

ETWALL PARISH COUNCIL

**Minutes of the Frank Wickham Hall Committee held
on Monday 15th June 2015**

Present:	Committee members	Non-committee Members
	Cllr I Bennett	
	Cllr V Roe	Cllr T Owen
	Cllr R Warburton	
	Cllr D Muller	
	Cllr B Payton	
	Cllr N Ireland	
	Cllr H Ritchie-Smith	
	Cllr M Adcock	
	Cllr D Neal	

484 **Apologies for absence** – None

485 **Declaration of interests**- None

486 **Election of Chairman** – Cllr Bennett was nominated and unanimously elected Chairman.

487 **Election of Vice-Chairman** – Cllr Roe was nominated and unanimously elected Vice-Chairman.

488 **Minutes of the meeting held on 19th January 2015** – Already approved at full Council meeting

489 **Public Speaking** - None present.

490 **Finance**

(a) **Bank Mandate** - The bank mandate for the Virgin Money Account was reviewed and it was agreed that the signatories should be the Chair and Vice-Chair of the Frank Wickham Hall Committee and the Chair of the Parish Council.

(b) **Scope of Accounts** – In order to make the accounts reflect the actual cost of running the hall, IT WAS DECIDED that from 1st April 2016 a cross-charge should be made for the salary of the Booking Clerk and administration by the Parish Clerk less hall hire costs.

(c) **Review of Hire Charges** - It appeared that hall hire costs were well below those of surrounding village halls. IT WAS DECIDED to look at this again with more detail when information the amount of times the hall was used and the type of users was available.

491 **Refurbishment Projects** – Cllr Bennett referred to a meeting that he had held with Ian Hey of SDDC regarding possible sources of funding. IT WAS DECIDED to seek quotations for switching the ladies toilets with the gents. Other projects to be looked at included improved heating in the main hall, a new floor and new doors/windows.

492 Cllr and Mrs Bennett were thanked for their help during the Caretaker's absence in cleaning and opening and closing the hall.

489 **Date of next meeting** – To be advised.

Signed

Date