

ETWALL PARISH COUNCIL

**Minutes of Frank Wickham Hall Committee held on Monday 19<sup>th</sup> March 2018**

Present:	<b>Committee Members</b>	<b>Non Committee Members</b>
	Cllr I Bennett	
	Cllr B Payton	Cllr A Kirke
	Cllr N Ireland	
	Cllr D Neal	
	Cllr D McDonald	
	Cllr A Whitehouse	

589 **Apologies for Absence** – None

590 **Declaration of Interests** – None

591 **Minutes of the meeting held on 20<sup>th</sup> November 2017** – Approved at full council meeting.

592 **Public Speaking** – None

593 **Heating** – A quotation had been received to replace the heaters in the main hall with a similar heaters. IT WAS DECIDED to arrange for the whole system to be checked in case the problem lay elsewhere before replacing the heaters.

594 **Appointment of Vice-Chair** – Cllr Whitehouse was nominated, seconded and unanimously elected Vice-Chair.

595 **Request to Install Canopy** – The Pre-school had asked for permission to erect a canopy over the children's play area at the rear of the building. Although members agreed to this request in principle, several issues were raised including future maintenance of the canopy, insurance and access to the CCTV and windows for maintenance. IT WAS DECIDED to look at the area in the daylight before a final decision was made.

596 **Correspondence from the Art Club** – Two emails had been received the first had requested additional tables. IT WAS DECIDED to purchase one table which would fill the existing table trolleys. It was felt that there was no space to store the six additional tables requested. The second email requested storage for display boards. Unfortunately members felt that there was insufficient space to store display boards of this size.

597 **Correspondence from History Society** – Members agreed to hang the three pictures which had been donated to the History Society. The History Society to be asked to provide a label explaining the history of the pictures. It was felt that the pictures should remain the property of the History Society and the third picture would need to be framed by the History Society before it could be hung on the wall.

598 **Correspondence from Wednesday Coffee Club** – An apology had been sent to the Coffee Club regarding the heating. It was felt that the corridor door should never be locked but if necessary the pavilion door could be locked. This was to be investigated further.

- 599 **Main Hall Project Update** – EKV were providing a specification for the floor and fire doors. The sub-group, including Cllr Whitehouse, planned to meet to check this prior to submission to contractors. A letter had been sent to SDDC giving details of the planned work and asking for it to be covered by Phase 1 of the 106 monies.
- 600 **Risk Assessment** – The risk assessment was reviewed and up-dated.
- 601 **Fire Risk Assessment** – IT WAS DECIDED to carry out the fire risk assessment before a Parish Council meeting and ask our part-time Groundsman for his input due to his previous experience in this area.
- 602 **Any Other Business**  
(a) Cllr Whitehouse asked if something could be done with the small untidy area at the top of the drive. IT WAS DECIDED that he would consult the Groundsmen and report back with ideas.  
(b) It was mentioned that the speed bumps on the drive needed repair. IT WAS DECIDED to ask the contractors carrying out the work on the footpath work to repair the holes where necessary.
- 603 **Date of Next Meeting** – To be decided.

Signed .....

Date .....