

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting  
Held on Monday 7<sup>th</sup> March 2016**

Present: Cllr R Warburton Cllr D Neal  
Cllr M Adcock Cllr D Muller  
Cllr I Bennett Cllr B Payton  
Cllr N Ireland Cllr V Roe

In attendance: Cllr L Brown and three members of the public

16/3/3600 **Apologies for Absence** – Cllrs Owen, Patten, McDonald and County Councillor Ford.

16/3/3601 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity, declared an interest. Cllr Muller declared an interest in the planning application for 89 Egginton Road.

16/3/3602 **Public Speaking** – In view of the pressure expected on John Port School due to the additional housing in the area, it was suggested that efforts be made to resurrect the John Port School/Community Liaison Forum. A letter to be sent to the Head/Clerk to the Governors.

Cllr Brown reported that the planning application for Egginton Road (Chestnut Grove side) would be going to the SDDC Planning Committee on 22<sup>nd</sup> March. There were concerns over landscaping but this was being dealt with in a separate application. Cllr Brown also reported that the planning application for Egginton Road (Jackson's Lane side) had been withdrawn, pending further investigation, due to issues raised concerning access, highways and noise. It was expected that the application would be submitted again once these issues had been resolved.

It was hoped that Part 1 of the Local Plan would be adopted by late May with Part 2 being adopted approximately 12 months later.

16/3/3603 **Minutes of the meeting held on 4<sup>th</sup> January and 1<sup>st</sup> February 2016** - These minutes were approved and signed by the Chairman.

16/3/3604 **Actions from the previous meeting not covered by the agenda**

(a) 16/2/3586 – Waiting to hear from Cllr Ford on a date for a meeting to discuss siting of bus stops on Belfield Road.

(b) 16/2/3594 – The Groundsman had cleaned graffiti off the wall of the Frank Wickham Hall and the householder had agreed to clean graffiti off the fence on Pine Close.

16/3/3605 **Minutes of the Youth Recreation and Allotments Committee meeting held on 18<sup>th</sup> January 2016** – These were approved and signed by the Chairman.

16/3/3607 **Chairman's Announcements** – The Chairman announced that Peter Doherty had now retired after 23 years working for the Parish Council. On a sadder note, the Chairman also reported the death of Keith Rushby who had been a councillor for 32 years as well as being involved in many different local organisations. Condolences were sent to family and friends on behalf of the Parish Council.

16/3/3608 **Derbyshire Association of Local Councils** – The latest circulars had been circulated. Anyone interested in any training events should let the Clerk know. Cllr Roe expressed an interest in the Neighbourhood Planning event.

16/3/3609 **Cordial Agreement with Valdivienne in France** – Cllr Roe reported that the next meeting was due to take place on 23<sup>rd</sup> March. A visit from representatives of

Valdivienne had been postponed until September. This was to be an agenda item for the next meeting.

16/3/3610

**Report from the Planning Environment and Highways Committee**

- (a) Planning applications already considered – none.
- (b) Planning applications to be considered:-
  - Cllr Muller withdrew from the meeting at this point.
  - (i) The erection of extensions and alterations to existing workshop and garage to create a dwelling at land at rear of 89 Egginton Road – IT WAS DECIDED to object to this application.
  - Cllr Muller rejoined the meeting.
  - (ii) The erection of a garage extension and insertion of roof lights at 91 Egginton Road – NO OBJECTIONS
  - (iii) Retrospective application for replacement office building at Hope Farm, Heage Lane – IT WAS DECIDED to object to this application.
- (c) Outcomes of planning applications – Cllr Neal reported that an application for change of use from an agricultural building to a dwelling at Marsh View had been refused.
- (d) Willington Road Phase 1 and Phase 2 – Developers were still in discussion with the planners over consolidating these two sites to provide the best development for the area.
- (e) Egginton Road (Chestnut Grove side) – see public speaking above.
- (f) Egginton Road (Jacksons Lane side) – see public speaking above.
- (g) Local Plan – see public speaking above.
- (h) Charitable Collections Policy Consultation – No comments were made on this consultation.

16/3/3611

**Finance**

- (a) Accounts for payment totalling £4144.58 from the parish council's account were approved and accounts totalling £736.87 from the Frank Wickham Hall Charity were approved.
- (b) Income totalling £399.00 was received by the Parish Council with £743.60 being received by the Frank Wickham Hall Charity.
- (c) Spend against the main budget headings was reported.
- (d) Items of expenditure:-
  - (i) Approval was given for the removal of two fir trees at the bowling green at a cost of £275.00 by Mr A Ford.
  - (ii) Approval was given to purchase five information sheets from the Village Halls Advisory Service at a cost of £50.00.
- (e) Approval was given for the setting up of a direct debit for NEST pension payments.
- (f) The Clerk's Terms and Conditions of Employment were amended to allow for payment of salary 4-weekly thereby bringing all employees' pay date in line.

16/3/3612

**Youth Recreation and Allotments Committee**

- (a) Cllr Warburton reported that the result of the Biffa grant application was still awaited. Thanks went to everyone who had voted in the Tesco Bags of Help Scheme. The results were not yet known but the Parish Council were likely to receive a minimum of £8,000. Plans showing possible new play equipment schemes were available although these would require modification. The Clerk to contact SDDC about reducing the size of the football pitch to 5-a-side/junior pitch prior to contacting Fields in Trust.
- (b) Approval was given for the Etwall Eagles to use Sandypits Lane Playing Field for their summer party subject to the usual conditions.

- (c) Approval was given for King George V Playing Field to be used for a Charity Fun Day subject to conditions.
- 16/3/3613 **Frank Wickham Hall** – Cllr Bennett reported that the Improvements Working Party had met and that they were still trying to obtain quotations.
- 16/3/3614 **Clerk’s Report**  
(a) Report from Employees – It was reported that a Pensions Briefing Session had been held to update employees on new pension regulations.  
(b) Correspondence – See attached.
- 16/3/3615 **Appointment of representative to the Almshouses and Etwall Welfare Trust** –IT WAS DECIDED that Cllr Owen be appointed as the Parish Council’s representative on the Almshouse Committee and Cllr Payton the representative on Etwall Welfare Trust.
- 16/3/3616 **Website** – Cllr Ireland reported that page hits were up 6% with the most popular pages still being planning, notices and the Parish Council. There had been 114 downloads last month, mostly the Grounds person’s vacancy, minutes and agendas.
- 16/3/3617 **Any Other Business**  
(a) It was confirmed that the Sandypits Lane car park had not yet been repaired.  
(b) Cllr Neal and Cllr Ireland agreed to meet to discuss the Groundsmen’s hut.  
(c) Cllr Muller reported that the defibrillator had been installed. Two donations were outstanding and the Clerk was to send a letter chasing these. Training was still to be organised.
- 16/3/3618 **Dates of Committee Meetings** – Monday 21<sup>st</sup> March – Finance Committee
- 16/3/3619 **Date of Next Meeting** – Monday 4<sup>th</sup> April 7.15 pm Annual Parish Meeting followed by monthly Parish Council meeting at 7.30 pm.

Signed .....

Date .....

**ETWALL PARISH COUNCIL**  
**7<sup>th</sup> March 2016**

**Minute No.**

1	Correspondence Requiring Action		Action
1.1	DCC	Highways Asset Infrastructure Consultation	
1.2	DCC	Dial-a-bus consultation	Newsnetwork
1.3	SDDC	Parish Member Briefing Session - Refuse	Cllr Muller to attend
1.4	Mr Jones	Trees down over Etwall brook	Reported to EA
1.5	Ms Richards	Damage to fence by football	Referred to Football Team
1.6	DALC	Subscription	Agenda April
1.7	SDDC	Controlled Waste Transfer Notes	Clerk actioned
1.8	Mr & Mrs Hunter	Repairs to Millenium Sign	Clerk to obtain quote
1.9	SDDC	Base Budget	Clerk to action
1.10	Mrs Bainbrigge	Use of Sandypits Lane Playing Field	See minutes
1.11	Victoria Basford	Use of King George V Playing Field	See minutes
1.12	NEST (4)	Pension Scheme	Clerk to action
1.13	SDDC	Licensing Policy Consultation	
1.14	SDDC	Fly the Flag for the Commonwealth	Invitation circulated
1.15	SDDC	Neighbourhood Planning Roadshow	Cllr Roe to attend

2	Correspondence for Information		
2.1	Tesco	Bags of Help - Success	Noted
2.2	Norwood	PAT testing report	Noted
2.3	DCC	Removal of trees on Toyota footpath	Noted
2.4	Police	Monthly report	Noted
2.5	Cllr M Ford	Replies from DCC on routine inspections	Noted
2.6	DALC	Council tax increases	Noted
2.7	DALC	Audit fees	Noted
2.8	NEST (3)	Pension set up	Noted
2.9	Came & Co	Queen's 90 <sup>th</sup> Birthday	Noted
2.10	Etwall Pre-School CIC	Enclosing cheque for PAT testing	Noted
2.11	DALC	Clerk's Chat	Noted
2.12	Plantscape	Hanging baskets	Noted
2.13	RBS	Tax not being deducted on interest	Noted
2.14	SDCVS	Volunteer	Noted
2.15	Lexis Nexis	Renewals service	Noted
2.16	Tower Mint Ltd	Commemorative medal	Contact school
2.17	Etwall Bowls Club	Thanks for removing tree	Noted

3	Correspondence for reading		
3.1	Clerks & Councils Direct	Magazine	
3.2	Glasdon	Advertising	

4	Correspondence relating to Frank Wickham Hall		
4.1	CAF Bank	Return of bank mandate	Clerk to resubmit
4.2	South Staffs Water	Increase in direct debit	Noted
4.3	Rural Action Derbys	Transforming Community Space	Noted
4.4	Rural Action Derbys	ACRE Publications	See minutes
4.5	Rural Action Derbys	Village SOS Campaign	Noted

Unapproved

ETWALL PARISH COUNCIL - 7th March 2016													
ACCOUNTS 2015/16													
PAYMENTS													
Invoice	Cheq												
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN	RES
07/03/2016		Norwood	PAT testing	180.00	30.00					150.00			
06/03/2016		Groundsman	Petrol	20.00	3.33					16.67			
14/03/2016	DD	South Staffs Water	Water - allotments	86.40							86.4		
23/02/2016	DD	Scottish Power	Electricity - Sandypits	21.51							21.51		
01/03/2016	BT	Staff	Wages	3079.80			3079.80						
01/03/2016		SDDC	Refuse sacks	46.00						46.00			
01/03/2016		HMRC	Tax & NI	604.45			604.45						
07/03/2016		Clerk	Expenses	21.41			21.41						
07/03/2016		Clerk	Expens - postage	20.15		20.15							
14/03/2016	DD	South Staffs Water	Water - bowling green	64.86							64.86		
			<b>TOTAL</b>	<b>4144.58</b>	<b>33.33</b>	<b>20.15</b>	<b>3705.66</b>	<b>0.00</b>	<b>0.00</b>	<b>212.67</b>	<b>172.77</b>	<b>0.00</b>	
			<b>CUMULATIVE</b>	<b>69979.12</b>	<b>1169.82</b>	<b>4416.14</b>	<b>43150.66</b>	<b>1739.67</b>	<b>3220.71</b>	<b>1325.68</b>	<b>13131.21</b>	<b>190.00</b>	
			<b>BUDGET</b>	<b>105644</b>		<b>6534.00</b>	<b>52250.00</b>	<b>3020.00</b>	<b>4000.00</b>	<b>7450.00</b>	<b>28200.00</b>	<b>190.00</b>	
RECEIPTS													
	Paying												
	In No												
Date		From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Pre	VAT	Reim
15/02/2016	35	Etwall Pre-School	PAT Testing	75.00					75.00				
15/02/2016	Card	Blenheim House Hotel	Donation	200.00	200.00								
15/02/2016	Card	Steve's Fish Bar	Donation	100.00	100.00								
22/02/2016		Mr Gall	Allotment rent	24.00						24.00			
			<b>TOTAL</b>	<b>399.00</b>	<b>300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>75.00</b>	<b>24.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>CUMULATIVE</b>	<b>71,871.83</b>	<b>1,200.00</b>	<b>124.25</b>	<b>114.62</b>	<b>358.32</b>	<b>819.93</b>	<b>5,158.75</b>	<b>39,647.00</b>	<b>1,307.85</b>	<b>21,531.00</b>
			<b>BUDGET</b>	<b>36,891.00</b>	<b>0.00</b>	<b>300.00</b>	<b>120.00</b>	<b>700.00</b>	<b>530.00</b>	<b>1,088.00</b>	<b>36,891.00</b>	<b>0.00</b>	<b>20514.00</b>

