

ETWALL PARISH COUNCIL

**Minutes of the Online Etwall Parish Council Meeting  
Held on Monday 1st February 2021 at 7.30pm**

Present: **Cllr A Kirke**  
**Cllr A Muller**  
**Cllr D Smith**  
**Cllr N Ireland**

**Cllr D Neal**  
**Cllr S Mann**  
**Cllr A Whitehouse**  
**Cllr B Payton**

In attendance: District Councillor David Muller and County Councillor Martyn Ford and 2 members of the public.

21/02/4586 **Apologies for Absence**  
Cllr. V. Hobson, Cllr. S. Murray and District Councillor Lisa Brown.

21/02/4587 **Declaration of Interests**  
All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities declared an interest.  
Councillor D Smith and A Whitehouse declared a personal interest in agenda item 8 (b) – Planning application at 16 Portland Street and (c) Traffic Regulations Statutory Order.

21/02/4588 **Public Speaking –**  
(a) 1 member of the public said he was attending to discuss Common End. The state of the lane is in bad repair (large potholes) and he would like to resolve this issue with the Council. Some photos were shown.  
(b) County Councillor Ford updated on the Council on the following:

- Portland Street, parking – no update from Highways issues.
- County have released a scheme for flooding, if there is anyone in the village who has had damage to their property due to flooding there is a link on their website where residents can make a claim.
- That there was a lot of work being carried out for COVID recovery. There is now only one testing site in Swadlincote.
- Main Street wall – no update.

District Councillor Muller provided an update on the following:

- Properties along Springfield Road, flooding issues – Cllr. Muller is speaking to bloors housing and the management company to see what can be done to help.

21/02/4589 **Minutes of the meeting held on 4th January 2021**  
These minutes were approved and signed by the Chair.

21/02/4590 **Actions from the Previous Meeting**  
No actions.

21/02/4591 **Chairman’s Announcements**

We are all involved with children in one way or another and wanted to mention this week is Childrens Mental Health Week. COVID-19 has put an additional amount of pressure on our children - constraints of lockdown, home schooling etc. The Clerk has circulated some helpline numbers with the Councillors. Anything we can do as a Parish council, would be appreciated.

21/02/4592

### **Derbyshire Association of Local Councils**

All latest newsletters had been circulated to Councillors.

Cllr. Muller attended the most recent DALC Chairs meeting, some topics covered included:

- Annual Parish Meeting and Annual Parish Council Meeting, the legislation regarding holding virtual meetings is in place until 6th May. Should we hold these meetings before that date we can hold them remotely. DALC think this legislation may be extended.
- Local elections will go ahead.
- Local events e.g., carnivals, well- dressing, etc. Some Parishes have already postponed.
- LGA has published a new Code of Conduct on their website and would like feedback. NALC are working on a response.

21/02/4593

### **Report from the Planning Environment and Highways Committee**

#### **(a) Planning applications considered by SDDC.**

- 14 Portland Street - erection of vehicular/pedestrian gates – APPROVED subject to conditions.
- 7 Laburnum Way, Etwall - The erection of a single storey side extension – APPROVED subject to conditions.

#### **(b) Planning applications requiring consideration**

- 15 Mansfields Croft - The erection of extensions and the conversion of garage into living space – no objection.
- 20 Church Hill - The felling of a dawn redwood tree covered by South Derbyshire District Council Tree Preservation Order No. 139 – it was agreed that we would put a conditional objection in regarding this application, we would like to see other options explored.
- 16 Portland Street, Etwall - The demolition of single storey side extension and the erection of a 2-storey side extension, single storey porch extension and a single storey detached garage - no objection.
- Highfields Farm, Heage Lane - Prior approval of change of use of agricultural buildings to a flexible commercial use to support storage of furniture – no objection.
- 22 Old Station Close - Single storey extension to front – no objections.

#### **(c) Traffic Regulation Statutory Order**

A discussion took place as the Council have received details of new proposals for the above on Willington Road and Old Station Close. They have asked for our comments or objections before DCC proceed to full public consultation and advertisement.

Willington Road – no objections however we would like to see the yellow lines extended further round onto Main Street (to the dropped kerb).

Old Station Close – no comments.

(d) Common End

Residents of Common End (a private road with 7 houses and access to the Parish Council run allotments) have asked for the Council to contribute towards the cost of the resurfacing of the road. The road is in a bad state and ideally needs to be tarmacked to avoid on-going potholes (large) from forming. Following a discussion, it was AGREED that as the Council provide a service to the village, the Allotments, and the majority access their plots by car, we are prepared to make a donation of up to £1700 (one eighth of the total cost) towards the resurfacing of the road.

21/02/4594 **Youth Recreation and Allotments Committee –**

(a) King George V - Drainage

A second company is quoting for the drainage work tomorrow. If their quote is less than the quote we already have, £4996 + VAT we will accept. Clerk to action the necessary S106 paperwork once quote is received.

(b) Public Toilets

It was reported that it is unlikely we would be successful in any grant application to improve the area, however, the Clerk has asked that the potential plan be added to our project list should any more S106 monies come in from future developments.

Clerk has chased SDDC regarding the removal the graffiti and the sign.

(c) Sandypits Changing Rooms – Damage

The recent bad weather has caused some damage to the ceiling inside the changing rooms. We are awaiting quotes.

(d) Bowling Club Update

To be discussed at our March meeting.

21/02/4595 **Finance -**

(a) Fraudulent bank payment

A payment of £182.23 was made to a fraudulent bank account following an email account being scammed. Unity Bank have raised a case to try and claim the money back.

(b) Items of expenditure: -

(i) *Clerk laptop*

To be agreed at the next meeting.

(ii) *Hedge-cutting (bowls green), tree-cutting (FWH car park) and moving of filing cabinet payment*

It was AGREED to pay £60 to E. Smith for the hedge-cutting around the Bowling green and the moving of a filing cabinet. It was also AGREED to trim the conifer in the FWH car park. Clerk to arrange.

(iii) *Replacement mower*

2 companies provided replacement, like for like, quotes for the Groundsman's push mower. It was AGREED we would replace with either a Masport or a Cobra depending on reviews on the mower. Maximum cost £1134. Clerk to action.

(iv) *Payment of gratuity to allotment holders*  
IT WAS DECIDED to give £70 in total to the two allotment holders in thanks for all of the work that they had done to keep the communal areas of the allotments neat and tidy.

(c) Accounts for Payment and Income –  
Accounts for payment for the Parish Council totalling £6,657.22 were approved, and accounts totalling £1,702.53 for the Frank Wickham Hall Charity were also approved. A total of £6,058.63 had been paid out of the FWH improvements Account.

Income – no income had been received since the last meeting for the Parish Council and £3,310.71 had been received by the Frank Wickham Hall Charity.

(d) Budget Appraisal 2020/2021 -  
Spend against the main budget headings were reported.

21/02/4596 **Report from Frank Wickham Hall Committee**

(a) Phase 2 Update  
B&K have completed Phase 2 and has come out on budget, we have approximately £2,500 remaining after all outstanding monies have been paid.

(b) Flat roof repairs  
The Clerk is looking into possible grants and a temporary repair will be made to the roof for the time being.

(c) Other maintenance issues  
Hot water system - We have had a problem of poor hot water pressure and air getting into the system for some time. The poor pressure is not compatible with the current design of temperature regulators we have had to fix on all taps in toilets. Plumber has given us a budget price of £1250 + VAT.

Hot water tea boiler in the main hall kitchen has failed and needs to be repaired. By the layout (tiles fixed around) it appears to be pre kitchen improvement so at least 10 years old so beyond economic repair. We need to replace prior to return of WI etc to hall as used by them. The purchase cost of a new boiler is at least £460 plus fitting (electrician & plumber) (Boiler used in pavilion will not fit space available).

Hot water system and tea boiler to be discussed at the next meeting as we need to see if we are successful in a grant for the flat roof.

We have applied for additional Covid relief funding and if received this should fund the additional works.

(d) Renaming of the rear meeting room  
It was agreed to discuss this at the next meeting.

21/02/4597 **Clerk's Report**

(a) Report from Parish Council Employees  
Nothing to report.

(b) + (c) Correspondence – See below.

Item 1.5 – Sponsored litter pick, Egginton Road – IT WAS AGREED we would sponsor 2 young children who are raising funds for the World Wildlife Fund. £1 per bag of rubbish collected.

21/02/4598 **Website and Facebook** – nothing to report.

(a) New website – next steps

Clerk to arrange a meeting with the new website designer along with Cllrs. Smith, Muller and Mann to move this forward.

21/02/4599 **Any Other Business**

- Gerards Grove, small triangular green – a couple of residents plant a few bulbs every year is it ok to continue. The Council see no problem with this so long as it is only bulbs.
- Dog waste on KGV field – the bin at the top of the field will be replaced shortly as the builder has not been working due to restrictions.
- Kissing gate on the KGV playing field – if this can't be removed can it be painted as its rusting.
- John Port are looking for volunteers to help them in their Covid-19 testing. Clerk to contact the School to see if it would help us sharing their Facebook post to encourage more people to help.

21/02/4600 **Dates of Committee Meetings**

Frank Wickham Hall Committee meeting – 15th February 2021 at 7.30pm

21/02/4601 **Date of Next Meeting**

Monday 1st March at 7.30pm online.

Signed .....

Date .....

**ETWALL PARISH COUNCIL**  
**1st February 2021**

Minute No. 21/02/4597 (b) + (c)

<b>1</b>	<b>Correspondence Requiring Action</b>		<b>Action</b>
1.1	Resident	Common End	Agenda Item
1.2	Resident	Flood water	SDDC Cllr. Muller dealing with this matter.
1.3	DCC	Traffic Regulation Order Statutory Consultation	Agenda Item
1.4	Resident	Common End	Agenda Item
1.5	Resident	Sponsored litter pick	See minutes

<b>2</b>	<b>Correspondence for Information</b>		
2.1	DALC (11.01.21)	Chairs' get together	Noted.
2.2	DALC (11.01.21)	January Newsletter	Noted.
2.3	Toyota Motor Manufacturing UK (11.01.21)	Continued tree thinning activities	Noted.
2.4	DALC (27.01.21)	Training courses for 2021	Noted.

<b>3</b>	<b>Correspondence relating to Frank Wickham Hall</b>		
3.1	Rural Action Derbyshire (08.01.21)	Latest lockdown! Find out what activities are exempt from the restrictions.	Noted.
3.2	Rural Action Derbyshire	Village Halls Week 2021 - Celebrating 100 years together!	Noted.

ETWALL PARISH COUNCIL - 1st February 2021

PAYMENTS

Invoice Date	Cheq No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN	FWH
<b>Invoices already paid but requiring approval</b>													
22.01.21	DD	Tesco Mobile	Clerk's phone	£	12.99	£	12.99						
26.01.21	BT	Clerk	Salary	£	586.20		£	586.20					
26.01.21	BT	Etwall Welfare Trust	Donation	£	500.00				£	500.00			
26.01.21	BT	Groundsman	Salary	£	1,226.74		£	1,226.74					
26.01.21	BT	Booking Clerk	Salary	£	484.68		£	484.68					
26.01.21	BT	PT Groundsman	Salary	£	474.48		£	474.48					
<b>Invoices requiring approval</b>													
02.02.21	BT	J A Gardner	Domain renewal	£	17.24	£	17.24						
02.02.21	BT	HMRC	Month 9 Tax + NI	£	745.35		£	745.35					
03.02.21	DD	Nest	Pension	£	141.16		£	141.16					
04.02.21	DD	PWLB	Loan repayment	£	2,462.38	£	2,462.38						
09.02.21	DD	Lloyds Credit Card	Monthly fee	£	6.00	£	6.00						
<b>TOTAL</b>					<b>6,657.22</b>	<b>0.00</b>	<b>2,498.61</b>	<b>3,658.61</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>CUMULATIVE</b>					<b>71,543.10</b>	<b>1,557.54</b>	<b>7,076.68</b>	<b>43,963.77</b>	<b>1,261.00</b>	<b>883.00</b>	<b>2,931.67</b>	<b>11,644.09</b>	<b>15.00</b>
<b>BUDGET</b>					<b>106,165.00</b>		<b>6,780.00</b>	<b>58,800.00</b>	<b>2,340.00</b>	<b>3,000.00</b>	<b>6,575.00</b>	<b>15,670.00</b>	<b>490.00</b>

INCOME 2020/21

Date	From	Description	Total	Total	Ad	Ag	Int	Ten	PEH	YRA	Wages	Loan	Sup Grant/ Pre	VAT Reim	Conc Exp	FWH	
No Income since last meeting																	
<b>CUMULATIVE</b>				£	<b>58,353.20</b>	£	<b>52.00</b>	£	<b>230.00</b>	£	<b>-</b>	£	<b>-</b>	£	<b>2,294.03</b>	£	<b>1,680.22</b>
<b>BUDGET</b>				£	<b>115,171.00</b>	£	<b>-</b>	£	<b>315.00</b>	£	<b>-</b>	£	<b>960.00</b>	£	<b>860.00</b>	£	<b>1,550.00</b>
				£	<b>9,000.00</b>	£	<b>30,000.00</b>	£	<b>49,986.00</b>	£	<b>-</b>	£	<b>2,416.93</b>	£	<b>-</b>	£	<b>433.99</b>
				£	<b>22,500.00</b>	£	<b>-</b>	£	<b>-</b>	£	<b>-</b>	£	<b>-</b>	£	<b>-</b>	£	<b>-</b>

FWH Improvement Account PAYMENTS and INCOME 2020/21

Date	Paying		Description	Payments		Income	
	In No	From					
21.01.21	BT	David Neal	Expenses inc key cut/paint/	£	182.23		
01.02.21	BT	B&K Property	Phase 2 works	£	5,876.40		
<b>Total</b>				£	<b>6,058.63</b>	£	<b>-</b>
<b>CUMULATIVE BALANCE</b>						£	<b>6,543.88</b>

**FRANK WICKHAM HALL CHARITY 1st February 2021**  
**ACCOUNTS 2020/21**

**PAYMENTS**

Invoice	Cheq																
Date	No	Payee	Description	Total	Utilities	Admin	Cleaning Materials	Misc Equip	PRS Lic	Council Tax	Repairs & Maint	Safety Checks	Waste Disposal	Specific Items	Reserves		
<b>Invoices already paid but requiring approval</b>																	
15.01.21		CAF Bank	Monthly Fee	£ 8.00		£ 8.00											
15.01.21		Pennon Water	Water	£ 32.00	£ 32.00												
15.01.21		EDF Energy	Gas	£ 183.00	£ 183.00												
15.01.21		EDF Energy	Electricity	£ 154.00	£ 154.00												
29.01.21		Atlas	Refuse sacks and toilet	£ 128.11			£ 128.11										
29.01.21		O.Heap & Son	Fire alarm service	£ 169.62								£ 169.62					
29.01.21		Etta Plumbing	boiler service and call c	£ 950.40							£ 950.40						
29.01.21		FL Electrical Ltd	Connect oven & water	£ 77.40							£ 77.40						
<b>TOTAL</b>				<b>£ 1,702.53</b>	<b>£ 369.00</b>	<b>£ 8.00</b>	<b>£ 128.11</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 1,027.80</b>	<b>£ 169.62</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>
<b>CUMULATIVE</b>				<b>£ 9,896.63</b>	<b>£ 4,772.15</b>	<b>£ 894.17</b>	<b>£ 905.91</b>	<b>£ -</b>	<b>£ 417.10</b>	<b>£ 302.08</b>	<b>£ 1,731.61</b>	<b>£ 219.62</b>	<b>£ 195.00</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 458.99</b>	<b>£ -</b>
<b>BUDGET</b>				<b>£ 38,175.00</b>	<b>£ 5,000.00</b>	<b>£ 10,550.00</b>	<b>£ 750.00</b>	<b>£ 125.00</b>	<b>£ 475.00</b>	<b>£ 350.00</b>	<b>£ 2,000.00</b>	<b>£ 700.00</b>	<b>£ 225.00</b>	<b>£ 8,500.00</b>	<b>£ -</b>	<b>£ 9,500.00</b>	<b>£ -</b>

**INCOME**

Date	No	Received from	Description	Total	Hire Preschool	Hire Clubs/Soc	Hire Commercial	Hire Individuals	Rent	Interest	Donation	Assets
04.01.21	BT	Dancetec	Hall hire	£ 144.00			£ 144.00					
06.01.21	BT	Etwall Pre-School	Hall hire	£ 3,166.71	£ 3,166.71							
<b>TOTAL</b>				<b>£ 3,310.71</b>	<b>£ 3,166.71</b>	<b>£ -</b>	<b>£ 144.00</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>
<b>CUMULATIVE</b>				<b>£ 19,031.87</b>	<b>£ 6,663.04</b>	<b>£ 588.25</b>	<b>£ 829.00</b>	<b>£ 274.50</b>	<b>£ 375.00</b>	<b>£ -</b>	<b>£ 10,302.08</b>	<b>£ -</b>