

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting  
Held on Monday 6<sup>th</sup> June 2016**

Present: Cllr R Warburton  
Cllr M Adcock  
Cllr N Ireland  
Cllr D McDonald  
Cllr D Muller  
Cllr J Patten  
Cllr B Payton

In attendance: Cllr M Ford and eight members of the public

- 16/6/3662 **Apologies for Absence** – Councillors Roe, Bennett, Ritchie-Smith, Neal and District Councillor Brown. These apologies were accepted.
- 16/6/3663 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity, declared an interest. Cllr Adcock declared an interest in the item relating to the Live at Home Scheme and Cllr Warburton declared an interest in the potential development of 56 dwellings on Willington Road.
- 16/6/3664 **Public Speaking** – Members of Etwall Dance Club explained their need for a larger hall and more storage space. The Chair explained plans for the hall but that these did not include building a larger room. Various issues were raised concerning the development at Willington Road. These included:
- some of the documents relating to the landscaping planning application could not be opened
  - complaints regarding the Bloor housing development sign at the Spread Eagle
  - routes for construction traffic. Is there a Traffic Management Plan?
- Cllr Ford explained that he had been unable to resolve issues relating to the bus service on Belfield Road as the officer concerned was away until the following Monday.
- 16/6/3665 **Minutes of the meeting held on 9<sup>th</sup> May 2016** - These minutes were approved and signed by the Chairman.
- 16/6/3666 **Minutes of the Planning Environment and Highways, Youth Recreation and Allotment, Finance and Frank Wickham Hall Committees** held on 23<sup>rd</sup> May – deferred to the next meeting.
- 16/6/3667 **Chairman's Announcements** – None
- 16/6/3668 **Derbyshire Association of Local Councils** – The latest circulars had been circulated.
- 16/6/3669 **Report from the Planning Environment and Highways Committee**
- (a) Planning applications already considered – none.
- (b) Planning applications to be considered:-
- (i) 9 2016 0392 – Approval of landscaping reserved matters on land subject to outline permission 9 2013 1040 for 100 dwellings etc on Willington Road – IT WAS DECIDED to ask that the management of the buffer zone be specified after the initial 12 month period. As security of the boundary was felt to be important to residents the Parish Council to ask that a secure fence be incorporated instead of post and wire. Cllr Muller to arrange for a liaison group be set up with developers/residents.

(ii) 9 2016 0515 – The felling of a Silver Birch tree at 5/7 Portland Street – NO OBJECTIONS.

- (c) Willington Road (Phases 1 & 2) – See above
- (d) Consultation of development of up to 56 dwellings on Willington Road – Very little information seemed to be available at this consultation.
- (e) Egginton Road (Chestnut Grove side) – No appeal received to date.
- (f) Intermodal Park – Nothing further to report although discussions were understood to be taking place in the background.

16/6/3670

**Finance**

- (a) Accounts for payment totalling £4255.96 from the parish council's account were approved together. Accounts totalling £805.44 from the Frank Wickham Hall Charity were also approved.
- (b) Income totalling £344.59 was received by the Parish Council.
- (c) Spend against the main budget headings was reported.
- (d) Items of expenditure:-
  - (i) Quotations for repairs at the Groundsmen's hut – This item was postponed to the next meeting as Listed Building Consent would be required.
  - (ii) IT WAS DECIDED that Cllr Neal could attend a large planning development training course at a cost of £25.00
  - (iii) IT WAS DECIDED to give a donation of £300 to the Etwall Live at Home Scheme.
  - (iv) IT WAS DECIDED to give a donation of £148.62 to the Well Dressing Association.
  - (v) IT WAS DECIDED to participate in the DCC Minor Maintenance Scheme.
  - (vi) IT WAS DECIDED to renew the Frank Wickham Hall's insurance at a cost of £1,032.92.
- (e) The accounts for the Parish Council, Frank Wickham Hall Charity and King George V Playing Field Charity were all approved.
- (f) The Annual Governance Statement was completed and signed by the Chair.
- (g) Cllr Ireland reported that the internal audit had been carried out and no issues were raised.

16/6/3671

**Youth Recreation and Allotments Committee** - Cllr Warburton reported on possible new pieces of play equipment and IT WAS DECIDED to opt for the proposals from Streetscape for a zip wire and climbing frame.

16/6/3672

**Frank Wickham Hall** – Cllr Payton reported that two companies had come been to look at the windows to re-quote for mechanical openers on the high level windows. Arrangements to be made for Mr Bown to visit the building to make measurements in order to provide more accurate drawings. Regular hirers to be consulted on the possible removal of the carpet. This to be made an agenda item for the next meeting. A letter to be sent to the Dance Club explaining issues with extending the Frank Wickham Hall.

16/6/3673

**Clerk's Report**

- (a) Report from Employees – The Clerk confirmed that the new part-time groundsman was settling in well.
- (b) Correspondence – See attached.

16/6/3674

**Website** – Cllr Ireland reported that the visitors and downloads to the website had increased by 30% and the planning page by 50%. Some issues concerning Parish Council minutes were highlighted and these were to be investigated.

16/6/3675

**Parish Council Facebook Page** – IT WAS DECIDED to set up a Parish Council Facebook page with the Chair and Clerk being administrators.

16/6/3676 **Defibrillator** – The plaque had been installed and Cllr Muller to agree a date to publicise the installation with the press and those who had contributed. Training and a leaflet would then be organised.

16/6/3677 **Any Other Business**  
(a) It was suggested that a time limit be put on public speaking at meetings and a limit of 30 minutes was agreed.  
(b) It was suggested that DCC be asked again to provide a footpath and light at the end of Burnaston Lane.  
(c) Mr Wale to be thanked for arranging for the border at the Old Doctor's Surgery to be tidied up before the Well Dressing.  
(d) An issue of dog fouling on the cycle track was raised but as SDDC would not empty bins unless a van could park by the bin there was little point in installing additional dog bins further along the cycle track.  
(e) An issue of coaches parking at the end of Old Station Close whilst during swimming lessons at the Leisure Centre was to be raised with Cllr Plenderleith.

16/6/3678 **Dates of Committee Meetings** – None

16/6/3679 **Date of Next Meeting** – Monday 4<sup>th</sup> July 2016 at 7.30 pm in the Frank Wickham Hall.

CONFIDENTIAL ITEM

16/6/3680 IT WAS DECIDED to implement the 2016-2018 National Salary Awards for all employees as agreed by the JNC.

Signed ..... Date .....

Unapproved

**ETWALL PARISH COUNCIL**  
**6<sup>th</sup> June 2016**

**Minute No. 16/6/3673**

1	Correspondence Requiring Action		Action
1.1	SDDC	Street naming & numbering	Clerk to reply
1.2	Mr Ford	Construction traffic	See minutes
1.3	Mrs Brown	Willington Road development	See minutes
1.4	Conrad Lewis	Quotation for door frame	Deferred to next meeting
1.5	Live at Home Scheme	Request for a donation	See minutes
1.6	Etwall Well Dressing	Request for a donation	See minutes
1.7	DCC	Minor Maintenance Scheme	See minutes
1.8	Mr B Woodcock	Internal Audit Report	See minutes
1.9	SDDC	Aviva Women's Tour of Britain	Noted
1.10	Mr Wale	Older children using young children's play equipment	Issue to children in village during school hours to be raised
1.11	DCC	Derbyshire Physical Activity & Sport Strategy	Circulated
1.12	Guides	Concern that Parish Council may be able to continue using storage at Sandypits	Clerk replied
1.13	Mrs Jenner	Bus Stops on Belfield Rd	Referred to Cllr Ford

2	Correspondence for Information		
2.1	Mrs Brown	Reply to planning application re construction working hours	Noted
2.2	History Society	Suggestions for street names	Noted
2.3	Sustrans	Trees on cycle track	Noted
2.4	Mr Jackson	Use of Sandypits Playing Field	Noted
2.5	Mr Day	Chickens on allotments	Noted
2.6	Various (4)	Replies on future of public toilets	Noted
2.7	Police	Property found in a public place	Noted
2.8	Fields in Trust	Centenary Fields Programme	Noted
2.9	SDDC	Youth activities grant scheme	Passed to Scouts
2.10	Mr & Mrs Brown	Response to Willington Rd landscaping app	Noted
2.11	Mr & Mrs Jenner	As above	Noted

3	Correspondence for reading		
3.1	HAGS	Play Equipment catalogue	

4	Correspondence relating to Frank Wickham Hall		
4.1	Zurich	Insurance renewal	See minutes
4.2	CAF Bank	Telephone banking	Clerk to action
4.3	RAD	Changes to advisory service	Noted

4.4	Mr B Woodcock	Audit Report	Noted
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ETWALL PARISH COUNCIL - 6th June 2016			
Opening Balance			£72,314.72
Add Total Receipts			£361.00
Less Total Payments			£3,810.14
		TOTAL	£55,054.53
Represented by:			
Unity Trust Account	68,765.58		
Current Account - Closed	0		
High Interest Account - Closed	0		
Petty Cash	100		
27th May 2016		TOTAL	£55,054.53
Less cheques to clear			£1,301.51
Plus receipts not cleared			£0.00
Closing balance at 6th June 2016			£53,753.02

Unapproved

ETWALL PARISH COUNCIL												
ACCOUNTS 2016/17 - 6th June 2016												
PAYMENTS												
<b>The following require approval following payment</b>												
<b>Invoice</b>	<b>Cheq</b>											
<b>Date</b>	<b>No</b>	<b>Payee</b>	<b>Description</b>	<b>Gross</b>	<b>VAT</b>	<b>Admin</b>	<b>Wages</b>	<b>Agency</b>	<b>S137</b>	<b>PEH</b>	<b>YRA</b>	<b>TEN</b>
24/05/2016	BT	Employees	Wages	2954.46			2954.45					
06/06/2016	BT	HMRC	Tax & NI	640.51			640.51					
06/06/2016	76	St Helens PCC	Clock winding	25.00						25.00		
<b>The following require approval prior to payment</b>												
06/06/2016	77	Clr Muller	Plaque	45.00		45.00						
06/06/2016	BT	Clerk	Fuel can	4.99	0.83					4.16		
06/06/2016	BT	Clerk	Petrol	25.00	4.17					20.83		
06/06/2016	BT	Nu-Blades	Strimmer line/repairs	149.63	24.94					124.69		
06/06/2016	BT	Nu-Blades	Mower repair	33.96	5.66					28.30		
06/06/2016	78	Atlas	Toilet tissue	60.85	10.14						50.71	
06/06/2016	BT	B Woodcock	Audit	163.97		163.97						
06/06/2016	BT	Clerk	Expenses	31.85			31.85					
06/06/2016	BT	Clerk	Strimmer line	12.00						12.00		
06/06/2016	BT	Clerk	Postage	5.76		5.76						
06/06/2016	BT	PT Groundsman	Protective clothing	102.99						102.99		
			<b>TOTAL</b>	<b>4255.97</b>	<b>45.74</b>	<b>214.73</b>	<b>3626.81</b>	<b>0.00</b>	<b>0.00</b>	<b>317.97</b>	<b>50.71</b>	<b>0.00</b>
			<b>CUMULATIVE</b>	<b>10868.38</b>	<b>309.51</b>	<b>1742.54</b>	<b>7049.21</b>	<b>0.00</b>	<b>0.00</b>	<b>494.12</b>	<b>1103.40</b>	<b>182.50</b>
			<b>BUDGET</b>	<b>102570.00</b>		<b>5710.00</b>	<b>53860.00</b>	<b>2530.00</b>	<b>4800.00</b>	<b>8550.00</b>	<b>21930.00</b>	<b>190.00</b>

RECEIPTS													
Date	Paying											VAT	Concurrent
	In No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Pre	Reim	Expenses
25/05/2016	BACS	SDDC	St Helen's maintenance	344.50					344.50				
			TOTAL	<b>344.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>344.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
			CUMULATIVE	<b>23377.92</b>	<b>200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.32</b>	<b>344.50</b>	<b>910.10</b>	<b>21915.00</b>	<b>0.00</b>	<b>0.00</b>
			BUDGET	<b>63131.00</b>	<b>0</b>	<b>500</b>	<b>120</b>	<b>700</b>	<b>544</b>	<b>1408</b>	<b>38328</b>		<b>21531</b>

Unapproved



FRANK WICKHAM HALL CHARITY - 6th June 2016

ACCOUNTS 2016/17

PAYMENTS

Invoice Date	Cheq No	Payee	Description	Total	Admin	Clean Mat	Utilities	Misc Equip	PRS Lic	Council Tax	Repairs & Maint	Safety Checks	Waste Disposal
10/05/2016	279	MCH	Boiler Service	100.80							100.80		
14/05/2016	DD	South Staffs	Water	86.00			86.00						
20/05/2016	DD	British Gas	Gas	567.27			567.27						
06/06/2016	280	B Woodcock	Audit	51.37	51.37								
			<b>TOTAL</b>	<b>805.44</b>	<b>51.37</b>	<b>0.00</b>	<b>653.27</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.80</b>	<b>0.00</b>	<b>0.00</b>
			<b>CUMULATIVE</b>	<b>1369.59</b>	<b>51.37</b>	<b>67.89</b>	<b>856.30</b>	<b>0.00</b>	<b>0.00</b>	<b>293.23</b>	<b>100.80</b>	<b>0.00</b>	<b>0.00</b>