

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting  
Held on Monday 2<sup>nd</sup> March 2020**

Present: Cllr A Kirke  
Cllr A Muller  
Cllr N Ireland  
Cllr V Hobson  
Cllr S Mann  
Cllr D Neal  
Cllr B Payton  
Cllr D Smith  
Cllr A Whitehouse

In attendance: County Councillor Ford and one member of the public

- 20/3/4401 **Apologies for Absence** – District Councillors Brown and D Muller.
- 20/3/4402 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities declared an interest.
- 20/3/4403 **Public Speaking** – With regards to parking on verges on Springfield Road, Cllr Ford reported that this was originally local authority housing but a large number of properties were now in private ownership. SDDC were therefore in the process of ascertaining the ownership of the various pieces of land before taking the appropriate action.  
Cllr Ford also reported on the recent flooding in the area which had fortunately not affected Etwall as badly as other nearby villages. DCC had requested £20m from the Government to combat flooding but this had been refused.
- 20/3/4404 **Minutes of the meeting held on 3<sup>rd</sup> February 2020** - These minutes were approved and signed by the Chair subject to the following amendment to item 20/2/4398(b) where the following was added “and all spaces were on a first come first served basis”.
- 20/3/4405 **Minutes of the Youth Recreation and Allotments Committee held on 24<sup>th</sup> February 2020** – These minutes were approved and signed by the Chair.
- 20/3/4406 **Actions from the Previous Meeting** –
- 20/2/4388 - Email sent chasing a response sent to Sport England to change the football pitch – no reply received.
  - 20/2/4390 – The Clerk had looked into booking a DALC training session in Etwall but Repton had already made arrangements to hold training there.
  - 20/2/4394(a) - Replacement of the socket, LED light kitchen lights, replacement of the distribution board and wiring testing to take place on 16<sup>th</sup>/17<sup>th</sup> April.
  - 20/2/4394(d) - Loan application submitted. SDDC Community Grant application with Ian Hey to check that all the criteria has been met.
  - 20/2/4394(f) - New bank account application submitted.
  - 20/2/4398 - Meeting with Alan Brown held at Church Hill and it was reported he has done some remedial work free of charge. Filling of pothole still to be carried out.
  - 20/2/4398 - Groundsmen had been asked to grit the route from Pine Close to the bottom of the Primary School drive in icy weather.
- 20/3/4407 **Co-option of New Member** – Sharon Murray was nominated, seconded and unanimously co-opted to join the Parish Council.
- 20/3/4408 **Chairman’s Announcements** – Cllr Kirke announced the resignation of Sophie Fryer.

She was thanked for all of the work that she had done during the brief time she had been a member of the Parish Council. Cllr Kirke also announced that the Clerk had indicated her intention to retire at the end of August. Members to look into advertising the vacancy.

20/3/4409 **Derbyshire Association of Local Councils** – All circulars had been forwarded to members.

20/3/4410 **Report from the Planning Environment and Highways Committee**

(a) Previous planning applications - None

(b) Planning applications requiring consideration –

- CD/0220/78 – Two classroom extension together with additional works at Etwall Primary School – NO OBJECTIONS
- DMOT/2020/0171 – The felling of a Sycamore tree at Etwall Grove covered by SDDC TPO No 22 – NO OBJECTIONS as long as the tree is confirmed to be diseased.
- DMPA/2020/0133 – The erection of an extension at 7 Blakelow Drive – NO OBJECTIONS.

(c) Routine Inspections – The value of carrying out annual inspections on the whole village was questioned as some of the items reported last year had still not been repaired. Cllr Smith had tried the app Love Clean Streets available at [www.lovecleanstreets.co.uk](http://www.lovecleanstreets.co.uk). This was a quick and easy way to report problems to the relevant local authority such as potholes, dog fouling etc. IT WAS DECIDED to continue the routine inspect and Cllr Neal was to organise the routes.

20/3/4411 **Youth Recreation and Allotments Committee -**

(a) Site meeting at Sandypits Lane regarding tree planting – IT WAS DECIDED to hold this meeting at 7.30 pm on 20<sup>th</sup> April and that representatives of the football club and local residents affected to be invited.

(b) Christmas Lights Switch On – Cllr Smith to discuss the organisation of the Christmas Lights Switch On with Mr McDonald so that the Parish Council can take this on for 2020.

(c) Memorial Seat – A request had been received to site a memorial seat in the village. It was felt that the most appropriate place was near to the children's play area. The Clerk to supply details of styles and costs.

(d) Hardstanding Area – The state of this area was a cause for concern due to enormous holes in the surface. IT WAS DECIDED to close the car park with Heras fencing as soon as practically possible. One quotation had been received to carry out repairs but a second quotation to be obtained for comparison purposes and a decision to be made on 16<sup>th</sup> March after the Finance Committee had looked at how this could be funded.

20/3/4412 **Finance -**

(a) Items of expenditure:-

- (i) IT WAS DECIDED to give a donation of £250 to Derbyshire Children's Holiday Centre.
- (ii) IT WAS DECIDED to release the already agreed £500 towards the cost of replacing the sundials at the Almshouses.
- (iii) Approval was given to the payment of the invoice for hall hire for Parish Council meetings at a cost of £226.93.
- (iv) IT WAS DECIDED to transfer £8244.68 from the Frank Wickham Hall Charity to the Parish Council for staff costs already paid on behalf of the charity.

- (v) IT WAS DECIDED that Cllr Hobson could purchase plants etc up to the value of £100 for the small triangular area in the Frank Wickham Hall car park. The Groundsmen to be asked to help take out the tree root.
- (vi) Approval was given for Cllr Whitehouse to attend a first aid training at a cost of £95. The councillor essential training for Cllrs Hobson, Mann and Murray and the Health and Safety training for Cllr Whitehouse were included in the DALC enhanced membership costs.
- (vii) Quotation for minor surfacing improvements at Church Hill – These were to be carried out free of charge.
- (viii) Retrospective approval was given for the renewal of the ride-on mower insurance at a cost of £249.63.
- (b) Accounts for payment for the Parish Council totalling £9191.40 were approved as were accounts totalling £255.99 for the Frank Wickham Hall Charity. No income had been received since the last meeting. Spend against the main budget headings were reported.

20/3/4413 **Frank Wickham Hall** – Cllr Neal reported that he had met with a representative of Portacabin to look at the options for providing temporary toilet facilities during the improvement works. Size was an issue due to the access. Quotations were awaited.

20/3/4414 **Clerk’s Report**  
 (a) Report from Employees – Nothing to report.  
 (b) Correspondence – See below.  
 IT WAS DECIDED to take part in the Christmas Tree Festival. Julie Patten to be asked if she was willing to draw decorations as in previous years.

20/3/4415 **Website and Facebook** – The website statistics had changed little since the previous month. Cllr Smith reported that a lot of information had been put on the Facebook page and people were interacting with this.

20/3/4416 **Any Other Business**  
 (a) With the resignation of Cllr Fryer, Cllr Whitehouse asked if anyone was willing to take on the organisation of a VE Day Commemoration. There were no volunteers and there was very little time.  
 (b) The Clerk to remind Mrs Bailey of the need to close the Parish Plan bank account.

20/3/4417 **Dates of Committee Meetings** – The Finance Committee to meet at 7.30 pm on 16<sup>th</sup> March followed by a Full Council meeting to update the Standing Orders.

20/3/4418 **Date of Next Meeting** – Annual Parish Meeting - Monday 6<sup>th</sup> April 2020 at 7.15 pm followed by the Parish Council meeting at 7.30 pm in the Frank Wickham Hall.

Signed .....

Date .....

**ETWALL PARISH COUNCIL**  
**2<sup>nd</sup> March 2020**

**Minute No. 20/3/4414**

1	Correspondence Requiring Action		Action
1.1	Derbys Childrens Holiday Centre	Request for a donation	See minutes
1.2	Came & Co	Mower insurance renewal	See minutes
1.3	St Helen's PCC	Christmas Tree Festival	See minutes
1.4	SDDC	Local Green Spaces Consultation	Noted
1.5	SDDC	Charitable Collections Policy Consultation	Noted
1.6	DALC	Request for further information for loan application	Clerk replied
1.7	Resident	Request for tree planting on KGV	Clerk replied
1.8	Resident	Mud from field on Hilton Road	Actioned
1.9	Resident	Request to re-varnish memorial seat	Granted
1.10	Residents (2)	Complaint re parking/verges on Springfield Rd	Reply from Cllr Ford received
1.11	Stokesby PC	Request for contact details for purchasing lamp post poppies	Clerk replied
1.12	Allotment holder	Request for overhanging tree to be cut back	Clerk actioned
1.13	Mrs Fryer	Resignation	

2	Correspondence for Information		
2.1	Unity Trust Bank	Confirmation of new account	Noted
2.2	SDDC	Saturday refuse freighter service 2020/21	Publicised
2.3	DALC	Support for end of toilet tax	Noted
2.4	Toyota	Fallen trees on footpath following storm	Noted
2.5	Resident	Highway issues – Sandypits Lane	Referred to Cllr Ford
2.6	SDDC	Flooding	Publicised
2.7	SDDC	Flood Liaison Meeting	Noted
2.8	Cllr Brown	Response to request for dog bins	Resident informed
2.9	Ms Murry	Confirmation of eligibility to become councillor	See minutes
2.10	Environment Agency	Flooding briefing	Noted
2.11	Highways England	Maintenance to Toyota roundabout	Publicised
2.12	CVS	Thanks for donation and information about Food Bank	Noted
2.13	Came & Co	Resource Centre replacing newsletters	Noted
2.14	DALC	Spring Seminar	Noted
2.15	SDDC	Environmental Community Groups	Noted
2.16	Jangro	Advertising – cleaning products	
2.17	AMS Robotics	Advertising robotic mowers	
2.18	The Friendly Bench	Advertising	
2.19	Plantscape (2)	Advertising	

3	Correspondence for reading		
3.1	Local Council Review	Magazine	
3.2	Clerks & Councils Direct	Magazine	

4	Correspondence relating to Frank Wickham Hall		
4.1	Resident	Query regarding funding for FWH project	Clerk replied
4.2	Insure Your Village Hall	Changes to insurance company	
4.3	RAD	Village Halls Week	
4.4	RAD	Village Halls Survey	

ETWALL PARISH COUNCIL - 2nd March 2020													
ACCOUNTS 2019/20													
<b>PAYMENTS</b>													
<b>Invoice</b>	<b>Cheq</b>												
<b>Date</b>	<b>No</b>	<b>Payee</b>	<b>Description</b>	<b>Gross</b>	<b>VAT</b>	<b>Admin</b>	<b>Wages</b>	<b>Agency</b>	<b>S137</b>	<b>PEH</b>	<b>YRA</b>	<b>TEN</b>	<b>FWH</b>
<b>Invoices already paid but requiring approval</b>													
05/02/2020	BT	St Helens PCC	Donation - VJ Day	100.00					100.00				
06/02/2020	BT	Came & Co	Mower insurance	249.63		249.63							
<b>Payments requiring approval</b>													
10/02/2020	BT	Canopy Tree Ser	Tree work	3990.00	665.00						3325.00		
24/02/2020	DD	NEST	Pensions	194.23			194.23						
25/02/2020	BT	Staff	Salary	2975.45			2975.45						
02/03/2020	BT	Nu-Blades	Mower service	632.10	105.35					526.75			
02/03/2020	BT	FWH Charity	Hall hire	226.93		226.93							
11/03/2020	DD	Lloyds Bank Card	Toner cartridge	69.22		69.22							
16/03/2020	DD	South Staffs Wate	Water - Allotments	82.35							82.35		
16/03/2020	DD	South Staffs Wate	Water - Bowling Greer	61.53							61.53		
18/03/2020	BT	HMRC	Tax & NI	609.96			609.96						
			<b>TOTAL</b>	<b>9191.40</b>	<b>770.35</b>	<b>545.78</b>	<b>3779.64</b>	<b>0.00</b>	<b>100.00</b>	<b>526.75</b>	<b>3468.88</b>	<b>0.00</b>	<b>0.00</b>
			<b>CUMULATIVE</b>	<b>80710.78</b>	<b>3911.61</b>	<b>4921.40</b>	<b>47167.32</b>	<b>25.00</b>	<b>1571.25</b>	<b>8961.49</b>	<b>8020.71</b>	<b>190.00</b>	<b>5942.00</b>
			<b>BUDGET</b>	<b>106160.00</b>	<b>0.00</b>	<b>7685.00</b>	<b>53250.00</b>	<b>2340.00</b>	<b>3800.00</b>	<b>7575.00</b>	<b>20620.00</b>	<b>190.00</b>	<b>9000.00</b>
<b>RECEIPTS - None received during February</b>													

FRANK WICKHAM HALL CHARITY - 2nd March 2020

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PAYMENTS

Invoice	Cheq					Clean		Misc		Council	Repairs &	Safety	Waste	Specific	
Date	No	Payee	Description	Total	Admin	Mat	Utilities	Equip	PRS Lic	Tax	Maint	Checks	Disposal	Items	Reserves
<b>Invoices already paid - None</b>															
<b>Payments requiring approval</b>															
02/03/2020		Cllr Neal	Drinks dispenser/pitcher	25.99				25.99							
15/02/2020		CAF Bank	Monthly charge	5.00	5.00										
15/02/2020	DD	Pennon Water	Water	11.00			11.00								
15/02/2020	DD	EDF Energy	Electricity	214.00			214.00								
			<b>TOTAL</b>	<b>255.99</b>	<b>5.00</b>	<b>0.00</b>	<b>225.00</b>	<b>25.99</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>CUMULATIVE</b>	<b>14124.70</b>	<b>965.52</b>	<b>533.75</b>	<b>4243.21</b>	<b>123.68</b>	<b>410.40</b>	<b>297.36</b>	<b>1469.66</b>	<b>553.34</b>	<b>195.00</b>	<b>5332.78</b>	<b>0.00</b>
			<b>BUDGET</b>	<b>46275.00</b>	<b>10700.00</b>	<b>750.00</b>	<b>5000.00</b>	<b>100.00</b>	<b>450.00</b>	<b>350.00</b>	<b>2000.00</b>	<b>700.00</b>	<b>225.00</b>	<b>15500.00</b>	<b>10500</b>

RECEIPTS - None received from Booking Clerk