

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting
Held on Monday 2nd July 2018**

Present: Cllr D Neal Cllr D Muller
Cllr I Bennett Cllr B Payton
Cllr N Ireland Cllr P Sanders
Cllr A Kirke Cllr D Smith
Cllr D McDonald Cllr A Whitehouse
Cllr A Muller

In attendance: District Councillor Brown and 25 members of the public.

- 18/7/4084 **Apologies for Absence** – Cllr Ford.
- 18/7/4085 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities declared an interest. Cllr Neal declared an interest in a planning application for Laburnum Way and Cllr Kirke declared in the planning application for the felling of trees on Church Hill.
- 18/7/4086 **Public Speaking**
A resident complained that the public toilets had been closed during the Well Dressing and that they were still closed during the hot weather when children were using the playing field. It was explained that this was due to water getting into the lights and fusing them. Responsibility for the maintenance of the public toilets lay with SDDC.
The Chair read the Parish Council’s draft response to the planning application for 11 dwellings on land off Slade Close. Notes were taken of additional points made objecting to this application and it was agreed that the Parish Council’s response would be published on the website.
Cllr Brown explained the planning determination process to residents.
- 18/7/4087 **Minutes of the meeting held on 4th June 2018** - These minutes were approved subject to the following amendment to item 18/6/4075(e) “Members voted **not** to support a link road between the new development on Willington Road and Jackson’s Lane (should it be approved)”. The minutes were then signed by the Chair.
- 18/7/4088 **Actions from the Previous Meeting** –
- 18/6/18 Letter sent to Army Cadets and Scouts asking for consideration when parking in the area of Sandypits Lane.
 - 18/6/18(a)(vii) Topsy Royale litter bin has been ordered to be sited next to the bus stop and to be included in the 106 claim.
 - 18/6/4081(a) An email has been sent to the Leisure Centre asking for details of previous and forthcoming cycling events and asking those taking part to be reminded to be considerate to local residents.
 - 18/6/4081(b) SDDC were looking at whether to replace the litter bin on Egginton Road with a free-standing bin. To be an agenda item for the next meeting.
- 18/7/4089 **Chairman’s Announcements** – None
- 18/7/4090 **Derbyshire Association of Local Councils** – Circulars 08/2018 and 09/2018 had been circulated to members.
- 18/7/4091 **Consultation on Handover of Library to the Community** – The Parish Council’s response objecting to the handover of the library to the community was agreed.

- 18/7/4092 **Future of the Public Toilets on Egginton Road** – After a lively discussion IT WAS DECIDED to consult the village once again, whilst being more specific regarding the problems experienced at the public toilets. A consultation letter to be agreed at the Youth Recreation and Allotments Committee meeting.
- 18/7/4093 **Planting of Trees in Village** – Members generally agreed that it would be a good idea to plant trees in the village. It was too late to request 106 monies in order to purchase a plot of land on which to plant trees but it was suggested that perhaps trees could be planted in a verge. Cllr Sanders to investigate this further.
- 18/7/4094 **Youth Recreation and Allotments Committee**
- (a) Cllr McDonald reported that the planning application for the container was ready to be submitted. The Scouts and footballers would be notified of this.
- (b) Cllr McDonald also reported on the fund-raising efforts of one Etwall resident and her team towards purchasing new play equipment. This involved a treasure hunt, raffle and food and drink fayre on 15th September. Many exciting events and stands were booked and this promised to be an excellent day. A letter of thanks to be sent.
- 18/7/4095 **Report from the Planning Environment and Highways Committee**
- (a) Update on previous planning applications – The following applications had been determined by SDDC:-
- Outline application for up to 120 dwellings etc on land off Egginton Road – formally disposed of (no activity in prescribed timescale).
 - Outline application for residential development for up to 50 dwellings on land east of Egginton Road and north of Jacksons Lane – Approved
 - Change of use of land from agricultural use to domestic garden at Pine Cottage, Heage Lane – Granted
 - Erection of a detached garage at 22 Egginton Road - Refused
- (b) Planning applications already considered - None
- (c) Planning applications requiring consideration –
- 9/2018/0470 – Erection of 11 dwellings and associated garages with access from Slade Close adjacent to 7 and 8, land to the rear of 4 to 8 Lawn Avenue and Slade Close – OBJECTION - letter to planning agreed
 - 9 2018 0593 – The erection of an extension at The Limes, 88 Main Street – NO OBJECTION
 - 9 2018 0603 – Listed building consent for the above – NO OBJECTION
 - 9 2018 0638 – The felling and pruning of trees at The Gables, 18 Church Hill – In principal this was agreed but members wished the Tree Officer to visit as it was hoped that work could be undertaken on the Yew tree in order that this could be retained.
 - 9 2018 0492 – Proposed loft conversion, roof lights and new side escape window at 3 Laburnum Way – NO OBJECTION
- (d) Lighting of Christmas Tree – Cllr McDonald reported that approval to the proposal to connect the lights to the church was still awaited and a decision was expected by 23rd July. There was to be a presentation evening on 13th July when the Parish Council would find out the amount being donated to this project from the Well Dressing Association.
- (e) Highway Issues – Cllr Payton reported that the Parish Council had not received any further updates from DCC on the various highway issues brought to their attention. Reminder emails to be sent out in August if no responses received before then.
- A councillor reported seeing a number of parked cars breaking traffic regulations outside the Leisure Centre. This was reported using 101 telephone number but

no officer was able to attend. Photographs were taken and sent to the police who stated that warning letters were to be sent to those parking dangerously.

- (f) Community Involvement Scheme – An email had been received from DCC asking for volunteers to carry out matters such as litter picking, pothole reporting, sign cleaning etc. It was felt that the work suggested was currently carried out by our groundsmen or should be left to DCC of SDDC staff as appropriate.

18/7/4096

Finance

- (a) Items of expenditure:-

- (i) IT WAS DECIDED to grant the Chair an allowance of £250 for the 2017/18 financial year.
- (ii) IT WAS DECIDED not to use Parish Plan funds to put towards the cost of the Christmas tree lights (as suggested by a member of the public) as it was felt that these should be held for Parish Plan purposes for a minimum of 2 years.
- (iii) IT WAS AGREED that up to the maximum amount budgeted could be spent on the Christmas tree lights with additional funds from Bloor Homes, the Well Dressing Association and an Etwall resident. The quotation recommended by the Working Group was for £2495 excluding VAT with a rate for additional string lights . It was agreed that an order could be placed as soon as approval for the electrical connection was received from the Church authorities.
- (iv) A new bin had been purchased for installation by the new bus shelter. This would be included in the 106 claim.
- (v) Training – Approval was given to three members attending training courses at a total cost of £135.00.
- (vi) Invoices were anticipated from EKV for the tendering work for FWH Phase 1 design which would be covered by 106 monies. Approval was given to pay these on receipt as they were expected during the summer recess.
- (vii) Approval was given to the FWH Committee to instruct the contractor for the Phase 1 project construction works if the tender was within budget of 106 monies.

- (b) Accounts for payment totalling £5826.25 from the parish council's account were approved and accounts totalling £850.80 from the Frank Wickham Hall Charity's account were also approved.
- (c) Income of £21929.50 was received by the Parish Council since the previous meeting but no income was banked by the Frank Wickham Hall Charity.
- (d) Spend against the main budget headings were reported and so was the bank reconciliation for the end of June.

18/7/4097

Frank Wickham Hall –

- (a) Cllr Bennett reported that the soffit had been repaired. Steps were required for the Booking Clerk in order to reach the handle for the windows. Consideration to be given to blinds being installed on the end wall.

18/7/4098

Clerk's Report

- (a) Report from Employees – The Clerk reported that the mower had been sold but that the new mower was still not licensed for road use.
- (b) Correspondence – See attached.

18/7/4099

Website and Facebook – Cllr Ireland reported that page hits and downloads were down on the previous month although the planning page had been very popular. Several items had been posted on Facebook and there had been a third more followers than in the previous five weeks.

18/7/4100

Commemoration of End of World War 1

Cllr A Muller reported that the Primary School were interested in the idea of giving a small pack of poppy seeds to each child. They had also asked if any members were interested in helping set up a small remembrance garden in the school.

Cllr McDonald reported that a pre-application had been made for a grant for a "Tommy silhouette" art installation. It had also been suggested that a waterfall of crocheted poppies could be erected on the tree on the village green. Pins and Needles had been approached about making these.

Cllr Sanders reported that positive feedback had been received from all local businesses wishing to donate towards the purchase of additional lamp post poppies.

18/7/4101

Suggestion for an Etwall Awards Scheme – To be deferred to the next meeting.

18/7/4102

Any Other Business

- (a) It was reported that the defibrillator pads were out of date. Cllr Kirke to provide a link for the Clerk to order additional pads.
- (b) The Chair was asked if it was still intended to resurface Ivan Way. The costs had yet to be received for the bus shelter but once they were known we would know how much of the budget remained for the resurfacing of Ivan Way.
- (c) The Bowls Club thanked the Parish Council for re-roofing the garage. They were very happy with the work carried out.
- (d) It was reported that there were branches on King George V Playing Field that needed to be disposed of.
- (e) The matting on the overflow car parking area was coming up in places. This to be repaired.
- (f) Some of the posts around the overflow car parking area needed to be replaced.
- (g) The height of the grass on verge of the A516 was reported. Cllr Muller agreed to find out when this was scheduled to be cut.

18/7/4103

Dates of Committee Meetings – Monday 16th July – Youth Recreation and Allotments Committee at 7.00 pm followed by the Frank Wickham Hall Committee.

18/7/4104

Delegation of Powers to Chair and Vice-Chair – Members agreed to the delegation of powers to the Chair and Vice-Chair during the summer recess.

18/7/4105

Date of Next Meeting – Monday 3rd September 2018 at 7.30 pm in the Frank Wickham Hall.

EXEMPT ITEM

18/7/4106

Members reviewed the allowance paid to the Clerk.

Signed

Date

ETWALL PARISH COUNCIL
2nd July 2018

Minute No. 18/7/4096

| | | | |
|------|---------------------------------|---|----------------------------------|
| 1 | Correspondence Requiring Action | | Action |
| 1.1 | DCC | Community Involvement Scheme | See minutes |
| 1.2 | Etwall resident | Suggestion to plant trees in the village | See minutes |
| 1.3 | Etwall residents | Bids for ride on mower (4) | Actioned |
| 1.4 | SDDC | Grant for maintenance of churchyard | Received |
| 1.5 | SDDC | Concurrent expenses | Clerk to claim |
| 1.6 | SDDC | Enquiry regarding employment of lengthsman | Clerk replied |
| 1.7 | Resident | Complaint re overgrown hedge on Chestnut Grove Children's Play Area | Actioned |
| 1.8 | Resident | Request that groundsmen strim nature area at end of Old Station Close | To be reviewed |
| 1.9 | Wincone Property Service | Quotation for allotment posts | Refer to YR&A Cttee |
| 1.10 | Citizens Advice | Offer to talk at our meeting | Suggested 30 mins before meeting |
| 1.11 | SDDC | Roll out of Universal Credit – search for venues | Noted |
| 1.12 | Resident | Complaint regarding overgrown hedges on Hilton Road | To be checked |
| 1.13 | Scottish Power | End of electricity tariff | Noted |

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|------|--------------------------------|---|--|
| 2 | Correspondence for Information | | |
| 2.1 | Cricket Club | Thanks for donation | |
| 2.2 | Leisure Centre | Cyclists | |
| 2.3 | Streetscape | Aerial runway seat fitted | |
| 2.4 | Army Cadets | Car parking | |
| 2.5 | Resident | Measurements of container | |
| 2.6 | Army Cadets | Return of signed agreement | |
| 2.7 | VSF Ltd | Technical survey for garage/bowling green shed | |
| 2.8 | Residents | Objects to planning application on land off Slade Close (5) | |
| 2.9 | Heather Wheeler | Redundancies at Rolls Royce | |
| 2.10 | SDDC | Data Protection | |

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| 3 | Correspondence for reading | | |
| 3.1 | J Parkers | Bulb catalogue | |

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| 4 | Correspondence relating to Frank Wickham Hall | | |
| 4.1 | William Bailey Ltd | Quote for plumbing works | |

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|-----|--------------------|------------------------------|--|
| 4.2 | South Staffs Water | Combined water/waste charges | |
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| ETWALL PARISH COUNCIL - 2nd July 2018 | | | |
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| Opening Balance | | | £76,207.54 |
| Add Total Receipts | | | £743.80 |
| Less Total Payments | | | £5,873.92 |
| | | TOTAL | £71,077.42 |
| Represented by: | | | |
| Unity Trust Account | 70,977.42 | | |
| Petty Cash | 100 | | |
| | | TOTAL | £71,077.42 |
| Closing balance 31st May 2018 | | | £71,077.42 |
| Less cheques to clear | | | £11,982.76 |
| Plus receipts not cleared | | | £0.00 |
| Closing balance 11th June 2018 | | | £59,094.66 |

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| ETWALL PARISH COUNCIL | | | | | | | | | | | | | | |
| ACCOUNTS 2018/19 - 2nd July 2018 | | | | | | | | | | | | | | |
| PAYMENTS | | | | | | | | | | | | | | |
| Invoice | Cheq | | | | | | | | | | | | | |
| Date | No | Payee | Description | Gross | VAT | Admin | Wages | Agency | S137 | PEH | YRA | TEN | | |
| Items already paid but requiring approval | | | | | | | | | | | | | | |
| 09/06/2018 | DD | befuelcards | Petrol | 47.14 | 7.86 | | | | | 39.28 | | | | |
| Items requiring approval | | | | | | | | | | | | | | |
| 19/06/2018 | BT | Staff | Salary | 3594.03 | | | 3594.03 | | | | | | | |
| 25/06/2018 | BT | VSF | New roof to garage | 1498.50 | 277.50 | | | | | | 1498.50 | | | |
| 30/06/2018 | | Unity Trust Bank | Bank charge | 18.00 | | 18.00 | | | | | | | | |
| 02/07/2018 | BT | Nu-Blades | Flymo repair | 67.68 | 11.28 | | | | | 56.40 | | | | |
| 02/07/2018 | BT | Glasdon | Litter bin - o/s bus sto | 306.7 | 51.11 | | | | | 255.59 | | | | |
| 02/07/2018 | BT | J A Gardner | Website maintenance | 216.08 | | 216.08 | | | | | | | | |
| 02/07/2018 | BT | Clerk | Expenses | 36.66 | | | 36.66 | | | | | | | |
| 02/07/2018 | BT | Clerk | Postage etc | 20.20 | | 20.20 | | | | | | | | |
| 13/07/2018 | DD | Scottish Power | Elec - Sandypits | 21.26 | | | | | | | 21.26 | | | |
| | | | TOTAL | 5826.25 | 347.75 | 254.28 | 3630.69 | 0.00 | 0.00 | 351.27 | 1519.76 | 0.00 | | |
| | | | CUMULATIVE | 45921.33 | 5356.71 | 2350.07 | 11773.31 | 0.00 | 0.00 | 24705.33 | 1823.96 | 182.50 | | |
| | | | BUDGET | 95455.00 | 0.00 | 7200.00 | 52850.00 | 2865.00 | 5800.00 | 9870.00 | 16680.00 | 190.00 | | |
| INCOME | | | | | | | | | | | | | | |
| | Paying | | | | | | | | | | | | | |
| | Paying | | | | | | | | | | | | Sup Grant/ VAT Conc | |
| Date | In No | From | Description | Total | Ad | Ag | Int | Ten | PEH | YRA | Wages | Pre | Reim | Exp |
| 18/06/2018 | BT | Mr I Bennett | Mower purchase | 450.00 | | | | | 450.00 | | | | | |
| 22/06/2018 | BACS | SDDC | Precept | 21135.00 | | | | | | | | 21135.00 | | |
| 26/06/2018 | BACS | SDDC | Main grant | 344.50 | | | | | 344.50 | | | | | |
| | | | TOTAL | 21929.50 | 0.00 | 0.00 | 0.00 | 0.00 | 794.50 | 0.00 | 0.00 | 21135.00 | 0.00 | 0.00 |
| | | | CUMULATIVE | 48124.60 | 453.72 | 0.00 | 0.00 | 0.00 | 950.80 | 86.82 | 0.00 | 45021.00 | 1074.85 | 0.00 |
| | | | BUDGET | 82155.00 | 0.00 | 315.00 | 0.00 | 700.00 | 3060.00 | 1500.00 | 10900.00 | 44770.00 | 0.00 | 20910.00 |

| FRANK WICKHAM HALL CHARITY - 2nd July 2018 | | | | | | | | | | | | | | | |
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| PAYMENTS | | | | | | | | | | | | | | | |
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| ACCOUNTS 2018/19 | | | | | | | | | | | | | | | |
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| Invoice | Cheq | | | | | Clean | | Misc | | Council | Repairs & | Safety | Waste | Specific | |
| Date | No | Payee | Description | Total | Admin | Mat | Utilities | Equip | PRS Lic | Tax | Maint | Checks | Disposal | Items | Reserves |
| 12/06/2018 | DD | British Gas | Gas | 508.34 | | | 508.34 | | | | | | | | |
| 02/07/2018 | 346 | Atlas | Cleaning materials | 104.69 | | 104.69 | | | | | | | | | |
| 02/07/2018 | 346 | Atlas | Telescopic duster | 35.11 | | | | 35.11 | | | | | | | |
| 02/07/2018 | 346 | Atlas | Cleaning materials | 86.67 | | 86.67 | | | | | | | | | |
| 02/07/2018 | 347 | M Williamson | Repair soffits | 90.99 | | | | | | | 90.00 | | | | |
| 02/07/2018 | 348 | DR Env Services | Unblock WC/drains | 25.00 | | | | | | | 25.00 | | | | |
| | | | TOTAL | 850.80 | 0.00 | 191.36 | 508.34 | 35.11 | 0.00 | 0.00 | 115.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | CUMULATIVE | 3721.59 | 723.70 | 250.30 | 1504.22 | 144.31 | 0.00 | 290.87 | 757.20 | 50.00 | 0.00 | 0.00 | 0.00 |
| | | | BUDGET | 56675.00 | 10300.00 | 600.00 | 5500.00 | 100.00 | 400.00 | 350.00 | 3000.00 | 700.00 | 225.00 | 25000.00 | 10500.00 |
| RECEIPTS | | | | | | | | | | | | | | | |
| None collected from Booking Clerk | | | | | | | | | | | | | | | |