

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting held on
Monday 6th July 2015**

Present: Cllr R Warburton Cllr T Owen
Cllr M Adcock Cllr J Patten
Cllr I Bennett Cllr B Payton
Cllr D Neal Cllr V Roe
Cllr D Muller

In attendance: Cllr Ford and seven members of the public

- 15/7/3494 **Apologies for Absence** - Cllr Ireland, Cllr Ritchie-Smith and District Cllr Brown
- 15/7/3495 **Declaration of Interests** – All Members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity, declared an interest.
- 15/7/3496 **Public Speaking** – Mrs Jenner asked if anyone knew the outcome of the meeting between senior planning officers from SDDC and the Secretary of State regarding the Local Plan. It appeared that no decisions had been made at the meeting but Cllr Muller agreed ask for further details. Mrs Jenner stated that the residents bordering the land of Phase 1 of the Willington Road development were keen to see the detailed planning application. Cllr Neal replied that the reserved matters application for this development had been received by SDDC and was currently being checked. **Post meeting note:** SDDC confirmed that all residents surrounding the site will be consulted on the detailed planning application in addition to the usual consultees. Cllr Ford mentioned that he had been informed of potholes on Sandypits Lane and that he would be checking that these had been repaired.
- 15/7/3497 **Minutes of the meeting held on Monday 1st and 8th June 2015** – These minutes were approved and signed by the Chairman.
- 15/7/3498 **Minutes of Committee meetings held on 15th June** – The minutes of the Planning Environment and Highways Committee, Finance Committee and Youth Recreation and Allotments Committee were approved and signed by the Chairmen. An amendment was made to the Frank Wickham Hall Committee minutes to show that Cllr Neal was a member of that committee. These minutes were then signed by the Chairman.
- 15/7/3499 **Chairman's Announcements** – None
- 15/7/3500 **Anti-Social Behaviour in Etwall** – An anonymous letter had been received regarding the behaviour of young people in the general area of Jacksons Lane. The police and Neighbourhood Watch were aware of the problems. Anyone seeing any crimes should immediately call the police on 101 or make the report anonymously to Crimestoppers as unless crimes were reported the police could not act and divert resources to problem areas. There had also been reports of youths in the cemetery/cricket club area at night. The need to report incidents to the police was to be included in the monthly Express magazine article.
- 15/7/3501 **Co-option of Member** – Mr David McDonald was unanimously co-opted to the parish council. He signed the acceptance of office and joined the meeting.
- 15/7/3502 **Derbyshire Association of Local Councils** – The latest circulars had been distributed and Cllr Ireland and the Clerk were to attend the training on personnel matters.

15/7/3503

Report from Planning Environment and Highways Committee

Cllr Neal reported on the results of planning applications already considered most had been approved but the planning application for the temporary building on Egginton Road was still pending.

- (a) Planning applications already considered – None
- (b) Planning applications to be considered:-
 - (i) Demolition of a garage and installation of new shed at Etwall Primary School – NO OBJECTIONS
- (c) Updates on major planning applications
 - (i) Phase 1 Willington Road – Reserved matters application had been received by SDDC. This was being checked before being sent out for consultation.
 - (ii) Phase 2 Willington Road – Still being considered. It would not be going to the SDDC Planning Committee in July.
 - (iii) Etwall Gate, Main Street – Discussions were taking place concerning 106 monies. A landscaping consultant had been employed by SDDC to give an opinion on the effect that this development would have on the countryside. It was expected that this application would go to committee in August.
 - (iv) Egginton Road (sewerage works) – Planning application not yet received. Another meeting had been requested with the planners.
 - (v) Egginton Road (Jacksons Lane) – Nothing heard from developers.
- (d) Street Lighting Initiative to Improve Lighting in Areas of High Crime and Anti-Social Behaviour – There were no statistics showing areas of high crime but if the time of crimes were known it was felt that some areas may benefit from lights being switched on after midnight.
- (e) DCC Clean Up Project – It was felt that the jitty between Common End and Egginton Road and the shrubs on Egginton Road near the A50 needed to be cut back.
- (f) Update on Repairs at Cemetery – Cllr Neal reported that work on repairing the wall between the cemetery and the cricket pitch was due to be carried out. When funds were available it was hoped to improve the Garden of Remembrance.
- (g) Groundsmen's Hut – Permission had been received from the Almshouse Trustees to install handwashing facilities in the Groundsmen's hut. It was also mentioned that the door was sticking. There was concern regarding the items stored in the hut by the residents of the Almshouses.
- (h) Report on Flood Liaison Meeting – Cllr Muller had attended this meeting and was concerned that no representatives from Severn Trent or the Environment Agency were present. A letter to be sent to SDDC and Severn Trent concerning this as important questions needed to be answered concerning the effect of proposed developments on flood risk.

15/7/3504

Finance

- (a) Accounts for payment totalling £4755.32 from the parish council's account were approved and accounts totalling £739.33 from the Frank Wickham Hall Charity were also approved.
- (b) Income totalling £881.65 was received by the Parish Council with £283.62 being received by the Frank Wickham Hall Charity.
- (c) Spend against the main budget headings was reported. Bank reconciliations were reported for May and June.

- (d) Items of expenditure:-
- (i) IT WAS DECIDED to participate in the Minor Maintenance Scheme.
 - (ii) A second quotation for repairs to the Bowls Club shed, fixing of bench, replacement of bollards and fixing of litter bins was awaited.
 - (iii) IT WAS DECIDED to renew the mower insurance at a cost of £190.36.
 - (iv) A peppercorn rent of £100 had been requested for use of the Groundsmen's hut. A meeting was required with the Almshouse Trustees as it was felt that a formal lease was required.
 - (v) IT WAS DECIDED to increase the Groundsmen's petrol float to £100.
 - (vi) IT WAS DECIDED to give the Booking Clerk £5.00 per month as a contribution towards internet costs.

- 15/7/3505 **Youth Recreation and Allotments Committee** – Cllr Warburton reported that replacement play equipment was in the process of being ordered. Although developments were not wanted in Etwall, should 106 monies be available, the Parish Council needed to ensure that these were spent in Etwall. Consideration to be given to a skatepark on either Sandypits Lane Playing Field or King George V Playing Field and a trim trail on Chestnut Grove Children's Play Area.
- 15/7/3506 **Frank Wickham Hall** – Cllr Bennett reported on a meeting with Ian Hey to consider sources of funding for improvements to the Frank Wickham Hall together with other projects. Ian Hey was very keen to promote the benefits of Neighbourhood Plans and this was to be considered again before budgets were fixed for the next financial year.
- 15/7/3507 **Clerk's Report**
- (a) Report from Employees – The new bank account was in the process of being set up. Draft new terms and conditions of employment had been received and these were being checked.
 - (b) Correspondence – see attached.
- 15/7/3508 **Website Updates** – Cllr Bennett reported that the Leavers' Day photographs had been sent to the school for approval and as soon as this was received they would be put on the website.
- 15/7/3509 **Any Other Business** –
- (a) A small group were going to Valdivienne the following week.
 - (b) There was a report of shotguns being fired in the field next to the cycle track on the other side of Old Station Close. This was to be reported to the police.
- 15/7/3510 **Dates of Committee Meetings** – Tuesday 21st June at 7.00 pm – Frank Wickham Hall and Youth Recreation and Allotments Committees.
- 15/7/3511 **Date of Next Meeting** – Monday 7th September 2015 at 7.30 pm in the Frank Wickham Hall.
- 15/7/3512 **Delegation of Powers to Chair and Vice-Chair during Summer Recess** – This was unanimously approved.

Signed

Date

ETWALL PARISH COUNCIL
6th July 2015

Minute No. 15/7/3507

1	Correspondence Requiring Action		Action
1.1	DCC	Improved Street Lighting Initiative	See minutes
1.2	DCC	Clean Up Projects for Community Payback Team	See minutes
1.3	Almshouses	Groundmen's Hut	See minutes
1.4	Came & Co	Mower insurance renewal	See minutes
1.5	Unity Trust Bank	Queries regarding application for new account	Actioned
1.6	Eileen Banton	Food Bank	Children's Centre suggested
1.7	Mrs Bailey	Request for an allotment	Existing criteria reiterated
1.8	Citizens Advice	Offer to speak at our meeting about their services	Noted

2	Correspondence for Information		
2.1	Various	Copies of letters to Heather Wheeler re Local Plan	See minutes
2.2	SDDC	Repositioning of road sign at corner of Lawn Avenue	Noted
2.3	Anonymous	Antisocial behaviour	See minutes
2.4	Mr Wale	Offer to repair seat and paint notice boards	Letter of thanks to be sent
2.5	Mr McDonald	Confirmation of eligibility to be parish councilor	See minutes
2.6	SDDC	Dates for planning appeal – Sutton Lane	Noted
2.7	SDDC	Community Partnership Scheme	Noted
2.8	DCC	Parish & Town Council Liaison Meeting	Noted
2.9	SDDC	Flood Liaison Meeting	See minutes
2.10	SDDC	Joint meeting with Parish Councils	DM to attend
2.11	Derbyshire Fire Service	Briefing Note	Noted
2.12	RBS	New support team	Noted
2.13	RAD	Village SOS Campaign	Noted
2.14	SDDC	Summer Play Activities	Noted
2.15	Scottish Power	New electricity contract	Noted

3	Correspondence for reading		
3.1	SDDC	What's On	
3.2	Clerks & Councils Direct	Magazine	
3.3	LCR	Magazine	
3.4	Harlows	Advertising	
3.5	J Parkers	Catalogue	

4	Correspondence relating to Frank Wickham Hall		
4.1	RAD	Campaign for refund of VAT on building projects	Noted
4.2	CAF	Change to paying-in slip	Clerk to reply

ETWALL PARISH COUNCIL - 6th July 2015

Opening Balance		£78,918.45
Add Total Receipts		£218.32
Less Total Payments		£7,087.95

TOTAL £72,048.82

Represented by:

Current Account	541.64
Wages Account	0
High Interest Account	29975
Tracker	41432.18
Petty Cash	100

TOTAL £72,048.82

Less cheques to clear	£5,861.59
Plus receipts not cleared	£3.00

Closing balance at 8th June 2015

£66,187.23

Opening Balance		£72,048.82
Add Total Receipts		£366.33
Less Total Payments		£3,770.74

TOTAL £68,644.41

Represented by:

Current Account	515.40
High Interest Account	26579.24
Tracker	41449.77
Petty Cash	100

TOTAL £68,644.41

Less cheques to clear	£6,821.30
Plus receipts not cleared	£500.00

Closing balance at 7th July 2015

£61,823.11

ETWALL PARISH COUNCIL - 6th July 2015													
ACCOUNTS 2015/16													
PAYMENTS													
Invoice	Cheq												
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN	
22/06/2015	DD	British Gas	Electricity - Sandypits	22.87							22.87		
30/06/2013	2237	PT Groundsman	Petrol	45.00	7.50					37.50			
06/07/2015		Mark Williamson	Remove bins - KGV	50.00							50.00		
06/07/2015		Mark Williamson	Renew fence posts	264.00							264.00		
06/07/2015		J A Gardner	Website maintenance	227.41		227.41							
06/07/2015		Clerk	Expenses	39.91			39.91						
06/07/2015		Clerk	Exp - Postage/misc	19.01		19.01							
06/07/2015		Talbot Turf	Spray Machine	600.00	100.00					500.00			
06/07/2015		Post Office	Tax & NI	603.52			603.52						
21/07/2015		Staff	Wages	2883.6			2883.6						
			TOTAL	4755.32	107.50	246.42	3527.03	0.00	0.00	537.50	336.87	0.00	
			CUMULATIVE	17957.07	164.23	925.37	14517.00	0.00	152.24	886.89	398.12	182.50	
			BUDGET	105644		6534	52250	3020	4000	7450	28200	190	
RECEIPTS													
	Paying											VAT Concurrent	
Date	In No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Pre	Reim	Expenses
29/05/2015		RBS	Interest	1.30			1.30						
29/05/2015		RBS	Interest - Tracker	17.02			17.02						
03/06/2015		SDDC	Churchyard Maint	344.50					344.50				
30/06/2015		RBS	Interest	1.24			1.24						
30/06/2015		RBS	Interest - Tracker	17.59			17.59						
06/07/2015		Etwall Bowls Club	Donation - Sprayer	500.00						500			
			TOTAL	881.65	0.00	0.00	37.15	0.00	344.50	500.00	0.00	0.00	0.00
			CUMULATIVE	23,808.35	0.00	0.00	38.52	0.00	544.50	2,011.32	21,197.00	0.00	0.00
			BUDGET	36,891.00	0.00	300.00	120.00	700.00	530.00	1,088.00	36,891.00	0.00	20514

FRANK WICKHAM HALL CHARITY - 6th July 2015															
ACCOUNTS 2015/16															
PAYMENTS															
Invoice	Cheq					Clean		Misc		Council	Repairs &	Safety	Waste	Specific	
Date	No	Payee	Description	Total	Admin	Mat	Utilities	Equip	PRS Lic	Tax	Maint	Checks	Disposal	Items	Reserves
06/07/2015		Cllr Bennett	New lock for front doo	51.94							51.94				
30/06/2015		British Gas	Gas	527.29			527.29								
06/07/2015		Atlas	Hand towels	75.10	12.52	62.58									
14/07/2015	DD	SSW	Water	85.00			85.00								
			TOTAL	739.33	12.52	62.58	612.29	0.00	0.00	0.00	51.94	0.00	0.00	0.00	0.00
			CUMULATIVE	2956.33	1034.99	270.98	1222.55	0.00	0.00	290.87	136.94	0.00	0.00	0.00	0.00
			BUDGET	22710.00	1090.00	500.00	5000.00	250.00	350.00	300.00	2000.00	1000.00	225.00	21000.00	10000.00
RECIPTS															
Invoice	Paying in					Hall	Library			Utility					
Date	No	Received from	Description	Total	Hire	Rent	Interest	Donation	Payment	Over					
11/06/2015	BACS	DCC	Library land rent	125.00		125.00									
29/06/2015	112	Various	Hall hire	158.62	158.62										
			TOTAL	283.62	158.62	125.00	0.00	0.00	0.00	0.00					
			CUMULATIVE	3207.18	3082.18	125.00	0.00	0.00	0.00	0.00					
			BUDGET	15600.00	15000.00	500.00	100.00	0.00	0.00	0.00					