

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting
Held on Monday 1st July 2019**

Present: Cllr D McDonald Cllr D Neal
Cllr A Kirke Cllr B Payton
Cllr N Ireland Cllr D Smith
Cllr A Muller Cllr A Whitehouse

In attendance: District Cllrs Brown and Muller and two members of the public

19/7/4271 **Apologies for Absence** – None

19/7/4272 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities declared an interest. Cllr McDonald declared an interest in the item relating to the removal of the tree at the bowling green as he was a member of the Bowls Club. Cllr Kirke declared an interest in the item relating to the Community Responder Group.

19/7/4273 **Public Speaking** – A resident had asked SDDC that the trees remaining after the development of the site off Slade Close be protected. Cllr Brown explained the reason why the Planning Committee could not refuse this application. Cllr Muller explained that, following the Etwall Area Forum meeting, further signage works to improve the Egginton/Etwall Road/Carriers Road crossroad were to be carried out. He also reported that the public toilets were currently closed due to problems with the water. It was suggested that if they were closed permanently they could be altered to create a rest room for the groundsmen. Cllr Muller was in contact with DCC regarding the spending of the 106 monies allocated to Etwall Library.

19/7/4274 **Minutes of the meeting held on 3rd June 2019** - These minutes were approved and signed by the Chair.

19/7/4275 **Co-option of New Members** – Deferred to the next meeting.

19/7/4276 **Actions from the Previous Meeting** –

- 19/6/4240 - Two chairs had been purchased for the groundsmen's hut.
- 19/6/4246(f) - Letter of thanks sent regarding litter picking.
- 19/6/4250 - Enforcement Officer contacted regarding windows at Hawk & Buckle
- 19/6/4252 - Gate on KGV children's play area reported and it was understood that this had been repaired.
- 19/6/4250(b(i) - Signs put on notice boards regarding use of staples etc.
- 19/6/4250(b)(iii) - Hedges at the end of Burnaston Lane looked to have been cut back but Cllr Muller was checking this as she did the original walk.

19/7/4277 **Chairman's Announcements** – None.

19/7/4278 **Derbyshire Association of Local Councils** – Circulars had been passed to members.

19/7/4279 **Report from the Planning Environment and Highways Committee**

- (a) Update on previous planning applications that had all been granted –
- Erection of 9 dwellings and associated garages with access from Slade Close adjacent to to 7 and 8 and to the rear of 4 to 8 Lawn Avenue
 - Felling and pruning of trees at 53 Main Street.
- (b) Planning applications already considered – None

- (c) Planning applications requiring consideration
- 9 2019 0577 – The felling of conifer trees covered by SDDC TPO No 326 at 82 Main Street – The Parish Council did not like to see the removal of trees but it was felt that if these were removed new trees should be planted.
 - 9 2019 0607 – The erection of an extension (amended scheme to previously approved 9 2019 0216) at 14 Portland Street – No objections
 - 9 2019 0562 – Amended application for the erection of a single storey rear extension at 93 Egginton Road – No objections
 - 9 2019 0548 – Demolition of existing garage and the erection of two storey and single storey extensions at 52 Main Street – No objections
 - 9 2019 0635 – The erection of a single storey extension at 73 Egginton Road – No objections
 - 9 2019 0679 – The erection of front, side and rear extensions at 15 Lawn Avenue – No objections
 - 9 2019 0657 – The retention of one timber garden shed and the erection of a second garden shed at 10 Lawn Avenue – No objections
 - 9 2019 0587 – Listed building consent for replacement signage to front elevation at Hawk & Buckle, 46 Main Street – Members did not feel that this signage was in keeping with the Conservation Area nor was it in keeping with the historic nature of the building.
- (d) Mickleover Greenway – A document had been received on which the work on the Mickleover Greenway had been based. The Clerk to write to DCC to ask that no further work be carried out to remove trees and scrub and that the existing cleared area be replanted.
- (e) Community Responder Group – Cllr Kirke reported that EM Ambulance Service had confirmed that this area would benefit from a Community Responder Unit and would give support if it were to go ahead. Cllr Kirke asked if the hall could be used free of charge (a donation would be required from the Parish Council). A draft poster asking for those who were interested to register was circulated and approved.
- (f) 106 monies – IT WAS DECIDED to carry out the resurfacing of Church Hill after the cricket season. Local residents to be informed of the date of the work nearer the time.
- (g) Maintenance of Cemetery – The cemetery currently required a large amount of strimming. A meeting to be set up with St Helen's PCC to see what could be done to reduce this. There were concerns that the Garden of Remembrance was not looking very good with weeds coming through the membrane. SDDC to be informed.
- (h) Speeding Enforcement in Etwall – A questionnaire on the success (or otherwise) of the recent speeding enforcement campaign had been circulated to members.

19/7/4280

Youth Recreation and Allotments Committee

- (a) Allotments Update - Cllr McDonald reported that three plots had recently been re-let and there had been no objections to the payment of the £50 bond. One of plots which were not being tended was being cleared and communications were taking place with a second plot holder who had not been looking after his plot.
- (b) Chestnut Grove Children's Play Area – Costings had been received which were far more than anticipated. Plans for the area were to be looked at again.
- (c) Results of the questionnaire had been received and the most popular items included making the pitch a junior pitch; updating the play area; adding a trim trail and outdoor gym equipment. A letter to be sent to Sport England asking if

the pitch could be changed. Plans and other ideas made to be discussed at a future YR&A Committee meeting.

- (d) A discussion took place on whether the oak tree at the rear of the bowling green should be removed as it would soon cause damage to the green. IT WAS DECIDED to obtain quotations for its removal before making a decision.

19/7/4281

Finance

- (a) Items of expenditure:-

- (i) IT WAS DECIDED to purchase a new strimmer from Massey's of Swadlincote at a cost of £175.00.
- (ii) IT WAS DECIDED to give a donation of £153.00 to Cardiac Risk in the Young which were the hall hire costs for the forthcoming testing sessions.
- (iii) IT WAS DECIDED to pay £350 plus VAT for the Building Regulations application for the pavilion project.
- (iv) One quotation had been received for a permanent connection for the Christmas tree lights. A second quotation was awaited. Approval was given for the lowest quotation to be accepted with any excess over that budgeted to come from the donations budget.

It was confirmed that the switch on event would take place on Sunday 1st December with the switch on being carried out by Charles Hanson.

- (b) Accounts for payment for the Parish Council totalling £3579.43 were approved as were accounts totalling £377.91 for the Frank Wickham Hall Charity.
- (c) The Parish Council received £6356.56 since the previous meeting and £724.00 was received by the Frank Wickham Hall Charity.
- (d) Spend against the main budget headings were reported. Bank reconciliations were shown for the end of May and end of June.

19/7/4282

Frank Wickham Hall – Cllr Neal reported that tenders were to go out to contractors at the end of the week for the pavilion project. A fire alarm design for the whole building seemed excessive so this was to be tendered for separately. Grants were to be applied for once tenders had been received. An asbestos report was awaited.

19/7/4283

Clerk's Report

- (a) Report from Employees – IT WAS DECIDED that the Clerk should approach SDDC for temporary assistance with mowing. If this were not available, advertisements to be placed for temporary cover.
- (b) Correspondence – See below.
- (i) The Clerk to write to DCC to ask if it were possible to make any improvements to the junction of Belfield Road/Egginton Road as visibility was very poor when turning into Egginton Road.
- (ii) Following the previous reply, the Clerk to write to the Pre-School regarding the potential fire hazard of storing equipment behind the heater.

19/7/4284

Website and Facebook – Facebook and website engagement remained consistent.

19/7/4285

Any Other Business

- (a) IT WAS DECIDED to continue to circulate correspondence by email as it was received.
- (b) Replacement of the sound system in the Frank Wickham Hall to be made an agenda item for the next meeting.

19/7/4286

Dates of Committee Meetings – None required unless an early reply was received from Sport England when a YR&A meeting would be held.

19/7/4287

Change of Date of September Meeting – IT WAS DECIDED to leave the date as 2nd September 2019.

19/7/4288

Delegation of Powers to Chair and Vice-Chair during the Summer Recess – This was unanimously approved.

19/7/4289

Date of Next Meeting – Monday 2nd September 2019 at 7.30 pm in the Frank Wickham Hall.

Signed

Date

ETWALL PARISH COUNCIL
1st July 2019

Minute No.

1	Correspondence Requiring Action		Action
1.1	Bowls Club	Problem tree	See minutes
1.2	Resident	Request for a donation	See minutes
1.3	Resident	Dog excrement – Sandypits	Referred to SDDC N/H Wardens
1.4	Resident	Overgrown hedges	See minutes
1.5	Derby University	Questionnaire	Circulated
1.6	Police	Survey – Speeding Enforcement	See minutes
1.7	Norwood	Quotation for Christmas tree lights connection	See minutes
1.8	Resident	Alms Meadow – “no ball games”	Passed to Cllr Muller
1.9	Allotment Holder	Tidying of Plot	See minutes

2	Correspondence for Information		
2.1	SDDC	Summer play activities - advertisement	Advertised
2.2	SDDC	Civic Service – save the date	Noted
2.3	SDDC	Grant for closed churchyards	Received
2.4	Cllr Ford	Footpaths and bins not emptied	Noted
2.5	Party Workshops	Advertising	Passed to Well Dressing and Food Festival organisers
2.6	Burton Skip Hire	Price List	Noted
2.7	RBS	Change of accounts	Clerk to action
2.8	PKF Littlejohn	Confirmation of receipt of audit documents	Noted

3	Correspondence for reading		
3.1	J Parkers	Bulb catalogue	
3.2	Furniture at Work	Catalogue	

4	Correspondence relating to Frank Wickham Hall		
4.1	Hilltop Audio Visual	Quotation for replacement sound system	Agenda item for future meeting
4.2	Norwood	Quotation for electrical works re above	As above
4.3	Etwall Pre-School	Storage behind heater	See minutes
4.4	Energy Prices Direct	Quotation	Noted
4.5	RAD	Holiday hunger	Put on Facebook
4.6	RAD	Digital Hubs Derbyshire	Not possible
4.7	RAD	Community Halls Service Review (2)	Noted
4.8	Norris & Fisher	Insurance - advertising	Noted

ETWALL PARISH COUNCIL - 1st JULY 2019

Bank Reconciliations

Opening Balance		£80,375.04
Add Total Receipts		£60.00
Less Total Payments		£6,064.10
	TOTAL	£74,370.94
Represented by:		
Unity Trust		
Account	74,270.94	
Petty Cash	100.00	
Closing balance at 22nd May 2019	TOTAL	£74,370.94

Opening Balance		£74,370.94
Add Total Receipts		£6,256.56
Less Total Payments		£4,615.43
	TOTAL	£76,012.07
Represented by:		
Unity Trust		
Account	75,912.07	
Petty Cash	100.00	
	TOTAL	£76,012.07
Plus receipts not banked		£100.00
Less payments made		£381.71
Closing balance 2nd July 2019		£75,630.36

ETWALL PARISH COUNCIL - 1st July 2019													
ACCOUNTS 2019/20													
PAYMENTS													
Invoice	Cheq												
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN	FWH
Payments already made but requiring approval													
04/06/2019	DD	Lloyds	Multipay cardset up fee	50.00		50.00							
18/06/2019	BT	Staff	Salaries	3129.72			3129.72						
30/06/2019		Unity Trust	Bank charge	18.00		18.00							
Payments requiring approval													
01/07/2019	BT	Clerk	Expenses	46.06			46.06						
01/01/2017	BT	Clerk	Exp - membrane & pegs	86.75								86.75	
01/07/2019	BT	Clerk	Exp - petrol	30.00							30.00		
01/07/2019	BT	Clerk	Exp - chairs	40.00							40.00		
01/07/2019	BT	Clerk	Exp - postage	6.37		6.37							
01/07/2019	BT	J A Gardner	Website maintenance	172.53		172.53							
			TOTAL	3579.43	0.00	246.90	3175.78	0.00	0.00	0.00	70.00	86.75	0.00
			CUMULATIVE	16376.03	329.11	1925.66	11203.50	25.00	24.00	359.19	1448.65	460.92	510.00
			BUDGET	106160.00	0.00	7685.00	53250.00	2340.00	5500.00	7575.00	20620.00	190.00	9000.00
RECEIPTS													
	Paying											Sup Grant/	VAT
Date	In No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Wages	Pre	Reim
14/06/2019	BACS	18A	Allotment bond	50.00						50.00			
19/06/2019	BACS	SDDC	106 - pedestrian imps	5862.06					5862.06				
20/06/2019	BACS	SDDC	Cemetery maint	344.50					344.50				
01/07/2019	BACS	Clerk	Petty cash	100.00	100.00								
			TOTAL	6356.56	0.00	0.00	0.00	0.00	6206.56	50.00	0.00	0.00	0.00
			CUMULATIVE	30607.56	0.00	0.00	0.00	480.00	6256.56	641.00	0.00	23130.00	0.00
			BUDGET	78743.00	0.00	315.00	0.00	960.00	560.00	1650.00	9000.00	43258.00	0.00

