

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting
Held on Monday 2nd December 2019**

Present: Cllr A Kirke
Cllr V Hobson
Cllr N Ireland
Cllr A Muller
Cllr D Neal
Cllr B Payton
Cllr D Smith
Cllr A Whitehouse

In attendance: District Councillor Brown, County Councillor Ford and two members of the public

19/12/4349 **Apologies for Absence** – Cllr Fryer.

19/12/4350 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities declared an interest.

19/12/4351 **Public Speaking** – Cllr Ford reported that the shrubs had been cut back at the Seven Wells roundabout to improve visibility however, the officers at both the District and County Council had been extremely busy in dealing with the flooding problems around the county. A lot of work had been done to mitigate the flooding problems at Heage Lane but the only permanent solution would be to raise the road and bridge which would be extremely expensive.

Cllr Brown reported that a scheme was being drawn up to resolve the flooding issues in garages and gardens at Springfield Road from the new development. Liaison was continuing on the buffer zone between the new and existing houses.

Cllr Brown also reported that Severn Trent were mapping all of their assets in the district and then they would find out which were not working or not fit for purpose. It was hoped that this would eventually reduce some of the flooding problems or improve forecasting.

Cllr Ford confirmed that the consultation on installing some double yellow lines at the end of Willington Road had been delayed as officers had been working on flooding issues.

19/12/4352 **Minutes of the meeting held on 4th November 2019** - These minutes were approved and signed by the Chair.

19/12/4353 **Actions from the Previous Meeting** –

- 19/11/4339 - Privacy notices had been publicised and forms handed to members and staff
- 19/11/4340 - Resurfacing at Church Hill – The Clerk had so far been unable to contact the contractor to organise a meeting with residents.
- 19/11/4342(a)(i) - The Allotment Association had decided to leave clearing the final part of the vacant allotments until spring due to the wet weather.
- 19/11/4342(a)(iii) - The tree works on King George V Playing Field were undertaken on 27th November and one complaint had been received. The remainder was to be carried out on 19th December.
- 19/11/4342(a)(iv) - New bin had been received and installed
- 19/11/4342(e) - Updating the bank mandate was still in progress – awaiting some proof of identity.

- 19/12/4354 **To approve minutes of Youth Recreation and Allotments Committee and the Frank Wickham Hall Committee held on 18th November 2019** – These minutes were approved and signed by the Chairs.
- 19/12/4355 **Chairman’s Announcements** – The Chair reported that the lighting of the Christmas tree event had been very successful.
- 19/12/4356 **Derbyshire Association of Local Councils** – Circular 12/2019 had been received and there was an important section regarding the storage of documents. This was to be reviewed at the next meeting.
- 19/12/4357 **Report from the Planning Environment and Highways Committee**
- (a) Update on previous planning applications that had all been granted by SDDC subject to conditions –
- 6 Elms Grove, Etwall - The erection of a side and rear extensions and the removal of the existing garage
 - 82 Main Street - The pruning of 10 London Planes and 7 Sycamore trees (including 15% removal of overhanging branches) and the pollarding of 3 Lime trees, all covered by SDDC TPO No. 505
 - The Gables, Church Hill, Etwall - Prior Notification for the proposed demolition of domestic outbuilding
 - Highfields, Heage Lane, Etwall - Notification for prior approval for a proposed change of use of agricultural building to 2 dwellings (Class C3) and for associated operational development
- (b) Planning applications requiring consideration:-
- 51 Belfield Road – The erection of a two-storey rear extension – No objections
 - 5 John Port Close - Alterations to existing dwelling including to the roof, facing materials, openings and the installation of a new raised patio at side/rear – No objections
 - 20 Mansfield Croft - The erection of two storey side extension, single storey rear extension and front porch – No objections
 - 1 Etwall Rectory, Rectory Court – Tree works – Object to the felling of two trees.
 - 3 Broadlands, Sutton Lane - Certificate of Lawfulness for the proposed erection of a single storey extension – No objections
 - 1 Kiln Croft - The erection of a garage and the formation of a vehicular access – No objections
- (c) Christmas Lights Switch On Review – It was reported that two of the food vendors had cancelled at the last minute. It was thought that it would be better to start at 4.00 pm instead of 3.00 pm next year, alternatively more entertainment was needed. Improved lighting and PA system to be considered and maybe a different date to Mickleover lights switch on. Letters of thanks to be sent to all who played a part in the event.
- (d) Provision of Depth Marker and Postcode Sign at Heage Lane – This request had been received from a resident. It was thought that there was a depth marker but this was to be clarified with Cllr Ford and the request put forward.
- (e) Request for “Please Drive Carefully” signs on Willington Road – Members accepted that there was a problem but felt that those people who kept to the speed limit would take note of the signs and those who didn’t would ignore them. It was understood that a Speed Watch Campaign was due to take place in the spring.

- 19/12/4358 **Youth Recreation and Allotments Committee**
 (a) King George V Playing Field – Proposed Field Layouts – Members chose their preferred layout taking into consideration the reports of anti-social behaviour at the end of the playing field, the lack of CCTV and lack of light. The proposals were to be made available at the exhibition on 12th December for the public to view. A quotation was to be obtained for an additional CCTV camera looking towards the end of the playing field.
- 19/12/4359 **Finance**
 (a) Items of expenditure:-
 (i) A quotation had been received from Mark Williamson for work to level the slabs under one of the seats in the children’s play area and to improve the drainage at one of the gates. Members asked that the quotation be amended to include the laying of slabs at the entrance.
 (b) Accounts for payment for the Parish Council totalling £4320.15 were approved as were accounts totalling £488.00 for the Frank Wickham Hall Charity.
 (c) The Parish Council had received no income since the previous meeting but £1809.62 had been received by the Frank Wickham Hall Charity. Spend against the main budget headings were reported. Bank reconciliations were not yet available for the end of November.
- 19/12/4360 **Frank Wickham Hall** – Cllr Neal reported that the bid for a grant from Biffa had been unsuccessful as they did not give grants to Parish Council’s and the Frank Wickham Hall Charity was too closely linked. In order to progress the scheme a loan would be required from the Public Works Loan Board. IT WAS DECIDED that the public would be asked their view on an increased precept of £5.00 per annum over six years. Questionnaires both paper and online to be finalised before 12th December. Cllr Neal was arranging to borrow display boards from the Art Club. The Clerk to organise teas/coffees. Cllr Neal was informed of members’ availability to man the exhibition and would draw up a rota. A briefing document to be produced so that those manning the exhibition could answer questions.
 Cllr Neal also confirmed that the electricity survey was due. A new consumer unit was also required so IT WAS DECIDED to obtain a quotation for this at the same time.
- 19/12/4361 **Clerk’s Report**
 (a) Report from Employees – Nothing to report.
 (b) Correspondence – See below.
- 19/12/4362 **Website and Facebook** – Cllr Smith reported that a number of items had been posted on Facebook and there had been lots of feedback.
 Cllr Ireland reported that page hits were the same as the previous month but downloads had increased by 30%.
- 19/12/4363 **Any Other Business**
 Items for the John Port Liaison meeting to be notified to the Chair before 5th December.
- 19/12/4364 **Dates of Committee Meetings** – None
- 19/12/4365 **Date of Next Meeting** – Monday 6th January 2020 at 7.30 pm in the Frank Wickham Hall.

Signed

Date

ETWALL PARISH COUNCIL
2nd December 2019

Minute No. 19/12/4361

1	Correspondence Requiring Action		Action
1.1	Mark Williamson	Repairs to play equipment area on KGV	See minutes
1.2	Resident	Request for "please drive carefully" signs	See minutes
1.3	Almshouses	Request for a donation	Agenda January
1.4	Etwall Post Office	Publicity request – Save Our Post Office	Agenda January
1.5	Resident	Parking outside Leisure Centre	Police taking action
1.6	DCC	Consultation on opening hours of Records Office	Noted
1.7	SDDC	Payphone Removal Consultation	Already replied
1.8	Residents (2)	Complaint regarding removal of tree	Clerk replied
1.9	DCC	Online consultation on health services	Circulated
1.10	SDDC	Notification of Parish Precept	Clerk to action
1.11	Resident	Complaint regarding tree removal on KGV	Clerk replied

2	Correspondence for Information		
2.1	DCC/resident	Trim of shrubs on the way to Severn Wells	See minutes
2.2	DCC	Cleaning of graffiti	No major problem
2.3	Resident	Chain of Office	Clerk replied
2.4	SDDC	Swadlincote Christmas Lights Switch On	A very good event
2.5	DCC	Tackling Cybercrime	Noted
2.6	Derbyshire Law Centre	Distribution of literature	Noted
2.7	Kier Highways	A38 Roundabout Roadworks	Publicised
2.8	Police	Procedure for reporting crimes	Noted
2.9	Resident	Non-empty of bin	Now emptied
2.10	Willington PC	Axis 50	Noted
2.11	RBS	Changes to terms and conditions	Noted
2.12	Adil	Car share scheme	Noted
2.13	Charity Commission	Election	Noted
2.14	SDDC	South Derbyshire Awards	Noted
2.15	Perennial Landscapes	Offer to tender	Clerk replied
2.16	South Derbys CVS	Community forum	Noted
2.17	EBIS	Health & Safety booklets	Noted

3	Correspondence for reading		
3.1	Clerks & Councils Direct	Magazine	Noted

4	Correspondence relating to Frank Wickham Hall		
4.1	Biffa Award	Notification of grant result	See minutes
4.2	DALC	VAT on work to village hall	Noted
4.3	HMRC	VAT on work to village hall	Noted
4.4	.Norwood	Electrics check	See minutes
4.5	Allied Westminster	Valuation of FWH	Noted
4.6	Rural Action Derbys	Village Halls Weekb	Noted

ETWALL PARISH COUNCIL - 2nd December 2019													
ACCOUNTS 2019/20													
PAYMENTS													
Invoice	Cheq												
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN	FWH
Invoices already paid but requiring approval													
28/10/2019	DD	Lloyds Bank	Key cut	4.00							4.00		
28/10/2019	DD	Lloyds Bank	Xmas banner	54.00						54.00			
28/10/2019	DD	Lloyds Bank	Monthly fee	6.00		6.00							
26/11/2019	DD	Lloyds Bank	Stamps/monthly fee	21.72		21.72							
26/11/2019	DD	Lloyds Bank	Petrol	24.30	4.05					20.25			
Payments requiring approval													
02/12/2019	BT	Glasdon	Litter bin - chip shop	216.47	36.08					180.39			
02/12/2019	BT	Mark Williamson	Fitting above bin	75.00						75.00			
02/12/2019	DD	NEST	Pensions	194.23			194.23						
02/12/2019	BT	Clerk	Exp - milage	22.83			22.83						
03/12/2019	BT	Staff	Salaries	3054.78			3054.78						
18/12/2019	BT	HMRC	Tax & NI	646.82			646.82						
			TOTAL	4320.15	40.13	27.72	3918.66	0.00	0.00	329.64	4.00	0.00	0.00
			CUMULATIVE	62013.95	3138.81	4086.01	35097.37	25.00	1077.00	8283.43	4174.33	190.00	5942.00
			BUDGET	106160.00	0.00	7685.00	53250.00	2340.00	5500.00	7575.00	20620.00	190.00	9000.00
RECEIPTS													
No receipts received during the month													

