

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting
Held on Monday 5th July 2021 at 7.30pm**

Present: **Cllr A Kirke** **Cllr N Ireland**
Cllr A Muller **Cllr D Neal**
Cllr B Payton **Cllr A Whitehouse**

In attendance: Clerk - Rachel Male, District Councillor David Muller, and 2 members of the public.

21/07/4657 **Apologies for Absence**

Apologies were received from Parish Councillors, S. Mann, V. Hobson and D. Smith. District Councillor L. Brown and County Councillor M. Ford.

21/07/4658 **Declaration of Interests**

All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities declared an interest.

21/07/4659 **Public Speaking –**

District Councillor David Muller provided an update on the following:

- Gully cleaning will no longer be routinely cleaned, instead it will be undertaken on a request basis.
- Flooding issues are continuing to be investigated.
- Freeport – the organisation for the Freeport is to be operated by Leicestershire County Council, whilst the governance arrangements are being drafted, it will be several months before the details of the project are released. New name - East Midlands Global Gateway.
- Area Forums have been suspended until the autumn. There have been discussions as to whether they are necessary moving forward. Clerk to write a letter in support for these to continue.
- Reported on latest COVID numbers in the district.
- Will report to Clean and Green that the Belfield Road phone box has had items left there again. The Clerk will put a notice up asking for items not to be left, she will also put a note on Facebook and in the Express News.

Members of the Public:

- 2 members from the Etwall Community Project Group were in attendance for agenda item 11 (b).

County Councillor Martyn Ford emailed an update to the Clerk with the following:

- Recently attended a site visit with John Port School, the Police and a local resident to discuss anti-social behaviour around Sutton Lane and the Sustrans track, this was instigated due to an incident a few weeks ago. A result of this is both the school and local resident have added more signage warning that the area concerned is private property.
- Reports of anti-social behaviour, centred mainly around a public house in the village, this is being investigated by the Police and SDDC Licensing.
- The next EMIP meeting is in September, where hopefully more details will emerge of the proposal.

An email was received from a resident regarding randomly parked cars along Springfield Road causing problems. Whilst the Parish Council are sympathetic to this, this is a police matter and is not within the Parish Council's jurisdiction. If the vehicles are parked illegally this should be reported to the police.

- 21/07/4660 **Minutes of the Parish Council meeting held on 5th May 2021**
It was **RESOLVED** that these minutes were an accurate recording of the above meeting and were proposed by Cllr Payton, seconded by Cllr Ireland and signed by Cllr Muller.
- 21/07/4661 **Actions from the Previous Meeting**
No actions.
- 21/07/4662 **Chairman's announcements**
Cllr. Kirke welcomed the Clerk to her first face to face meeting with the Council since she began last year and outlined the business for the evening. He wanted to congratulate all members of the NHS who were today awarded the George Cross.
- 21/07/4663 **Etwall Pride Award**
Following a discussion it was **AGREED** that we would begin an Honours Board in the Village Hall to record the names of parishioners who have made a good contribution to the well-being of other parishioners or to village life. Each year the people of the parish are invited to nominate a person or group of their choice and have their name added to the Honours Board. Nominations should be sent to the Parish Clerk stating in no more than 50 words why the nominee should be considered for the award. Entries must be received by 31st December. This will begin for the year 2021, the Clerk will ask for nominations from October onwards, it will then be put to the vote at our January meeting (under exempt items to ensure surprise) and awarded at the Annual Parish Meeting in March. More information on this will be published later in the year.
- 21/07/4664 **Queens Platinum Jubilee – 2nd June 2022**
Following a discussion on possible events for next years Platinum Jubilee it was **AGREED** to hold a meeting with as many community groups within the village to discuss this further. The Clerk will arrange.
- 21/07/4665 **Derbyshire Association of Local Councils**
All latest newsletters had been circulated to Councillors.
- 21/07/4666 **Report from the Planning Environment and Highways Committee**
(a) Planning applications considered by SDDC.
- 40 The Bancroft – erection of a single storey rear extension – APPROVED SUBJECT TO CONDITIONS 24.05.21
 - 10 Windmill Road –erection of extensions – APPROVED SUBJECT TO CONDITIONS 19.05.21.
 - 48 Willington Road – erection of extensions – APPROVED SUBJECT TO CONDITIONS 04.06.21
 - 56 Main Road – pruning of trees – NO OBJECTION 10.05.21
 - 9 Willington Road – felling and pruning of trees – NO OBJECTION 20.04.21

- Hambleton, Sutton Lane – felling of Norway spruce tree – APPROVED SUBJECT TO CONDITIONS – 13.05.21
- 5 Windmill Road – erection of extensions including an integral garage – APPROVED SUBJECT TO CONDITIONS – 10.06.21

(b) Planning applications requiring consideration.

- 20 Park Way - erection of a single storey front extension – **RESOLVED:** No objection. Since been APPROVED SUBJECT TO CONDITIONS – 17.06.21
- 50 Willington Road – erection of an extension - **RESOLVED:** No objection. Since been APPROVED SUBJECT TO CONDITIONS – 24.06.21
- Oakdene, Burnaston Lane – erection of a ground floor and first floor extension to the existing gymnasium – **RESOLVED:** No objection
- 7 Lodge Close – the change of flat roof to elevated pitched roof to the front – **RESOLVED:** No objection
- Oakdene, Burnaston Lane – creation of a proposed pond/water feature – **RESOLVED:** No objection.
- 12 Risborrow – erection of a garden room – **RESOLVED:** No objection.
- 2 Kiln Croft – erection of a two-storey rear erection, single storey front extension and construction of new boundary wall to side – **RESOLVED:** No objection.
- 70 The Bancroft – erection of a single rear extension – **RESOLVED:** No objection.

(c) East Midlands Freeport

We have had District Councillor Muller’s update under public speaking, the Parish Council have received no further information.

(d) Parking near Frank Wickham Hall

It has been reported that a number of cars are parking along the fence near the hall which is causing problems with access. This is on Parish Council private land. Following a discussion, it was **RESOLVED** we would erect some no parking signs, after we have gained permission by SDDC. Clerk to action.

(e) 2021/2022 Public Rights of Way Maintenance Agreement

It was RESOLVED we would once again take part in this scheme, Clerk to complete the necessary paperwork.

21/07/4667

Youth Recreation and Allotments Committee –

(a) King George V Improvements – Update

3 quotes have been received for the replacement flooring in the play area which are as follows:

Quote 1 = £32,716 + VAT

Quote 2 = £46,969.50 + VAT

Quote 3 = £33,950 + VAT

Following a discussion, it was decided to discuss this in further detail at a Youth, Recreation and Allotments Committee meeting on the 19th July.

(b) Etwell Community Project Group Update

ECPG recently conducted a survey asking the community what they would like to see in the village to which they had a good response. However, more fund

raising would be required as equipment is expensive. The 2 members attending the meeting agreed to go away to confirm their financial position and will report back.

(c) Sandypits pitch/changing room hire

A nearby football club has requested to use Sandypits, Etwall Football Club have asked if they could charge them for this use. It was **RESOLVED** that the Council are not in support of this, however if another Club wanted to make a contribution to the upkeep of the pitch or changing rooms this could be arranged, assuming the pitch is available.

21/07/4668

Finance -

(a) Items of expenditure: -

i. Retrospective approval for litter picking equipment

Approval was given for the litter picking equipment we purchased recently at a total cost of £301.

ii. Retrospective approval for bench restoration

Approval was given for the invoice of £200 for the work on the benches surrounding the Church wall.

iii. Retrospective approval for renewal of Frank Wickham Hall insurance

Approval was given for the renewal of the insurance at a cost of £708.74.

iv. Deposit for new website development

Approval was given for the £200 invoice to be paid as a deposit for the new village website.

v. Quotations for replacement flooring on KGV play area

Decision on this has been postponed till our next meeting.

(b) Accounts for Payment and Income –

Accounts for payment for the Parish Council totalling £10,791.97 were approved, and accounts totalling £2,175.68 for the Frank Wickham Hall Charity were also approved. A total of £273.20 had been paid out of the FWH/KGV improvements Account.

Income – a total of £24,642.44 had been received since the last meeting for the Parish Council and £8,801.00 had been received by the Frank Wickham Hall Charity. A total of £1,045.35 had been received by the FWH/KGV improvements Account.

(c) Budget Appraisal

Spend against the main budget headings were reported.

21/07/4669

Report from Frank Wickham Hall Committee

(a) Update on current position

Budget - The budget is being regularly reviewed and currently funds are healthy. The purchase of a floor cleaner is on hold until the funding for the flat roof

repairs is clarified. It was **RESOLVED** to purchase the floor mats shortly to minimise water and dirt getting into the hall.

Central Heating - Over the last month or so we have had problems with the heating system. The central heating failed and it was diagnosed as a failure of the circuit boards in both boilers. These have been replaced. Whilst doing this work it was detected that a circulating pump for the hot water system had failed and this has been replaced. At present the system appears to be working. It is believed that the main control panel may be near the end of its life and originally believed to be the source of the problems. A quote has been received for the replacement of the main control panel (subject to site visit) so we are in a position to replace this, possibly in phase 3 when grant funding may be available.

Bookings - Hall bookings are picking up and regular hirers have either restarted or intend to start back in the next couple of months.

Wi-Fi - As bookings are returning, the Wi-Fi will be ordered shortly.

Phase 3 - Budget pricing obtained for replacing fan heaters and window controls. Awaiting guidance on the ceiling, lighting etc. A report on our proposals was provided to SDDC (Ian Hey) when we were informed that section 106 monies may be available and this is being update (but not re-issued) as details are clarified.

(b) Update on required flat roof improvement

Application for the lottery grant has been acknowledged by the lottery fund and a decision is expected by mid-September. Cllr. Neal has checked the funding available in the event of no award and we have sufficient funds to pay for the works. In order that we can get on the proposed roofers schedule, Cllr. Neal proposed to order the works to commence in late September (after grant decision).

Prior to an order, he will ensure the quote is still valid with a small increase to be agreed due to hidden defects that were noted when carrying out the temporary repairs.

21/07/4670

Clerk's Report

Royal Mail abandoned box on Chestnut Grove – the Clerk has reported this again requesting removal.

Notice Boards – we have a spare notice board in storage as and when required.

PAT Testing – is now due, following 2 quotes the Clerk will arrange for this to be carried out over the summer holidays.

(a) Report from Parish Council Employees

Nothing to report.

(b) + (c) Correspondence – See below.

21/07/4671

Website and Facebook

(a) New website

Following a successful meeting with the new website designer the next stage is to provide him with data we wish to keep from the existing site, this is to be

provided to him by 31st August. The Clerk will arrange a meeting with a number of Councillors to go through this data prior to this date.

21/07/4672 **Any Other Business**
No issues raised.

21/07/4673 **Dates of Committee Meetings**
Youth, Recreation and Allotments Committee – 19th July 2021 at 7.30pm.

21/07/4674 **Date of Next Meeting**
It was **RESOLVED** that our next meeting would be Monday 2nd August at 7.30pm in the Frank Wickham Hall assuming COVID restrictions allow.

Signed Date

DRAFT

ETWALL PARISH COUNCIL Meeting - 5th July 2021

PAYMENTS 2021/2022

Date	Ledger No	Payee	Description	Gross	VAT	LOAN	Admin	Wages	Agency	S106	S137	PEH	YRA	TEN	FWH	TRANSFERS							
Invoices already paid but requiring approval																							
18.05.21	026	Clerk	Salary	£	723.60			£	723.60														
18.05.21	027	HMRC	Tax & NI Month 2	£	618.07			£	618.07														
18.05.21	028	Community Transport	Donation	£	250.00						£	250.00											
18.05.21	029	Groundsman	Salary	£	1,228.34			£	1,228.34														
18.05.21	030	Booking Clerk	Salary	£	484.68			£	484.68														
18.05.21	031	PT Groundsman	Salary	£	592.53			£	592.53														
18.05.21	032	A.Naylor	Bench restoration	£	200.00							£	200.00										
24.05.21	033	Tesco	Mobile	£	12.99		£	12.99															
27.05.21	034	Alan Brown Ltd	Common End Resurfacing	£	1,693.50	£	282.25					£	1,411.25										
02.06.21	035	Nest	Pension	£	141.16			£	141.16														
08.06.21	036	R.Male	Reimburse for litter pickers	£	155.88	£	26.04					£	129.84										
09.06.21	037	Lloyds Credit Card	Skip/Fuel/Mower parts	£	307.77	£	48.36	£	6.00			£	40.91	£	212.50								
15.06.21	038	HMRC	Tax & NI Month 3	£	736.64			£	736.64														
15.06.21	039	Booking Clerk	Salary	£	484.68			£	484.68														
15.06.21	040	Groundsman	Salary	£	1,228.34			£	1,228.34														
15.06.21	041	Clerk	Salary	£	723.80			£	723.80														
15.06.21	042	PT Groundsman	Salary	£	769.14			£	769.14														
22.06.21	043	Tesco	Mobile	£	12.99		£	12.99															
30.06.21	044	Nest	Pension	£	141.16			£	141.16														
30.06.21	045	Unity Bank	Handling charge	£	0.60		£	0.60															
30.06.21	046	R.Male	Mileage	£	59.40			£	59.40														
30.06.21	047	Unity Bank	Service charge	£	26.70		£	26.70															
			Total	£	10,591.97	£	356.65	£	59.28	£	7,931.54	£	250.00	£	1,782.00	£	212.50	£	-	£	-		
Invoices requiring approval																							
06.07.21		Eric Roy Consulting	New website startup deposit	£	200.00		£	200.00															
			TOTAL	£	10,791.97	£	356.65	£	259.28	£	7,931.54	£	250.00	£	1,782.00	£	212.50	£	-	£	-		
			CUMULATIVE	£	20,739.22	£	1,052.78	£	1,700.51	£	11,693.66	£	1,699.00	£	948.00	£	2,093.30	£	1,544.47	£	7.50	£	-
			BUDGET																				

2021/2022 Financial Year

INCOME 2021/22

Date	Ledger No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Wages	Loan	Sup Grant/Prec	VAT Reim	Conc Exp	FWH							
11.05.21	004	Etwall Football Club	Changing rooms	£	200.00					£	200.00												
28.05.21	005	DCC	ROW Footpath Maintenance	£	385.00	£	385.00																
01.06.21	006	HMRC	VAT Return	£	618.44									£	618.44								
04.06.21	007	SDDC	Concurrent Expenses	£	23,078.00										£	23,078.00							
11.06.21	008	SDDC	Closed churchyard grant	£	361.00				£	361.00													
			TOTAL	£	24,642.44	£	-	£	385.00	£	-	£	361.00	£	200.00	£	618.44	£	23,078.00	£	-	£	-
			CUMULATIVE	£	55,778.26	£	-	£	385.00	£	-	£	361.00	£	208.32	£	31,127.50	£	618.44	£	23,078.00	£	-
			BUDGET	£	93,309.00	£	-	£	315.00	£	-	£	960.00	£	860.00	£	1,550.00	£	8,000.00	£	-	£	59,452.00

FWH/KGV Improvement Account PAYMENTS and INCOME 2021/2022

Date	In No	From	Description	Payments	Income/Transfer		
07.05.21	002	FL Electrical Ltd	Electrical work on hot water upgrade and boiler	£	235.20		
28.05.21	003	Mark Denton	Hot water upgrade + replace kitchen boiler	£	20.00		
08.06.21	R02	HMRC	VAT Refund		£	1,045.35	
30.06.21	004	Unity Trust Bank	Bank charges	£	18.00		
			Total	£	273.20	£	1,045.35
			CUMULATIVE BALANCE	£	2,473.20	£	5,995.35

Bank Reconciliations

Opening Balance 1st April 2021			£ 51,732.00
Add Total Receipts		£ 36,085.82	
Less Total Payments		£ 10,208.49	
		TOTAL	£ 77,609.33
Represented by:			
Unity Trust Account T1	£ 14,779.68		
Unity Trust Account T2	£ 62,829.65		
		TOTAL	£ 77,609.33
Plus receipts not banked	£ -		
Less payments made	£ -		
Closing balance at 5th May 2021		TOTAL	£ 77,609.33

Opening Balance 5th May 2021			£ 77,609.33
Add Total Receipts		£ 25,326.79	
Less Total Payments		£ 8,138.83	
		TOTAL	£ 94,797.29
Represented by:			
Unity Trust Account T1	£ 19,474.48		
Unity Trust Account T2	£ 75,322.81		
		TOTAL	£ 94,797.29
Plus receipts not banked	£ -		
Less payments made	£ -		
Closing balance at 7th June 2021		TOTAL	£ 94,797.29

Bank Reconciliations

Opening Balance 7th June 2021			£ 94,797.29
Add Total Receipts		£ 361.00	
Less Total Payments		£ 4,665.10	
		TOTAL	£ 90,493.19
Represented by:			
Unity Trust Account T1	£ 20,501.83		
Unity Trust Account T2	£ 69,991.36		
		TOTAL	£ 90,493.19
Plus receipts not banked	£ -		
Less payments made	£ -		
Closing balance at 5th July 2021		TOTAL	£ 90,493.19

Opening Balance <INSERT>			£ -
Add Total Receipts			
Less Total Payments			
		TOTAL	£0.00
Represented by:			
Unity Trust Account T1			
Unity Trust Account T2			
		TOTAL	0.00
Plus receipts not banked			
Less payments made			
Closing balance at <INSERT>		TOTAL	£0.00

£ -

FRANK WICKHAM HALL CHARITY 5th July 2021
ACCOUNTS 2021/2022

PAYMENTS

Invoice Date	Ledger No	Payee	Description	Total	Utilities	Admin	Cleaning Materials	Misc Equip	PRS Lic	Council Tax	Repairs & Maint	Safety Checks	Waste Disposal	Specific Items	Reserves	Wages
Invoices already paid but requiring approval																
13/05/2021	005	FL Electrical Ltd	Lights - install new cable	£ 87.60							£ 87.60					
13/05/2021	006	Norris & Fisher	FWH Insurance	£ 708.74		£ 708.74										
17/05/2021	007	CAF Bank	Monthly Account Fee	£ 8.00		£ 8.00										
17/05/2021	008	Pennon Water	Water	£ 81.50	£ 81.50											
17/05/2021	009	EDF	Electric	£ 183.00	£ 183.00											
17/05/2021	010	EDF	Gas	£ 119.00	£ 119.00											
26/05/2021	012	G.Wale	G.Wale	£ 126.53							£ 126.53					
08/06/2021	013	D.Neal	Expenses	£ 111.50							£ 111.50					
08/06/2021	014	Atlas Janitorial	Cleaning materials	£ 84.64			£ 84.64									
10/06/2021	015	O Heap & Son Ltd		£ 186.00								£ 186.00				
15/06/2021	016	CAF Bank	Monthly Account Fee	£ 8.00		£ 8.00										
15/06/2021	017	Pennon Water	Water	£ 81.50		£ 81.50										
15/06/2021	018	EDF	Electric	£ 183.00		£ 183.00										
15/06/2021	019	EDF	Gas	£ 119.00		£ 119.00										
30/06/2021	020	Atlas Janitorial	Cleaning materials	£ 10.57			£ 10.57									
30/06/2021	021	SDDC	Business Rates	£ 77.10						£ 77.10						
TOTAL				£ 2,175.68	£ 383.50	£ 1,108.24	£ 95.21	£ -	£ -	£ 77.10	£ 325.63	£ 186.00	£ -	£ -	£ -	£ -
CUMULATIVE				£ 2,726.17	£ 767.00	£ 1,247.73	£ 95.21	£ 27.50	£ -	£ 77.10	£ 325.63	£ 186.00	£ -	£ -	£ -	£ -

ACCOUNTS 2021/2022

Income

Date	Payee	Description	Amount	Preschool	Hall Hire				Interest	Donation	Grant	Sale of Assets
					Village Clubs/Societies	Private Hire	Commercial	Library Rent				
05/05/2021	Karate Club	Hall Hire	£ 177.00		£ 177.00							
10/05/2021	Cyclists	Hall Hire	£ 78.00		£ 78.00							
13/05/2021	SDDC	Restart Grant	£ 8,000.00							£ 8,000.00		
13/05/2021	Cyclists	Hall hire	£ 117.00		£ 117.00							
14/05/2021	Pizza (Stephani	Car park hire	£ 25.00		£ 25.00							
03/06/2021	DCC	Library Rent	£ 125.00				£ 125.00					
21/06/2021	Dance	Hall hire	£ 216.00		£ 216.00							
24/06/2021	Rainbows	Hall hire	£ 63.00		£ 63.00							
TOTAL			£ 8,801.00	£ -	£ 676.00	£ -	£ 125.00	£ -	£ -	£ 8,000.00		
CUMULATIVE			£ 11,755.38	£ 2,879.38	£ 751.00	£ -	£ 125.00	£ -	£ -	£ 8,000.00		

ETWALL PARISH COUNCIL

5th July 2021

Minute No: 21/07/4670 (b) + (c)

1	Date	Correspondence requiring action		Action
1.1	17.05.21	Resident	Parking at Chestnut Grove Etwall	Letter to be sent to shops.
1.2	17.05.21	Mickleover 95 FC	Local facilities	Agenda item.
1.3	28.05.21	John Port Spencer Academy	Message to the community (car park)	Shared on Facebook
1.4	07.06.21	Resident	Litter pick feedback & speed bump request	Forwarded to DCC.
1.5	04.07.21	Local wildlife group	Derbyshire Badger Cull	To be shared on social media.

2	Date	Correspondence for information		Action
2.1	07.05.21	NALC	CHIEF EXECUTIVE'S BULLETIN	Noted.
2.2	12.05.21	NALC	NALC NEWSLETTER	Noted.
2.3	12.05.21	SDDC	Active Communities and Health Team Newsletter Spring 2021	Noted.
2.4	17.05.21	DCC	Community News - 17 May 2021	Noted.
2.5	14.05.21	DCC	Road Closure: Etwall Road, Egginton	Noted.
2.6	26.05.21	DALC	June Newsletter	Noted.
2.7	26.05.21	DALC	Training Reminder & Latest Courses	Noted.
2.8	27.05.21	SDDC	Etwall Cemetery - Grave Availability	Noted.
2.9	04.06.21	DALC	Meeting notes from Zoom enabled meetings 2nd June 2021	Noted.
2.10	07.06.21	SDDC	South Derbyshire Community Heroes Roll of Honour 2021	Noted.
2.11	14.06.21	DCC	Consultation of Draft Revised Planning Services Statement of Community Involvement	Noted.
2.12	21.06.21	DALC	THE QUEEN'S PLATINUM JUBILEE BEACONS - 2ND JUNE 2022	Noted.
2.13	17.06.21	Goodman	East Midlands Intermodal Park Webpage launch	Noted.
2.14	16.06.21	DCC	Local Information Requirements for the Validation of Planning Applications – Draft For Consultation	Noted.
2.15	22.06.21	DCC	Road Closure: Ash Lane, Sutton on the Hill (12th-30th July)	Noted.
2.16	17.06.21	Unity Trust Bank	Cash and Cheque Charges	Noted.
2.17	22.06.21	Goodman	EMIP Liaison Minutes - 9 June 2021	Noted.
2.18	17.06.21	Goodman	East Midlands Intermodal Park Webpage launch	Noted.
2.19	25.06.21	DALC	Newsletter for July 2021	Noted.
2.20	29.06.21	SDDC	Area Forum meetings	Noted.

3	Date	Correspondence relating to Frank Wickham Hall		Action
3.1	10.05.21	CAF Bank	Change in terms and conditions	Noted.
3.2	17.05.21	Rural Action Derbyshire	Step 3 of the Roadmap to Unlocking enables indoor activities to resume in village and community halls!	Noted.
3.3	14.05.21	Norris & Fisher Insurance Brokers	Frank Wickham Hall - Insurance Renewal Confirmation	Noted.
3.4	May-21	Virgin Money	Reducing interest rates on charity savings account	Noted.
3.5	16.06.21	Rural Action Derbyshire	Step 4 of roadmap to unlocking is postponed until 19 July!	Noted.
3.6	Jun-21	EDF	Smart Meter	Noted.
3.7	Jun-21	Virgin Money	Your money is in safe hands	Noted.