

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting
Held on Monday 6th February 2017**

Present: Cllr R Warburton Cllr A Kirke
Cllr D Neal Cllr D Muller
Cllr N Ireland Cllr B Payton
Cllr I Bennett Cllr H Ritchie-Smith

In attendance: Cllr L Brown, Cllr M Ford and 5 members of the public.

- 17/2/3788 **Apologies for Absence** – Cllrs Patten and McDonald
- 17/2/3789 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity, declared an interest.
- 17/2/3790 **Public Speaking** – The Parish Council were thanked for getting the heating in the hall repaired. It was confirmed that the issue of the carpet would be discussed at the next Frank Wickham Hall Committee meeting.
It was suggested that a street light be installed on Burnaston Lane due to the increased traffic and for the safety of pedestrians as there was no pavement in that area. Cllr Ford agreed to make the request to DCC.
The issue of better access for the public to the Leisure Centre was raised and the Clerk was to obtain a copy of the Articles of Association for the school.
Cllr Brown reported that Part 2 of the Local Plan had been submitted to the Planning Inspectorate but that the District Council had been very disappointed that a planning application for approx. 30-40 dwellings behind the Mandarin Restaurant at Hilton had been granted on appeal even though this was not in the Local Plan Part 2 and the plan had almost been agreed.
Victoria Smythe was to be congratulated on giving a very informative session on dementia awareness. A letter of thanks to be sent.
Cllr Ford explained that DCC had problems in getting street lights repaired. They were getting round to carrying these out but it was taking a long time. It was also reported that the section of Willington Road by the old dentists was completely dark.
Cllr Ford also reported that the faulty speed sign on Egginton Road was to be replaced as it could not be repaired.
The review of the bus stops on Oaklands/Belfield Road had been put on hold whilst the diversions were in place due to the closure of the slip road at Mickleover.
It was felt that once the overflow car park at the Leisure Centre had been resurfaced more parking spaces would be available which would improve the parking situation in the area. There was concern that the new security fencing had increased parking in the village by members of staff who needed to use their car part way through the school day as the gates were locked.
- 17/2/3791 **Minutes of the meeting held on 9th January 2017** - These minutes were approved and signed by the Chairman subject to one amendment that the gratuity to be given to the two allotment holders for maintenance of the public areas should have been £35 per person.
- 17/2/3792 **Actions from the Previous Meeting** –
17/2/3773 - Public Speaking –
Reported light on footpath not working to Cllr Ford – see public speaking above.

Clarification on bus routes during road closure received and publicised.
Asked SDDC if the footway between Belfield Road and Willington Road could be improved from 106 monies. No reply received yet.

17/2/3799(d) **PEH Committee**

Replied to DCC on consultation on broadband coverage. The two areas in the village which had problems were Risborrow Close and Jackson's Lane.

17/2/3780 **Finance**

PAT testing was in the process of being organized.

17/2/3781 **Youth Recreation and Allotment**

Clarification had been sought on the 106 monies to be spent on King George V Playing Field. This could include buildings at the Frank Wickham Hall which supported the playing facilities.

17/2/3785 **AOB**

The groundsmen had been asked to remove moss from the church path.

17/2/3793

Chairman's Announcements – None

17/2/3794

Derbyshire Association of Local Councils – The latest circulars had been circulated.

17/2/3795

Report from the Planning Environment and Highways Committee

(a) Decisions on previous planning applications – The following applications had been granted:-

The erection of extensions at 32 Park Way

The erection of a garden workshop at 84 Main Street

The erection of an extension and alterations at 8 Slade Close

The erection of an extension at 35 Egginton Road

(b) Planning applications already considered - None

(c) Planning applications to be considered:-

Certificate of lawfulness for existing extension at Oakdene House, Burnaston Lane, Etwell (resubmission) – No objections

(d) Improvements to junction at Main Street and Willington Road – To be made an agenda item for the next PEH Committee meeting.

(e) Potholes on Sandypits Lane – It appeared at the main problems were where the road was not wide enough for two vehicles to pass and there were potholes at the side of the verges. Although it was a frosty day, Cllr Neal reported that he could not see any evidence of potholes having been filled recently.

It was reported that there was also a pothole on the Severn Wells roundabout.

This was also to be reported.

17/2/3796

Finance

(a) Accounts for payment totalling £4134.60 from the parish council's account were approved. Accounts totalling £473.32 from the Frank Wickham Hall Charity were also approved.

(b) No income was received by the Parish Council but £3,371.37 was received by the Frank Wickham Hall Charity.

(c) Spend against the main budget headings and bank reconciliation were reported.

(d) Items of expenditure:-

(i) IT WAS DECIDED to book five summer play sessions at a cost of £900.

(ii) IT WAS DECIDED to accept the slightly increased invoice of £400 for work laying the hedge at the bowling green which was due to additional work carried out.

(iii) IT WAS DECIDED to pledge £1,000 toward the refurbishment of the kitchen at the Methodist Church.

(iv) IT WAS DECIDED to seek more information from Community Transport regarding their request for a donation.

(v) IT WAS DECIDED to renew subscription to DALC at a cost of £629.18.

- 17/2/3797 **Youth Recreation and Allotments Committee**
Cllr Warburton reported that a local resident had complained of rats in his garden. Efforts had been made to remove rubbish from the adjacent allotment in the hope that this would improve the situation.
- 17/2/3798 **Frank Wickham Hall** – Cllr Bennett reported that the heating had been repaired and was much improved. It was reported that the toilet door required repair. IT WAS DECIDED that a strongly worded letter should be sent to Derby Double Glazing as a new front door to the building was still awaited.
- 17/2/3799 **Clerk's Report**
(a) Report from Employees – The heater in the groundsmen's hut was not working properly. A replacement to be purchased.
(b) Correspondence – See attached.
SDDC to be asked to mow the new grass on the slope at the church.
- 17/2/3800 **Website and Facebook** – Cllr Ireland reported that the page hits were up by 33% in January following the slow Christmas period with 152 documents being downloaded.
- 17/2/3801 **Any Other Business** –
(a) Cllr Kirke was thanked for carrying out the very professional and successful defibrillator training. It was disappointing that there had not been more attendees but it was suggested that another session be organised in the summer.
(b) A complaint had been received regarding students from John Port leaving chewing gum and litter on Portland Street. This was to be raised at the next Liaison meeting.
- 17/2/3802 **Dates of Committee Meetings** – Monday 20th February – Planning Environment and Highways and Frank Wickham Hall Committees commencing at 7.00 pm.
- 17/2/3803 **Date of Next Meeting** – Monday 6th March 2017 at 7.00 pm in the Frank Wickham Hall.

Signed

Date

ETWALL PARISH COUNCIL
6th February 2017

Minute No. 17/2/3733

1	Correspondence Requiring Action		Action
1.1	Mr Ride	Potholes – Sandypits Lane	See minutes
1.2	DCC	Potholes – Sandypits Lane	See minutes
1.3	Methodist Church (2)	Request for a donation	See minutes
1.4	Community Transport	Request for a donation	See minutes
1.5	DALC	Subscription	See minutes
1.6	Mr Heed	Complaint of rats from the allotments	See minutes
1.7	Mrs Brown	Parking outside John Port School	See minutes
1.8	Mrs Jenner	Bus stops on Belfield Road	See minutes
1.9	Mr Horton	Recycling bin outside chemist	Letter to be sent asking for it to be moved
1.10	HMRC	PAYE electronic payments	Clerk to action

2	Correspondence for Information		
2.1	Mr Ride	Closure to Mickleover slip road to A38	Noted
2.2	DCC	See above	Noted
2.3	Police	Parking at junction of Willington Rd/Main St	Noted
2.4	South Staffs Water	Ability to choose water retailer	Noted
2.5	Charity Commission	Confirmation of completion of annual return	Noted
2.6	Land Registry	Land off Willington Road (2)	Noted
2.7	Nu-Blades	Mower catalogue – quote for hover mower	Noted
2.8	DCC	Repairs to street lighting	Noted
2.9	SDDC	Local Plan Part 2 – submission to Secretary of State	Noted
2.10	DCC	Acknowledgement of comments re broadband	Noted
2.11	Unity Trust Bank	User access to online banking	Noted
2.12	SDDC	Confirmation of summer play scheme booking	Noted
2.13	Groundworks	Update on new play equipment project	Noted
2.14	SDDC	The Community Trees Fund	Noted
2.15	Police	Monthly update	Noted
2.16	SDDC	Trade waste agreement	Noted
2.17	Civic Voice	War memorial workshop (2)	Noted
2.18	Inf Commissions Office	Certificate of registration under Data Protection Act	Noted
2.19	Groundworks	Tesco Bags for Help	Noted

3	Correspondence for reading		
3.1	Parkers	Bulb catalogue	
3.2	Glasdon	Street furniture catalogue	
3.3	Gordon Ellis & Co	Cigarette end grates - advertising	

4	Correspondence relating to Frank Wickham Hall		
4.1	AJ Floor Sanding & Sealing	Quote for sanding and resealing floor	Refer to FWH Ctte
4.2	Scottish Power	Transfer of electricity supply	Noted
4.3	Npower	Transfer to electricity supply	Noted

Unapproved

ETWALL PARISH COUNCIL - 6th FEBRUARY 2017				
Opening Balance				£66,331.57
Add Total Receipts				£0.00
Less Total Payments				£7,431.42
			TOTAL	£58,900.15
Represented by:				
Unity Trust Account		58,800.15		
Current Account - Closed		0		
High Interest Account - Closed		0		
Petty Cash		100		
			TOTAL	£58,900.15
Less cheques to clear				£1,114.48
Plus receipts not cleared				£0.00
Closing balance 6th February 2017				£57,785.67

Unapproved

ETWALL PARISH COUNCIL												
ACCOUNTS 2016/17 - 6th February 2017												
PAYMENTS												
The following require approval following payment												
Invoice	Cheq											
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN
19/01/2017	DD	NEST	Pensions	134.21			134.21					
19/01/2017	DD	ICO	Data Protection Reg	35.00		35.00						
31/01/2017	BT	Staff	Wages	2850.91			2850.91					
The following require approval prior to payment												
06/02/2017		Mr Dainty	Allotment gratuity	35.00							35.00	
06/02/2017		Mrs Dainty	Allotment gratuity	35.00							35.00	
06/02/2017		Mr Gardner	Website domain renewal	33.77		33.77						
06/02/2017		Nu-Blades	Mower service	542.17	90.36					451.81		
06/02/2017		Mr E Smith	Laying hedge at bowling gre	400.00							400.00	
06/02/2017		Clerk	Expenses	15.02			15.02					
06/02/2017		Clerk	Exp - bulb/litter picker ends	40.80						40.80		
06/02/2017		Clerk	Exp- postage/stationery	12.72		12.72						
			TOTAL	4134.60	90.36	81.49	3000.14	0.00	0.00	492.61	470.00	0.00
			CUMULATIVE	62663.50	3111.82	4133.41	36486.84	25.00	1328.62	3492.78	13895.03	190.00
			BUDGET	102570.00		5710.00	53860.00	2530.00	4800.00	8550.00	21930.00	190.00
RECEIPTS												
None												

FRANK WICKHAM HALL CHARITY - 6th February 2017															
ACCOUNTS 2016/17															
PAYMENTS															
Invoice	Cheq					Clean		Misc		Council	Repairs &	Safety	Waste	Specific	
Date	No	Payee	Description	Total	Admin	Mat	Utilities	Equip	PRS Lic	Tax	Maint	Checks	Disposal	Items	Reserves
15/12/2016		CAF	Account fee	5.00	5.00										
01/01/2017	DD	npower	Electricity	340.98			340.98								
17/02/2017	DD	South Staffs	Water	86			86								
06/03/2017	DD	npower	Electricity	41.34			41.34								
			TOTAL	473.32	5.00	0.00	468.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			CUMULATIVE	5732.51	1094.29	330.60	3056.68	0.00	317.66	293.23	466.59	173.46	0.00	0.00	0.00
			BUDGET	55665.00	1090.00	500.00	5000.00	200.00	350.00	300.00	2000.00	1000.00	225.00	35000.00	10000.00
RECEIPTS															
Invoice	Paying in				Hall	Library									
Date	No	Received from	Description	Total	Hire	Rent	Interest	Donation	Reimb						
12/12/2016	BACS	DCC	Library land rent	125.00		125.00									
26/01/2017	135	Various	Hall hire	3246.37	3246.37										
			TOTAL	3371.37	3246.37	125.00	0.00	0.00	0.00						
			CUMULATIVE	15018.99	14643.99	375.00	0.00	0.00	0.00						
			BUDGET	15,600.00	15,000.00	500.00	100.00	0.00	0.00						