ETWALL PARISH COUNCIL

Minutes of the Frank Wickham Hall Committee held on Monday 19th January 2015

Present:	**Committee members**	**Non-committee Members**
	Cllr R Warburton	
	Cllr B Payton	Cllr D Muller
	Cllr N Ireland	
	Cllr D Neal	

476 **Apologies for absence –** Cllr Cresswell, Cllr Bennett and Cllr Day

477 **Declaration of interests**- None

478 **Minutes of the meeting held on 27th October 2014** – Already approved at full Council meeting

479 **Public Speaking** - None present.

480 **Improvements to Ladies Toilets** – IT WAS DECIDED to seek quotations for the plastering of the ladies toilets and pavilion lobby with plaster or dri-lining (whichever was most appropriate) and a portafleck-type product. Quotations also to be sought for removing the existing wash basins in order to allow for plastering and/or replacement with new ones. A new light fitting was also required and larger mirrors.

IT WAS DECIDED to accept the quotation from A J Floorcraft to replace the flooring in the disabled toilet at a cost of £250 + VAT and the male toilets at a cost of £485 + VAT. The quotation for the ladies toilet floor was to be postponed until a decision had been made on plastering the walls.

481 **Update on Hall Bookings System –** Members were willing to try a computerised booking system for the hall subject to the Booking Clerk being happy to implement the system.

482 **Risk Assessment Update** – The risk assessment was reviewed and updated as per the attached. It was felt that an emergency assistance light may be required for the disabled toilet. The Clerk to check the health and safety requirements.

483 **Date of next meeting** – To be advised.

Signed …… Date ……..