

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting held on
Monday 4th July 2011 at 7.30 pm in the Frank Wickham Hall**

Present:	Cllr D Du Cellee Muller	Cllr J Patten
	Cllr I Bennett	Cllr B Payton
	Cllr P Bilbie	Cllr K Rushby
	Cllr K Cresswell	Cllr I Smith
	Cllr J Fox	Cllr R Warburton

In attendance: Cllr J Lemmon and two members of the public

- 11/07/2801 **Apologies for Absence** - Apologies were received from Cllr Heed, District Councillor Brown and Mrs Dove.
- 11/07/2802 **Declaration of Interests** – All Members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity, declared their interest. Cllr Muller and Cllr Cresswell declared an interest as allotment holders. Cllr Bilbie declared an interest in the item relating to the use of football pitches.
- 11/07/2803 **Minutes of meeting held on 6th June 2011** – Agreed as a true and accurate record and signed by the Chairman.
- 11/07/2804 **Matters Arising** – None
- 11/07/2805 **Public Participation and Police Matters** – Members were asked what work was being carried out on Hilton Road. This was a new toucan crossing which was part of the cycle network.
- 11/07/2806 **Outstanding Matters - County Council** – Cllr Patten reported that the toucan crossing was being funded by the National Cycle Network. The “for sale” boards at the end of Sutton Lane had been removed from the street signs. Cllr Patten also reported that the Boundary Commission were looking into the County Council boundaries more information on this was expected in the coming weeks. The flashing lights outside the primary school and repainting of the white lines was due to take place before the school returned in September.
- 11/07/2807 **Outstanding Matters – District Council** – Nothing to report.
- 11/07/2808 **Planning Environment and Highways Committee**
- (a) Planning applications already considered :-
 - (i) 9 2011 0286 - Proposed new car park at rear of sports hall and new paths and fencing around Derwent Building at John Port School – NO OBJECTIONS
 - (b) Planning applications to be considered:
 - (i) 9 2011 0486 - Application for a lawful development certificate for the proposed extensions at 11 Elms Grove, Etwall – This link was unable to be opened and when viewed via the SDDC website the documentation contained material from another planning application. The Clerk to inform SDDC.
 - (c) Minutes of the Planning Environment and Highways Committee held on 23rd May 2011 - These were approved as a true and accurate record and signed by the Chairman.

- (d) Consultation on Part-Night Street Lighting – All of the feedback on this had been in favour of reducing the number of lights during the night. Some areas in particular had been mentioned and these views were to be passed to DCC.
- (e) Recycling Facility – A complaint had been received about the plastic recycling facility at the rear of the Chestnut Grove shops. SDDC had now agreed to look at installing two further plastic bottle banks at the Leisure Centre. It was mentioned that there was also plastic recycling facility at John Port School and it was suggested that the recycling facilities be put onto the website.

11/07/2809

Finance

- (a) Items of Expenditure
 - (i) IT WAS DECIDED to donate £100 to the Village Games Project to help with the setting up to the youth group for the 5-11 age group on a Tuesday evening at the Frank Wickham Hall.
 - (ii) IT WAS DECIDED to give approval for the four newest members of the Parish Council to attend a Law and Good Practice for Parish Council's course at a cost of £15.00 per person. Approval was also given for new members to attend a Power of Well Being course when one was organized closer to Etwall.
 - (iii) IT WAS DECIDED to purchase a Topsy 2000 litter bin in deep green for the Chestnut Grove Children's Play Area at a cost of £133.49 plus fixing bolts and VAT.
 - (iv) IT WAS DECIDED to approve the quarterly invoice for website maintenance at a cost of £176.51.
- (b) Payments for approval totaling £2038.06 and endorsement of payments already made totaling £1375.95, together with payments for Frank Wickham hall totaling £592.83 were agreed. Spend against budgets were also circulated.
- (c) Bank Mandate - Royal Bank of Scotland – IT WAS RESOLVED that the authorized signatories in the current mandate, for the accounts detailed in section 2, be changed in accordance with section 5 and the current mandate with continue as amended.

11/07/2810

Website Update – A meeting had been held of the website group and all the feedback had been very positive. Requests were now being received from other organizations in the village who wished to be included in the website. More input was still required from the committees.

11/07/2811

Youth Recreation and Allotments Committee

- (a) Celebration of Queen's Diamond Jubilee – IT WAS DECIDED to ask local organizations and individuals if they wished to form a group to organize a celebration of the Queen's Diamond Jubilee with a view to the first meeting being held on 19th September at 7.30 pm in the Frank Wickham Hall. This was to be advertised in the Express and on the website.
- (b) Use of Football Pitches – Cllr Bilbie explained that a new Etwall team of under 12's had been set up (Etwall United) that wished to play in the Derby League on a Saturday morning. In the past it had been felt that an adult and a junior team could share the same pitch so for a trial period of one season, IT WAS AGREED that Etwall United could use King George V Playing Field. A letter to be sent to Etwall Rangers informing them of this decision.
- (c) Request for a Rent Reduction at Sandypits Lane – The football team using Sandypits Lane had requested a reduction in their rent as the changing rooms had not been

available for a long period due to the problems of the burst water pipes. IT WAS AGREED that £100 be deducted from the 2011/12 rental.

- 11/07/2812 **Frank Wickham Hall Charity** – Cllr Payton had given Cllrs Fox and Bennett a detailed tour of the building.
- 11/07/2813 **Review of Committees’ Terms of Reference** – IT WAS DECIDED to set up a separate committee later in the year to look at the terms of reference comprising of the Chairs of each committee and the Chair and Vice-Chair.
- 11/07/2814 **Clerk’s Report**
(a) Report from Employees – There had been problems with wheelie bins being taken from Pine Close onto the playing field. It was also mentioned that the new cardboard boxes used by Etwall Takeaway were filling the bins very quickly. It was suggested that the owner be asked if he would be willing to sponsor the purchase of a new larger bin outside his premises and also put up a sign asking people to dispose of their litter responsibly.
(b) Correspondence – see attached.
- 11/07/2815 **Dates of Committee Meetings** – Frank Wickham Hall Committee - Monday 18th July at 7.00 pm – Frank Wickham Hall Committee
- 11/07/2816 **Any Other Business**
(a) Cllr Payton intended to chase up the contractors who were to carry out the work at Sandypits Lane Playing Fields.
(b) Cllr Patten asked if anyone had ever thought of twinning Etwall with another town.
- 11/07/2817 **Delegation of Powers to Chair and Vice-Chair during Summer Recess** – IT WAS AGREED that delegated powers be given to the Chair and Vice-Chair until the next meeting on 5th September 2011.
- 11/07/2818 **Date of Next Meeting** – Monday 5th September 2011 at 7.30 pm

Signed

Date

Etwall Parish Council

Payments Awaiting Approval 04/07/2011

				Gross	Vat	Nett
ADMIN	Mr J Gardner	Maintenance - Apr - Jun 11	04/07/2011	176.51	0.00	176.51
PEH	Etwall Road Service Station	Petrol	14/06/2011	13.00	2.17	10.83
PEH	Etwall Road Service Station	Petrol	20/06/2011	14.01	2.34	11.67
PEH	Etwall Road Service Station	Petrol	22/06/2011	12.01	2.00	10.01
PEH	Clerk	Padlock for small store	04/07/2011	15.62	0.00	15.62
RYA	Stadia Sports	New goalpost	04/07/2011	146.40	24.40	122.00
RYA	South Derbys District Council	Land rent - Chestnut Grove	04/07/2011	7.50	0.00	7.50
WAG	Clerk	Salary	20/06/2011	560.73	0.00	560.73
WAG	Post Office Ltd	Tax & NI	20/06/2011	715.23	0.00	715.23
WAG	Groundsman	Wages	04/07/2011	258.12	0.00	258.12
WAG	Clerk	Expenses	04/07/2011	22.23	0.00	22.23
WAG	Part-time Groundsman	Wages	04/07/2011	97.60	0.00	97.60
				2038.96	30.91	2008.05

Payments Made Awaiting Endorsement up to 04/07/2011

WAG	Groundsman	Wages	20/06/2011	508.24	0.00	508.24
WAG	Part-time Groundsman	Wages	20/06/2011	195.20	0.00	195.20
WAG	Booking Clerk/Caretaker	Wages	04/07/2011	341.60	0.00	341.60
WAG	Groundsman	Wages	04/07/2011	233.31	0.00	233.31
WAG	Part-time Groundsman	Wages	04/07/2011	97.60	0.00	97.60
				1375.95	0.00	1375.95

**Etwall Parish Council
Committee Budgets
2011-12**

Run at 11:27 05/07/2011

		Budget Spend	Actual Spend	Budget Income	Actual Income
Administration		5891.00	2738.00	0.00	0.00
AD0005	Audit Fees	630.00	156.18	0.00	0.00
AD0010	Chairman's Allowance	175.00	175.00	0.00	0.00
AD0015	Elections	286.00	0.00	0.00	0.00
AD0020	Insurance	1650.00	1269.88	0.00	0.00
AD0025	Misc	100.00	0.00	0.00	0.00
AD0030	Office Equipment	300.00	0.00	0.00	0.00
AD0035	Stationery/Publications/Postage	250.00	26.31	0.00	0.00
AD0040	Subscriptions	700.00	598.68	0.00	0.00
AD0045	Training	200.00	20.00	0.00	0.00
AD0050	Website	1600.00	491.95	0.00	0.00
Agency		1985.00	20.00	315.00	0.00
AG0005	Church Clock	20.00	20.00	0.00	0.00
AG0010	Dog/Litter Bin Emptying	1200.00	0.00	0.00	0.00
AG0015	Footpath Maintenance	315.00	0.00	315.00	0.00
AG0020	Water Treatment	450.00	0.00	0.00	0.00
Finance		6289.00	4020.00	20675.00	318.32
FI0004	Advertising & Publicity	100.00	0.00	0.00	0.00
FI0007	Interest	0.00	0.00	200.00	214.95
FI0010	PC Funding for Frank Wickham Hall	3989.00	3520.00	0.00	0.00
FI0016	Provision of Reward Payments	200.00	0.00	0.00	0.00
FI0020	Section 136	0.00	0.00	19475.00	0.00
FI0030	VAT Recovered	0.00	0.00	1000.00	103.37
SEC005	Donations	2000.00	500.00	0.00	0.00
Planning Health & Environment		5280.00	221.25	520.00	528.00
PE0005	Cleansing of Well	30.00	0.00	0.00	0.00
PE0010	Equipment/Protective Clothing	250.00	0.00	0.00	0.00
PE0015	Mower Repairs etc	1000.00	0.00	0.00	0.00
PE0020	Petrol/Oil	400.00	78.02	0.00	0.00

PE0023	St Helen's Mowing	0.00	0.00	520.00	528.00
PE0025	Work/Repairs/Materials	1000.00	143.23	0.00	0.00
RES022	Mower/Plant Replacement	2000.00	0.00	0.00	0.00
RES030	Street Furniture	600.00	0.00	0.00	0.00
Precept		0.00	0.00	40570.00	19453.00
FI0015	Precept	0.00	0.00	40570.00	19453.00
Youth Recreation & Allotments		43190.00	2370.51	1400.00	1380.60
RES005	Additional Hardstanding Area	15000.00	0.00	0.00	0.00
RES015	KGV Frontage Improvements	10400.00	0.00	0.00	0.00
RES020	New Building - Sandypits	5000.00	0.00	0.00	0.00
RES025	Play Equipment Replacement	7000.00	0.00	0.00	0.00
RY0005	Allotment Maintenance	300.00	0.00	0.00	0.00
RY0010	Allotment Prizes and Gratuities	100.00	0.00	0.00	0.00
RY0015	Allotments Water	150.00	27.72	0.00	0.00
RY0020	Bowling Green Maintenance	300.00	0.00	200.00	0.00
RY0025	Bowling Green Water	150.00	34.12	0.00	0.00
RY0030	Hanging Baskets/Bulb Planting	1000.00	0.00	0.00	0.00
RY0035	KGV - Playing Equipment Repairs	100.00	0.00	0.00	0.00
RY0037	KGV - Maintenance	1000.00	0.00	0.00	0.00
RY0040	Mobile Play Equipment Hire	500.00	0.00	0.00	0.00
RY0045	Public Toilet Cleaning Materials	250.00	71.45	0.00	0.00
RY0050	Public Toilet Maintenance	200.00	0.00	0.00	0.00
RY0055	Sandypits Building Maintenance	300.00	0.00	0.00	1380.60
RY0060	Sandypits Electricity	450.00	90.07	0.00	0.00
RY0062	Sandypits Hire	0.00	0.00	900.00	0.00
RY0065	Sandypits Maintenance	500.00	1956.72	0.00	0.00
RY0070	Sandypits Water	300.00	15.43	0.00	0.00
TEN005	Land Rent - Allotments	175.00	175.00	300.00	0.00
TEN010	Land Rent - Chestnut Grove	15.00	0.00	0.00	0.00
Wages		41100.00	9164.31	1550.00	0.00
WA0005	Clerk's Expenses	550.00	142.72	0.00	0.00
WA0010	Clerk's Salary	7000.00	1121.46	0.00	0.00
WA0015	Councillor's Expenses	50.00	0.00	0.00	0.00
WA0020	Employees' Expenses	100.00	19.12	0.00	0.00
WA0025	Wages/PAYE/NI	33400.00	7881.01	1550.00	0.00
Overall		103735	18534.07	65030	21679.92

Frank Wickham Hall

Payments Awaiting Approval 04/07/2011

				Gross	Vat	Nett
VHC	British Gas Business	Electricity	20/06/2011	238.95	0.00	238.95
VHC	Harold Goodman	Wire guards over flue	04/07/2011	90.38	0.00	90.38

Payments Made Awaiting Endorsement up to 04/07/2011

VHC	British Gas Business	Gas	14/06/2011	161.00	0.00	161.00
VHC	South Staffs Water	Water	14/06/2011	102.50	0.00	102.50
				263.50	0.00	263.50

Frank Wickham Hall Budgets

		Budget Spend	Actual Spend	Budget Income	Actual Income
Frank Wickham Hall		13850.00	961.04	14945.00	4056.50
AUD005	Audit Fees	60.00	42.97	0.00	0.00
BAN010	Bank Interest and Charges	0.00	0.00	20.00	0.00
CLE030	Cleaning Materials	500.00	0.00	0.00	0.00
COM050	Complimentary Refreshments	70.00	0.00	0.00	0.00
CUR060	Curtain to end wall	200.00	0.00	0.00	0.00
EGW005	Utilities	4600.00	527.00	5.00	0.00
INS015	Insurance	1500.00	0.00	0.00	0.00
MIS030	Miscellaneous Equipment	200.00	0.00	0.00	0.00
PER055	Performing Rights Licence	100.00	0.00	0.00	0.00
RAT035	Rates	300.00	255.47	0.00	0.00
RPM040	Repairs and Maintenance	4000.00	0.00	0.00	0.00
SAF045	Safety Checks	2200.00	105.60	0.00	0.00
SUB025	Subscriptions (DRCC)	20.00	30.00	0.00	0.00
WAS050	Waste Collection	100.00	0.00	0.00	0.00
XIN005	Hall Hire	0.00	0.00	10900.00	536.50
XIN010	Library Land Rent	0.00	0.00	500.00	0.00
XIN015	Donation from Etwall Parish Council	0.00	0.00	3520.00	3520.00
	Overall	13850	961.04	14945	4056.5

ETWALL PARISH COUNCIL

4th July 2011

1	Correspondence Requiring Action		Action
1.1	Village Games Derbys	Request for a donation	See minutes
1.2	Mr Jarvis	Complaint regarding recycling facilities	See minutes
1.3	Mr Bennett	Reply to overhanging trees letter	Clerk to reply and also write to others on Hilton Road
1.4	DCC	Excellence in the Community Awards 2011	None qualified
1.5	British Gas	Unable to read electricity meter at Sandypits	Reading supplied
1.6	Came & Co	Renewal of mower insurance	Clerk/Chair to arrange
1.7	DCC	Cleaning up of graffiti	No areas known
1.8	SDDC	Invitation to 'drop in' events about planning for housing	Advertise
1.9	Leiston-cum-Sizewell TC	Request for support on new planning guidance to developers	Decided not to support

2	Correspondence for Information		
2.1	SDDC	Notification of planning application decisions	Noted
2.2	Police	Update	Noted
2.3	Almshouses	Thank you for donation	Noted
2.4	Came & Co	Enclosing policy documentation	Noted
2.5	Derbys Guides	Thanks for District Campfire	Noted
2.6	SDDC	Press release – Jobs Fair	Noted
2.7	Mrs Kerby	Comments on part night street lighting	Passed to DCC
2.8	SDDC	Siting of plastic recycling bins (see 1.2 above)	See minutes
2.9	Mr & Mrs Heathcote	Reduction in street lighting	Passed to DCC

3	Correspondence for reading		
3.1	Clerks & Councils Direct	Magazine	
3.2	Local Council Review	Magazine	

4	Correspondence relating to Frank Wickham Hall		
4.1	Harold Goodman's	Quotation for flue guards	Work carried out
4.2	PRS	Request for update of contact details	Replied
4.3	BT	Advertising	