

ETWALL PARISH COUNCIL

**Minutes of the Planning, Environment and Highways Committee held on  
Monday 7th December 2020**

Present: **Committee Members**

Cllr A Kirke  
Cllr N Ireland  
Cllr A Muller  
Cllr B Payton  
Cllr A Whitehouse  
Cllr D Neal

- 454 **Apologies for Absence** – Cllrs S Mann and S Murray.
- 455 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity, declared their interest.
- 456 **Minutes of the meeting held on 16th September 2020** – Approved at Full Council meeting.
- 457 **Public Speaking** – no members of the public present.
- 458 **Budget 2021/2022** – the budget was discussed, and IT WAS DECIDED to submit the attached to the Finance Committee.
- 459 **Any other business** – none.
- 460 **Date of Next Meeting** – To be advised.

Signed: ..... Date: .....

## ETWALL PARISH COUNCIL - PREPARATION OF BUDGET for 2021-22

### REQUIREMENT:

This subsection of the main PC Budget sheet covers the requirements of the PE&H Committee.

The highlighted items are those that affect the budget calculation and require confirmation or adjustment in order to assist with the calculation of the final Precept requirement for 2021-22.

The figures already entered are only guesses.

Once completed the figures will be transferred to the full budget calculation sheet and then debated by the Finance Committee.

It should be noted there is NO Guarantee that all requirements can be met when the budget is reviewed by the Finance Committee.

### PE&H Committee - Budget Estimates for 2021-22

#### ESTIMATE OF PAYMENTS

Payment Category	Actual for approx 7 months	Estimated Remaining budget at end of year	Estimate of payments for remaining 5 months	Actual budget 2020/21	Budget Est 2021/22
<b>Planning Environment &amp; Highways</b>					
Equip & protective clothing	34.98	115	100	250	250
Mower & Equip repairs/spares	184.92	415	400	1,000	1,000
Petrol/oil	295.52	54	150	500	500
Groundsmen's Facilities	360.00	-310	50	100	250
Materials (inc grit) for maintenance of Village facilities	112.52	387	1,000	1,500	1,600
Village map / notice boards / sign & bench maintenance.	0.00	-100	400	300	600
Village tree lights (Switch On + Running costs + additional lights)	0.00	750	300	1,050	1,500
Village Defibrillator spares + maintenance	0.00	50	100	150	200
Waste disposal	0.00	25	100	125	200
<b>PEH Sub total 1</b>	<b>987.94</b>	<b>1,387</b>	<b>2,600</b>	<b>4,975</b>	<b>6,100</b>
<b>PEH Capital Items</b>					
	0.00	0	0	0	0
<b>PEH Sub total 2</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PEH Reserve Funds</b>					
Mower/plant replacement	0.00	0	600	600	1,000
Street furniture	676.00	-351	675	1,000	1,000
Village Map - renewal	0.00	0	0	0	1,000
<b>PEH Sub total 3</b>	<b>676.00</b>	<b>-351</b>	<b>1,275</b>	<b>1,600</b>	<b>3,000</b>
<b>PEH TOTAL</b>	<b>1,663.94</b>	<b>1,036</b>	<b>3,875</b>	<b>6,575</b>	<b>9,100</b>

Receipts Category	Actual for approx 7 months	Estimated Total Receipts at end of year	Estimate of Receipts for remaining 5 months	Budgeted Receipts for 2020/21	Budgeted Receipts for 2021/22
<b>Planning Environment &amp; Highways</b>					
St Helen's Mowing from Church	500.00	500	0	200	500
St Helen's Mowing Grant from SDDC	361.00	361	0	360	360
Xmas tree lights	0.00	0	0	0	0
Reimbursement for Bench	605.00	605	0	0	0
<b>TOTAL</b>	<b>1,466.00</b>	<b>1,466</b>	<b>0</b>	<b>560</b>	<b>860</b>