

ETWALL PARISH COUNCIL

Minutes of a meeting of the Frank Wickham Hall Committee
Held on Monday 18th July 2011

Present: Cllr Payton Non-Committee Member – Cllr Warburton
Cllr Ireland
Cllr du Celliee Muller
Cllr Cresswell
Cllr Bennett
Cllr Fox

340 **Apologies for Absence** – Cllr Heed

341 **Declaration of Interests** – None

344 **Minutes of the Meeting held on 23rd May 2011** – These had already been agreed as a true and accurate record and signed by the Chairman.

345 **Matters Arising** - All items from the previous minutes had been actioned or were agenda items for this meeting.

346 **Public Participation** – None

347 **Finance**

(a) Quotation for replacement light bulbs and cleaning of light fittings – Two quotations had been received and it was decided to accept the lower quotation of £662.10 from Harold Goodman.

(b) British Gas had looked at the boilers again and they required replacement. A quotation had been received from British Gas for £6611 plus VAT. IT WAS DECIDED that two further quotations would be obtained.
The renewal of the boiler maintenance contract had been received at a cost of £793.80 plus VAT. IT WAS DECIDED to renew this but to ask whether a rebate would be received due to new boilers being fitted and the fact that these would be under guarantee. Alternative providers of gas maintenance contracts to be looked at for next year.

348 **Maintenance** – The door stop to the storage area needed to be refixed. Mark Williamson to be asked to do this when he repaired the roof tiles.

349 **Bowls Club Extension** – Drawings were still awaited and until these were received a courtesy letter could not be sent to the Planning Authority informing them of the proposed works. A discussion took place on allowing casual bowlers to use the bowling green. The Bowls Club had explained in their letter of 12th July how casual bowlers could become temporary members of the club but before the security fence was erected anyone could use the bowling green. A meeting to be arranged with Cllr Payton, Cllr Rushby and the Bowls Club to discuss this further.

350 **Asset Register** – IT WAS DECIDED to ask Cllr Heed in conjunction with Cllrs Bennett and Fox to update the asset register for the Frank Wickham Hall.

- 351 **Review of Booking Forms and Conditions of Hire** – The booking forms and conditions of hire were reviewed and minor amendments made. The revised conditions of hire for regular hirers to be re-sent to all regular users and the booking form and conditions of hire to be made available on the website. Emailed copies of these documents to be sent to members.
- 352 **Any Other Business** – The recent letter from the Bowls Club had highlighted a problem with parking when the hall was being used by the cyclists. Contact details to be given so that the cyclists and Bowls Club can discuss this matter and come to a mutual agreement on parking.
- 353 **Date of Next Meeting** – To be decided.

Signed

Date