

FRANK WICKHAM HALL CHARITY
(Reg. Charity No. 1111226)

**HIRE CHARGES FOR FRANK WICKHAM HALL AND
PAVILION ROOM EFFECTIVE FROM 1st APRIL 2021**

PLEASE NOTE: CHARGES ARE PER HOUR OR PART THEREOF

Charges are made according to Groups as set out below:

GROUP 1 Not for profit/charitable organisations meetings, coffee mornings, playgroup, disabled clubs etc.

GROUP 2 As Group 1 but not Etwall based

GROUP 3 Private parties (e.g. birthdays, weddings, retirement).

GROUP 4 Commercial bookings and other bookings which are not covered in Groups 1, 2 or 3.

	Group 1	Group 2	Group 3	Group 4
	Per hour	Per hour	Per hour	Per hour
Frank Wickham Hall	£ 9.00	£13.50	£ 21.00	£ 25.00
Pavilion Room	£ 7.50	£10.50	£ 15.50	£ 18.00
Combined Booking	£13.00	£19.00	£ 29.00	£ 34.00

NOTES:

- All Group 3 and 4 hires will be charged a £100 deposit (plus room hire charge) which is returnable after the event less any expense caused by the event in the way of damage repairs, extra cleaning, etc.
- A refundable key deposit of £30 may be charged
- Deposits will only be returned to the bank account they originated from.
- All bookings carry a minimum charge per session of 3 hours

BOOKING CONDITIONS

1. All bookings are subject to the Hall terms and conditions of hire.
2. All bookings to be made with the Booking Clerk. Yvette Davis, 4 Almshouses, Church Hill, Etwall, Derby, DE65 6LW, telephone 01283 346139 email villagehall@etwall.org.uk
3. A confirmation invoice will be issued, and a receipt upon payment. Payment by bank transfer is preferred, cheques must be made payable to FRANK WICKHAM HALL CHARITY.
4. An advance payment, equivalent to the deposit (if applicable) plus two hours (or 50% if greater) of the hiring fee, is required at the time of booking. Any balance to be paid at least two weeks before the event.
5. Cancellation of a booking must be notified to the Booking Clerk at the earliest possible time. In the event of a cancellation of a booking, the advance payment or (if cancellation received within seven days of the event) the hiring fee, will be forfeited, unless a replacement booking for the room is received.
6. Use of the Hall and Pavilion is only permitted if a combined booking has been made and both rooms are available at the time of booking.
7. Any queries regarding these charges and the conditions of hire should be made in writing to the Clerk to Etwall Parish Council, Mrs. Rachel Male, Clerk to the Charity, 2 The Cottages, Bakers Lane, Doveridge, Ashbourne, DE6 5LA Tel: 07835 881805 Email: clerk@etwall.org.uk