

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting
Held on Monday 6th February 2018**

Present: Cllr D Neal
Cllr I Bennett
Cllr N Ireland
Cllr D McDonald
Cllr D Muller
Cllr B Payton
Cllr R Warburton
Cllr A Whitehouse

In attendance: One member of the public.

- 18/2/3991 **Apologies for Absence** – Cllr Kirke, District Cllr Brown and County Cllr Ford. It was reported that as Cllr Ritchie-Smith had not attended a meeting for six months she was no longer a member of the Parish Council.
- 18/2/3992 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities declared an interest. Cllr Neal declared an interest in the item relating to the request to close a footpath as it was next to his property.
- 18/2/3993 **Public Speaking** –
(a) Cllr Muller reported that there had been issues relating to dangerous parking on Hilton Road by users of the leisure centre. Cllr Payton to raise this at the meeting with DCC Highways later in the week.
(b) There had been discussions as to whether the Safer Neighbourhoods Meeting and Etwall Area Forum should be combined into one meeting. It was felt that it should remain as it was but only one representative from the police should attend.
- 18/2/3994 **Minutes of the meeting held on 8th January 2018** - These minutes were approved and signed by the Chair.
- 18/2/3995 **Minutes of the Youth Recreation and Allotments Committee meetings held on 23rd January 2018** were approved and signed by the Chairman.
- 18/2/3996 **Actions from the Previous Meeting**
 - 18/1/3982 - Comments made at the last meeting regarding flooding were included in the Parish Council's response to the planning application for B2/B8 commercial buildings on Heage Lane.
 - 18/1/3983(f) - Revised precept form had been sent to SDDC.
- 18/2/3997 **Chairman's Announcements** – None.
- 18/2/3998 **Derbyshire Association of Local Councils** – The latest circulations had been forwarded to member and places to be booked on GDPR training course and the Induction Course in Etwall.
- 18/2/3999 **Youth Recreation and Allotments Committee**
(a) Cllr Warburton reported on an update from the resident who had started a group to raise money for additional play equipment. This was to be circulated to members.
(b) Renewal of Agreement with Army Cadets for use of land at Sandypits – The Clerk had made contact with the Estates Department. IT WAS DECIDED that the land rent should be increased to £80 per month ie £960 per annum for a period of 7 years with a possible rent review after 3 years.
(c) Review of Public Toilets – There had been a number of rumours concerning the public toilets so IT WAS DECIDED that an article would be put in the Express

asking that if anyone had any experience of inappropriate activities in the public toilets to write or email the Clerk.

18/2/4000

Report from the Planning Environment and Highways Committee

- (a) Update on previous planning applications – None decided in Etwall since the last meeting.
- (b) Planning applications already considered - None
- (c) Planning applications requiring consideration –
- 9 2018 0004 - The erection of a garage at 16 Portland Street, Etwall – No objections but it was felt that the proposed porch may extend onto highways land.
 - 9 2018 0003 - The side pruning of all trees covered by SDDC TPO 264 at Jackson's Lane – No objections.
 - 9 2018 0016 - Proposed extension and alteration to The Marsh, Derby Road – No objections.
 - 9 2018 0034 - The erection of an extension at 21 Egginton Road – No objections
 - 9 2018 0076 – Listed building consent for internal alterations at 46 Main Street (Hawk and Buckle) – No objections.
- (d) Footway linking Laburnum Way and Courtland Road – A request had been received to close this footway. Following an extensive discussion IT WAS DECIDED not to recommend this footpath for closure but to ask the owners of the trees at each end to trim back trees which were blocking light.
- (e) Christmas Tree Lighting 2018 – Cllr McDonald to arrange a meeting of the sub-committee to agree the specification to be sent to the Diocese for approval.
- (f) Request for a grit bin – Park Way/Kiln Croft – IT WAS DECIDED not to purchase a grit bin for this location as similar locations had been refused in the past. Mention was made that the litter bin on Egginton Road was overflowing despite reminders to ask that it be emptied. Litter bin emptying to be an agenda item for the next meeting.
- (g) Village Litter Pick – The Groundsmen had collected in excess of 10 bags of rubbish from the end of Willington Road and Hilton Road after the Leisure Centre. This was to be an agenda item for the next meeting with John Port School.

18/2/4001

Finance

- (a) Items of expenditure:-
- (i) Approval was given to carry out repairs to the following footpaths at a total cost of £19838.00:-
Belfield Road to Willington Road
Church Hill to Sutton Lane
Play equipment to FWH (new path)
Ivan Way to cemetery.
It was confirmed that a 106 claim had been made for this amount and that the quotation would be accepted once the 106 claim had been received. It was suggested that instead of making good the gravel area on Ivan Way the whole area be tarmacked. This was to be investigated.
- (ii) IT WAS DECIDED to accept a quotation of £11,706 for the purchase and installation of a bus shelter on Main Street. Quotations were awaited from DCC for the lighting before a 106 application could be made.
This led to a discussion regarding the redundant bus shelter on Egginton Road. It was suggested that this be offered to the Bowls Club, Cricket Club

or that it could be sited on the King George V Playing field for football spectators.

(iii) A quotation of £150 from Norwood Electrical was accepted for PAT testing.

(iv) IT WAS DECIDED to give a donation of £1,000 towards the new organ at St Helen's Church.

(v) IT WAS DECIDED to purchase a new ride-on mower, walk-behind mower, hand truck and porters cart at a total cost of £2650.00 excluding VAT. The Clerk to investigate including the existing ride-on mower as part exchange.

As the mower was driven on the road the vehicle registration to be changed.

(b) Accounts for payment totalling £4633.00 from the parish council's account were approved and accounts totalling £1340.13 from the Frank Wickham Hall Charity were also approved.

(c) Income of £124.00 was received by the Parish Council since the previous meeting and £3562.12 was received by the Frank Wickham Hall Charity.

(d) Spend against the main budget headings were reported and bank reconciliation was not yet available for the end of January.

18/2/4002

Frank Wickham Hall – Cllr Bennett reported that he had attended a village halls networking event which had included a presentation on GDPR.

A meeting of the sub-group was to be held to discuss the report from EKV Design and make a recommendation to the next meeting.

18/2/4003

Clerk's Report

(a) Report from Employees – The Clerk reported that light had been broken that day in the public toilets and that there had been an attempted break-in in the changing rooms on Sandypits Lane.

(b) Correspondence – See attached.

18/2/4004

Website and Facebook – Cllr Ireland reported that page hits were slightly up on the previous month but downloads were slightly down.

18/2/4005

Any Other Business – None

18/2/4006

Dates of Committee Meetings – Monday 22nd January – Finance Committee at 7.00 pm, followed by Youth Recreation and Allotments Committee at 7.15 pm.

18/2/4007

Date of Next Meeting – Monday 5th March 2018 at 7.30 pm in the Frank Wickham Hall.

Signed

Date

ETWALL PARISH COUNCIL
5th February 2018

Minute No. 18/2/4003

1	Correspondence Requiring Action		Action
1.1	Resident	Request to use Sandypits for football	Discussed at YR&A Ctte
1.2	Resident	Request for a grit bin Kiln Croft/Park Way	See minutes
1.3	Resident	Litter Willington Road/Hilton Road	See minutes
1.4	Norwood	Quotation for PAT testing	See minutes
1.5	HMRC	Payment of tax and NI	Clerk to action
1.6	Resident	5-year development plan for football	Refer to YR&A Ctte
1.7	Resident	Pedestrian footpath closure	See minutes
1.8	Bailey Eng Services	Quotation for replacement door at Sandypits	Further quotes to be obtained

2	Correspondence for Information		
2.1	Resident	Objection to bus shelter – Main Street	Noted
2.2	SDDC	Agreement to change of style of bus shelter	Noted
2.3	Inf Commissioners Office	Data Protection Registration confirmation	Noted
2.4	Mr Hine	Thanks for change of tenancy	Noted
2.5	Resident	Repairs to fence adjacent bowling green	Noted
2.6	Resident	Fund raising for play equipment update	Noted
2.7	Derbys Childrens Holiday Centre	Membership	Noted
2.8	East Mids HMD	Holocaust Memorial Day	Refer to St Helens and Methodist Church
2.9	Brain Tumour Research	Promoting awareness	Noted

3	Correspondence for reading		
3.1	Happen Hens	Newsletter	
3.2	J Parkers	Catalogues (2)	

4	Correspondence relating to Frank Wickham Hall		
4.1	Etwall Pre-School	Request for a canopy	Refer to FWH Ctte
4.2	Etwall Pre-School	Heating	Resolved
4.3	Etwall Art Group	Request for additional tables	Refer to FWH Ctte
4.4	EKV Design	Feasibility Report	See minutes
4.5	Rural Action Derbys	Village Halls Week	Noted
4.6	DALC	Tables and chairs – free to collect	Not suitable

ETWALL PARISH COUNCIL												
ACCOUNTS 2017/18 - 5th February 2018												
PAYMENTS												
Invoice	Cheq											
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN
Items already paid but requiring approval												
25/01/2018	BT	HMRC	Tax & NI	658.75			658.75					
30/01/2018	BT	Staff	Wages	2577.29			2577.29					
Items requiring approval												
05/02/2018	BT	Mark Williamson	Repair changing room door	60.00							60.00	
05/02/2018	BT	Wincone Prop Ser	Repair notice board	91.94						91.94		
05/02/2018	BT	Antony Ford	Remove broken goalposts	85.00							85.00	
05/02/2018	BT	Clerk	Expenses	43.05			43.05					
05/02/2018	BT	Clerk	Exp - Postage	16.72		16.72						
18/02/2018	BT	HMRC	Tax & NI	700.25			700.25					
			TOTAL	4233.00	0.00	16.72	3979.34	0.00	0.00	91.94	145.00	0.00
			CUMULATIVE	58741.90	930.19	4429.23	43498.78	25.00	2134.74	4020.80	3113.16	190.00
			BUDGET	96027.00		5792.00	51900.00	2865.00	4800.00	8750.00	14430.00	190.00
INCOME												
	Paying											
Date	In No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Sup Grant/Pre	Conc Exp
25/01/2018	63	Scouts	Rent - Sandypits	100.00						100.00		
29/01/2018	64	Ms Tomlinson	Allotment rent	24.00						24.00		
			TOTAL	124.00	0.00	0.00	0.00	0.00	0.00	124.00	0.00	0.00
			CUMULATIVE	72288.67	0.00	0.00	0.00	700.00	2084.90	3390.55	42743.00	1188.22
			BUDGET	72459.00	0.00	315.00	0.00	700.00	550.00	1888.00	42492.00	20514.00

FRANK WICKHAM HALL CHARITY - 5th February 2018														
ACCOUNTS 2017/18														
PAYMENTS														
Invoice	Cheq					Clean		Misc		Council	Repairs &	Safety	Waste	Specific
Date	No	Payee	Description	Total	Admin	Mat	Utilities	Equip	PRS Lic	Tax	Maint	Checks	Disposal	Items
15/01/2018		CAF Bank	Account fee	5.00	5.00									
22/01/2018	DD	Scottish Power	Electricity	96.00			96.00							
05/02/2018		Atlas	Cleaning materials	140.89		140.89								
05/02/2018		EKV Design Ltd	Feasibility report	1098.24										1098.24
			TOTAL	1340.13	5.00	140.89	96.00	0.00	0.00	0.00	0.00	0.00	0.00	1098.24
			CUMULATIVE	22093.04	1281.65	682.65	3230.76	98.79	376.99	282.61	1008.34	98.58	200.43	1098.24
RECEIPTS														
Receipt	Paying				Hall	Hall	Hall	Hall	Library					
Date	in No	Received from	Description	Total	Hire	Hire	Hire	Hire	Rent	Interest	Donation	Reimb		
					Preschool	Clubs/Soc	Commercial	Individuals						
25/01/2018	150	Various	Hall hire	3562.12	2964.00	369.00	0.00	229.12						
			TOTAL	3562.12	2964.00	369.00	0.00	229.12	0.00	0.00	0.00	0.00		
			CUMULATIVE	18392.91	7518.85	4384.50	2700.83	1547.62	500.00	0.00	75.00	1666.11		