

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting
Held on Monday 6th March 2017**

Present: Cllr D Neal
Cllr M Adcock
Cllr N Ireland
Cllr I Bennett
Cllr J Patten
Cllr A Kirke
Cllr D Muller
Cllr B Payton
Cllr D MacDonald

In attendance: Cllr M Ford and 7 members of the public.

- 17/3/3804 **Apologies for Absence** – Cllr Warburton, Cllr Ritchie-Smith and District Councillor Brown.
- 17/3/3805 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity, declared an interest.
- 17/3/3806 **Public Speaking** –
- (a) Complaints were received regarding the flooding under the bridge at Heage Lane which had lasted for 8 days with approx. 6 cars per day having to be rescued. A request was made for a depth sign to show the height of the flood water and a postcode sign so that breakdown vehicles could find the location to be installed on the bridge. Cllr Ford to look into this.
 - (b) Mrs Jenner reported that a small piece of blue plastic required refitting on the climbing net. The Clerk to report this.
 - (c) A request was made for a path across the playing field from the car park to the Primary School. Cllr Neal reported that it was hoped this could be provided from 106 monies but a quote was to be obtained in the meantime to see whether funds would allow it to be installed from existing budgets.
 - (d) The consultation on the discontinuation of the V2 bus service was discussed. The advertising was extremely poor as no-one had been made aware of the drop-in consultation events until after the first one had been held. There were concerns that elderly people from the Springfield/Oaklands/Belfield Rd area would not be able to walk as far as Main Street to catch a bus and that the new housing development at Willington Road would not be serviced by a bus. The Parish Council to make these comments to Trent Barton.
 - (e) Cllr Ford confirmed that the County Council were looking at the ownership of the land where the new red barrier had been installed at John Port School.
 - (f) There was a complaint about the litter, behaviour and intimidating attitude of students from John Port School on Portland Street. A letter to be sent to the Head and this matter was to be discussed at the next Liaison meeting with the school.
- 17/3/3807 **Minutes of the meeting held on 6th March 2017** - These minutes were approved and signed by the Chairman.
- 17/3/3808 **Minutes of the Frank Wickham Hall Committee meeting held on 20th February 2017** – Approved and signed by the Chairman.
- 17/3/3809 **Minutes of the Planning Environment and Highways Committee meeting held on 20th February 2017** – Approved and signed by the Chairman with the addition of a minute concerning the new fencing at John Port School.

- 17/3/3810 **Actions from the Previous Meeting –**
 17/2/3790 **Public Speaking –**
 Articles of Association for John Port School had been obtained.
 A letter of thanks had been sent to Victoria Smythe for the dementia presentation.
- 17/2/3719 **Minutes of meeting held on 9th January 2017**
 PAT testing had been carried out on the Frank Wickham Hall and Parish Council's equipment.
- 17/2/3795 **PEH Committee**
 Sandypits Lane potholes – This had been discussed with Cllr Ford and DCC would look again at the holes at the side of the verges.
 Pothole on Severn Wells roundabout reported.
- 17/2/3796 **Finance**
 Summer play scheme sessions had been booked.
- 17/2/3799 **Clerk's Report**
 A new heater had been purchased for the Groundsmen
- 17/3/3811 **Chairman's Announcements – None**
- 17/3/3812 **Co-option of a New Member –** Mr Andrew Whitehouse was nominated, seconded and unanimously co-opted.
- 17/3/3813 **Derbyshire Association of Local Councils –** The latest circulars had been circulated.
- 17/3/3814 **Report from the Planning Environment and Highways Committee**
 (a) Update on previous planning applications –
 Willington Road Phase 1 – all outstanding applications approved
 Willington Road Phase 2 – decision on detailed application still awaited
 Willington Road Phase 3 – no decision
 Willington Road (adjacent to Etwall Lodge) – refused but expected to go to appeal
 Oakdene House, Burnaston Lane – revised application for extension
 Leisure Centre car park – decision still awaited
 18 Church Hill – work to trees approved
 Railhead – consultation expected shortly
 (b) Lease for the Groundsmen's Hut – This was agreed and signed. It would now need approval from the Almshouse Trustees.
 (c) Recent works to the John Port turning circle – see public speaking above.
 (d) Willington Road 106 monies – A sub-group was meeting to discuss this further.
- 17/3/3815 **Finance**
 (a) Accounts for payment totalling £6159.06 from the parish council's account were approved. Accounts totalling £845.92 from the Frank Wickham Hall Charity were also approved.
 (b) Income received by the Parish Council was £12.00 and £441.47 was received by the Frank Wickham Hall Charity.
 (c) Spend against the main budget headings and bank reconciliation were reported.
 (d) Items of expenditure:-
 (i) IT WAS DECIDED to give a donation of £200 to Community Transport.
 (ii) IT WAS DECIDED to accept a quotation of £350 for the repair of emergency lighting at the Frank Wickham Hall to be carried out immediately and to seek quotations for two additional lights.
 (iii) The problem with the Clerk's printer had been resolved so repair/replacement was no longer required.
- 17/3/3816 **Youth Recreation and Allotments Committee –**
 (a) A request had been received to trim a tree with a TPO on King George V Playing Field which was overhanging a nearby garden. SDDC's Tree Officer to be contacted for advice but if unavailable a Tree Surgeon.

(b) Approval was given for Etwall Eagles to use Sandypits Lane Playing Field on 17th June for their annual gala subject to the usual conditions and that they notify residents prior to the event.

(c) No further complaints had been received of rats at the allotments.

17/3/3817

Frank Wickham Hall –

(a) A request to hang a painting in the hall which had been donated to the WI was approved for a limited period.

(b) A request from a regular hirer for a reduction in hall hire fees was refused as it was felt that this would be unfair to other hirers of the hall.

17/3/3818

Clerk's Report

(a) Report from Employees – None

(b) Correspondence – See attached.

17/3/3819

Website and Facebook – Cllr Ireland reported that downloads were the same as the previous month and page hits were down but the same as for December.

17/3/3820

Any Other Business – The Clerk to chase progress on the provision of a quotation for Christmas tree lights.

17/3/3821

Dates of Committee Meetings – Finance Committee – Monday 3rd April at 7.00 pm

17/3/3822

Date of Next Meeting – Annual Parish Meeting - Monday 3rd April at 7.15 pm followed by the monthly Parish Council meeting at 7.30 pm in the Frank Wickham Hall.

Signed

Date

Unapproved

ETWALL PARISH COUNCIL
6th March 2017

Minute No. 17/3/3818

1	Correspondence Requiring Action		Action
1.1	Community Transport	Details of uniform	See minutes
1.2	Etwall WI	Request to hang a painting in the FWH	See minutes
1.3	Mrs Basford	Broken lighting on footbridge over A50	Reported to DCC
1.4	DCC	Conservative Manifesto	Ignore
1.5	Mrs Boyles	Litter on outlying roads	Report to SDDC
1.6	Police	Visit by Crime Commissioner	Noted
1.7	SDDC	Cemetery	Noted
1.8	SDDC	Physical Activity, Sport & Recreation Strategy	Noted
1.9	Mrs Bainbrigge	Use of Sandypits by Etwall Eagles	See minutes
1.10	Fields in Trust	Request for update on KGV	Clerk to action
1.11	John Port School	Meeting	Clerk to reply
1.12	Mr Colam	Changes to V2 Bus Service	Clerk to reply

2	Correspondence for Information		
2.1	Mr Whitehouse	Interest in joining Parish Council	See minutes
2.2	SDDC	Public Space Protection Orders	Noted
2.3	SDDC	Planning Committee site visits	Noted
2.4	SDDC	Summer play provision confirmation	Noted
2.5	Methodist Church	Thanks for donation	Noted
2.6	Age Concern	Thanks for donation	Noted
2.7	Mr Toller	Use of Leisure Centre	Noted
2.8	Police	Newletter	Noted
2.9	RBS	Update	Noted
2.10	SDDC	Controlled Waste Transfer Notes	Noted
2.11	MK Illumination	Advertising	Noted
2.12	Street Furniture Direct	Advertising	Noted
2.13	Police	Monthly update	Noted

3	Correspondence for reading		
3.1	SDDC	What's On	
3.2	Broxap	Advertising	
3.3	Clerks & Councils Direct	Magazine	

4	Correspondence relating to Frank Wickham Hall		
4.1	O Heap	Quotation for replacing emergency lights	See minutes
4.2	Norwood	As above	See minutes
4.3	The Express	Article regarding FWH required	Clerk to reply
4.4	Norwood	Boiler maintenance report	Noted
4.5	Etwall Dance Club	Carpet	Noted

4.6	Granwood Flooring	Advertising	Noted
4.7	Etwall Pre-School	Increase in rent	See minutes

Unapproved

ETWALL PARISH COUNCIL - 6th MARCH 2017

Opening Balance		£58,900.15
Add Total Receipts		£0.00
Less Total Payments		£4,675.32
	TOTAL	£54,224.83
Represented by:		
Unity Trust Account	54,124.83	
Current Account - Closed	0	
High Interest Account - Closed	0	
Petty Cash	100	
	TOTAL	£54,224.83
Less cheques to clear		£2,565.47
Plus receipts not cleared		£12.00
Closing balance 6th March 2017		£51,671.36

ETWALL PARISH COUNCIL												
ACCOUNTS 2016/17 - 6th March 2017												
PAYMENTS												
The following require approval following payment												
Invoice	Cheq											
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN
15/02/2017	DD	NEST	Pensions	134.21			134.21					
17/02/2017	DD	HMRC	Tax & NI	651.44			651.44					
28/02/2017	BT	Staff	Wages	2785.99			2795.99					
The following require approval prior to payment												
22/02/2017	DD	Scottish Power	Electricity - Sandypits	21.95							21.95	
06/03/2017	BT	SDDC	Bins for groundsmen	20.00						20.00		
06/03/2017	BT	SDDC	Litter bin emptying	1817.09	302.85			1514.24				
06/03/2017	BT	Clerk	Expenses	31.18			31.18					
06/03/2018	BT	Clerk	Exp - Heater	11.19						11.19		
06/03/2019	BT	Clerk	Exp - Toner Cartridge	58.42		58.42						
18/03/2017	BT	HMRC	Tax & NI	627.59			627.59					
			TOTAL	6159.06	302.85	58.42	4240.41	1514.24	0.00	31.19	21.95	0.00
			CUMULATIVE	68811.76	3414.67	4191.83	40717.25	1539.24	1328.62	3513.17	13916.98	190.00
			BUDGET	102570.00		5710.00	53860.00	2530.00	4800.00	8550.00	21930.00	190.00
The following requires approval for payment on 1/4/17												
01/04/2017	BT	Capita	Allotment land rent	175.00								175.00
RECEIPTS												
	Paying											VAT
Date	In No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Pre	Reim
23/02/2017	49	Mr Basford	Allotment rent	12.00						12.00		
			TOTAL	12.00	0.00	0.00	0.00	0.00	0.00	12.00	0.00	0.00
			CUMULATIVE	69329.42	200.00	0.00	24.67	358.32	644.50	2144.85	41079.00	2916.08
			BUDGET	41600.00	0.00	500.00	120.00	700.00	544.00	1408.00	38328.00	

FRANK WICKHAM HALL CHARITY - 6th March 2017														
ACCOUNTS 2016/17														
PAYMENTS														
Invoice	Cheq					Clean		Misc		Council	Repairs &	Safety	Waste	Specific
Date	No	Payee	Description	Total	Admin	Mat	Utilities	Equip	PRS Lic	Tax	Maint	Checks	Disposal	Items
16/01/2017		CAF	Account fee	5.00	5.00									
23/01/2017	DD	Scottish Power	Electricity	290.86			290.86							
06/03/2017		O Heap	Safety equip check	127.80								127.80		
06/03/2017		JLR Plumbing	Boiler Service	120.00								120.00		
06/03/2017		R Hounsell	Window cleaning	238.00							238			
06/03/2017		Atlas Janatorial	Paper towels	64.26		64.26								
			TOTAL	845.92	5.00	64.26	290.86	0.00	0.00	0.00	238.00	247.80	0.00	0.00
			CUMULATIVE	6578.43	1099.29	394.86	3347.54	0.00	317.66	293.23	704.59	421.26	0.00	0.00
			BUDGET	55665.00	1090.00	500.00	5000.00	200.00	350.00	300.00	2000.00	1000.00	225.00	35000.00
RECEIPTS														
Invoice	Paying in				Hall	Library								
Date	No	Received from	Description	Total	Hire	Rent	Interest	Donation	Reimb					
04/01/2017	BACS	Dancetek	Hall hire	58.11										
09/01/2017	BACS	Dancetek	Hall hire	96.87										
24/02/2016	136	Various	Hall hire	286.49										
			TOTAL	441.47	0.00	0.00	0.00	0.00	0.00	0.00				
			CUMULATIVE	15460.46	14643.99	375.00	0.00	0.00	0.00	0.00				
			BUDGET	15,600.00	15,000.00	500.00	100.00	0.00	0.00	0.00				