

ETWALL PARISH COUNCIL

Minutes of Finance Committee held on Monday 16th March 2020

Present:	Committee members:	Non-committee members:
	Cllr N Ireland	Cllr D Neal
	Cllr B Payton	Cllr S Mann
	Cllr A Muller	Cllr S Murray
	Cllr D Smith	Cllr A Whitehouse
	Cllr A Kirke	

- 404 **Apologies for Absence** – Cllr Hobson

- 405 **Declaration of Interest** – All Members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity, declared their interest.

- 406 **Minutes of the Meeting held on 20th January 2020** – Approved at the full council meeting.

- 407 **Public Speaking** - No members of the public present.

- 408 **Review of the Effectiveness of the Internal Auditor** – It was recommended that the attached document be submitted to the Full Council for approval. It was suggested that each member be given a file containing all important documents such as Standing Orders, Financial Rules and Regulations etc. Some members preferred that these be held electronically. Copies of these documents were available on the website.

- 409 **Financial Risk Assessment Update** – The financial risk assessment was reviewed as per the attached and no changes made.

- 410 **Transfers Between 2019/20 Budgets** – Quotations had been received from two companies to carry out work emergency work to the hardstanding area adjacent to the Frank Wickham Hall. These varied from a temporary fix at £900 to complete reinstallation at a cost of £21,960 with other options in between. Members agreed that the middle option was preferable which was intended to last a few years at a cost of £4,000-£5,000. It was agreed to recommend this to full council and that unspent monies from budgets, as detailed on the attached document, be used to fund the work required.

- 411 **Any Other Business** – None

- 412 **Date of Next Meeting** – To be advised.

Signed Date