

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting
Held on Monday 9th April 2018**

Present: Cllr D Neal Cllr D Muller
Cllr N Ireland Cllr B Payton
Cllr A Kirke Cllr R Warburton
Cllr D McDonald Cllr A Whitehouse

In attendance: District Councillor Brown and 12 members of the public.

- 18/4/4026 **Apologies for Absence** – Cllr Bennett and County Councillor Ford.
- 18/4/4027 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities declared an interest. Cllr Muller declared an interest in the co-option of new members as one was a family member.
- (a) An Etwall resident thanked the Parish Council for the new path across the playing field and for the resurfacing of other paths within the village.
- (b) Grateful thanks also went to Councillor Brown for her work in liaising with Bloor Homes and agreeing, what would hopefully be a solution, to the recent floods on Elms Grove.
- (c) There was concern that it had been two months since the meeting with DCC Highways and nothing further had been heard from them.
- (d) Cllr Brown reported that following three accidents in one month, a very successful meeting had been held with DCC Highways at the Carrier's Road crossroads. Various changes had been agreed and it was hoped that these would be implemented in the near future.
- (e) Cllr Brown reported that interest had been shown in the development of a rail freight interchange on the opposite side of the A38 on a site that was known as Burnaston Cross. This was new information and more details would follow.
- 18/4/4028 **Minutes of the meeting held on 5th March 2018** - These minutes were approved and signed by the Chair.
- 18/4/4029 **Minutes of the Frank Wickham Hall meeting held on 19th March 2018** were approved and signed by the Vice-Chair.
- 18/4/4030 **Actions from the Previous Meeting**
- 18/3/4019(b)(ii) - Donation of £1,000 given to Etwall Primary School PTA for repairs to the swimming pool.
 - 18/3/4019(b)(iii) - Email sent to the Guides with costing for new gate to storage building asking if they would like to fund it.
 - 18/3/4019(b)(iv) - Goalposts have been delivered. Football team to erect them.
 - 18/3/4023 - Grit bins to be made an agenda item at a later meeting as this agenda was rather long.
- 18/4/4031 **Co-option of New Members** – Ann Muller, Paul Sanders and Dan Smith were unanimously co-opted and welcomed to the meeting.
- 18/4/4032 **Chairman's Announcements** – None
- 18/4/4033 **Derbyshire Association of Local Councils** – The latest circulations had been forwarded to members.

18/4/4034

Youth Recreation and Allotments Committee

- (a) Cllr Warburton reported that an Etwall trail leaflet had been produced to raise funds for new play equipment. This was on sale in local shops and businesses and had been publicised locally.
- (b) The footballers had reported that there was a possibility of a free portacabin which could be used for changing facilities and they had asked for permission for it to be sited on Sandypits Lane Playing Field. As soon as a size was known the Parish Council was to be notified as planning permission may be required. IT WAS DECIDED to set up a meeting with the Guides and footballers to look at all of the possibilities.
- (c) It was also reported that the new basket swing had been vandalised. SDDC had been asked to arrange for the repair but this was likely to take several weeks.

18/4/4035

Report from the Planning Environment and Highways Committee

- (a) Update on previous planning applications – The following applications had been approved by SDDC:-
 - New access and revised car park arrangements for B2/B8 uses on land on the north side of Heage Lane
 - The erection of extensions including an attached garage at 68 Belfield Road
 - Listed building consent for internal alterations in bar/restaurant to include forming new door aperture, removal of existing bar and the infilling of an existing doorway at 46 Main Street (Hawk and Buckle).
- (b) Planning applications already considered - None
- (c) Planning applications requiring consideration – No objections were raised to the following planning applications.
 - 9 2018 0241 - The erection of an extension at 42 Chestnut Grove (amendment to 9 2017 1096 previously approved).
 - 9 2018 0274 - The erection of an extension at 8 Gravel Pits Cottages
 - 9 2018 0188 - The erection of an extension at 7 Mill Meadow Way
 - 9 2018 0264 - The erection of extensions and alterations at Etwall Hayes, Willington Road
 - 9 2018 0281 - The conversion of outbuilding into a dwelling (resubmission following refusal) at Blakely Lodge, Egginton Road
- (d) Consultation on handover of library to community – A consultation document had been received that day and IT WAS DECIDED to hold a meeting in May to include nearby Parish Councils.
- (e) Litter bin emptying – The Clerk had asked SDDC to replace this with a larger bin. It was confirmed that it was still a problem.
- (f) Highway Issues – No updates had been received following the meeting with DCC Highways due to illness. This was to be made an agenda item for the next meeting and DCC to be asked to set a date for a meeting to discuss dropped kerbs.
- (g) Carrier's Road Crossroads – See public speaking above. This was to be made an agenda item for the next meeting.
- (h) Lighting of Christmas Tree – Three contractors were interested in quoting and two were due to visit that week. The proposals for connecting to St Helen's had been agreed by the Church Council and now been passed to the Faculty for final approval.
- (i) 106 Monies – Progress
 - The footpaths had been resurfaced and the new footpath installed on King George V Playing Field. There were concerns from residents regarding the footpath from Church Hill to Sutton Lane and disappointment that more

substantial work had not been undertaken on the potholes on Church Hill. Cllr Neal to look into this.

- DCC had given an approximate cost for the bus shelter installation and asked that the Parish Council agree to this with the proviso that it may increase or decrease. This was reluctantly accepted but made it difficult to make a 106 claim.
 - EKV were aiming for works to the doors and floor to be completed during the summer school holidays. SDDC had confirmed that this work was eligible for 106 monies.
- (j) Complaint regarding V1 Bus Service – IT WAS DECIDED to write to Trent Barton again regarding the lateness of buses and the poor record of breakdowns.
- (k) Parking on Ivan Way – The school had agreed that staff should not be parking in this area and taken down signs which they felt gave permission to park. It was suggested that one sign be installed at the beginning of Ivan Way saying “Parking for Almshouses, Cemetery and Church only”. The closure of the gate into the school seemed to be the only way permanent way to stop parking by school staff.

18/4/4036

Finance

- (a) Transfer of funds from Parish Plan Group into Etwall Parish Council’s account - IT WAS DECIDED to accept funds from the Parish Plan Group and include these under a separate heading in the Parish Council’s accounts should they need access to this money in the future.
- (b) Items of expenditure:-
- (i) IT WAS DECIDED to renew the maintenance contract for the church clock at a total cost of £479 plus VAT to cover the next three years.
 - (ii) IT WAS DECIDED to pay a subscription of £641.13 for membership to DALC.
 - (iii) IT WAS DECIDED to purchase sheeting to cover the vacant allotment plots at a cost of £76.72 together with pegs at a cost of £21.99.
 - (iv) IT WAS DECIDED that a metal shed could be purchased up to a cost of £200 including delivery, installation and security for the storage of communal equipment at the allotments.
 - (v) IT WAS DECIDED that one new table be purchased for the Frank Wickham hall at a cost of £110.40 including VAT.
 - (vi) DCC were suggesting that the school and/or the Parish Council could fund a school crossing patrol at a cost of £4,000 per annum. DCC had been unable to fill the current vacancy. It was felt that the crossing patrol was in the wrong place with the increased number of pupils now coming from Old Station Close. A letter to be sent to both schools for their views.
- (c) Accounts for payment totalling £9497.23 from the parish council’s account were approved and accounts totalling £2413.69 from the Frank Wickham Hall Charity were also approved.
- (d) Income of £58.32 was received by the Parish Council since the previous meeting and £1484.01 was banked by the Frank Wickham Hall Charity.
- (e) Spend against the main budget headings were reported together with the bank reconciliation for March.

18/4/4037

Frank Wickham Hall –

- (a) Members had looked at the area where the Pre-school wished to install a canopy and it was felt that this would obstruct the CCTV camera and light as well as making window cleaning difficult. The Pre-school to be asked if they would pay for the re-siting of the CCTV camera and a quotation was to be obtained.

(b) Cllr Whitehouse reported that a plumber was expected that week to look at a number of different problems connected with the heating, hot water and leaks.

18/4/4038

Clerk's Report

(a) Report from Employees – It was reported that the Groundsmen were very happy with their new mowers. It was intended to offer the old ride-on mower for sale by tender as soon as the new mower was registered for road use.

(b) Correspondence – See attached.

18/4/4039

Website and Facebook – Cllr Ireland reported that page hits and downloads were down 7% on the previous month. Cllr Neal had pointed out a number of amendments which would be made shortly.

18/4/4040

Any Other Business

(a) It was reported that there was a damaged fence on Hilton Road which had exposed a steep drop. Cllr Muller to raise this with Cllr Patten and Hilton PC.

(b) Commemoration of the end of World War One to be made an agenda item for the next meeting.

(c) Defibrillator training to be organised.

18/4/4041

Dates of Committee Meetings – None

18/4/4042

Date of Next Meeting – Monday 14th May 2018 at 7.30 pm in the Frank Wickham Hall.

Signed

Date

ETWALL PARISH COUNCIL
9th April 2018

Minute No. 18/4/4038

1	Correspondence Requiring Action		Action
1.1	Resident	Complaint regarding V1 bus service	See minutes
1.2	SDDC	Advertising for sports club	Sent to local sports clubs
1.3	Allotment Association	Costs for pegs and sheeting	See minutes
1.4	DCC	Funding for school crossing patrol	See minutes
1.5	DCC	Minerals Local Plan	Noted
1.6	DCC	Bus stop quotation	See minutes

2	Correspondence for Information		
2.1	Resident	Road safety at Carriers Road crossroads	See minutes
2.2	Cllr Brown	Accident at above crossroads	See minutes
2.3	Resident	Removal of sign on Ivan Way	Clerk replied
2.4	Streetscape	Quotation for repair of play equipment	Sent to SDDC for action
2.5	Police	Outcome of vandalism to play equipment	Noted
2.6	Etwall Eagles	Use of Sandypits for summer party	Approval given
2.7	Resident	Speeding on Willington Road	Reply to be sent to Cllr Muller
2.8	Resident	Football on Sandypits	See minutes
2.9	Various	Minutes of meeting to discuss Christmas tree lights	See minutes
2.10	St Helen's	Commemoration of WWI	Noted
2.11	DCC	Granting of cultivation order – 62 Willington Rd	Noted
2.12	Mrs Muller	Confirmation of eligibility to join Parish Council	See minutes
2.13	Mr Sanders	Confirmation of eligibility to join Parish Council	See minutes
2.14	Etwall Primary School PTA	Thanks for donation	Noted
2.15	Norwood	Results of PAT testing	Noted
2.16	Atlas	New regulations of purchase of cleaning products	Forwarded to caretaker
2.17	Calon Energy	Future of Willington Gas Fired Power Station	Noted
2.18	SDDC	Controlled Waste Transfer Notes (2)	Filed
2.19	Hilltop Audio	GDPR	Noted
2.20	ADDRocket	Website developer	Noted
2.21	Signs Express	Quotation for sign on Ivan Way	Noted
2.22	RBS	Faster cheque clearing system	Noted
2.23	RBS	Ring fencing transfer scheme	Noted
2.24	Police	Conclusion of incident – vandalism on KGV	Noted

3	Correspondence for reading		
3.1	LCR	Magazine	
3.2	Broxap	Catalogue	
3.3	Elancity	Advertising	
3.4	Wicksteed	Advertising	

4	Correspondence relating to Frank Wickham Hall		
4.1	Art Club	Complaint re heating	Clerk replied
4.2	SPC	Quotation for replacing heaters in hall	Noted
4.3	Etwall Pre-school	Confirmation of responsibility for maintenance of canopy	See minutes
4.4	Virgin Money	Interest rate changes	Noted
4.5	Bowls Club	Lack of hot water	Clerk replied

ETWALL PARISH COUNCIL - 9th April 2018

Opening Balance		£77,937.43
Add Total Receipts		£6,020.61
Less Total Payments		£10,983.40

TOTAL £72,974.64

Represented by:

Unity Trust Account	72,874.64
Petty Cash	100

TOTAL £72,974.64

Closing balance 31st March 2018

£72,974.64

Less cheques to clear		£1,355.59
Plus receipts not cleared		£58.32

**Closing balance 9th April
2018**

£71,677.37

ETWALL PARISH COUNCIL												
ACCOUNTS 2017/18 - 9th April 2018												
PAYMENTS												
Invoice	Cheq											
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN
Items already paid but requiring approval												
19/03/2018	BT	Nu-Blades	Tractor & Rover Mowers	3004.78	500.80					2503.98		
27/03/2018	BT	Broxap	Goalposts - Sandypits	759.60	126.60						633.00	
27/03/2018	BT	Etwall PTA	Donation for pool repairs	1000.00					1000.00			
12/03/2018	DD	EDF	Elec - FWH	171.72		171.72						
15/03/2018	DD	EDF	Elec - FWH	141.00		141.00						
27/03/2018	BT	Staff	Wages	2930.94			2930.94					
29/03/2018	BT	NEST	Pensions	137.43			137.43					
31/03/2018		Unity Trust Bank	Service Charge	18.00		18.00						
			TOTAL	8163.47	627.40	330.72	3068.37	0.00	1000.00	2503.98	633.00	0.00
			CUMULATIVE	73952.55	1796.79	5101.71	50895.78	1221.00	4134.74	6804.91	3807.62	190.00
			BUDGET	96027.00		5792.00	51900.00	2865.00	4800.00	8750.00	14430.00	190.00
ACCOUNTS 2018/19 - Items requiring approval												
30/03/2018	DD	Scottish Power	Elec- Sandypits	21.83							21.83	
03/04/2018	BT	Capita	Allotment rent	175.00								175.00
09/04/2018	BT	Norwood	PAT testing	150.00						150.00		
09/04/2018	BT	Invictus Ltd	CCTV maintenance	300.00	50.00	250.00						
09/04/2018	BT	J Gardner	Website maintenance	208.07		208.07						
09/04/2018	BT	Clerk	Expenses	64.43			64.43					
09/04/2018	BT	Clerk	Exp - toner cartridge	61.29		61.29						
09/04/2018	BT	Clerk	Exp - weedkiller	58.32						58.32		

Invoice	Cheq												
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN	
09/04/2018	BT	Clerk	Exp - lightbulbs	25.00							25.00		
09/04/2018	BT	Clerk	Exp - postage/stationery	24.22		24.22							
09/04/2018	BT	SDDC	Chestnut Grove - rent	7.50								7.50	
16/04/2018	DD	South Staffs Water	Water - Bowling Green	81.58							81.58		
18/04/2018	BT	HMRC	Tax & NI	178.35			178.35						
			TOTAL	1333.76	50.00	543.58	242.78	0.00	0.00	208.32	106.58	182.50	
INCOME													
2016/17													
	Paying										Sup Grant/		Conc
Date	In No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Pre	VAT	Exp
04/04/2018	BACS	Etwall Pre-School	PAT testing	50.00					50.00				
07/04/2018	67	Western Power	Wayleave payment	8.32						8.32			
			TOTAL	58.32	0.00	0.00	0.00	0.00	50.00	8.32	0.00	0.00	0.00

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FRANK WICKHAM HALL CHARITY - 9th April 2018														
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PAYMENTS														
.														
ACCOUNTS 2017/18														
Invoice	Cheq					Clean		Misc		Council	Repairs &	Safety	Waste	Specific
Date	No	Payee	Description	Total	Admin	Mat	Utilities	Equip	PRS Lic	Tax	Maint	Checks	Disposal	Items
Already paid but requiring approval														
12/03/2018	DD	British Gas	Gas	683.05			683.05							
			TOTAL	683.05	0.00	0.00	683.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			CUMULATIVE	29274.50	1291.65	682.65	4241.21	98.79	376.99	282.61	1008.34	238.98	200.43	-20852.85
ACCOUNTS 2018/19														
Requiring approval														
09/04/2018		SDDC	Council tax	290.87						290.87				
09/04/2018		R Houndsell	Window cleaning	357.00							357.00			
09/04/2018		Etwall PC	PAT testing	50.00								50.00		
09/04/2018		Wincone Prop	Repairs to track	25.00							25.00			
09/04/2018		Etwall PC	Electricity	312.72			312.72							
09/04/2018		RAD	Factsheet	12.00	12.00									
			TOTAL	1047.59	12.00	0.00	312.72	0.00	0.00	290.87	382.00	50.00	0.00	0.00
RECEIPTS														
					Hall	Hall	Hall	Hall	Library					
Receipt	Paying		Description	Total	Hire	Hire	Hire	Hire	Rent	Interest	Donation	Reimb		
Date	in No	Received from			Preschool	Clubs/Soc	Commercial	Individuals						
26/02/2018	BACS	Dancetec	Hall hire	126.00			126.00							
07/03/2018	BACS	Etwall PC	Hall hire	240.00		240.00								
24/03/2018	151	Various	Hall hire	745.50		385.50		360.00						
26/03/2018		Virgin Money	Interest	372.51						372.51				
			TOTAL	1484.01	0.00	625.50	126.00	360.00	0.00	372.51	0.00	0.00		
			CUMULATIVE	20096.42	7518.85	5010.00	2921.33	1907.62	625.00	372.51	75.00	1666.11		