

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting
Held on Monday 4th April 2016**

Present: Cllr R Warburton
Cllr M Adcock
Cllr I Bennett
Cllr N Ireland
Cllr D Neal

Cllr D Muller
Cllr J Patten
Cllr B Payton
Cllr H Ritchie-Smith
Cllr V Roe

In attendance: Cllr M Ford and six members of the public

16/4/3620 **Apologies for Absence** – Cllrs Owen, McDonald and District Councillor Brown.

16/4/3621 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity, declared an interest.

16/4/3622 **Public Speaking** – Thanks went to the Parish Council for their efforts towards obtaining a grant of £12,000 towards new play equipment.

Cllr Ford agreed to chase up the meeting to discuss the siting of permanent bus stops in the Belfield Road/Oaklands Road area.

A discussion took place on the use of local bulk waste facilities at Raynesway, Newall and Burton. The Clerk to clarify the position and publicise the refuse collection visits as soon as they are received.

Mrs Brown had contacted the Enforcement Officer concerning the removal of hedgerows on Willington Road prior to development and comments were made that landscaping had been excluded from the recent reserved matters planning application. This was extremely disappointing as landscaping was very important to those living around the site. Complaints were made that concerning the short amount of time allowed to respond to the reserved matters consultation and the fact that building heights were not shown on the application. These issues were included in the Parish Council's comments on the application.

Cllr Ford reported that he had passed on the request from a resident to paint a white line down the edges of the A516.

The police to be asked to attend the next meeting.

16/4/3623 **Minutes of the meeting held on 7th March 2016** - These minutes were approved and signed by the Chairman.

16/4/3624 **Actions from the previous meeting not covered by the agenda**

(a) 16/3/3602- Letter sent to Head of John Port School and Clerk to Governors asking for reinstatement of village liaison group – a positive reply had been received so a date was to be set up.

(b) 16/3/3612(a) – Following a conversation with Zoe Sewter at SDDC there was currently an over-provision of senior football pitches so it would not be a problem if the Parish Council wished to make the KGV pitch junior sized. Zoe was going to include this in the Open Space Strategy document. Zoe was also going to put Etwall on a list of organisations requiring the services of a consultant to map out the field and give costings (this depended on funding being available).

- 16/4/3625 **Chairman's Announcements** – The Chairman announced that Mr Earl Oakton had been appointed to the position of Part-Time Grounds Person with a start date to be decided.
- 16/4/3626 **Derbyshire Association of Local Councils** – The latest circulars had been circulated. Anyone interested in any training events should let the Clerk know.
- 16/4/3627 **Cordial Agreement with Valdivienne in France** – Cllr Muller reported that 12 people were coming from Valdivienne in September and that a plan of events had been organised.
- 16/4/3628 **Report from the Planning Environment and Highways Committee**
- (a) Planning applications already considered – none.
 - (b) Planning applications to be considered:-
 - (i) The removal of epi cormics from a lime tree on land adjacent to Piers Riddings, 14 Church Hill – NO OBJECTIONS.
 - (ii) Sub-division of existing retail store to create additional retail store and associated alterations to shopfront at Etwall Stores, Chestnut Grove – Although there were no objections to this application there were some reservations which the Parish Council wanted to see reflected in the conditions relating to any approval.
 - (c) Outcomes of planning applications – The erection of a garage extension at 91 Egginton Road had been approved.
 - (d) Egginton Road (Chestnut Grove side) – Refused by SDDC's Planning Committee although an appeal was expected.
 - (e) Egginton Road (Jacksons Lane side) – Withdrawn.
 - (f) Willington Road Phase 1 and Phase 2 – See public speaking above.
 - (g) Intermodal Park – Nothing further to report.
 - (h) Local Plan Part 2 – Progressing
 - (i) Parish Council's Planning Application Procedure – A document laying out the Parish Council's planning application procedure was approved.
 - (j) Neighbourhood Plan – Cllr Neal reported on a workshop attended by Cllr Roe and himself. IT WAS DECIDED not to pursue a Neighbourhood Plan at the present time but to put efforts in to ensure the Part 2 of the Local Plan was tight enough to repel unwanted planning developments.
- 16/4/3629 **Finance**
- (a) The minutes of the Finance Committee meeting held on 21st March 2016 were approved and signed by the Chairman. Approval was also given to the updated Financial Regulations and the Review of the Effectiveness of the Internal Audit.
 - (b) Accounts for payment totalling £5732.88 from the parish council's account in 2015/16 financial year were approved together with £2479.98 in 2016/17 financial year. Accounts totalling £873.86 for 2015/16 and £293.23 for 2016/17 from the Frank Wickham Hall Charity were approved.
 - (c) Income totalling £2430.20 for 2015/16 and £1093.60 for 2016/17 was received by the Parish Council with £226.83 being received by the Frank Wickham Hall Charity.
 - (d) Spend against the main budget headings was reported.
 - (e) Items of expenditure:-
 - (i) IT WAS DECIDED to renew membership to DALC at a cost of £749.88.
 - (ii) IT WAS DECIDED to renew subscription to the LCR magazine at a cost of £12.50.
 - (iii) Approval was given for the payment of the land rent for the allotments at a cost of £175.00

- (iv) Retrospective approval was given for the purchase of the defibrillator at a cost of £1753.40. With the inclusion of donations the cost to the Parish Council was £253.40 plus the cost of the plaque.
- (v) IT WAS DECIDED to purchase a scarifier for the bowling green at a cost of £997.92. The Bowls Club had agreed to make a donation of £831.60 towards this purchase.
- (vi) IT WAS DECIDED to renew the contract for the maintenance of the CCTV at a cost of £250.
- (vii) It was confirmed that the living wage would be implemented with effect from 1st April 2016.

16/4/3630

Youth Recreation and Allotments Committee

- (a) Cllr Warburton reported that unfortunately the Parish Council had been unsuccessful in its grant application to Biffa for new play equipment but they that were looking at apply to Awards for All. Two quotations had been received for new play equipment and a third was required.

16/4/3631

Frank Wickham Hall – Cllr Bennett reported that the fan in the children’s toilets had been repaired and that he had a meeting with a builder arranged and was awaiting quotations.

16/4/3632

Clerk’s Report

- (a) Report from Employees – The Clerk reported that Peter Doherty had asked her to thank everyone for his leaving present. The Groundsman had reported that the Jubilee seat on the village green had been vandalised the previous evening.
- (b) Correspondence – See attached.

16/4/3633

Website – Cllr Ireland reported that there had been an increase in the number of pages downloaded. A number of updates had been notified to the website administrator and these were being worked through.

16/4/3634

Defibrillator – This was now in place and all donations received. The wording of the plaque was agreed and once this had been installed publicity could be organised. Training was to be looked into. The schools to be notified of the installation of the defibrillator so that details could be sent around their text network.

16/4/3635

Any Other Business

- (a) It was reported that the Burnaston Lane road sign was missing – The Clerk confirmed that this had already been reported.
- (b) The Sutton Lane dog bin had been repaired.
- (c) There was a comment that the spring bulbs were looking lovely and that efforts should be made to plant more at the appropriate time.

16/4/3636

Dates of Committee Meetings – Monday 14th April – Planning Environment and Highways Committee, followed by the Frank Wickham Hall Committee and then the Youth Recreation and Allotments Committee. The first meeting beginning at 7.00 pm

16/4/3637

Date of Next Meeting – Monday 9th May at 7.30 pm in the Frank Wickham Hall.

Signed

Date

ETWALL PARISH COUNCIL
4th April 2016

Minute No. 16/3/3632

1	Correspondence Requiring Action		Action
1.1	Etwall Bowls Club	Purchase of scarifier and fertilizer	See minutes
1.2	SDDC	Reserved matters planning application – Egginton Road	Actioned
1.3	SDDC	Parish/Member Briefing Session	DM to attend
1.4	STWA	Briefing and Liaison Meeting	DM to attend
1.5	HMRC	Electronic payments	Clerk to action
1.6	Etwall Dancing Club	Building of second village hall	Agenda item May
1.7	Hammerhead	Quote for refurbishment of village sign	Agenda item May
1.8	John Port School	Liaison meeting	Meeting to be arranged
1.9	Mr T Day	Chickens on allotments	Refer to YR&A meeting

2	Correspondence for Information		
2.1	Biffa Award	Grant for new play equipment	Noted
2.2	DCC	Road closure	Noted
2.3	DCC	Repair of street light	Noted
2.4	SDDC	Summer play scheme booking	Noted
2.5	Unity Trust Bank	Introduction of charges	Noted
2.6	K Brown (4)	Willington Rd reserved matters application	Noted
2.7	J & I Page	As above	Noted
2.8	A Jenner	As above	Noted
2.9	K Brown	JPS Liaison Meetings	Noted
2.10	Mrs J Baldwin	House to House Collection	Noted
2.11	RBS	Possible charging for KGV Bank Account	Noted
2.12	Rural Action Derbys	Developing a Sustainable Community	Noted
2.13	DCC	Blue Badge Crackdown Campaign	Noted
2.14	British Gas	Advertising	Noted

3	Correspondence for reading		
3.1	SDDC	What's On	
3.2	LCR	Magazine	Circulate
3.3	Derbys Children's Holiday Centre	Newsletter	
3.4	Came & Co	Newsletter	

4	Correspondence relating to Frank Wickham Hall		
4.1	e-on	VAT Refund	Received
4.2	Valuation Office	Revaluation registration	Registered
4.3	Rural Action Derbys	Community Directory	Noted

ETWALL PARISH COUNCIL - 4th April 2016

Opening Balance		£65,808.77
Add Total Receipts		£1,203.17
Less Total Payments		£5,946.52
		TOTAL £61,065.42

Represented by:

Unity Trust Account	60,965.42
Current Account - Closed	0
High Interest Account - Closed	0
Petty Cash	100

**Closing balance at 29th
February 2016**

TOTAL £61,065.42

Opening Balance		£61,065.42
Add Total Receipts		£2,454.20
Less Total Payments		£8,465.09

TOTAL £55,054.53

Represented by:

Unity Trust Account	54,954.53
Petty Cash	100

TOTAL £55,054.53

Less cheques to clear		£0.00
Plus receipts not cleared		£0.00

**Closing balance at 29th January
2016**

£55,054.53

ETWALL PARISH COUNCIL - 4th April 2016													
ACCOUNTS 2015/16													
PAYMENTS													
Invoice		Cheq											
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN	RES
The following invoices have been paid but require approval:-													
08/03/2016	72	Antony Ford	Removal of trees	275.00							275.000		
14/03/2016	BT	Mark Rayners	Defibrillator	1753.40		1753.40							
22/03/2016	BT	M Williamson	Repairs to Sandypits	600.00							600.000		
23/03/2016	BT	HMRC	Tax & NI	675.40			675.40						
29/03/2016	BT	Staff	Wages	2429.08			2429.08						
			TOTAL	5732.88	0.00	1753.40	3104.48	0.00	0.00	0.00	875.00	0.00	
			CUMULATIVE	74116.87	1169.81	6169.94	46255.14	1739.67	3220.71	1365.69	14005.91	190.00	
			BUDGET	105644		6534.00	52250.00	3020.00	4000.00	7450.00	28200.00	190.00	
RECEIPTS													
Paying													
In No													
Date		From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Pre	Reim	VAT Concurrent Expenses
08/03/2016	36	FWH Charity	PATTesting	25.00					25.00				
14/03/2016	BACS	Army Cadets	Land rent	350.00				350.00					
16/03/2016	BACS	SDDC	Grant for public toilets	1,900.00						1900.00			
22/03/2016	BACS	Etwall Pharmacy	Defib donation	100.00	100.00								
23/03/2016	37	Mrs Tomlinson	Allotment rent	24.00						24.00			
31/03/2016		Unity Trust	Interest	31.20			31.20						
			TOTAL	2,430.20	100.00	0.00	31.20	350.00	25.00	1,924.00	0.00	0.00	0.00
			CUMULATIVE	72,660.70	1,300.00	124.25	114.60	708.32	844.93	7,082.75	39,647.00	1,307.85	21,531.00
			BUDGET	36,891.00	0.00	300.00	120.00	700.00	530.00	1,088.00	36,891.00	0.00	20514.00

ETWALL PARISH COUNCIL												
ACCOUNTS 2016/17 - 4th April 2016												
PAYMENTS												
The following require approval prior to payment:-												
Invoice	Cheq											
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN
04/04/2016	BT	Clerk	Petrol	15.00	2.50					12.50		
04/04/2016	BT	HMRC	Tax & NI	485.80			485.80					
04/04/2016	BT	Capita	Rent - Allotments	175.00								175.00
04/04/2016	BT	Howardson L	Scarifier	997.92	166.32						831.60	
04/04/2016	BT	Ilex	Fertiliser	140.40							110.00	
04/04/2016	BT	InvicTuS Ltd	CCTV maintenance	300.00	50.00	250.00						
04/04/2016	BT	Clerk	Expenses	55.26			55.26					
04/04/2016	BT	Clerk	Exp - Bulbs/fan	27.02						27.02		
04/04/2016	BT	Clerk	Exp - Print cart	48.34		48.34						
04/04/2016	BT	Clerk	Postage	15.12		12.12						
04/04/2016	BT	J A Gardner	Website updates	220.12		220.12						
			TOTAL	2479.98	218.82	530.58	541.06	0.00	0.00	39.52	941.60	175.00
			BUDGET	102570.00		5710.00	53860.00	2530.00	4800.00	8550.00	21930.00	190.00
RECEIPTS												
	Paying											VAT Concurrent
Date	In No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Pre	Reim Expenses
01/04/2016		Bowls Club	Donation for fertiliser	62.00						62.00		
01/04/2016		Bowls Club	Donation for scarifier	831.60						831.60		
01/04/2016		One Stop	Donation for defib	200.00	200.00							
			TOTAL	1093.60	200.00	0.00	0.00	0.00	0.00	893.60	0.00	0.00
			BUDGET	63131.00	0.00	500.00	120.00	700.00	544.00	1408.00	38328	21531

FRANK WICKHAM HALL CHARITY - 4th April 2016

ACCOUNTS 2015/16

PAYMENTS

Invoice	Cheq					Clean		Misc		Council	Repairs &	Safety	Waste	Specific	
Date	No	Payee	Description	Total	Admin	Mat	Utilities	Equip	PRS Lic	Tax	Maint	Checks	Disposal	Items	Reserves
13/03/2016	DD	SSW	Water	85.00			85.00								
21/03/2016	DD	npower	Electricity	117.03			117.03								
22/03/2016	DD	British Gas	Gas	671.83			671.83								
				873.86	0.00	0.00	873.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
				7973.20	1059.97	414.81	4182.92	96.64	385.70	290.87	1120.94	320.92	200.43	0.00	0.00
				22710.00	1090.00	500.00	5000.00	250.00	350.00	300.00	2000.00	1000.00	225.00	21000.00	10000.00

Invoice	Paying in				Hall	Library			Utility	
Date	No	Received from	Description	Total	Hire	Rent	Interest	Donation	Over	Cleaning
									Payment	Mats
11/03/2016	BACS	DCC	Library land rent	125.00		125.00				
18/03/2016		e-on	Overpayment	58.33					58.33	
23/03/2016	BACS	SDDC	Hall hire	43.50	43.50					
			TOTAL	226.83	43.50	125.00	0.00	0.00	58.33	27.21
			CUMULATIVE	14241.17	-13655.63	500.00	0.00	0.00	85.54	27.21
			BUDGET	15600.00	1500.00	500.00	100.00	0.00	0.00	0.00

ACCOUNTS 2016/17

Invoice	Cheq					Clean		Misc		Council	Repairs &	Safety	Waste	Specific	
Date	No	Payee	Description	Total	Admin	Mat	Utilities	Equip	PRS Lic	Tax	Maint	Checks	Disposal	Items	Reserves
04/04/2016	276	SDDC	Council tax	293.23						293.23					