

ETWALL PARISH COUNCIL

**Minutes of the Online Etwall Parish Council Meeting
Held on Monday 7th December 2020**

Present: **Cllr A Kirke** **Cllr D Neal**
 Cllr A Muller **Cllr V Hobson**
 Cllr B Payton **Cllr D Smith**
 Cllr N Ireland **Cllr A Whitehouse**

In attendance: District Councillors Lisa Brown and David Muller, County Councillor Martyn Ford and 1 member of the public.

20/12/4550 **Apologies for Absence**
 Councillors Mann and Murray.

20/12/4551 **Declaration of Interests**
 All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities declared an interest.
 Councillor A Muller declared a personal interest in agenda item 8 Report from Planning (The Gables application).

20/12/4552 **Public Speaking –**
 (a) No comments made.
 (b) District Councillor Brown provided an update to the Council on Covid-19 cases in South Derbyshire, the Local Plan, and the Government White Paper. SDDC last Planning Committee meeting of the year will be held on the 15th December. There will be a virtual Area Forum meeting in January which we should hear about soon.
 District Councillor Muller updated the Council on the following:

- Main Street Wall – the owner has removed some of the loose bricks from the top of the wall and considers it is now safe. Cllr. Muller has updated the relevant department asking that it be reinspected.
- Phone box, Belfield Road – has been filled with toys/books, this is a working BT phone box and can not be used due to what has been left. He has informed the Clean team department at SDDC and will monitor over the coming days.

County Councillor Ford updated on the Council on the following:

- Portland Street, parking – site meeting arranged for Friday afternoon.
- Crossing at the primary school – site meeting following Portland Street.
- DCC have spent £46,000 to engage with ShopAppy.com. It is a website which allows shops, cafes, restaurants and other local businesses and community organisations to display their goods and services for online purchasing. Hope Valley has become the first community in Derbyshire to go live on the Shopappy website and the council are working with businesses in other communities across the county to launch the website in each town and village in the run-up to Christmas.

20/12/4553 **Minutes of the meeting held on 2nd November 2020**

These minutes were approved with one amendment and signed by the Chair.

- Item 20/11/4535 (b) should read Cllr Muller (**SDDC**) not (DDDC).

20/12/4554 **Minutes of the Youth, Recreation and Allotment Committee and Frank Wickham Hall Committee Meetings held on Monday 23rd November 2020**

These minutes were approved and signed by the Chair.

20/12/4555 **Actions from the Previous Meeting –**

- 20/11/4539 - The Clerk has invoiced her 2 other Councils and payment has been made.
- 20/11/4540 (c) - S106 Agreements, the Clerk has spoken to Ian Hey, the list provided at the last meeting was for no particular development. It is purely a list which will be looked at should an application come in for housing that requires a Section 106 agreement.
- 20/11/4540 (f) - Village Bins, One Stop bin - the Shop manager has agreed to pay the £75.00 to move the replacement bin the PC will purchase.
- 20/11/4541 (c) - The Clerk has made payment to St Helen's PCC in respect of our donation instead of a tree.
- 20/11/4541 (d) - No small dog bins were available to place at the Sandypits. The Clerk will order a new normal bin as agreed.
- 20/11/4542 (a) (iii) - Sandypits Gate, should be repaired by Christmas, will then arrange a sign to be fitted.
- 20/11/4543 – FWH, Pavilion Room re-name, the Clerk has posted to Facebook and the Website. Will be added to the January agenda for a decision.
- 20/11/4546 - Temporary Accessibility Statement has been added to the Website.

20/12/4556 **Chairman's Announcements**

Cllr Kirke reported that after a successful engagement the defibrillator has been returned, it's nice to know it has been effective.

20/12/4557 **Derbyshire Association of Local Councils**

All latest newsletters had been circulated to Councillors.

20/12/4558 **Siting of Memorial Bench**

A memorial bench has replaced the backless bench outside the school by the notice board.

20/12/4559 **Report from the Planning Environment and Highways Committee**

(a) Planning applications considered by SDDC –

- Park Farm, Ash Lane - Application to determine if prior approval is required for a proposed change of use of agricultural buildings to dwelling houses (use class C3) and for building operations reasonably necessary for the conversion - REFUSED.
- Hinton Grange, Sutton Lane - The crown lift of 4 no. Lime trees and 1 no. Wych Elm (including the pruning of branches) covered by South Derbyshire District Council Tree Preservation Order no. 146 – APPROVED.
- Old Station Close – Single storey rear extension – APPROVED
- 37 Lawn Avenue – removal of a mountain ash – APPROVED.

(b) Planning applications requiring consideration –

- 3 Pine Close - conversion of garage into living space and the erection of extensions – no objection.
- The Pastures, Highfields Farm, Heage Lane - Demolition of temporary canteen building and replacing with static caravan for use as holiday rental accommodation; partial demolition of, and alterations to, temporary educational meeting room building, including alterations to provide a pitched roof – no objection.
- 37 Lawn Avenue - felling of a lime tree covered by South Derbyshire District Council Tree Preservation Order no. 505 – no objection.
- The Gables, 16 Church Hill - The erection of a dwelling and creation of associated access and new access to the host dwelling on Land – objection on the grounds that the new dwelling would be over-bearing, safety of the public with the access, the 19th century wall and loss of light for neighbouring properties.
- Toyota Motor Manufacturing Uk Ltd - Approval of details required by conditions 1, 2, 3, 5 and 6 attached to ref. DMPA/2020/0463 (The variation of condition no. 3 of permission ref. 9/2017/0455 (relating to drainage plans) for the extension to Toyota Despatch Yard Car Park, including creation of further flood attenuation measures, earth screening and ecological landscaping – no objection.

(c) Common End – Resurfacing

We have received a quote, which residents would like us to contribute towards, to tarmac Common End. However, as we do not own the land the Clerk will inform them to contact Severn Trent.

20/12/4560 **Youth Recreation and Allotments Committee –**

(a) Pitch Hire -

As the Parish Council are not in charge of the upkeep of the field (marking out, cutting etc) it was DECIDED we cannot charge for its use.

20/12/4561 **Finance -**

(a) Items of expenditure: -

(i) Clerks laptop –

The Clerk's laptop is failing to charge despite a new battery and charger being purchased. It was AGREED that we would get someone to look at it and if it cannot be fixed, the Clerk will get prices for a new laptop.

(ii) Frank Wickham Hall – Phase 2 Initial Payment –

It was AGREED to make the payment of the initial contract sum of £75,203.51 + VAT (£15,040.70) to B&K (after receipt of the agreed SDDC grant).

(b) Accounts for Payment and Income –

Accounts for payment for the Parish Council totalling £6,039.80 were approved and accounts totalling £538.00 for the Frank Wickham Hall Charity were also approved.

Income - £380.00 had been received since the last meeting for the Parish Council and £250.00 had been received by the Frank Wickham Hall Charity.

(c) Budget Appraisal 2020/2021 -

Spend against the main budget headings were reported.

20/12/4562 **Report from Frank Wickham Hall Committee**

- (a) Phase 2 Update
Builders finished Friday 4th December there are 1 or 2 small things outstanding which should be rectified soon.
- (b) Latest COVID-19 restrictions
Being in Tier 3 we are limited to only hiring out to pre-school and school related uses (including the karate and dance classes - all associated with the junior school).
- (c) Hall Maintenance
Quotes are being obtained for a couple of small maintenance issues as well as replacing the flat roof covering.

20/12/4563

Clerk's Report

- (a) Report from Parish Council Employees – nothing to report.
- (b) + (c) Correspondence – See below.

20/12/4564

Website and Facebook – nothing to report.

20/12/4565

Any Other Business – no matters arising.

20/12/4566

Dates of Committee Meetings – Finance Committee to meet on Monday 14th December.

20/12/4567

Date of Next Meeting

Monday 4th January at 7.30pm online.

Signed

Date

Minute No. 20/12/4563 (b) + (c)

1	Correspondence Requiring Action		Action
1.1	Resident (10.11.20)	Footpath in need of leaf clearance	Footpath cleared by groundsman.
1.2	Resident (11.11.20)	Dog mess	Noted.
1.3	Resident (13.11.20)	Old Station Close ditch	Forwarded to DCC.
1.4	Resident (18.11.20) x 2	Lorries through the village	Clerk to contact Tarmac.
1.5	Sutton on the Hill Preschool	Banner	Clerk to inform them to contact Highways,
1.6	Resident (30.11.20)	Common End	Agenda Item
1.7	Resident	Hilton Harriers Game	Noted.
1.8	Resident	Broken Bench on Church Hill	Being repaired.

2	Correspondence for Information		
2.1	PFK Littlejohn (03.11.20)	Audit Review YE 31.03.20 Completed	Noted.
2.2	DALC (06.11.20)	November Newsletter	Noted.
2.3	SDDC (18.11.20)	Police new arrival	Noted.
2.4	Express News (17.11.20)	No December issue	Noted.
2.5	DCC (18.11.20)	Community News	Noted.
2.6	Environment Agency (26.11.20)	New Flood Warning Service available for some additional Etwall residents	Noted.
2.7	DALC	Chairs Christmas get together 2nd December	Noted.
2.8	Toyota (3.12.20)	Toyota Motor Manufacturing UK - Community Liaison Committee Communication - Executive Changes	Noted.

3	Correspondence relating to Frank Wickham Hall		
3.1	Rural Action Derbyshire (06.11.20)	New national lockdown restrictions from 5th November to 2nd December	Noted.
3.2	Rural Action Derbyshire (18.11.20)	ACRE Update on the current lockdown restrictions!	Noted.
3.3	CAF Bank	Important changes to your bank charges from 4th January 2021	Noted.
3.4	CAF Bank	Important changes to your bank charges from 4th January 2021	Noted.
3.5	Rural Action Derbyshire (02.12.20)	New Tier 3 restrictions across Derbyshire from 2nd December	Noted.

ETWALL PARISH COUNCIL - 7th December 2020

PAYMENTS

Invoice Date	Cheq No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN	FWH
Invoices already paid but requiring approval													
13.11.20	BT	JMG Amenity	Bowling Green	£ 486.00	£ 81.00						£ 405.00		
13.11.20	BT	Royal British Legion	Wreath	£ 50.00					£ 50.00				
20.11.20	BT	St Helens	Christmas tree festival dona	£ 200.00					£ 200.00				
20.11.20	BT	Earl Oakton	Safety boots & mileage	£ 33.59		£ 3.60				£ 29.99			
23.11.20	BT	NEST	Pensions	£ 141.16			£ 141.16						
01.12.20	BT	PT Groundsman	Salary	£ 591.93			£ 591.93						
01.12.20	BT	Booking Clerk	Salary	£ 484.68			£ 484.68						
01.12.20	BT	Mark Williamson	Repair fence post and spare	£ 160.00						£ 160.00			
01.12.20	BT	PFK Littlejohn	Audit YE 31.03..20	£ 480.00	£ 80.00	£ 400.00							
01.12.20	BT	Glasdon UK Ltd	Bench - memorial	£ 603.64	£ 100.61					£ 503.03			
01.12.20	BT	Clerk	Salary	£ 586.20			£ 586.20						
02.12.20	BT	Groundsman	Salary	£ 1,226.54			£ 1,226.54						
Invoices requiring approval													
08.12.20	BT	Clerk	Mileage & Mobile	£ 30.99		£ 12.99	£ 18.00						
08.12.20	BT	HMRC (Mth 7)	Tax & NI	£ 758.94			£ 758.94						
10.12.20	DD	Lloyds Credit Card	Mower oil/hut heater/mthly	£ 64.97	£ 9.83	£ 6.00				£ 49.14			
20.12.20	DD	Nest	Pension	£ 141.16			£ 141.16						
TOTAL				£ 6,039.80	£ 271.44	£ 422.59	£ 3,948.61	£ -	£ 250.00	£ 742.16	£ 405.00	£ -	£ -
CUMULATIVE				£ 59,676.74	£ 1,447.97	£ 4,369.34	£ 36,525.12	£ 1,261.00	£ 383.00	£ 2,322.28	£ 11,306.68	£ 15.00	£ 2,046.35
BUDGET				£ 106,165.00		£ 6,780.00	£ 58,800.00	£ 2,340.00	£ 3,000.00	£ 6,575.00	£ 15,670.00	£ 490.00	£ 12,510.00

INCOME 2020/21

Date	Paying In No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Wages	Loan	Sup Grant/Pre	VAT Reim	Conc Exp	FWH	
17.11.20	BT	Sudbury PC	Training contribution	£ 26.00	£ 26.00												
18.11.20	BT	Plot 5A	Allot Rent and Bond	£ 70.00						£ 70.00							
23.11.20	BT	Plot 5B	Allot Rent and Bond	£ 70.00						£ 70.00							
27.11.20	BT	Doveridge PC	Training contribution	£ 26.00	£ 26.00												
30.11.20	BT	Plot 16B	Allot Rent	£ 24.00						£ 24.00							
01.12.12	BT	FWH Charity	Oven reimbu	£ 164.00												£ 164.00	
TOTAL				£ 380.00	£ 52.00	£ -	£ -	£ -	£ -	£ 164.00	£ -	£ -	£ -	£ -	£ -	£ -	£ 164.00
CUMULATIVE				£ 57,355.17	£ 52.00	£ 230.00	£ -	£ -	£ 1,466.00	£ 1,510.22	£ -	£ -	£ 50,037.00	£ 2,416.93	£ -	£ 433.99	
BUDGET				£ 115,171.00	£ -	£ 315.00	£ -	£ 960.00	£ 860.00	£ 1,550.00	£ 9,000.00	£ 30,000.00	£ 49,986.00	£ -	£ 22,500.00	£ -	

FWH Improvement Account PAYMENTS 2020/21

Date	Paying In No	From	Description	Total
17.11.20	BT	Approved Building Control	Building Control Fee	£ 420.00
TOTAL				£ 420.00
CUMULATIVE BALANCE				£ 78,161.21

FRANK WICKHAM HALL CHARITY 7th December 2020
ACCOUNTS 2020/21

PAYMENTS

Invoice	Cheq						Cleaning	Misc		Council	Repairs &	Safety	Waste	Specific	
Date	No	Payee	Description	Total	Utilities	Admin	Materials	Equip	PRS Lic	Tax	Maint	Checks	Disposal	Items	Reserves
Invoices already paid but requiring approval															
16.11.20		CAF Bank	Monthly Fee	£ 5.00		£ 5.00									
16.11.20		Pennon Water	Water	£ 32.00	£ 32.00										
16.11.20		EDF Energy	Electricity	£ 154.00	£ 154.00										
16.11.20		EDF Energy	Gas	£ 183.00	£ 183.00										
01.12.20		Etwall PC	Oven Reimburse	£ 164.00											£ 164.00
			TOTAL	£ 538.00	£ 369.00	£ 5.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 164.00
			CUMULATIVE	£ 7,192.42	£ 3,460.27	£ 91.25	£ 702.46	£ -	£ 417.10	£ 302.08	£ 703.81	£ 50.00	£ -	£ -	£ 458.99
			BUDGET	£ 38,175.00	£ 5,000.00	£ 10,550.00	£ 750.00	£ 125.00	£ 475.00	£ 350.00	£ 2,000.00	£ 700.00	£ 225.00	£ 8,500.00	£ 9,500.00

RECEIPTS

Date	Paying in	Received from	Description	Total	Hall	Hall	Hall	Hall	Library	Interest	Donation	Sale of
					Hire	Hire	Hire	Hire	Rent			
					Preschool	Clubs/Soc	Commercial	Individuals				
12.11.20	BT	Karate Club	Hall hire	£ 245.00		£ 245.00						
12.11.20	BT	Karate Club	Hall hire	£ 5.00		£ 5.00						
			TOTAL	£ 250.00	£ -	£ 250.00	£ -	£ -	£ -	£ -	£ -	£ -
			CUMULATIVE	£ 15,521.16	£ 3,496.33	£ 513.25	£ 685.00	£ 274.50	£ 250.00	£ -	£ 10,302.08	£ -