

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting
Held on Monday 3rd July 2017**

Present: Cllr D Neal
Cllr I Bennett
Cllr N Ireland
Cllr A Kirke
Cllr D McDonald
Cllr D Muller
Cllr H Ritchie-Smith
Cllr B Payton
Cllr R Warburton

In attendance: Cllr M Ford and two members of the public.

17/7/3880 **Apologies for Absence** – District Councillor Brown and Councillor Whitehouse

17/7/3881 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities, declared an interest.

17/7/3882 **Public Speaking** –

- (a) Mr Ford gave the Parish Council some very useful information on the installation of Christmas tree lights on the village green.
- (b) Mrs Jenner referred to the forthcoming agenda item on a mobility survey of the village and reported that the area in front of the Post Office was very congested, there was no footpath on Portland Street and a bank near the end of Burnaston Lane had encroached over a large portion of the footpath. There were also instances of cars parked partly on the footpath for considerable periods of time.
- (c) With the removal of the bus service there was concern over those that were less mobile and were no longer seen regularly. Cllr Ford reported that he was hoping to have some news on the Community Transport Service by the next meeting.
- (d) Cllr Ford reported that the DCC website now had a lot of useful press releases which were worth keeping an eye on.
- (e) Cllr Ford advised that the letter from the Pharmacist regarding the roadway outside the Chestnut Grove shops had been passed to the Safety Team.
- (f) Cllr Muller reported that the Local Plan Part 2 Inspector's report should be completed by the end of August.
- (g) Cllr Muller reported that after the Glenville fire SDDC had looked at fire safety and they did not manage any flats more than 6 storeys high. The provision of sprinkler systems in new houses was being looked at and whether this should be included in the Building Regulations for all new properties.
- (h) A briefing on Japanese Knotweed was issued with the Flood Liaison meeting minutes and this was to be publicised.

17/7/3883 **Minutes of the meeting held on 5th June 2017** - These minutes were approved and signed by the Chair.

17/7/3884 **Actions from the Previous Meeting** –

- 17/6/3865(b) - Letter sent to Etwall Primary School to congratulate them on the success of their football team.
- 17/6/3867 - Cigarette bin purchased and waiting to be fitted outside Frank Wickham Hall.
- Additional keys purchased for front door of Frank Wickham Hall and given to local clubs.

- Bowls Club insurance sent to our insurer but there was no savings to be made.
- 17/6/3871 - Play equipment surface repaired and invoice sent to Police.
- Toyota footpath reported and Groundsmen asked to strim jitty from Church Hill to Sutton Lane as well as clean the sign at the end of Portland Street.
- 17/6/3873 - A bin had been ordered for outside the Chestnut Grove shops to be purchased with donations from the shop owners.

17/7/3885 **Chairman's Announcements** – The Chairman had attended the Age Concern Summer Tea.

17/7/3886 **Derbyshire Association of Local Councils** – The latest circular had been circulated. Grants were available from Derbyshire Environmental Trust and the Clerk to check the criteria.

17/7/3887 **Youth Recreation and Allotments Committee** –

- (a) Cllr Warburton reported that SDDC had apologised for asking the Parish Council to pay for repairs to the play equipment. There had been an issue with the zip wire where it attached to the seat which had been temporarily repaired whilst the manufacturer was looking into something more permanent.
- (b) The team previously using King George V Playing Field had gone to another site and a new team had asked for repairs to be carried out to the goalmouths. Quotations were to be obtained.
- (c) A delivery of manure had been made to an allotment that had been allocated but was not being cultivated and had not been paid for. Enquiries to be made before allotment holders were asked if they wished to take it. The question of dogs on leads at the allotment was raised. The Allotment Association to be asked for their views on whether dogs should be banned; allowed only on leads or there should be no change to the policy.

17/7/3888 **Report from the Planning Environment and Highways Committee**

- (a) Update on previous planning applications –
 - Approval of reserved matters of planning permission 9/2013/1040 (relating to plots 89-92 in lieu of those previously approved under reserved matters approvals 9/2016/0392 – granted
 - King George V Playing Field, crown raising to 5m of an English Oak tree covered by SDDC TPO 190 – granted
 - Bearwardcote Farm, Derby Road – the erection of a general purpose agricultural building – granted
 - 1 Kiln Croft – the erection of extensions – granted
 - Land to the rear of 89 Egginton Road – the erection of extensions and alterations to existing workshop and garage to create a dwelling – granted.
- (b) Planning applications to be considered and no objections made:-
 - 9 2017 0588 - The erection of two B2/B8 units with associated parking and fencing and gated entrance at land on the north east side of Heage Lane
 - 9 2017 0575 - Demolition of existing rear extension and replacement with single storey extension, partial demolition and conversion of the detached outbuildings to garage, installation of new gated vehicular access and new railings and rendering to the front and re-rendering of existing building at 42 Main Street
 - 9 2017 0644 - Lawful Development Certificate for incorporation of small paddock into the garden of Field Cottage, Ash Lane

- 9 2017 0178 - The retention of a conservatory and canopy at Ashfields Rest Home, Ash Lane
- (c) Local Plan Consultation on Local Green Spaces, Affordable Housing and Design Guide – No comments were made. A consultation event was to be held on 13th July from 4-6 pm in the Frank Wickham Hall.
- (d) Routine Inspections – The items raised had been reported and a number of potholes had been noted by DCC but they did not have the budget to repair them. However, it was noted that DCC had been seen repairing some of those reported. Mention was made of the redundant bus shelter on Egginton Road. The comment was made that there were no bus shelters in the village on the route to Burton.
- (e) A request had been received to carry out a mobility survey of the village. Cllr Payton agreed to participate and report back to the next meeting.
- (f) Lighting of tree at Christmas – A number of enquiries had been made and this was not simple and was likely to be initially expensive (in the region of £3-4,000). The Clerk to write to local businesses and organisations to ask if they would be willing to make a donation with the intention of lighting the tree for Christmas 2018.
- (g) Lane leading to the cemetery – IT WAS DECIDED to purchase and install a street name sign for this lane as no-one claimed ownership.
- (h) Speeding traffic – Willington Road – IT WAS DECIDED to raise this issue with the Police directly and at the next Safer Neighbourhoods meeting.

17/7/3889

Finance

- (a) Items of expenditure:-
- (i) IT WAS DECIDED to accept a quotation from David Bramall to replace the door to the disabled toilet in the Frank Wickham Hall at a cost of £90.00.
 - (ii) Members agreed to pay for expenses relating to the moving of the gate at the allotments subject to the provision of receipts as this was likely to be the cost of a couple of bags of postcrete.
 - (iii) The quotation for new plot number signs at the allotments had not yet been received. To be made an agenda item for the next meeting.
 - (iv) Quotations for Christmas tree lights – postponed.
- (b) Accounts for payment totalling £4999.47 from the parish council's account were approved and accounts totalling £1109.20 from the Frank Wickham Hall Charity were also approved.
- (c) No income was received by the Parish Council during the month but £136.72 was received by the Frank Wickham Hall Charity.
- (d) Spend against the main budget headings were reported but bank statements were not yet available for 30th June.

17/7/3890

Frank Wickham Hall –

The cold tap in the pavilion had been repaired and the thermostat had been replaced. A request had been received from the Playgroup to erect a canopy over the children's play area at the rear of the building. This was agreed in principle subject to approval of the final design.

The specification for the professional advice for work to the building was agreed and this was to be sent out to three advisors.

Cllr Bennett had been in touch with a company regarding the replacement of the floor.

- 17/7/3891 **Clerk's Report**
 (a) Report from Employees – The fact that the groundsmen were now undertaking small repair works which was working out well with repairs being carried out more quickly.
 (b) Correspondence – See attached.
- 17/7/3892 **Website and Facebook** – Cllr Ireland reported that for the first time in many months page hits were down by a quarter. Nothing new had been posted on Facebook but references would be made to anything relevant from the DCC website.
- 17/7/3893 **Any Other Business**
 (a) Cllr Muller reported that the roadworks on the A516 were almost complete and there had been no complaints during the development work.
 (b) The defibrillator had been used again and new pads were required. Cllr Muller had ordered these from the supplier but in future Cllr Kirke reported that they could be ordered directly.
 (c) There was some damage to a fence on Pine Close caused by a falling branch on King George V Playing Field. The homeowner to arrange for the work to be carried out and the invoice sent to the Parish Council.
 (d) Cllr Bennett reported that a Joint Management Committee meeting was to be held at the Leisure Centre shortly should anyone wish to attend.
 (e) Cllr Ireland referred to a DALC circular regarding Trustees. Access to the DALC website to be given to members.
 (f) Cllr McDonald reported that all coaches were not turning left out of John Port School. Harpurs and Bagnalls single decker coaches were still turning right. This to be reported to the school.
- 17/7/3894 **Dates of Committee Meetings** – None arranged.
- 17/7/3895 **Date of Next Meeting** – Monday 4th September 2018 at 7.30 pm in the Frank Wickham Hall.
- 17/7/3896 **Delegation of powers to Chair and Vice-Chair during summer recess** – This was unanimously agreed.

Signed

Date

ETWALL PARISH COUNCIL
3rd July 2017

Minute No. 17/7/3891

| | | | |
|------|---------------------------------|--|-----------------|
| 1 | Correspondence Requiring Action | | Action |
| 1.1 | Mrs O'Brien | Fault with zip wire | See minutes |
| 1.2 | Mr Black-Roberts | Issues with KGV football pitch | See minutes |
| 1.3 | Ms Clemens | Issues at the allotments | See minutes |
| 1.4 | Mr Day | Dog at the allotments | See minutes |
| 1.5 | Mr Crossley | Mobility survey of village | See minutes |
| 1.6 | Western Power (4) | Account for unmetered electricity | See minutes |
| 1.7 | SDDC | Street naming – lane leading to cemetery | See minutes |
| 1.8 | Mr Johnson | Speeding on Willington Road | See minutes |
| 1.9 | Mr Bramall | Quote for replacing disable toilet door in FWH | See minutes |
| 1.10 | Xmas direct | Quote for Christmas tree lights | See minutes |
| 1.11 | Came & Co | Mower insurance renewal | Clerk to action |
| 1.12 | SDDC | Casual vacancy | Advertised |

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|------|--------------------------------|-------------------------------------|-------|
| 2 | Correspondence for Information | | |
| 2.1 | Mr Wale | Well Dressing | Noted |
| 2.2 | SDDC | Play equipment repairs | Noted |
| 2.3 | Will Dimaline | Football KGV | Noted |
| 2.4 | Bakewell TC | Christmas tree lights | Noted |
| 2.5 | SDDC | Consultation | Noted |
| 2.6 | DCC (3) | Reply following routine inspections | Noted |
| 2.7 | DCC | Pelican crossing repair | Noted |
| 2.8 | DCC | Broadband update | Noted |
| 2.9 | Came & Co | Bowls Club/PC insurance crossover | Noted |
| 2.10 | DCC | Toyota footpath - cut | Noted |
| 2.11 | Etwall Primary School | Japanese knotweed | Noted |
| 2.12 | Dr Williams | Japanese knotweed | Noted |
| 2.13 | DCH | Thanks for donation | Noted |
| 2.14 | Rolleston Rehoming Centre | Summer party | Noted |
| 2.15 | Seafarers UK | Merchant Navy Day | Noted |
| 2.16 | SDDC | Summer Play Scheme Dates & leaflets | Noted |
| 2.17 | Pete Goodwin | Request for an allotment | Noted |

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|-----|----------------------------|-----------|--|
| 3 | Correspondence for reading | | |
| 3.1 | Local Council Review | Magazine | |
| 3.2 | J Parkers | Catalogue | |

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| 4 | Correspondence relating to Frank Wickham Hall | | |
| 4.1 | RAD | Trustee role and responsibility training | Noted |
| 4.2 | Waterplus | One water bill | Noted |

ETWALL PARISH COUNCIL - 3RD JULY 2017

| | | |
|--------------------------------------|-----------|-------------------|
| Opening Balance | | £68,015.84 |
| Add Total Receipts | | £820.50 |
| Less Total Payments | | £4,888.54 |
| | TOTAL | £63,947.80 |
| Represented by: | | |
| Unity Trust Account | 63,847.80 | |
| Petty Cash | 100 | |
| | TOTAL | £63,947.80 |
| Less cheques to clear | | £1,909.59 |
| Plus receipts not cleared | | £0.00 |
| Closing balance 9th June 2017 | | £62,038.21 |

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|--|-------------|--------------|-----------------------|-----------------|---------------|----------------|-----------------|----------------|----------------|----------------|-----------------|---------------|
| ETWALL PARISH COUNCIL | | | | | | | | | | | | |
| ACCOUNTS 2017/18 - 3rd July 2017 | | | | | | | | | | | | |
| PAYMENTS | | | | | | | | | | | | |
| Invoice | Cheq | | | | | | | | | | | |
| Date | No | Payee | Description | Gross | VAT | Admin | Wages | Agency | S137 | PEH | YRA | TEN |
| Items already paid but requiring approval | | | | | | | | | | | | |
| 09/06/2017 | DD | BEFuelcards | Petrol | 29.70 | 4.95 | | | | | 24.75 | | |
| 09/06/2017 | 92 | DCHC | Donation | 100.00 | | | | | 100.00 | | | |
| 09/06/2017 | 93 | EWD | Donation | 162.74 | | | | | 162.74 | | | |
| 20/06/2017 | BT | Staff | Wages | 3098.64 | | | 3098.65 | | | | | |
| 30/06/2017 | DD | BEFuelcards | Petrol | 23.82 | 3.97 | | | | | 19.85 | | |
| Items requiring approval but not yet paid | | | | | | | | | | | | |
| 03/07/2017 | BT | Nu-Blades | Hedge cutter repair | 209.69 | 34.95 | | | | | 174.74 | | |
| 03/07/2016 | BT | Streetscape | Play equipment repair | 180.00 | 30.00 | | | | | | 150.00 | |
| 03/07/2016 | BT | FWH Charity | Refuse sacks | 90.65 | | | | | | 90.65 | | |
| 03/07/2017 | BT | Clerk | Expenses | 41.38 | | | 41.38 | | | | | |
| 03/07/2017 | BT | Clerk - Exp | Ear defenders | 29.99 | 4.99 | | | | | 25.00 | | |
| 03/07/2017 | BT | Clerk - Exp | Postage/paper | 22.01 | | 22.01 | | | | | | |
| 03/07/2017 | DD | NEST | Pensions | 137.43 | | | 137.43 | | | | | |
| 03/07/2017 | BT | J A Gardner | Website maintenance | 169.70 | | 169.70 | | | | | | |
| 20/07/2017 | BT | HMRC | Tax & NI | 727.53 | | | 727.53 | | | | | |
| | | | TOTAL | 5023.28 | 78.86 | 191.71 | 4004.99 | 0.00 | 262.74 | 334.99 | 150.00 | 0.00 |
| | | | CUMULATIVE | 16494.58 | 178.84 | 2323.54 | 11854.66 | 25.00 | 262.74 | 957.71 | 709.59 | 182.50 |
| | | | BUDGET | 96027.00 | | 5792.00 | 51900.00 | 2865.00 | 4800.00 | 8750.00 | 14430.00 | 190.00 |
| RECEIPTS | | | | | | | | | | | | |
| None | | | | | | | | | | | | |

| FRANK WICKHAM HALL CHARITY - 3rd July 2017 | | | | | | | | | | | | | | |
|--|--------|----------------|---------------------|-----------------|----------------|---------------|----------------|---------------|---------------|---------------|---------------|---------------|-------------|-----------------|
| ACCOUNTS 2017/18 | | | | | | | | | | | | | | |
| PAYMENTS | | | | | | | | | | | | | | |
| Invoice | Cheq | | | | | Clean | | Misc | | Council | Repairs & | Safety | Waste | Specific |
| Date | No | Payee | Description | Total | Admin | Mat | Utilities | Equip | PRS Lic | Tax | Maint | Checks | Disposal | Items |
| 15/05/2017 | | CAF Bank | Account fee | 5.00 | 5.00 | | | | | | | | | |
| 15/05/2017 | DD | SSWB | Water | 11.50 | | | 11.50 | | | | | | | |
| 22/05/2017 | DD | Scottish Power | Electricity | 290.86 | | | 290.86 | | | | | | | |
| 03/07/2017 | 312 | Clerk | Cigarette bin | 28.79 | | | | 28.79 | | | | | | |
| 03/07/2017 | 312 | Clerk | Front door keys(3) | 70.00 | | | | 70.00 | | | | | | |
| 03/07/2017 | 312 | Clerk | Thermosta/bulbs etc | 22.00 | | | | | | | 22.00 | | | |
| 03/07/2017 | 313 | Atlas | Refuse sacks etc | 168.52 | | 168.52 | | | | | | | | |
| 03/07/2017 | 314 | M Williamson | Gutter repair | 40.00 | | | | | | | 40.00 | | | |
| 14/07/2016 | DD | British Gas | Gas | 472.53 | | | 472.53 | | | | | | | |
| | | | TOTAL | 1109.20 | 5.00 | 168.52 | 774.89 | 98.79 | 0.00 | 0.00 | 62.00 | 0.00 | 0.00 | 0.00 |
| | | | CUMULATIVE | 17967.89 | 1251.65 | 321.23 | 1442.61 | 98.79 | 0.00 | 282.61 | 837.00 | 0.00 | 0.00 | 13734.00 |
| RECEIPTS | | | | | | | | | | | | | | |
| Receipt | Paying | | | | Hall | Hall | Hall | Hall | Library | | | | | |
| Date | in No | Received from | Description | Total | Hire | Hire | Hire | Hire | Rent | Interest | Donation | Reimb | | |
| | | | | | | Preschool | Clubs/Soc | Commercial | Individuals | | | | | |
| 08/05/2017 | BACS | Dancetec | Hall hire | 69.72 | | | | 69.72 | | | | | | |
| 12/05/2017 | BACS | Etwall Eagles | Hall hire | 16.00 | | 16.00 | | | | | | | | |
| 31/05/2017 | BACS | Triathlon | Hall hire | 51.00 | | 51.00 | | | | | | | | |
| | | | TOTAL | 136.72 | 0.00 | 67.00 | 69.72 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| | | | CUMULATIVE | 3974.68 | 2282.85 | 705.50 | 319.83 | 346.50 | 125.00 | 0.00 | 75.00 | 120.00 | | |