

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting
Held on Monday 4th April 2017**

Present: Cllr R Warburton
Cllr D Neal
Cllr N Ireland
Cllr I Bennett
Cllr J Patten
Cllr A Whitehouse
Cllr A Kirke
Cllr D Muller
Cllr B Payton
Cllr D MacDonald
Cllr H Ritchie-Smith

In attendance: Cllr M Ford and six members of the public.

17/4/3823 **Apologies for Absence** – District Councillor Brown.

17/4/3824 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity, declared an interest.

17/4/3825 **Public Speaking** –

- (a) The provision of a path across the playing field was mentioned. It was confirmed that this was on the list for work to be carried out with 106 monies.
- (b) As an increasing number of houses on the Willington Road development were being occupied, the question of when and where street lighting was to be installed was raised. There were also continuous problems with work commencing before 8.00 am.
- (c) There were concerns that the existing road infrastructure was not adequate to cope with the new developments. Cllr Ford confirmed that DCC Highways were consulted on all planning applications and that if they considered that improvements were necessary small adjustments could be undertaken using 106 agreements. In practice though this was often inadequate. Cllr Ford agreed to ask an Inspector to look at the situation on Willington Road.
- (d) Vehicle activated speed sign – Cllr Ford was awaiting an update on when the new sign was to be fitted.
- (e) Cllr Ford reported that an email had been sent detailing action points for the various parties involved in order to reduce the problem parking at the Leisure Centre.

17/4/3826 **Minutes of the meeting held on 6th March 2017** - These minutes were approved.

17/4/3827 **Actions from the Previous Meeting** –

17/3/3806 Public Speaking –

- Climbing net has been repaired
- A quotation has been received for putting a path across the playing field at a cost of almost £6,000
- Reply has been sent to Trent Barton and Heather Wheeler MP.
- A liaison meeting has been set up with John Port School for 8th May.

17/3/3815 Finance

(d)(ii) Norwood have been asked to repair the emergency lights and install the two additional lights as it was more economical to do all of the work at the same time.

17/3/3816 Youth Recreation and Allotments Committee

A tree surgeon has been asked to look at the oak tree on KGV and assess the work that was required. The Clerk had an application form for planning permission which would be completed when we knew what work needed to be done.

- 17/4/3828 **Chairman's Announcements** – None
- 17/4/3829 **Derbyshire Association of Local Councils** – The latest circular had been circulated.
- 17/4/3830 **Discontinuation of the V2 Bus Service** – It had been reported in the local press and on the Trent Barton website that the V2 bus service would cease from 28th May despite the funding from Derbyshire County Council not being withdrawn. It seemed that this was a purely business decision based on a survey in 2016. The Parish Council had tried to obtain a copy of the results of this survey but had so far been unsuccessful. Trent Barton to be asked to remove all of their bus signs from the existing route.
- 17/4/3831 **Willington Road – 106 Monies** – A sub-group had drawn up a list of priorities for projects under the various headings. This was agreed and would be justified and individual items expanded upon before submission to SDDC.
- 17/4/3832 **Report from the Planning Environment and Highways Committee**
- (a) Update on previous planning applications –
- Phase 2 Willington Road – not yet approved
 - Willington Road (near Etwall Lodge) – refused but an appeal expected
 - Leisure Centre car park – no decision
 - Oakdene House – various applications - approved
- (b) Planning applications to be considered and no objections made:-
- The erection of a wooden gazebo at 6 Kiln Croft
 - The erection of an extension and alterations at 17 Lodge Close
 - The erection of a single storey extension at 15 Egginton Road
 - The erection of a garage and refurbishment of green house and formation of new pedestrian access in boundary wall at Etwall Lawns, Main Street
- Two planning applications had been received on the day of the meeting for the development of 120 dwellings on land at Egginton Road (Chestnut Grove side) together with ancillary works. It was decided to hold a Planning Environment and Highways Committee meeting on 24th April at 7.30 pm to discuss this application. The Clerk to seek an extension to the deadline (post meeting note: a deadline of 5th May has now been agreed) and bullet points of objection ideas to be emailed to local residents with particular reference to visual impact.
- (c) Routine Inspections – the annual routine inspection routes were issued and all members were asked to complete these before the next meeting on 8th May.
- (d) Mowing of the bank above the church wall – The Clerk was to obtain a mower on a trial basis in order to assess whether it was suitable for mowing the area required.
- 17/4/3833 **Finance**
- (a) Accounts for payment totalling £3269.92 for 2016/17 and £1720.42 for 2017/18 from the parish council's account were approved. Accounts totalling £505.86 for 2016/17 and £282.61 for 2017/18 from the Frank Wickham Hall Charity were also approved.
- (b) Income received by the Parish Council totalled £143.75 for 2016/17 and £61.75 for 2017/18 and £1123.04 was received by the Frank Wickham Hall Charity.
- (c) Spend against the main budget headings were reported.
- (d) Items of expenditure:-
- (i) IT WAS DECIDED to accept a quotation of £125.00 to replace two posts on Church Hill.
 - (ii) IT WAS DECIDED to renew the maintenance of the CCTV at a cost of £300 including VAT.
 - (iii) IT WAS DECIDED to postpone a decision on the purchase of a mower.

- (iv) IT WAS DECIDED to postpone a decision on the purchase of a hedge trimmer.
- (v) IT WAS DECIDED to purchase a box for the disposal of cigarette ends to be installed on the wall outside the Frank Wickham Hall. The model to be decided at a later date.
- (vi) IT WAS DECIDED to accept a quotation of £130 for the trimming of the hedge at the allotments.
- (vii) IT WAS DECIDED to obtain further information before deciding whether to give a donation towards Bank House in Swadlincote.

17/4/3834

Youth Recreation and Allotments Committee –

- (a) Allotments - A request had been received to keep bees on the allotments. This was in accordance with the National Allotment Association’s guidelines and there were no objections subject to the local Allotment Association agreeing and that they were not being kept on a commercial basis.
- (b) Public Toilets – There had been two reports made to the Parish Council recently of suspicious behaviour in the men’s public toilets. It was decided to make the public aware that they were being used for other purposes so that an informed decision could be made on whether to allow children to use them unaccompanied.

17/4/3835

Frank Wickham Hall –

- (a) Cllr Bennett asked members to look at the small triangle of grass at the top of the drive as it had been suggested that the trees be taken out and the area grassed.
- (b) Cllr Bennett was looking into the replacement of the existing spotlights with LED bulbs.

17/4/3836

Clerk’s Report

- (a) Report from Employees – None
- (b) Correspondence – See attached.

17/4/3837

Website and Facebook – Cllr Ireland reported that downloads were up 14% on the previous month and downloads remained the same at 150. Cllr Warburton reported that 125 users had seen the V2 bus consultation on Facebook.

17/4/3838

Any Other Business

- (a) Cllr Muller reported that he had been liaising with Bloor Homes to replace broken kerbstones and replace turf damaged verges.
- (b) The Clerk confirmed that an email had been sent to DCC chasing a quotation for connecting Christmas lights to the nearby lamp post.
- (c) Cllr Kirke reported that John Port School were installing a camera that recognised staff vehicle registration numbers which would allow them to enter and leave the school when the gates were closed.
- (d) There was a report of possible drug dealing on King George V Playing Field. The CCTV to be viewed and the issue raised with the police.
- (e) Cllr Ireland to look at the map of the route of the proposed path on King George V Playing Field and the views of Fields in Trust to be sought.

17/4/3839

Dates of Committee Meetings – Finance Committee – Monday 24th April at 7.15 pm followed by the Planning Environment and Highways Committee at 7.30 pm.

17/4/3840

Date of Next Meeting – Monday 8th May at 7.30 pm in the Frank Wickham Hall.

Signed

Date

ETWALL PARISH COUNCIL
3rd April 2017

Minute No. 17/4/3836

1	Correspondence Requiring Action		Action
1.1	Mr Chell	Quotation for hedge trimming at allotments	See minutes
1.2	Bank House	Request for a donation	See minutes
1.3	Mr Payne	Quotation for path on King George V Playing Field	See minutes
1.4	Civic Voice	Civic Day – 17 th June	Noted
1.5	Derbys Children's Holiday Centre	Request for a donation	Agenda – next meeting
1.6	Grant Thornton	Audit documents	Clerk to action

2	Correspondence for Information		
2.1	Heather Wheeler MP	Village Bus Service	See minutes
2.2	Egginton Parish Council	As above	See minutes
2.3	Mr Day	As above	See minutes
2.4	Mr Colam	As above	See minutes
2.5	Egginton Parish Council	Press release re Village bus service	See minutes
2.6	SDDC	Physical Activity Sport & Recreation Strategy	Noted
2.7	Community Transport	Thanks for donation	Noted
2.8	Carol Clemens	Allotment Association	Noted
2.9	Derek Toller	Community use of Sports Centre	Noted
2.10	Norwood	PAT testing results	Noted
2.11	Mr Savage	Mower repair price list	Noted
2.12	South Staffs Water	Water charges	Noted
2.13	SDDC	Saturday refuse freighter visits	Notify SDDC of road layout. Emergency number required

3	Correspondence for reading		
3.1	Local Council Review	Magazine	
3.2	Glasdon	Catalogue	
3.3	Machine Mart	Catalogue	

4	Correspondence relating to Frank Wickham Hall		
4.1	South Staffs Water	Dual tariff discount	Noted
4.2	CAF Bank	Returned cheque	Noted

ETWALL PARISH COUNCIL													
ACCOUNTS 2016/17 - 3rd April 2017													
PAYMENTS													
The following require approval following payment													
Invoice	Cheq												
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN	
13/03/2017	BT	Norwood	PAT testing	180.00	30.00					150.00			
13/03/2017	BT	NEST	Pensions	134.21		134.21							
22/03/2017	BT	Talbot Turf	Fertiliser	105	17.50						87.50		
28/03/2017	BT	Staff	Wages	2850.71			2850.71						
			TOTAL	3269.92	47.50	134.21	2850.71	0.00	0.00	150.00	87.50	0.00	
			CUMULATIVE	72081.68	3462.17	4326.04	43567.96	1539.24	1328.62	3663.17	14004.48	190.00	
			BUDGET	102570.00		5710.00	53860.00	2530.00	4800.00	8550.00	21930.00	190.00	
RECEIPTS													
	Paying											VAT	Concurrent
Date	In No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Pre	Reim	Expenses
22/03/2017	50	Etwall Preschool	PAT testing	50.00					50.00				
22/03/2017	50	FWH Charity	PAT testing	50.00					50.00				
22/03/2017	50	Bowls Club	Fertiliser	43.75						43.75			
			TOTAL	143.75	0.00	0.00	0.00	0.00	100.00	43.75	0.00	0.00	0.00
			CUMULATIVE	69473.17	200.00	0.00	24.67	358.32	744.50	2188.60	41079.00	2916.08	21962.00
			BUDGET	0.00	0.00	500	120	700	544	1408	38328		21531

ETWALL PARISH COUNCIL												
ACCOUNTS 2017/18												
PAYMENTS												
Invoice	Cheq											
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN
			Balance b/f									
03/04/2017	BT	DALC	Membership	629.18		629.18						
03/04/2017	BT	Capita	Land rent	175.00								175.00
03/04/2017	BT	Invictus Ltd	CCTV maintenance	300.00	50.00	250.00						
03/04/2017	BT	Clerk	Expenses	54.04			54.04					
03/04/2017	BT	Clerk	Exp - Strimmer line etc	22.68						22.68		
03/04/2017	BT	Clerk	Exp - Postage	19.14		19.14						
03/04/2017	BT	Etwall Bowls Club	Fertiliser reimbursement	44.97							44.97	
03/04/2017	BT	Soil Harmony	Wetting agent	148.20							148.20	
03/04/2017	BT	BE Fuelcards Ltd	Petrol	23.33	3.89					19.44		
03/04/2017	BT	J A Gardner	Website maintenance	169.70		169.70						
18/04/2017	DD	South Staffs Water	Water - Bowling Green	67.09							67.09	
18/04/2017	DD	South Staffs Water	Water - Allotments	67.09							67.09	
			TOTAL	1720.42	53.89	1068.02	54.04	0.00	0.00	42.12	327.35	175.00
			BUDGET	96027.00		5792.00	51900.00	2865.00	4800.00	8750.00	14430.00	190.00
RECEIPTS												
	Paying											VAT
Date	In No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Pre	Reim
03/04/2017		Etwall Bowls Club	Contib for fertiliser	61.75							61.75	

FRANK WICKHAM HALL CHARITY - 3rd April 2017															
ACCOUNTS 2016/17															
PAYMENTS															
Invoice	Cheq					Clean		Misc		Council	Repairs &	Safety	Waste	Specific	
Date	No	Payee	Description	Total	Admin	Mat	Utilities	Equip	PRS Lic	Tax	Maint	Checks	Disposal	Items	Reserves
15/02/2017		CAF	Account fee	5.00	5.00										
21/02/2017	DD	Scottish Power	Electricity	290.86			290.86								
13/03/2017	301	Norwood	Repairs to heaters	210.00							210.00				
			TOTAL	505.86	5.00	0.00	290.86	0.00	0.00	0.00	210.00	0.00	0.00	0.00	0.00
			CUMULATIVE	7084.29	1104.29	394.86	3638.40	0.00	317.66	293.23	914.59	421.26	0.00	0.00	0.00
			BUDGET	55665.00	1090.00	500.00	5000.00	200.00	350.00	300.00	2000.00	1000.00	225.00	35000.00	10000.00
PAYMENT FOR 2017/18															
03/04/2017		SDDC	Council tax	282.61						282.61					
RECEIPTS - 2016/17															
Invoice	Paying in				Hall	Library									
Date	No	Received from	Description	Total	Hire	Rent	Interest	Donation	Reimb						
15/03/2017	137	Well Dressing	Hall hire	322.75											
03/02/2017	BACS	Weight Watchers	Hall hire	192.00											
07/02/2017	BACS	Dancetek	Hall hire	36.80											
28/02/2017	BACS	Dancetek	Hall hire	96.87											
21/03/2017	138	Various	Hall hire	474.62											
			TOTAL	1123.04	0.00	0.00	0.00	0.00	0.00	0.00					
			CUMULATIVE	16583.50	16208.50	375.00	0.00	0.00	0.00	0.00					
			BUDGET	15,600.00	15,000.00	500.00	100.00	0.00	0.00	0.00					