

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting  
Held on Monday 3<sup>rd</sup> February 2020**

Present: Cllr A Muller  
Cllr S Fryer  
Cllr V Hobson  
Cllr N Ireland  
Cllr D Neal  
Cllr B Payton  
Cllr D Smith  
Cllr A Whitehouse

In attendance: District Councillor Brown, District Councillor D Muller and one member of the public

20/2/4384 **Apologies for Absence** – Cllrs Kirke and Mann and County Councillor Ford  
20/2/4385 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities declared an interest. Cllr Smith declared an interest in the planning application relating to the Hawk and Buckle Public House.

20/2/4386 **Public Speaking** – A resident reported issues relating to dog fouling and lack of dog waste bins on the Willington Road development. Cllr Brown to liaise with Bloor Homes to see if bins, and a notice board could be provided.  
Cllr Brown reported that she had been working with Bloor Homes on issues relating to area where the new development and existing houses met and progress was being made. Bloor Homes were also carrying out work to mitigate flooding to existing properties on Springfield Road. Cllr Brown also reported that she had received a complaint regarding the encroaching of verges onto the road on Willington Road and asked the Parish Council to support her in writing to DCC about this issue. It was agreed that Cllr Ireland would attend the Flood Liaison meeting later in the week.

Cllr Ford had submitted a written report which included a response to the request for a depth marker at the bridge on Heage Lane. DCC would not install a depth marker as it was felt that this would encourage drivers to go through flood waters and there were no other approved signs which could be installed on this site to display postcodes for those who became stuck. The issue of the fence by the bridge on Hilton Road and the railing by the bus stop on Main Street had still to be resolved.

It was reported that an emergency vehicle had been unable to access Beech Drive due to inconsiderate parking. Cllr Brown was looking into this matter.

20/2/4387 **Minutes of the meeting held on 6<sup>th</sup> January 2020** - These minutes were approved and signed by the Vice-Chair.

20/2/4388 **Actions from the Previous Meeting** –

- 20/1/4370(a) - Request sent to Sport England to change the football pitch.
- 20/1/4370(b) - Request for costings for taking over maintenance of public toilets building but reply not yet received.
- 20/1/4371 - Summer play scheme booked
- 20/1/4374 - Website administrator looking at website accessibility and will report on changes required.
- 20/1/4381 - New Primary School Head contacted regarding setting up a liaison meeting. Suggested that it be held after February half term.
- 20/1/4381(g) - Groundsmen had removed ivy from the trees at Sandypits.

20/2/4389 **Chairman's Announcements** – None

- 20/2/4390 **Derbyshire Association of Local Councils** – All circulars had been forwarded to members. Enquiries to be made into holding Essential Councillors training in Etwall.
- 20/2/4391 **Library Update** - Cllr Ford reported in writing that an expression of interest had been received from a community group and DCC were awaiting a Business Plan. There were no timescales for this.
- 20/2/4392 **Report from the Planning Environment and Highways Committee**
- (a) Previous planning applications granted by SDDC subject to conditions –
- The erection of a garage and the formation of vehicular access at 1 Kiln Croft
- Creation of a café at Etwall Pharmacy – planning permission not required.  
Replacement signage at the Hawk and Buckle – application withdrawn.
- (b) Planning applications requiring consideration –
- The pollarding of a Sycamore tree at the Hawk and Buckle – Would accept the recommendations of the Tree Officer.
  - The erection of a single storey rear extension at 3 Broadlands, Sutton Lane – No objections
  - The erection of an extension at 2 Sandypits Lane – No objections.
- (c) Report of Drug Dealing in Etwall – This matter had been reported by email, at the Cuppa with a Copper drop in session and at the Area Forum meeting and the police were now being more proactive.
- 20/2/4393 **Youth Recreation and Allotments Committee -**
- (a) Future Use of the Public Toilet Building – Detailed costings of maintenance were still awaited from SDDC.
- (b) Tree Planting – A plan to be drawn up at the next Youth Recreation and Allotments Committee.
- (c) King George V Children’s Play Area – Drainage – To be an agenda item for the next Youth Recreation and Allotments Committee.
- (d) A request had been received from a resident to remove an old magpie nest from a tree at the bowling green as the magpies had killed a number of small birds and taken eggs the previous year. Members were not willing to carry out this work but if the resident wished to pay for it they had no objections.
- 20/2/4394 **Finance -**
- (a) Items of expenditure:-
- (i) IT WAS DECIDED to give a donation of £100 to towards the commemoration of VJ Day by St Helen’s and the Methodist Churches. This lead to a discussion regarding the marking of the 75<sup>th</sup> Anniversary of VE Day. Cllr Fryer offered to take the lead on this.
- (ii) IT WAS DECIDED to give a donation to cover the hall hire costs for a forthcoming event to raise funds for the Derby Neonatal Unit.
- (iii) IT WAS DECIDED to accept the lowest quotation for the replacement of the distribution board at the Frank Wickham Hall at a cost of £1776.00 plus VAT from Norwood. As this would involve the hall being without electricity for 2-3 days it was suggested that the work be carried out during the summer holidays. Approval was also give to replace a socket and lighting in the kitchen with LED lights at a cost of £210 plus VAT.
- (b) Accounts for payment for the Parish Council totalling £4481.26 were approved as were accounts totalling £160.32 for the Frank Wickham Hall Charity. The Parish Council had received £16.25 since the previous meeting and £3962.06 had been received by the Frank Wickham Hall Charity. Spend against the main budget headings were reported. Bank reconciliations to the end of January were reported.

- (c) The minutes of the Finance Committee were approved with the amendment of item 401 which should have read “six and a half years” not six years. They were then signed by the Chair.
- (d) After some discussion and a vote the budget was agreed and the precept for 2020/21 was set at £47,286.
- (e) IT WAS RESOLVED TO SEEK THE APPROVAL OF THE Secretary of State for Housing and Local Government to apply for a PWLB loan of £30,000 over the borrowing term of 6.5 years in order to undertake the Phase 2 improvements to the Frank Wickham Hall, a charity, of which the Parish Council is Sole Trustee. It is also intended to increase the council tax precept for the purpose of the loan repayments by £2510 (5.31%) equivalent to £1.10 on a Band D property in the first year and by £5,020 (10.62%) in the following six years. This was the subject of a precept increase consultation in December 2019.
- (f) Approval was given to set up a bank account for the Frank Wickham Hall Improvement Project with Unity Trust Bank. The Chair, Vice-Chair and Chair and Vice Chairs of FWH and Finance Committee to be signatories.

20/2/4395 **Frank Wickham Hall** – Cllr Neal reported that he and the Clerk were meeting with Ian Hey of SDDC to submit a grant application form for the Frank Wickham Hall Improvement Project. It was mentioned that there may be funding for CCTV from SDDC.

20/2/4396 **Clerk’s Report**

- (a) Report from Employees – Nothing to report.
- (b) Correspondence – See below.

20/2/4397 **Website and Facebook** – Website page hits were up 35% and downloads were also up by 7%. Approval was given for minutes and agendas to be put on the Etwall Facebook page. It was reported that a number of comments had been made on the Facebook page concerning parking.

20/2/4398 **Any Other Business**

- (a) Cllr Fryer asked what progress had been made in setting up a meeting with residents of Church Hill regarding the recent resurfacing. It was reported that the contractor had not returned any calls or emails so it had not been possible to set up a meeting. Further efforts to be made to make contact.
- (b) Cllr Whitehouse had been asked if some of the staff at the Primary School could use the car park at the Frank Wickham Hall during building works there. This was agreed to, provided spaces were available; only designated parking spaces were used and all spaces were on a first come first served basis.
- (c) The gritting of the route from Pine Close to the Primary School was raised. The Clerk to ask the groundsmen to ensure that this pathway was gritted.
- (d) It was reported that the possibility of setting up a youth club at the Methodist Church was being looked into as they had a licence to show films.
- (e) A gold buying event had recently been held at the Frank Wickham Hall. There were no contact details on the leaflet and it was felt that every care should be taken to ensure that the hall was let only to bonafide hirers.
- (f) Cllr Hobson volunteered to plant the small triangle of ground at the top of the Frank Wickham Hall drive. This was agreed.

20/2/4399 **Dates of Committee Meetings** – Youth Recreation and Allotments Committee –  
Monday 24<sup>th</sup> February 2020 at 7.30 pm.

20/2/4400 **Date of Next Meeting** – Monday 3<sup>rd</sup> March 2020 at 7.30 pm in the Frank Wickham  
Hall.

Signed .....

Date .....

**ETWALL PARISH COUNCIL**  
**3<sup>rd</sup> February 2020**

**Minute No. 20/2/4396**

1	Correspondence Requiring Action		Action
1.1	St Helen's PCC	Request for a donation	See minutes
1.2	Resident	Request for a donation for Derby Neonatal Incubation Children's Unit	See minutes
1.3	Resident	Liaison meeting with John Port School	Clerk to reply
1.4	DALC	Action group re imposing speed limits	Noted
1.5	DALC	Invitation to Derbys Constabulary Town and Parish Councils' evening	Noted
1.6	DALC	Request for architect recommendation	Noted
1.7	Resident	Food and Drink Festival	DS & AW to liaise
1.8	Resident	Potholes – Sandypits Lane	Refer to DCC
1.9	Resident	Parking on verges – Springfield Road	Refer to DCC

2	Correspondence for Information		
2.1	Invictus Solutions Ltd	Quotation for additional CCTV camera	Noted
2.2	Resident	Reporting of drug incidents to police	Noted
2.3	Highways England	Work on A38	Noted
2.4	SDDC	Environmental Forum Survey	Noted
2.5	DALC	Paying for meals in school holidays	Noted
2.6	SDDC	Grant funding	Applying
2.7	Toyota	Future developments	Noted
2.8	Inf Comm Office	Renewal confirmation and certificate	Noted
2.9	Jonathan Cornes Associates	Advertising – Chartered Building Surveyors	
2.10	Contract Sign Systems	Advertising	
2.11	Plantscape	Advertising	
2.12	RBS	Change of account	
2.13	NMC Group	Advertising – car parks	
2.14	J Parkers	Advertising - bulbs	
2.15	AMV Playgrounds	Advertising	

3	Correspondence for reading		
3.1	J Parkers	Catalogue	
3.2	Clerks & Councils Direct	Magazine	

4	Correspondence relating to Frank Wickham Hall		
4.1	PWLB	Loan repayments	Noted
4.2	Energy Prices Direct	Gas contract	Noted
4.3	Allied Westminster	Insurance	Noted
4.4	FL Electrical	Quotation	See minutes
4.5	Charity Commission	Confirmation of completion of annual return	Noted
4.6	Rural Action Derbys	Village Halls Week	Noted

4.7	Norwood (2)	Quotations	See minutes
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ETWALL PARISH COUNCIL - 3rd February 2020

Bank Reconciliations

Opening Balance		£54,676.25
Add Total Receipts		£73,276.84
Less Total Payments		£4,055.22
	TOTAL	£123,897.87
Represented by:		
Unity Trust Account	123,897.87	
Plus receipts not banked	16.25	
Less payments made	1,802.41	
Closing balance at 22nd Jan 2020	TOTAL	£122,111.71

ETWALL PARISH COUNCIL - 3rd February 2020															
ACCOUNTS 2019/20															
<b>PAYMENTS</b>															
<b>Invoice</b>	<b>Cheq</b>														
<b>Date</b>	<b>No</b>	<b>Payee</b>	<b>Description</b>	<b>Gross</b>	<b>VAT</b>	<b>Admin</b>	<b>Wages</b>	<b>Agency</b>	<b>S137</b>	<b>PEH</b>	<b>YRA</b>	<b>TEN</b>	<b>FWH</b>		
<b>Invoices already paid but requiring approval</b>															
27/01/2020	DD	NEST	Pensions	194.23			194.23								
28/01/2020	BT	Staff	Salaries	2917.69			2917.60								
<b>Payments requiring approval</b>															
03/02/2020	BT	Almshouses	Rent for gmens hut	196.00						196.00					
03/02/2020	BT	Mark Williamson	Repair to Pigeon Club	70.00							70.00				
03/02/2020	BT	Mark Williamson	Repair to KGV path	210.00							210.00				
03/02/2020	BT	JMG Amenity	Fertiliser - bowling	39.00	6.50						32.50				
03/02/2020	BT	R Bailey	Hall hire reimb	156.00					156.00						
03/02/2020	BT	Clerk	Milage	39.06			39.06								
03/02/2020	BT	Clerk	Postage/FWH keys	63.72		63.72									
18/02/2020	DD	HMRC	Tax & NI	595.56			595.56								
			<b>TOTAL</b>	<b>4481.26</b>	<b>6.50</b>	<b>63.72</b>	<b>3746.45</b>	<b>0.00</b>	<b>156.00</b>	<b>196.00</b>	<b>312.50</b>	<b>0.00</b>	<b>0.00</b>		
			<b>CUMULATIVE</b>	<b>71284.38</b>	<b>3141.26</b>	<b>4276.90</b>	<b>43387.68</b>	<b>25.00</b>	<b>1271.25</b>	<b>8434.74</b>	<b>4551.83</b>	<b>190.00</b>	<b>5942.00</b>		
			<b>BUDGET</b>	<b>106160.00</b>	<b>0.00</b>	<b>7685.00</b>	<b>53250.00</b>	<b>2340.00</b>	<b>5500.00</b>	<b>7575.00</b>	<b>20620.00</b>	<b>190.00</b>	<b>9000.00</b>		
<b>RECEIPTS</b>															
	<b>Paying</b>											<b>Sup Grant/</b>	<b>VAT</b>	<b>Conc</b>	
<b>Date</b>	<b>In No</b>	<b>From</b>	<b>Description</b>	<b>Total</b>	<b>Ad</b>	<b>Ag</b>	<b>Int</b>	<b>Ten</b>	<b>PEH</b>	<b>YRA</b>	<b>Wages</b>	<b>FWH</b>	<b>Pre</b>	<b>Reim</b>	<b>Exp</b>
03/02/2020		Bowls Club	Fertiliser	16.25						16.25					
			<b>TOTAL</b>	<b>16.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>CUMULATIVE</b>	<b>127787.00</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>960.00</b>	<b>6756.56</b>	<b>2089.25</b>	<b>0.00</b>	<b>50318.84</b>	<b>43509.00</b>	<b>975.35</b>	<b>23078.00</b>
			<b>BUDGET</b>	<b>78743.00</b>	<b>0.00</b>	<b>315.00</b>	<b>0.00</b>	<b>960.00</b>	<b>560.00</b>	<b>1650.00</b>	<b>9000.00</b>	<b>0.00</b>	<b>43258.00</b>	<b>0.00</b>	<b>23000.00</b>

