

**ETWALL PARISH COUNCIL**

**Minutes of the Etwall Parish Council Meeting held on  
Monday 9<sup>th</sup> May 2011 at 7.30 pm in the Frank Wickham Hall**

Present:            Cllr D Du Cellerie Muller                        Cllr B Payton  
                        Cllr K Cresswell                                    Cllr I Smith  
                        Cllr R Heed                                         Cllr R Warburton  
                        Cllr N Ireland                                       Cllr J Patten (part)

In attendance: Cllr L Brown (part) and one member of the public

- 11/05/2762    **Apologies for Absence** - Apologies were received from Cllrs Bilbie and Rushby, District Councillor Lemmon and Mrs Dove
- 11/05/2763    **Declaration of Interests** – All Members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity, declared their interest. Cllr Muller and Cllr Cresswell declared an interest as allotment holders.
- 11/05/2764    **Minutes of meeting held on 4<sup>th</sup> April 2011** – Agreed as a true and accurate record and signed by the Chairman with an amendment to item 11/05/2753(c) where the word “approved” was changed to “accepted”.
- 11/05/2765    **Matters Arising** – None
- 11/05/2766    **Public Participation and Police Matters** – None
- 11/05/2657    **Appointment of Chairman** – Cllr Muller was proposed by Cllr Payton, seconded by Cllr Ireland and unanimously appointed Chairman.
- 11/05/2768    **Appointment of Vice-Chairman** – Cllr Cresswell was proposed by Cllr Smith, seconded by Cllr Ireland and unanimously appointed Vice-Chairman.
- 11/05/2769    **Outstanding Matters District Council** – Cllr Brown reported that it was hoped that work on the new car park at John Port School would commence during June. This was subject to finance being available. Approaches had been made to the Highways Agency and the local MP about reducing noise from the A50 by using either screens, a silence road surface or barriers.
- 11/05/2770    **Outstanding Matters County Council** – Cllr Patten asked for feedback on the consultation regarding the installation of a Toucan crossing on Hilton Road. One of the bollards outside the Primary School had been damaged and this had been reported to DCC. Cllr Patten agreed to chase up the provision of a 20 mph speed sign outside the Primary School.
- 11/05/2771    **Planning Environment and Highways Committee**  
                      (a) Planning applications already considered :-  
                           (i)            CW9 0311 173 - Proposed retention of one portacabin for use as a weighbridge office; the provision of a new portacabin to replace an existing office and the provision of a new shower block at Biffa Waste Services Composting Facility – NO OBJECTIONS  
                           (ii)           9 2011 0286 - Proposed new car park at rear of sports hall and new paths and fencing around Derwent building at John Port School, Main Street, Etwall – NO OBJECTIONS

(b) Planning applications to be considered:

- (i) 9 2011 0299 - The erection of three dwellings at Etwall Lawn, 82 Main Street, Etwall – This application had been received electronically but there was no information concerning the positioning of the houses on the plot of land. A paper copy of the plans was to be requested together with an extension of the deadline for comments.

11/05/2772

**Membership of Committees** – See attached

11/05/2773

**Representation on Outside Bodies** – See attached although these were to be confirmed when new members had been appointed.

11/05/2774

**Finance**

(a) Items of Expenditure

- (i) Quotation for infilling etc to King George V Playing Field hardstanding area – IT WAS DECIDED to accept the quotation from Valley View Landscapes to fertilise the area and re-seed bare patches and apply a top dressing where needed at a cost of £350 plus VAT. The work to be carried out in September/October.
- (ii) Quotation for digging a ditch and repairs to car park at Sandypits Lane Playing Field – IT WAS DECIDED to accept a quotation from ADM Plant Hire to enlarge a ditch, install timber bollards, fill in pot holes in the car park and level the car park at a total cost of £757 + VAT. It was hoped that this work could be carried out before the District Campfire on 16<sup>th</sup> June.
- (iii) Quotation for dog waste bins near entrance to cycle track on Old Station Close and on Sandypits Lane near footpath to Burnaston - IT WAS DECIDED to ask SDDC to quotations for litter bins and install these instead of dog waste bins.
- (iv) IT WAS DECIDED to renew membership of Rural Action Derbyshire's Village Halls Service at a cost of £30.
- (v) IT WAS DECIDED to change the date of the insurance renewal to 1<sup>st</sup> October giving 4 months free cover in return for agreeing to a three year agreement.
- (vi) IT WAS DECIDED to pay the Chairman's allowance of £175.00 with no increase on the previous year.
- (vii) IT WAS DECIDED to transfer £3,520 as budgeted to the Frank Wickham Hall Charity.
- (viii) IT WAS DECIDED to pay the invoices from the Internal Auditor at a cost of £156.18 for Etwall Parish Council and £42.95 for the Frank Wickham Hall Charity. The Auditor had mentioned that his fees would be increasing for the coming year but the members agreed to stay with the same auditor.
- (ix) IT WAS DECIDED to pay St Helen's PCC £20 for clock winding duties.
- (x) IT WAS DECIDED to defer a decision on purchasing new goalposts on King George V Playing Field as it was understood that Cllr Bilbie had additional information.
- (xi) A quotation had been received to purchase replacement vinyl stickers for dog fouling signs but IT WAS DECIDED to ask SDDC if we could purchase some from them.

(b) Accounts for payment totaling £1770.97, cheques for approval , payments made and spend against budget and bank reconciliation were all approved.

(c) The audit report was brought to the attention of members but there were no points of concern raised.

(d) The 2010/11 accounts for Etwall Parish Council, the Frank Wickham Hall Charity and the King George V Playing Field Charity were approved and signed by the Chairman. The Annual Governance Statement was also completed and signed by the Chairman.

- 11/05/2775 **Website Update** – Everyone was very happy with the new website. It was agreed that the logo be adopted. A test page had been created using the new logo but it was felt that this would be better suited to the bottom of the page. The mock-ups of the letterhead were also to be changed to reflect this. The website administrator to be asked to make these changes. Cllr Ireland reported statistics of website hits.
- 11/05/2776 **Youth Recreation and Allotments Committee** – Cllr Muller reported that one set of goalposts had been taken down on King George V Playing Field as one of the posts had been broken. Quotations were being sought to replace the broken post.
- 11/05/2777 **Frank Wickham Hall Charity** – Cllr Cresswell reported that the service of the boiler had resulted in one boiler being shut down until replacement parts were fitted and both boilers working at less than full capacity. There was a suggestion from Connaught that the boilers needed to be replaced. Following the loss of items from the kitchen cupboard the WI had requested a discreet lock on the door. Both of these items were to be referred to the Frank Wickham Hall Committee. It was also noted that an inspection of the lighting and shown that the usage was insufficient to warrant the replacement of the lights with energy efficient lighting.
- 11/05/2778 **Clerk's Report**  
(a) Report from Employees – None  
(b) Correspondence requiring action – see attached.  
(i) Siting of Toucan Crossing on Hilton Road – It was felt that this would interfere with the entrance to the new car park. It was also mentioned that children going swimming from the Primary School would not want to walk past the entrance to the Leisure Centre to cross the road. A copy of the Parish Council's comments to be sent to Cllrs Patten and Brown.  
(ii) Quotations to be obtained for replacing sign on children's play area.  
(c) Correspondence for information – noted.
- 11/05/2779 **Dates of Committee Meetings** – Monday 23<sup>rd</sup> May –  
7.00 pm – Finance Committee  
7.15 pm – Planning Environment and Highways Committee  
7.30 pm – Youth Recreation and Allotments Committee  
8.00 pm – Frank Wickham Hall Committee
- 11/05/2780 **Any Other Business**  
(a) Cllr Payton reported that he and Cllr Rushby had been asked to a meeting by the Bowls Club regarding changes to the pavilion.  
(b) It was mentioned that hedges needed to be cut back on Hilton Road as they were overgrowing the footpath. Letters to be sent to the relevant properties and also 3 Egginton Road.
- 11/05/2781 **Date of Next Meeting** – Monday 6<sup>th</sup> June 2011 at 7.30 pm

Signed .....

Date .....

ETWALL PARISH COUNCIL

Minute No: 11/05/2772

**AGREED MEMBERSHIP OF COMMITTEES 2011/12**

**Frank Wickham Hall Ctte**

Cllr K Cresswell  
Cllr D Muller  
Cllr N Ireland  
Cllr B Payton  
Cllr R Heed

**Planning Environment and Highways Committee**

Cllr K Rushby  
Cllr D Muller  
Cllr K Cresswell  
Cllr I Smith  
Cllr J Patten  
Cllr P Bilbie  
Cllr R Heed  
Cllr R Warburton

**Finance Committee**

Cllr N Ireland  
Cllr D Muller  
Cllr K Cresswell  
Cllr B Payton  
Cllr I Smith  
Cllr K Rushby

**Youth Recreation and Allotments Committee**

Cllr P Bilbie  
Cllr D Muller  
Cllr K Cresswell  
Cllr J Patten  
Cllr R Warburton

ETWALL PARISH COUNCIL

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**Representatives on Outside Bodies**

**20011/12**

Trustees of John Port Almshouses	Norman Ireland & Keith Rushby
Etwall Welfare Trust	Norman Ireland & Keith Rushby
Toyota Liaison Committee	Chair/Vice-Chair and Cllr Payton
Neighbourhood Watch	Norman Ireland
Joint Meeting with SDDC, DCC & PCs	Chair and Vice Chair
Etwall Age Concern	Karen Cresswell
Safer Neighbourhood Group	Norman Ireland
Biffa Liaison Committee	Pete Bilbie and Julie Patten
Footpaths	Terry Adams
Parish Plan Steering Committee	Karen Cresswell, Ivor Smith and David du Celiee Muller

**ETWALL PARISH COUNCIL**  
**9<sup>th</sup> May 2011**

Minute No. 11/05/2778

1	Correspondence Requiring Action		Action
1.1	ADM Plant Hire	Quotation for works at Sandypits Lane	Agenda item
1.2	Valley View Landscapes	Quotation for work on KGV Playing Field	Agenda item
1.3	Barrie Woodcock	Audit Report	Agenda item
1.4	Came & Co	Insurance renewal (2)	Agenda item
1.5	Contract Signs	Quotation for vinyl dog fouling stickers	Agenda item
1.6	DCC	Hilton Road – Proposed Toucan Crossing	
1.7	Mr G Wale	Signs on KGV Playing Field and road surface Sutton Lane	
1.8	DCC	Future bus shelters	
1.9	SDDC	Chairman’s Charity Concert	

2	Correspondence for Information		
2.1	DCC	Consultation on planning application at Biffa	Already replied
2.2	DCC/Cllr J Patten	Footpath at The Hepnalls	
2.3	District Guide Leader	District Campfire	
2.4	Well Dressing Association	Invitation to Parish Council to be representation	
2.5	Derbys Constabulary	Monthly report	
2.6	DCC	Liaison Forum – Agenda & Postponement	
2.7	Mrs A Druce	House to house collection	
2.8	DCC	Thanks for flooding response	
2.9	Burton Mail	Request for agendas by email	
2.10	HMRC	Confirmation of submission of annual return	
2.11	SDDC	Press releases	
2.12	Came & Co	Advertising	
2.13	NALC	Conference	
2.14	Glasdon	Advertising	
2.15	SMP	Play equipment advertising	
2.16	SDDC	Street Games Programme	
2.17	NALC	Purchase of copy of Standing Orders	

3	Correspondence for reading - None		
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4	Correspondence relating to Frank Wickham Hall		
4.1	Barrie Woodcock	Audit report	
4.2	Mr M Lawrence	Energy saving lighting	
4.3	Mrs Colclough	Request for locks on kitchen cupboards	
4.4	RAD	Village Halls Newsletter	