ETWALL PARISH COUNCIL

Minutes of Frank Wickham Hall Committee held on Monday 18th November 2019

Present:	**Committee Members**	**Non Committee Members**
	Cllr D Neal	
	Cllr N Ireland	
	Cllr V Hobson	
	Cllr A Muller	
	Cllr B Payton	
	Cllr A Whitehouse	

674 **Apologies for Absence –** Cllr Mann

675 **Declaration of Interests** – None

676 **Minutes of the meeting held on 28th October 2019** – Approved at full council meeting.

677 **Public Speaking** – No members of the public present.

678 **Project Consultation** – A discussion took place on the forthcoming consultation on the improvements to the Frank Wickham Hall. The following decisions were made:-

- The consultation to take place on 12th December from 8.00 am to 8.00 pm.
- The event to be advertised on Facebook, notice boards and the website.
- Tea/coffee and biscuits were to be provided.
- A new name was required for the pavilion room to reflect its future use as a small room for hire not just a bowls pavilion.
- The Art Group to be asked if their display boards could be borrowed.
- A blank rota to be made available at the next Parish Council meeting for members to volunteer to man the exhibition.
- Members to meet on Monday 9th December to be briefed prior to manning the consultation.
- Amendments were made to the documents to be displayed and questionnaire.
- Cllr Mann had agreed to print these at A3 size once finalised.
- Cllr Ireland produced a document which was to be used as a basis for the leaflet drop of the village.
- A discussion took place on advertising the event outside the building and the Clerk to ask John Port School if they had the facility to laminate large posters. No advertising would be allowed near the door which would detract from the polling notices. It was suggested that one member could stand outside to direct the public towards the exhibition.

679 **Project Finance** – A decision was still awaited from Biffa.

680 **Any Other Business** - None

681 **Date of Next Meeting** – Briefing meeting 9th December at 7.30 pm.

Signed …….. Date ……