

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting
Held on Monday 8th January 2018**

Present: Cllr D Neal
Cllr I Bennett
Cllr N Ireland
Cllr A Kirke
Cllr D McDonald
Cllr D Muller
Cllr B Payton
Cllr R Warburton
Cllr A Whitehouse

In attendance: Cllr L Brown and one member of the public.

Cllr Payton reported the sad death of a former Parish Councillor, Terry Adams. Condolences were sent to his wife and family.

- 18/1/3972 **Apologies for Absence** – Cllr Ford. The Clerk to contact Cllr Ritchie-Smith regarding her attendance.
- 18/1/3973 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities declared an interest.
- 18/1/3974 **Public Speaking** –
- (a) A resident was concerned regarding the planning application for a revised access relating to B2/B8 uses for land on the north east side of Heage Lane as it was not felt that the incidences and seriousness of flooding in the last few years had not been taken into consideration.
 - (b) Cllr Brown reported that SDDC were undertaking initiatives to improve waste collection and recycling particularly over the Christmas period as well as specifying dates for grass cutting.
 - (c) Cllr Muller reported that he had received a call about water coming from the Willington Road development but indicated that the landowners needed to complain before it was progressed further.
 - (d) It was reported that Cllr Ford was setting up a meeting during w/c 22nd January to look at various traffic issues within the village.
- 18/1/3975 **Minutes of the meeting held on 4th December 2017** - These minutes were approved and signed by the Chair.
- 18/1/3976 **Minutes of committee meetings held on 20th November 2017** – The minutes of the Planning Environment and Highways Committee, Youth Recreation and Allotments Committee and Finance Committee were approved and signed by the Chairmen.
- 18/1/3977 **Minutes of the Planning Environment and Highways Committee held on 18th December 2017** - The minutes of this meeting were approved and signed by the Chairman.
- 18/1/3978 **Actions from the Previous Meeting** –
- 17/12/3954 Letter sent to DCC asking for improvements at the junction of Egginton Road/Carriers Road – see correspondence for reply.
 - 17/12/3965 Summer sports for the school holidays had been booked.
- 18/1/3979 **Chairman's Announcements** – None.
- 18/1/3980 **Derbyshire Association of Local Councils** – The latest circular had been circulated.
- 18/1/3981 **Youth Recreation and Allotments Committee**
- (a) Cllr Warburton reported that a poster had been put on notice boards asking for volunteers to join a group to fund raise for new play equipment and the first

meeting would be held at the end of the month. The first fundraising event was likely to be an open kitchen.

- (b) Renewal of Agreement with Army Cadets for use of land at Sandypits – No progress. Cllr McDonald volunteered to take a letter to the Army Cadet meeting.
- (c) Review of Public Toilets – IT WAS DECIDED to bring up the issues at the forthcoming Safer Neighbourhood Meeting. To be made an agenda item for the next meeting.

18/1/3982

Report from the Planning Environment and Highways Committee

- (a) Update on previous planning applications
 - Willington Road Phase 3 – Erection of 18 No dwellings with associated garages, car parking, driveways and infrastructure – Granted
 - 42 Chestnut Grove – the erection of an extension – Granted
 - The erection of an extension at 75 Egginton Road – Granted
 - The felling of two Horse Chestnut trees covered by SDDC TPO 149 at 7 Mitchells Close - Granted
- (b) Planning applications already considered - None
- (c) Planning applications requiring consideration –
 - New access and revised car park arrangements for B2/B8 uses granted under planning permission 9/2017/0588 at land on the north east side of Heage Lane – The points made by a member of the public to be included in the Parish Council’s response to this application.
- (d) Installation of bus stop on Main Street – The responses to the consultation had been sent to DCC and a site meeting was to be held on Wednesday 10th January with DCC Highways to look at the suitability of this site for a bus stop.
- (e) Christmas Tree Lighting 2018 – Bloor Homes had agreed not to withdraw their donation as the lights could not be erected before Christmas 2017. Cllr Neal had drawn up a draft specification for submission to the church authorities and Cllr McDonald had agreed to lead this project. A meeting to be set up to agree the next steps. It was suggested that Derby City and SDDC’s Christmas lighting contractors be approached to give quotations.

18/1/3983

Finance

- (a) Items of expenditure:-

Approval was given to pay £35 annual cost for registration under the Data Protection Act.
- (b) The quotations received for the resurfacing of footpaths were much more reasonable than originally anticipated. Approval was given to claim 106 funding for the resurfacing of the footpaths from Willington Road to Belfield Road; from Church Hill to Sutton Lane and create a footpath across King George V Playing Field as well as repair the lane leading to the cemetery (Ivan Way) and part of Church Hill. Depending on approval to erect a bus shelter and the cost, it was felt that there may be still be some 106 monies remaining.
- (c) Accounts for payment totalling £3360.94 from the parish council’s account were approved and accounts totalling £417.24 from the Frank Wickham Hall Charity were also approved.
- (d) Income of £237.00 was received by the Parish Council since the previous meeting and £986.50 was received by the Frank Wickham Hall Charity.
- (e) Spend against the main budget headings were reported and bank reconciliation up to 31st December.
- (f) Information had recently been received from DALC recommending that a budget of £300 should be set for anticipated expenditure relating to GDPR and

informing members that a 2% wage increase had been agreed for employees from 1st April 2018 which required the previously agreed budgets to be adjusted. IT WAS THEREFORE DECIDED to increase the previously agreed budget making the precept £42,270.

- 18/1/3984 **Frank Wickham Hall** – Cllr Bennett reported that a meeting had been held with EKV Design to look at the emergency exit doors and floor. An application had been made to Awards for All for funding for professional services.
Cllr Bennett reported that as part of Village Halls week there was a networking opportunity to be held at Dalbury Lees Village Hall on 24th January from 11 am – 2.00 pm which he intended to go to.
- 18/1/3985 **Clerk’s Report**
(a) Report from Employees – Nothing to report.
(b) Correspondence – See attached.
- 18/1/3986 **Website and Facebook** – Cllr Ireland reported that page hits were similar to the previous month but that downloads were up 52%.
- 18/1/3987 **Liaison meeting with John Port School** – It was reported that a very constructive meeting had been held before Christmas and meetings would now be held termly.
- 18/1/3988 **Any Other Business** – Cllr Whitehouse reported an incident which had related to the school when an emergency out of hours contact number would have been extremely useful. This issue to be raised at the next Liaison meeting.
- 18/1/3989 **Dates of Committee Meetings** – Monday 22nd January at 7.00 pm – Youth Recreation and Allotments Committee. A Finance Committee meeting to be held when the templates for GDPR are received from DALC.
- 18/1/3990 **Date of Next Meeting** – Monday 5th February 2018 at 7.30 pm in the Frank Wickham Hall.

Signed

Date

ETWALL PARISH COUNCIL
8th January 2018

Minute No. 18/1/3985

1	Correspondence Requiring Action		Action
1.1	Resident	Request to close footway between Courtland Road and Laburnum Way	Circulate Agenda item February
1.2	Allotment holder	Request to transfer allotment to son	Approved
1.3	Resident	Request to cut back ivy from bus shelter at end of Sutton Lane	Already done
1.4	DCC	Validation of planning applications - consultation	Noted
1.5	SDDC	Street naming – land off Ladybank Road	Noted

2	Correspondence for Information		
2.1	John Port School	Minutes of liaison meeting	Circulate
2.2	Resident	Enc cheque for memorial bench	Noted
2.3	Cllr Ford	Junction Egginton Rd/Carriers Road - safety	Noted
2.4	SDDC	Adoption of Supplementary planning documents	Noted
2.5	Cllr Ford	Attendance at meetings	Noted
2.6	Residents (2)	Replies for planning applicaton at Jacksons Lane	Noted
2.7	Resident	Points for discussion at site meeting with DCC Highways Department	Noted
2.8	DCC & SDDC	Clean Up Project	Noted
2.9	Burton Mail	Donation from Bloor Homes	Noted
2.10	Inf Commissioners Office	Renewal under Data Protection Act	See minutes
2.11	HMRC	Changes to VAT 126 Form	Clerk to action
2.12	SDDC	Grants for planting fruit trees	Suggested for end of Old Station Close
2.13	RBS	Changes to structure of bank	Noted

3	Correspondence for reading		
3.1	LCR	Magazine	
3.2	Clerks & Councils Direct	Magazine	

4	Correspondence relating to Frank Wickham Hall		
4.1	Scottish Power	End of electricity contract	
4.2	Resident	Update request on new floor	Clerk replied
4.3	Norris and Fisher	Village Hall insurance	

ETWALL PARISH COUNCIL - 8th January 2018

Opening Balance		£58,510.92
Add Total Receipts		£22,855.70
Less Total Payments		£5,124.98
	TOTAL	£76,241.64

Represented by:		
Unity Trust Account	76,141.64	
Petty Cash	100	
	TOTAL	£76,241.64

Closing balance 23rd November 2017 **£76,241.64**

Less cheques to clear		£7,068.97
Plus receipts not cleared		£113.00

Closing balance 7th December 2017 **£69,285.67**

Opening Balance		£76,241.64
Add Total Receipts		£113.00
Less Total Payments		£6,404.84
	TOTAL	£69,949.80

Represented by:		
Unity Trust Account	69,849.80	
Petty Cash	100	
	TOTAL	£69,949.80

Closing balance 31st December 2017 **£69,949.80**

Less cheques to clear		£3,345.12
Plus receipts not cleared		£24.00

Closing balance 8th January 2018 **£66,628.68**

ETWALL PARISH COUNCIL												
ACCOUNTS 2017/18 - 8th January 2018												
PAYMENTS												
Invoice	Cheq											
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN
Items already paid but requiring approval												
02/12/2017	DD	BEFuelcards	Petrol	7.82	1.30					6.52		
31/12/2017		Unity Trust Bank	Service Charge	18.00		18.00						
Items requiring approval												
02/01/2018	BT	Staff	Wages	2915.12			2915.12					
08/01/2018	BT	Clerk	Expenses	21.35			21.35					
08/01/2018	BT	Clerk	Exp - toner cartridge & postage	59.43		59.43						
08/01/2018	BT	Clerk	Exp - Padlock	10.00							10.00	
08/01/2018	BT	J A Gardner	Website updates	201.79		201.79						
09/01/2018	BT	NEST	Pensions	137.43			137.43					
			TOTAL	3370.94	1.30	279.22	3073.90	0.00	0.00	6.52	10.00	0.00
			CUMULATIVE	54073.90	930.19	4377.51	39519.44	25.00	2134.74	3928.86	2968.16	190.00
RECEIPTS												
			BUDGET	96027.00		5792.00	51900.00	2865.00	4800.00	8750.00	14430.00	190.00
	Paying											
Date	In No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Sup Grant/Pre	Conc VAT Exp
31/10/2017	BACS	Ms Moorcroft	Allotment rent	24.00						24.00		
01/11/2017	62	Mr Russell	Allotment rent	24.00						24.00		
14/11/2017		Members	Poppy donations	52.00					52.00			
06/12/2017		Members	Poppy donations	13.00					13.00			
12/12/2017		Pigeon Club	Rent	100.00						100.00		
09/01/2018		Mr Gall	Allotment rent	24.00						24.00		
			TOTAL	237.00	0.00	0.00	0.00	0.00	65.00	172.00	0.00	0.00
			CUMULATIVE	72164.67	0.00	0.00	0.00	700.00	2084.90	3266.55	42743.00	1188.22
			BUDGET	72459.00	0.00	315.00	0.00	700.00	550.00	1888.00	42492.00	20514.00

FRANK WICKHAM HALL CHARITY - 8th January 2018														
ACCOUNTS 2017/18														
PAYMENTS														
Invoice	Cheq					Clean		Misc		Council	Repairs &	Safety	Waste	Specific
Date	No	Payee	Description	Total	Admin	Mat	Utilities	Equip	PRS Lic	Tax	Maint	Checks	Disposal	Items
15/11/2017		CAF Bank	Account fee	5.00	5.00									
21/11/2017	DD	Scottish Power	Electricity	96.00			96.00							
11/12/2017	DD	British Gas	Gas	215.24			215.24							
15/12/2017		CAF Bank	Account fee	5.00	5.00									
21/12/2017	DD	Scottish Power	Electricity	96.00			96.00							
			TOTAL	417.24	10.00	0.00	407.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			CUMULATIVE	20752.91	1276.65	541.76	3134.76	98.79	282.61	282.61	973.10	98.58	200.43	13734.00
RECEIPTS														
Receipt	Paying				Hall	Hall	Hall	Hall	Library					
Date	in No	Received from	Description	Total	Hire	Hire	Hire	Hire	Rent	Interest	Donation	Reimb		
					Preschool	Clubs/Soc	Commercial	Individuals						
15/11/2017	BACS	Ms Skevington	Hall hire	126.00			126.00							
13/12/2017	BACS	DCC	Library land r	125.00					125					
14/12/2017	149	Well Dressing	Key cutting	30.00								30.00		
14/12/2017	149	Various	Hall hire	247.00	20.00	113.00	24.00	90.00						
19/12/2017	BACS	Ms Skevington	Hall hire	63.00			63.00							
19/12/2017	BACS	Ms Skevington	Hall hire	31.50			31.50							
22/12/2017	BACS	Weightwatchers	Hall hire	364.00			364.00							
			TOTAL	986.50	20.00	113.00	608.50	90.00	125.00	0.00	0.00	30.00		
			CUMULATIVE	14830.79	4554.85	4015.50	2242.33	1318.50	500.00	0.00	75.00	1666.11		