

ETWALL PARISH COUNCIL

Minutes of a meeting of the Frank Wickham Hall Committee
Held on Monday 31st January 2011

Present: Cllr Cresswell Non-Committee Member – Cllr Bilbie
Cllr Ireland
Cllr du Celliee Muller
Cllr Payton

319 **Apologies for Absence** – Cllr I Smith

320 **Declaration of Interests** – None

323 **Minutes of the Meeting held on 18th October 2010** – These had already been agreed as a true and accurate record and signed by the Chairman.

324 **Matters Arising**

- (a) The Clerk to check whether the December invoice to the Playgroup had been sent out.
- (b) The PRS Licence had been purchased but was not on display. The Clerk to ask the Caretaker to put this on the wall. Changes were being made to this licence and in future it seemed that the hall would need a licence but the groups using the hall would not need separate licences as well.

325 **Public Participation** – Cllr Bilbie mentioned that the Playgroup would like to paint the children's toilets cornflower blue. It was felt that it would be easier to retouch the paintwork if it continued to be magnolia.

326 **Proposed Alterations to the Pavilion by the Bowls Club**

Cllr Payton explained the proposals and drawings that had been submitted by the Bowls Club. They wished to carry out phased work which would initially involve the creation of an outside toilet with wash hand basin in the existing external store and creating a wall at both ends of the existing veranda to stop the wind tunnel effect. Eventually, they would like to extend the veranda forwards and put upvc windows in the front. The Committee were happy to propose these plans to full council for approval subject to some conditions regarding use by groups other than the Bowls Club.

327 **Risk Assessment** – The risk assessment was updated as per the attached. Cllr Ireland felt that the fire alarm should be connected in such a way that if there were to be a fire in the building either the fire brigade or a member of the council would receive a telephone call. Cllr Bilbie offered to speak to a Fire Officer to ascertain their recommendations.

The Clerk to ensure that the Caretaker regularly checks the first aid box.

329 **Any Other Business**

- (a) The door stop to the store cupboard required attention.

- (b) There had been grumblings concerning the fact that the new water boiler did not provide constant hot water (after all the water had been used it took 10 minutes to refill and boil) although no official complaint had been received. It was felt that the best solution had been found under the circumstances and at a reasonable price.
- (c) There had been a report that there was a hole in one of the soffits again but it was decided to wait until more required repair and do them all together.

330 **Date of Next Meeting** – To be decided.

Signed

Date