sign on the side gate of the scout car park that accesses the playing field, asking car owners not to block the exit as 24/7 access is required. The Council were happy with this proposal.

Clerk to feedback to the Scout group.

- (d) Bowls Club – floodlights request

The Bowls Club have sent a letter to all neighbouring properties informing them of their intentions. The Council would now like to see a detailed proposal. Clerk to request a copy of their proposal and for this to be discussed at a Frank Wickham Hall committee meeting.

- (e) Playground resurfacing update

Council is awaiting a date for the resurfacing to be completed.

21/10/4728

Finance -

- (a) Items of expenditure: -

i. *Quotations for replacement of missing posts at Sandypits*

RESOLVED to accept a quote of £230.

ii. *Insurance Renewal*

RESOLVED to enter into a long-term agreement. This year's invoice £1,427.86 approved.

iii. Clerk training

RESOLVED for Clerk to attend report writing course at a cost of £40 (to be shared with Doveridge Parish Council).

- (b) Accounts for Payment and Income –

Accounts for payment for the Parish Council totalling £6,971.66 were approved, and accounts totalling £438.90 for the Frank Wickham Hall Charity were also approved. A payment for the FWH/KGV improvement account totalling £18.00 was approved.

Income – no income has been received since the last meeting for the Parish Council and £548.50 had been received by the Frank Wickham Hall Charity.

(c) Budget Appraisal

Spend against the main budget headings were reported.

(d) External Audit Report

RESOLVED to note the completion of the 2020/21 Audit and Limited Assurance Review.

21/10/4729 **Report from Frank Wickham Hall Committee**

(a) General Update

Now that the works to the flat roof have been completed the scaffolding has been removed. Final snagging report required which will be completed as soon as possible. Invoice received and will be reviewed at a FWH Committee meeting, to be scheduled.

21/10/4730 **Clerk's Report**

(a) Report from Clerk on outstanding matters

FWH Triangle – sadly the contractor who was going to carry out work on the triangle in the car park has been unwell. Will revisit when up and running again.
Royal Mail rusting box (Chestnut Grove) – Clerk continues to chase Royal Mail on its removal.

Purchase of a new laptop – Clerk is still awaiting a stock re-fill to order the Council's laptop which was agreed several months ago.

(b) Parish Council Employees

Nothing to report.

(c) + (d) Correspondence – See below.

21/10/4731 **Website and Facebook** – nothing to report.

(a) New website

New website should be live sometime in November.

21/10/4732 **Any Other Business**

- Cllr. Payton reported that the bus shelter on Main Street (outside One Stop) needs cleaning.
- Cllr. Hobson reported that the bin outside the post office is rusting at the bottom.

21/10/4733 **Dates of Committee Meetings**

Frank Wickham Hall – 18th October at 7.30pm

21/10/4734 **Date of Next Meeting**

It was **RESOLVED** that our next meeting would be Monday 1st November at 7.30pm in the Frank Wickham Hall.

Signed

Date

ETWALL PARISH COUNCIL

4th October

Minute No: 21/10/4729 (c) + (d)

1	Date	Correspondence requiring action		Action
1.1	07.09.2021	Came and Company	Insurance Renewal	Agenda item
1.2	14.09.2021	Enquiry	Hire of hall and field	Noted
1.3	23.09.2021	SDDC	Flood Liaison Meeting - 02.11.2021	Cllr. Muller to attend
1.4	23.09.2021	Resident	Litter	Litter signs to be erected encouraging recycling to be taken home and general rubbish place in the bin
1.5	23.09.2021	PKF Littlejohn	DE0086 2020/21 AGAR Section 3 External Auditor Report	Agenda item
1.6	28.09.2021	Etwall Scouts	Etwall Scout Hut and Working Together	Agenda item
1.7	28.09.2021	Etwall Primary School	Drive way to Etwall Primary School	Agenda item
1.8	03.10.2021	Etwall Welfare Trust	Donation	Include in November agenda

2	Date	Correspondence for information		Action
2.1	09.09.2021	DALC	Forum Notes	Noted
2.2	13.09.2021	DCC Highways Hub	Emergency Road Closure: Ash Lane, Sutton On The Hill.	Noted
2.3	13.09.2021	DALC	Basic Survey & Tree Inspection Training Course - 23 November 2021	Noted
2.4	13.09.2021	DALC	Report Writing for Local Councils - training course - dates available	Noted
2.5	13.09.2021	DALC	September Newsletter	Noted
2.6	23.09.2021	DALC	Annual Report 2020 - 2021	Noted
2.7	20.09.2021	DALC	S Derbyshire parishes newsletter #1	Noted
2.8	23.09.2021	South Derbyshire Police	Updated contact details	Noted
2.9	30.09.2021	DALC	October Newsletter	Noted
2.10	04.10.2021	Came and Company / Gallagher	Welcome to Gallagher (rebrand)	Noted

3	Date	Correspondence relating to Frank Wickham Hall		Action
3.1	10.09.2021	Rural Action Derbyshire	Early Bird Tickets Now On Sale Village Halls Virtual Conference	Noted
3.2	30.09.2021	Rural Action Derbyshire	ACRE's new 'Briefing for village halls - COVID-19: Autumn & Winter Plan 2021'	Noted

ETWALL PARISH COUNCIL - 4th October 2021 - Bank Reconciliation

<u>Opening Balance 6th September 2021</u>		£ 107,301.94
Add Total Receipts	£	-
Less Total Payments	£	4,167.70
	TOTAL	£ 103,134.24
Represented by:		
Unity Trust Account T1	£	20,483.83
Unity Trust Account T2	£	82,650.41
	TOTAL	£ 103,134.24
Plus receipts not banked		
Less payments made		
Closing balance at 4th October 2021	TOTAL	£ 103,134.24

<u>Opening Balance 1st August 2021</u>		£ 114,665.91
Add Total Receipts	£	461.40
Less Total Payments	£	7,825.37
	TOTAL	£ 107,301.94
Represented by:		
Unity Trust Account T1	£	20,501.83
Unity Trust Account T2	£	86,800.11
	TOTAL	£ 107,301.94
Plus receipts not banked		
Less payments made		
Closing balance at 6th September 2021	TOTAL	£107,301.94

ETWALL PARISH COUNCIL Meeting - 4th October 2021

PAYMENTS 2021/2022

Date	Ledger No	Payee	Description	Gross	VAT	LOAN	Admin	Wages	Agency	S137	PEH	YRA	TEN	FWH	
Invoices already paid but requiring approval															
08.09.21	077	PT Groundsman	Fuel	£	42.80	7.13					£	35.67			
09.09.21	078	Lloyds Credit Card	Mthly fee, fuel, signs, strimmer parts	£	83.84	£ 12.96	£	23.68			£	47.20			
15.09.21	079	Pennon Water	Bowling Green	£	180.46							£	180.46		
22.09.21	080	Tesco	Mobile	£	12.99		£	12.99							
30.09.21	081	Unity Bank	Handling charge	£	0.30		£	0.30							
30.09.21	082	Unity Bank	Service charge	£	23.85		£	23.85							
Invoices requiring approval															
05.10.21	083	PKF Littlejohn LLP	External Audit	£	480.00	£ 80.00	£	400.00							
05.10.21	084	Came & company	Insurance	£	1,427.86		£	1,427.86							
05.10.21	085	J. Gardener	Website maintenance	£	45.94		£	45.94							
05.10.21	086	SDDC	Land rent	£	7.50								£	7.50	
05.10.21	087	Clerk	Mileage	£	54.00		£	54.00							
05.10.21	088	Nest	Pension	£	141.16			£	141.16						
05.10.21	089	Clerk	Salary	£	723.60			£	723.60						
05.10.21	090	Booking Clerk	Salary	£	484.68			£	484.68						
05.10.21	091	Groundsman	Salary	£	1,228.34			£	1,228.34						
05.10.21	092	PT Groundsman	Salary	£	592.53			£	592.53						
05.10.21	093	HMRC	Tax & NI Month 6	£	1,299.42			£	1,299.42						
11.10.21	094	Lloyds Credit Card	Mthly fee and fuel	£	40.53	£ 5.76	£	6.00			£	28.77			
15.10.21	095	Pennon Water	Allotments	£	101.86							£	101.86		
Total				£	6,971.66	£ 105.85	£ -	£ 1,994.62	£ 4,469.73	£ -	£ -	£ 111.64	£ 282.32	£ 7.50	£ -
CUMULATIVE				£	43,345.49	£ 1,357.24	£ 2,462.38	£ 3,788.22	£ 27,678.10	£ 1,699.00	£ 948.00	£ 2,747.96	£ 2,649.59	£ 15.00	£ -
BUDGET				£	111,793.00	£ -	£ 5,020.00	£ 7,610.00	£ 59,750.00	£ 2,815.00	£ 4,000.00	£ 8,900.00	£ 18,020.00	£ 490.00	£ 4,488.00

2021/2022 Financial Year

RECEIPTS 2021/22

Date	Ledger No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Wages	Loan	Sup Grant/Prec	VAT Reim	Conc Exp	FWH	
Total																	
				£	-	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	
CUMULATIVE				£	84,616.16	£ -	£ 385.00	£ -	£ -	£ 361.00	£ 669.72	£ -	£ -	£ 59,504.00	£ 618.44	£ 23,078.00	£ -
BUDGET				£	93,309.00	£ -	£ 315.00	£ -	£ 960.00	£ 860.00	£ 1,550.00	£ 8,000.00	£ -	£ 59,452.00	£ -	£ 22,172.00	£ -

FWH/KGV Improvement Account PAYMENTS and RECEIPTS 2021/2022

Date	In No	From	Description	Payments	Receipt/Transfer
30.09.21		Unity Trust Bank	Service Charge	£ 18.00	
Total				£ 18.00	£ -
CUMULATIVE BALANCE				£ 2,491.20	£ 5,995.35

FRANK WICKHAM HALL CHARITY 4th October 2021

ACCOUNTS 2021/2022

PAYMENTS

Invoice Date	Ledger No	Payee	Description	Total	Utilities	Admin	Cleaning Materials	Misc Equip	PRS Lic	Council Tax	Repairs & Maint	Safety Checks	Waste Disposal	Specific Items	Reserves	Wages															
Invoices already paid but requiring approval																															
15/09/2021	034	CAF Bank	Monthly Account Fee	£	8.00	£	8.00																								
15/09/2021	035	Pennon Water	Water	£	81.50	£	81.50																								
15/09/2021	036	EDF	Electric	£	16.00	£	16.00																								
15/09/2021	037	EDF	Gas	£	119.00	£	119.00																								
01/10/2021	038	BT	Wifi	£	32.34	£	32.34																								
Invoices requiring approval																															
05/10/2021	039	Atlas Janitorial	Cleaning materials	£	171.71		£	171.71																							
05/10/2021	040	G.Wale	Repairs	£	10.35						£	10.35																			
TOTAL				£	438.90	£	248.84	£	8.00	£	171.71	£	-	£	-	£	10.35	£	-	£	-	£	-	£	-	£	-	£	-		
CUMULATIVE				£	5,923.01	£	1,863.06	£	888.23	£	266.92	£	363.40	£	-	£	-	£	77.10	£	2,278.30	£	186.00	£	-	£	-	£	-	£	-

ACCOUNTS 2021/2022

Receipts

Date	Ledger Number	Payee	Description	Amount	Hall Hire							Interest	Donation	Grant															
					Preschool	Village Clubs/Societies	Private Hire	Commercial	Library Rent																				
06/09/2021	021	Hirer	Hall hire	£	94.50			£	94.50																				
09/09/2021	022	Hirer	Hall hire	£	25.00			£	25.00																				
13/09/2021	023	DCC Library Rent	Library Rent	£	125.00					£	125.00																		
14/09/2021	024	Hirer	Hall hire	£	27.00			£	27.00																				
14/09/2021	025	Hirer	Hall hire	£	72.00			£	72.00																				
23/09/2021	026	Hirer	Hall hire	£	63.00			£	63.00																				
30/09/2021	027	Hirer	Hall hire	£	142.00			£	142.00																				
TOTAL				£	548.50	£	-	£	-	£	423.50	£	-	£	125.00	£	-	£	-	£	-	£	-	£	-	£	-	£	-
CUMULATIVE				£	15,447.88	£	5,147.38	£	1,328.00	£	722.50	£	-	£	250.00	£	-	£	-	£	-	£	8,000.00	£	-	£	-	£	-