

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting
Held on Monday 6th December 2021 at 7.30pm**

Present: **Cllr A Kirke** **Cllr A Muller**
Cllr V Hobson **Cllr N Ireland**
Cllr B Payton

In attendance: Clerk, Rachel Male, County Councillor Martyn Ford, District Councillor David Muller and members of the public.

21/12/4760 **Apologies for Absence**
Apologies were received from Cllr A Whitehouse and District Councillor Lisa Brown.

21/12/4761 **Declaration of Interests**
All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities declared an interest.

21/12/4762 **Public Speaking –**

(a) Members of the Public:

Concern was raised over a sign which has been erected on the Spread Eagle Public House (opposite the Post Office) restricting the parking to the their customers only.

A resident who attended the committee meeting for Jacksons Lane gave an update on meeting. The resident is asking if we could re-engage with the developers and the Planning Committee with regards to access to the site including the footpath layout.

Also discussed the possibility of a circular walk around the village on some Severn Trent and Toyota owned land, it was **RESOLVED** the Clerk will contact Redrow asking if we could have a meeting with them to discuss these matters.

Concern has been raised over the public toilet's small car park. 2 near misses involving children, who have left school at 4:30pm (after school clubs) when it is dark, have been witnessed where cars are double parked. Could some lighting be put on the building? Clerk will investigate.

Cllr. Ireland asked if the parking provision in the village could be looked into, to try and sort the problem out.

(b) County and District Councillors:

County Cllr Ford informed the Council that the double yellow line consultation has now ended, and we should hear in the New Year what the next steps will be.

District Cllr. Muller updated the Council on the following matters:

- Christmas bin collections, there will be no change over the period.
- Community meeting is being held next week.

Email update from District Councillor Lisa Brown:

- Toyota liaison meeting 16th December

- A resident is making good progress with the developer's management company on the Willington Road boundary/flooding problems.

- 21/12/4763 **Minutes of the Parish Council meeting held on 1st November 2021**
It was **RESOLVED** that these minutes were an accurate recording of the above meeting and were proposed by Cllr. Payton, seconded by Cllr. Muller and signed by Cllr. Kirke.
- 21/12/4764 **To approve minutes and note and agree recommendations within the minutes of the Youth, Recreation and Allotments (YRA) Committee meeting held on 15th November 2021**
RESOLVED to note and agree the recommendations within the minutes of the YRA meeting held on 15th November 2021.
- 21/12/4765 **To approve minutes and note and agree recommendations within the minutes of the Planning, Environment and Highways (PEH) Committee meeting held on 15th November 2021**
RESOLVED to note and agree the recommendations within the minutes of the PEH meeting held on 15th November 2021.
- 21/12/4766 **To approve minutes and note and agree recommendations within the minutes of the Frank Wickham Hall (FWH) Committee meeting held on 15th November 2021**
RESOLVED to note and agree the recommendations within the minutes of the FWH meeting held on 15th November 2021.
- 21/12/4767 **Chairman's announcements**
Cllr. Kirke welcomed everyone to the meeting and outlined the business for the evening. He wished everyone a very Merry Christmas and Happy New Year.
- 21/12/4768 **Clerk's Report**
Litter Bin – footpath connecting Pine Close/Windmill Road
This has now been installed.
Pride of Etwall Award
Clerk will advertise on Facebook again before the year end cut off.
Defibrillator spare parts
Pads have been ordered and delivered. The battery will be purchased next month.
Litter Pick
Another successful event, thanks to Cllr. Hobson for arranging.
CCTV
The new camera has now been ordered, now waiting for a confirmed installation date.
Village Lamppost Flowers
More quotes are being requested and contact with DCC has been made regarding to permission and a site survey.
Etwall Speedwatch – equipment purchase
Clerk will order this month. County Cllr. Ford has forwarded grant paperwork to the Clerk for completion.
Bowls Club – floodlight progress
Update received; they are still waiting for the planning design to be approved then planning permission will be applied for.
Wooden bus stop
Clerk has instructed Groundsman to regularly clean the windows.

Graffiti on Leisure Centre Bus Stop

Groundsman have now cleaned the area from graffiti.

FWH Grass Triangle planting

No update.

Chestnut Grove – abandoned Royal Mailbox

Clerk continues to request for its removal.

Laptop

A new laptop has been purchased.

Playarea surface

This work has now been completed.

Concern was raised over a section of the fencing which was removed to gain access, that could do with tightening. Clerk to speak with Contractor.

- 21/12/4769 **Parish Council Vacancies and Co-option**
Cllr. D. Smith has resigned since the last meeting. The Council thanked Dan Smith for his contribution to the Parish Council.
RESOLVED To note 1 more vacancy and inform SDDC of this to advertise the casual vacancy.
We now have permission to co-opt 4 Councillors and it was **RESOLVED** to advertise. To be co-opted at the January meeting a deadline of the 5th January was set.
- 21/12/4770 **Finance – Income and payments to 6th December 2021**
To approve the income and payments to 6th December 2021 (attached). All invoices were available for inspection.
RESOLVED that all income and payments as submitted be agreed. Proposed Cllr. Muller and seconded Cllr. Hobson.
- 21/12/4771 **To confirm and agree the accounts to 6th December 2021**
RESOLVED that the accounts and bank reconciliation to 6th December as submitted, be agreed (attached).
- 21/12/4772 **Bin replacement on Willington Road (outside post office) – to consider costs for replacing bin**
RESOLVED to replace the bin at a cost of £217.98 (inc. VAT), fitting cost, approx. £75.
- 21/12/4773 **Donation to NICU Unit at Derby Royal - to consider £36 donation to a fundraising event held for the NICU Unit at Derby Royal**
RESOLVED to donate £36 to the event.
- 21/12/4774 **Report from the Planning Environment and Highways Committee (PEH)**
(a) Planning applications considered by SDDC.
- Oakdene House, Burnaston Lane, Etwall – the creation of a proposed pond/water feature – Approved Subject to Conditions 03.12.21.
 - Ivy at 56 Main Street, Etwall – the felling and pruning of trees and removal of ivy – No Objection 05.11.21
 - 10 Pine Close, Etwall – erection of extensions – Approved Subject to Conditions 15.11.21
 - 61 Belfield Road, Etwall – the erection of side and rear extension and additional hard standing – Approved Subject to Conditions 03.12.21

(b) Planning applications requiring consideration.

- 13 Lawn Avenue - the erection of side and replacement garage roof.
RESOLVED: No objection.
- 2 Kiln Croft – the erection of a two-storey rear extension, single storey front extension and construction of new boundary wall to side – amended plans received 03.12.21 – **RESOLVED:** to request an extension.

21/12/4775 **East Midlands Freeport Update**

No updated received.

21/12/4776 **Sandypits Tree – to consider quotations received for the felling of a tree on Sandypits**

Clerk has requested 3 quotes; we are waiting for site visits by Contractors.

21/12/4777 **Etwall Scouts Group - to discuss a request from the Etwall Scout Group to move their boundary fence a little to incorporate an area of the playing field that is overgrown and sheltered by a large tree so they could put a shipping container on the area. Also discuss lighting in the Guides container.**

Request for extra shipping container - **RESOLVED** to inform the Scouts group that the Parish Council are happy for them to apply for planning permission to place a container there. It was **AGREED** that if permission was granted, we would lease the land to them and ask for the container / current containers to be made visually appealing by some camouflage.

Lighting in the guides container – **RESOLVED** to inform Guides that we are happy for them to extend the existing electricity from the adjacent building, so long as the lighting is PIR and LED.

21/12/4778 **Sandypits / King George V Goalposts - to consider quotes and proposals provided by Etwall Football Club**

2 quotes have been received. Possible funding would be investigated by the Football Club, however, if this is not successful, it was **RESOLVED** we would purchase 2 goalposts at a cost of £1534.80 (inc. VAT) and arrange installation to a maximum cost of £1500 (which will include one of the posts being moved to KGV). Etwall Football Club have offered a donation of approx. £1279. It was **RESOLVED** to move money which is in the budget for mobile play equipment hire for 2021/22 as this was not used this year due to COVID. Proposed by Cllr. Kirke, Seconded by Cllr. Hobson.

21/12/4779 **Community Meeting with John Port Spencer Academy – Update**

Cllrs. Kirke and Ireland attended a community meeting and provided an update which included the following:

- Parking in the village, a minibus keeps parking outside the school on the main road for the whole day (mainly during school hours), JPSA said they were not aware of who owned the mini bus but would see what they can find out.
- COVID.
- Parking on site was discussed, the school are happy they will have enough spaces on site when extensions are complete.
- Jubilee plans – they want to do something but currently unsure what this will involve.

- Village map – Cllrs asked if the art department would consider helping to re-design the village map. JPSA will consider.

21/12/4780 **SDDC Summer Holiday Provision – Monday 25th July – Friday 26th August 2022**
RESOLVED to book (subject to availability) the following and add to the 2022/2023

Budget:

Play mobile x 1 day = £195

Sports mobile x 1 day = £195

Big fun Friday x 1 day = £640

Adventure day x 1 day = £285

Total = £1315

21/12/4781 **Frank Wickham Hall – to receive brief report and approve the purchase of a floor cleaner for the hall**

Cllr. Neal gave a brief update on the hall’s bookings and financial position.

RESOLVED to purchase a floor cleaner at a cost of £1000 (maximum) under a S133 grant.

21/12/4782 **Correspondence for discussion**

(a) Email from resident – parking on the junction of Main Street / Willington Road
 Parking for customers only signage at the public house, also discussed under public speaking. County Cllr. Ford will follow up with the owner of the Spread Eagle and get advice from the Planning department.

(b) Email from resident – Dog mess on pavements
 Resident has emailed regarding dog fouling around the village. A discussion took place, Clerk to contact resident and find out exact areas and ask them to report to SDDC who will arrange for street cleans and hotspot areas will be checked more regularly. Clerk to update Facebook with how to report dog fouling.

(c) Email from resident – footbridge over A50
 A resident has emailed the Clerk regarding the condition of the bridge including lights/overgrown brambles and dog fouling. Clerk to report to SDDC and DCC.
RESOLVED to ask Groundsman to clear leaves and moss from the footpath as a one off.

21/12/4783 **Dates of Committee Meetings**

Finance Committee meeting – 24th January 2022, 7:30pm.

21/12/4784 **Date of Next Meeting**

It was **RESOLVED** that our next meeting would be Monday 10th January 2022 December at 7.30pm in the Frank Wickham Hall.

Signed

Date

ETWALL PARISH COUNCIL Meeting - 6th December 2021

PAYMENTS 2021/2022

Date	Ledger No	Payee	Description	Gross	VAT	LOAN	Admin	Wages	Agency	S137	PEH	YRA	TEN	FWH	Reserves												
Invoices already paid but requiring approval																											
04.11.21	105	Nest	Pension	£	141.16			£	141.16																		
08.11.21	106	Nest	Pension	£	141.16			£	141.16																		
09.11.21	107	Lloyds Credit Card	Monthly fee	£	6.00		£	6.00																			
22.11.21	108	Tesco	Mobile	£	12.99		£	12.99																			
30.11.21	109	HMRC	Tax & NI Month 8	£	660.39			£	660.39																		
30.11.21	110	Clerk	Salary	£	723.80			£	723.80																		
30.11.21	111	Groundsman	Salary	£	1,228.34			£	1,228.34																		
30.11.21	112	Booking Clerk	Salary	£	484.68			£	484.68																		
30.11.21	113	PT Groundsman	Salary	£	655.50			£	655.50																		
06.12.21	114	Nest	Pension	£	141.16			£	141.16																		
Invoices requiring approval																											
	115	Glasdon	Litter bin (Pine Close/Windmill Road)	£	232.36	£	38.73				£	193.63															
	116	J.A. Gardner	Website maintenance	£	26.80		£	26.80																			
	117	SDDC	Compost bins x 2 from the groundsman hu	£	104.00				£	104.00																	
	118	Clerk	Laptop	£	410.00	£	68.33		£	341.67																	
	119	Eric Roy Consulting	Website development and publication	£	495.00		£	495.00																			
	120	Mark Williamson	To fit new litter bin Windmill Rd and Pine C	£	75.00						£	75.00															
	121	Mark Williamson	To replace 8 wooden bollards at Sandypits	£	230.00						£	230.00															
	122	Royal British Legion	Wreath and 20 x lamppost poppies	£	110.00					£	110.00																
10.12.21	123	Lloyds Credit Card	New defib pads/Xmas tree/monthly fee	£	168.29	£	27.05	£	6.00	£	48.29	£	86.95														
Total				£	6,046.63	£	134.11	£	-	£	888.46	£	4,176.19	£	104.00	£	158.29	£	585.58	£	-	£	-	£	-	£	-
CUMULATIVE				£	53,339.84	£	1,498.24	£	2,462.38	£	4,739.17	£	35,533.17	£	1,803.00	£	1,106.29	£	3,533.00	£	2,649.59	£	15.00	£	-	£	-
BUDGET				£	111,793.00	£	-	£	5,020.00	£	7,610.00	£	59,750.00	£	2,815.00	£	4,000.00	£	8,900.00	£	18,020.00	£	490.00	£	4,488.00	£	700.00

2021/2022 Financial Year

RECEIPTS 2021/22

Date	Ledger No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Wages	Loan	Sup Grant/Prec	VAT Reim	Conc Exp	FWH											
15.11.21	034	Allotment Holder	Rent	£	24.00					£	24.00																
Total				£	24.00	£	-	£	-	£	24.00	£	-	£	-	£	-										
CUMULATIVE				£	85,240.16	£	-	£	385.00	£	-	£	-	£	618.44	£	23,078.00	£	-	£	-						
BUDGET				£	93,309.00	£	-	£	315.00	£	960.00	£	860.00	£	1,550.00	£	8,000.00	£	-	£	59,452.00	£	-	£	22,172.00	£	-

FWH/KGV Improvement Account PAYMENTS and RECEIPTS 2021/2022

Date	In No	From	Description	Payments	Receipt/Transfer
03.12.21	R03	SDDC	S106 KGV Flooring		£ 21,589.59
Invoices requiring approval					
	006	Streetscape	New flooring on KGV Play area	£	40,740.00
Total				£	40,740.00
Balance of T1 Account				£	1,333.42

ETWALL PARISH COUNCIL - 6th December 2021 - Bank Reconciliation

Opening Balance 1st November 2021		£ 97,093.83
Add Total Receipts		£ 21,613.59
Less Total Payments		£ 8,129.91
	TOTAL	£ 110,577.51
Represented by:		
Unity Trust Account T1		£ 42,073.42
Unity Trust Account T2		£ 68,504.09
	TOTAL	£ 110,577.51
Plus receipts not banked		
Less payments made		
Closing balance at 6th December 2021	TOTAL	£ 110,577.51

FRANK WICKHAM HALL CHARITY 6th December 2021

ACCOUNTS 2021/2022

PAYMENTS

Invoice Date	Ledger No	Payee	Description	Total	Utilities	Admin	Cleaning Materials	Misc Equip	PRS Lic	Council Tax	Repairs & Maint	Safety Checks	Waste Disposal	Specific Items	Reserves	Wages											
<u>Invoices already paid but requiring approval</u>																											
15.11.21	051	CAF Bank	Monthly Account Fee	£	8.00	£	8.00																				
15.11.21	052	Pennon Water	Water	£	81.50	£	81.50																				
15.11.21	053	EDF	Electric	£	16.00	£	16.00																				
15.11.21	054	EDF	Gas	£	119.00	£	119.00																				
30.11.21	055	BT	Wifi	£	32.34	£	32.34																				
<u>Invoices requiring approval</u>																											
	056	Atlas Janitorial	Cleaning materials	£	35.61		£	35.61																			
	057	Atlas Janitorial	Cleaning materials	£	109.33		£	109.33																			
	058	Clerk	Water filter replacement	£	179.98						£	179.98															
	059	SDDC	Waste collection	£	195.00								£	195.00													
TOTAL				£	776.76	£	248.84	£	8.00	£	144.94	£	-	£	-	£	179.98	£	-	£	-	£	-				
CUMULATIVE				£	18,752.95	£	2,489.74	£	985.23	£	266.92	£	363.40	£	166.26	£	77.10	£	14,218.30	£	186.00	£	-	£	-	£	-

ACCOUNTS 2021/2022

Receipts

Date	Ledger Number	Payee	Description	Amount	Preschool	Village Clubs/Societies	Hall Hire			Interest	Donation	Grant											
							Private Hire	Commercial	Library Rent														
02/11/2021	037	Private hirer	Hall hire	£	36.00		£	36.00															
02/11/2021	038	Private hirer	Hall hire	£	36.00		£	36.00															
05/11/2021	039	Private hirer	Hall hire	£	63.00		£	63.00															
05/11/2021	040	Private hirer	Hall hire	£	42.00		£	42.00															
08/11/2021	041	Private hirer	Hall hire	£	42.00		£	42.00															
11/11/2021	042	Private hirer	Hall hire	£	46.50		£	46.50															
12/11/2021	043	SDDC	Room hire	£	250.00			£	250.00														
15/11/2021	044	Etwall Playgroup	Hall hire	£	90.00	£	90.00																
15/11/2021	045	Etwall Art Group Inv	Hall hire	£	90.00	£	90.00																
15/11/2021	046	Private hirer	Hall hire	£	18.00		£	18.00															
15/11/2021	047	Dance Group	Hall hire	£	105.00	£	105.00																
17/11/2021	048	Private hirer	Hall hire	£	19.50		£	19.50															
18/11/2021	049	Private hirer	Hall hire	£	63.00		£	63.00															
22/11/2021	050	Private hirer	Hall hire	£	36.00		£	36.00															
22/11/2021	051	Private hirer	Hall hire	£	84.00		£	84.00															
23/11/2021	052	Private hirer	Hall hire	£	49.50		£	49.50															
01/12/2021	054	Karate	Hall hire	£	81.00	£	81.00																
TOTAL				£	1,151.50	£	-	£	366.00	£	535.50	£	250.00	£	-	£	-	£	-	£	-	£	-
CUMULATIVE				£	18,122.38	£	5,147.38	£	2,874.00	£	1,601.00	£	250.00	£	250.00	£	-	£	-	£	8,000.00	£	-