

ETWALL PARISH COUNCIL

Minutes of Frank Wickham Hall Committee held on Monday 22nd May 2017

Present:	Committee Members	Non Committee Members
	Cllr I Bennett	Cllr D Muller
	Cllr H Ritchie-Smith	Cllr R Warburton
	Cllr B Payton	
	Cllr N Ireland	
	Cllr D Neal	
	Cllr A Whitehouse	

- 558 **Apologies for Absence** – Cllr McDonald and Cllr Kirke
- 559 **Declaration of Interests** – None
- 560 **Minutes of the meeting held on 20th February 2016** – already approved
- 561 **Public Speaking** – None
- 562 **Election of Chair** – Cllr Bennett was nominated, seconded and unanimously elected Chair.
- 563 **Election of Vice-Chair** – Cllr Ritchie-Smith was nominated, seconded and unanimously elected Vice-Chair.
- 564 **Update on Projects** –
- (a) The frosted glass had been installed in the new front door so this project was now complete and the invoice had been received.
 - (b) Three groups had requested additional keys at a cost of £25.00 each. The list of key holders will be updated.
 - (c) A further contractor had been to look at the toilets to give a quotation but his electrician had still to view the job.
 - (d) A quotation to be obtained to replace the disabled toilet door. The gents' toilet door to be rehung as part of the toilet project so that it opened inwards.
 - (e) A stopper was needed to prevent the tables marking the walls and acoustic panels.
 - (f) There appeared to be mould on the soffit near the CCTV.
 - (g) The Bowls Club had reported that there may be a wasps' nest near the window. Cllr Bennett to investigate.
 - (h) The fire risk assessment to be reviewed.
- 565 **Date of Next Meeting** – To be decided.

Signed

Date