

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting held on
Monday 11th May 2015**

Present: Cllr R Warburton Cllr D Neal
Cllr M Adcock Cllr D Muller
Cllr I Bennett Cllr T Owen
Cllr N Ireland Cllr B Payton

In attendance: Five members of the public

Declaration of acceptance of office forms were completed and signed by members prior to the meeting.

- 15/5/3453 **Apologies for Absence** - Cllr Patten, District Cllr Brown and County Cllr Ford
- 15/5/3454 **Declaration of Interests** – All Members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity. Cllr Ireland declared an interest in the major planning applications for the village.
- 15/5/3455 **Election of Chairman** – Cllr Warburton was nominated by Cllr Ireland, seconded by Cllr Payton and unanimously elected Chairman.
- 15/5/3456 **Election of Vice-Chairman** – Cllr Muller was nominated by Cllr Neal, seconded by Cllr Owen and unanimously elected Vice-Chairman.
- 15/5/3457 **Co-option of New Members** – Helga Ritchie-Smith and Violet Roe spoke briefly to explain their connections with the village and why they would like to join the Parish Council. They were then co-opted, signed the declaration of acceptance of office and joined the meeting.
- 15/5/3458 **Public Speaking** – Mr Myring pointed out that the footpath at the corner of Pear Tree Court was lifting due to tree roots. This was not a problem during daylight hours but could be a trip hazard in the evening. This was to be raised with SDDC. An issue concerning the Minor Maintenance Scheme was to be raised with Cllr Ford.
- 15/5/3459 **Minutes of the meeting held on Monday 13th and 20th April 2015** – These minutes were approved and signed by the Chairman. The minutes of the Planning Environment and Highways Committee held on 27th April were also approved and signed by the Chairman.
- 15/5/3460 **Actions from Previous Meeting** –
(a) 15/5/3442(v) – Cllr Brown had been asked if she could find out where any 106 monies from the Willington Road development were to be spent but had she had not been able to get an answer to date.
(b) 15/5/3444(b) - The footballers had decided to hire KGV at a cost of £30 per match for the 2015/16 season.
- 15/5/3461 **Chairman's Announcements** – Cllr Warburton congratulated Julie Patten and David Muller on their election as District Councillors and welcomed the new members to the Parish Council.
The Parish Council had been notified of the date by which auto enrolment should have taken place (1st November 2016). Nominated contacts had been passed to the Pension Regulator but the employees' contracts of employment would need to be professionally reviewed. It was agreed that the Clerk could make enquiries of the personnel company recommended by DALC in order to progress this further.

15/5/3462
15/5/3463
15/5/3464

Membership of Committees – Agreed as per the attached
Representations on Outside Bodies – Agreed as per the attached
Derbyshire Association of Local Councils

- (a) Circulars 10/2015, 11/2015, 12/2015 and 9/2015 had been received and circulated to members.
- (b) Training – Cllr Neal was booked onto the course for new councillors. Details to be circulated to new members.

15/5/3465

Report from Planning Environment and Highways Committee

Cllr Neal reported on the following:-

- (a) Planning applications already considered:-
 - (i) O/A with all matters reserved for development consisting of 52 dwellings, a residential care home, community hub and formation of access road, provision of open space and associated works on land at SK 2732 1638, Main Street, Etwall – OBJECTION
 - (ii) Extension to existing to provide additional storage space at Hansons Auctioneers, Brookfields Business Park, Heage Lane – NO OBJECTIONS
 - (iii) The erection of extension including alterations to the front porch at 90 Belfield Road – NO OBJECTION
- (b) Planning applications to be considered –
 - (i) The erection of extensions (revised scheme to approve application 2015/0102) at 1 Lawn Avenue – NO OBJECTIONS
 - (ii) The removal of a silver birch (part of SDDC TPO No 399) at 2 Lawn Avenue – NO OBJECTIONS
- (c) Planning application for Phase 1 development of up to 100 dwellings at land at Willington Road – Nothing further to report
- (d) Planning application for Phase 2 development of 99 dwellings at land at Willington Road – A planning application had been submitted to SDDC on the land that was previously allocated for a cricket ground. Two entrances were planned off Willington Road and the roads within the development changed. Formal consultation was awaited once the plans had been checked by SDDC.
- (e) Proposed housing on land at Egginton Road – Nothing further to report.
- (f) East Midlands Intermodal Park – Nothing further to report.

15/5/3466

Finance

- (a) Accounts for payment totalling £4106.86 from the parish council's accounts were approved and accounts totalling £658.51 for the Frank Wickham Hall Charity were also approved.
- (b) Income totalling £18.38 was received by the Parish Council with £2525.20 being received by the Frank Wickham Hall Charity.
- (c) Spend against the main budget headings was reported. The bank reconciliation is attached to the minutes.
- (d) Items of expenditure:-
 - (i) IT WAS DECIDED to give an allowance of £200 to the Chairman.
 - (ii) IT WAS DECIDED pay £25 to St Helen's PCC for clock winding duties.
 - (iii) IT WAS DECIDED to purchase a litter bin to be fixed onto an existing post on Belfield Road at a cost of £82.85 plus fixings.
 - (iv) IT WAS DECIDED to postpone a decision on whether to join the Minor Maintenance Scheme until the next meeting.
 - (v) IT WAS DECIDED to give a donation of £152.24 to the Well Dressing Association.
 - (vi) A quotation was still awaited for a replacement fence at the allotments.

- (vii) IT WAS DECIDED to accept the quotation from Mark Williamson to remove the wire litter bins from inside the children’s play area at a cost of £50. Provision of a litter bin by the school crossing was to be made an agenda item for the next meeting.
 - (viii) As two new members had been co-opted IT WAS DECIDED that an advertisement for new members would not be required in the Express magazine.
 - (e) **Asset Register** - Following a recent briefing session by Grant Thornton, for audit purposes, the asset register needed to be changed to reflect the purchase price of items not the depreciated value. This change was approved.
- 15/5/3467 **Youth Recreation and Allotments Committee**
- (a) Cllr Warburton reported that a grant of £7279 had been approved from SDDC towards the cost of new play equipment.
 - (b) Etwall Eagles had asked permission to use Sandypits Lane Playing Field on Saturday 27th June from 12 noon until 6.00 pm. Approval was given subject to the usual conditions.
- 15/5/3468 **Frank Wickham Hall** – Cllr Bennett reported that a problem with the wash hand basin in the kitchen had now been repaired and that he was looking into replacing the lock on the front door as this had been causing problems.
- 15/5/3469 **CCTV for area near Public Toilets** – This had been a request from the local police and required further discussion with the police and potentially the Primary School as any camera would need to be installed on their building.
- 15/5/3470 **Clerk’s Report**
- (a) Report from Employees – Four-weekly payments to employees had commenced. There had been a problem with the strimmer so Nu-Blades had been called.
 - (b) Correspondence – see attached.
 - (i) Following a request for double yellow lines to be painted on the corner outside the chip shop a discussion on parking took place. It was felt that as no-one enforced parking restrictions this was unlikely to be effective but the Clerk to discuss this with SDDC.
- 15/5/3471 **Website Updates** – Cllr Ireland reported that the number of hits had gone up by 12% although the number of downloads had decreased. Cllr Ireland also reported that website charges would be increasing slightly from 1st June.
- 15/5/3472 **Cordial Agreement with Valdivienne in France** – Cllr Muller reported that a group of 12 would be coming from France for the Well Dressing Weekend. A programme of events was planned and they would be manning a stall at the Well Dressing on the Sunday. A return trip to France was also planned for Bastille Day everyone was welcome to attend.
- 15/5/3473 **Any Other Business** –
- (a) It was noted that there was an advertisement for Talbot Turf on the bowling green fence. It was suggested that this should be moved into the bowling green.
 - (b) It was also reported that there was a sign advertising Weight Watchers on the railing by the bus stop. DCC had been asked to remove this.
- 15/5/3474 **Dates of Committee Meetings** – Monday 15st June – All committees to meet commencing at 7.00 pm
- 15/5/3475 **Date of Next Meeting** – Monday 1st June 2015 at 7.30 pm in the Frank Wickham Hall.

Signed

Date

AGREED MEMBERSHIP OF COMMITTEES 2015/16

Frank Wickham Hall Ctte

Cllr R Warburton
Cllr D Muller
Cllr N Ireland
Cllr B Payton
Cllr I Bennett
Cllr M Adcock
Cllr V Roe
Cllr H Richie-Smith

Planning Environment and Highways Committee

Cllr R Warburton
Cllr D Muller
Cllr J Patten
Cllr M Adcock
Cllr D Neal
Cllr T Owen

Finance Committee

Cllr R Warburton
Cllr D Muller
Cllr N Ireland
Cllr B Payton
Cllr I Bennett

Youth Recreation and Allotments Committee

Cllr R Warburton
Cllr D Muller
Cllr J Patten
Cllr T Owen
Cllr V Roe
Cllr H Richie-Smith

ETWALL PARISH COUNCIL

Representatives on Outside Bodies

2015/16

Trustees of John Port Almshouses	Norman Ireland & Keith Rushby
Etwall Welfare Trust	Norman Ireland & Keith Rushby
Toyota Liaison Committee	Chair and Vice-Chair
Neighbourhood Watch	Norman Ireland
Joint Meeting with SDDC, DCC & PCs	Chair/Vice Chair
Etwall Age Concern	Karen Cresswell
Safer Neighbourhood Group	Norman Ireland
Biffa Liaison Committee	Julie Patten and Karen Cresswell
Footpaths	Rebecca Warburton
Parish Plan Steering Committee	Karen Cresswell, Ian Bennett and David du Celiee Muller

ETWALL PARISH COUNCIL
11th May 2015

Minute No.

1	Correspondence Requiring Action		Action
1.1	Well Dressing Association	Request for a donation	See minutes
1.2	DCC	Minor Maintenance Scheme	See minutes
1.3	Pensions Regulator	Automatic Enrolment	Clerk actioned
1.4	Etwall Eagles	Request for use Sandypits Lane Playing Field	See minutes
1.5	Mrs Smith	Complaint re litter & lorries on Willington Rd	Referred to LB & MF
1.6	DALC	War Memorial Inspection training	Noted
1.7	Derbys Records Office	Training	Noted
1.8	Mr Roome	Parking outside chip shop	See minutes
1.9	SDDC	Civic Council Meeting	Noted
1.10	Thomas Ephgrave	Transport Needs Survey	Agreed
1.11	SDDC	Maintenance Grant – Cemetery	Claimed

2	Correspondence for Information		
2.1	Pegasus Group	Planning app for Phase 2 Willington Road	Noted
2.2	Mrs Brown	Response to Etwall Gate planning app (2)	Noted
2.3	SDDC	Willington Road Phase 1 Conditions	Noted
2.4	Mr Golding (JPS)	Parking	Noted
2.5	SDDC	Confirmation of grant for play equipment	Letter of thanks sent
2.6	Grant Thornton	Reminder of audit	Noted
2.7	DCC	Thanks for participating in Snow Warden Scheme	Noted
2.8	DCC	Temporary Road Closure Ash Lane/Sutton on the Hill	Noted
2.9	Mrs J Baldwin	Christian Aid House to House Collection	Noted
2.10	DALC	Community Rights Programme	Noted
2.11	Fields in Trust	Impact Report	Noted

3	Correspondence for reading		
3.1	Clerks & Councils Direct	Magazine	

4	Correspondence relating to Frank Wickham Hall		
4.1	Carrington Windows	Quotation for new front door	Agenda item
4.2	Stackastage	Advertising	Noted

ETWALL PARISH COUNCIL

BANK RECONCILIATION

Opening balance		£62,149.49
Add total receipts		£22,723.70
Less total payments		£5,954.74
	TOTAL	£78,918.45

Represented by:

Current Account	£529.73	
Wages Account	£0.00	
High Interest Account	£36873.56	
Tracker	£41415.16	
Petty Cash	£100.00	
	TOTAL	£78,918.45

Less cheques to clear		£7,808.90
Plus receipts not cleared		£0.00
Closing balance at 30 th April		£71,109.55

ETWALL PARISH COUNCIL - 11th May 2015																								
ACCOUNTS 2015/16																								
PAYMENTS																								
Invoice													Cheq											
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN	Account											
27/04/2015	2203	PT Groundsman	Petrol	30.00	5.00					25.00			Current											
11/05/2015	2215	J A Gardner	Website maintenance	211.99		211.99							Current											
11/05/2015	2216	Etwall Bowls Club	Wetting agent	36.25							36.25		Current											
11/05/2015	2217	Atlas	Litter Pickers	51.53	8.59					42.94			Current											
11/05/2015	2218	PT Groundsman	Petrol	15.00	2.50					12.50			Current											
11/05/2015	2219	Clerk	Expenses	45.08			45.08						Current											
11/05/2015	2219	Clerk	Exp - Lightbulbs	25.00							25.00		Current											
11/05/2015	2219	Clerk	Exp - Cartridge/postage	42.27		42.27							Current											
26/05/2015		Employees	Wages	3000.82			3000.82						Current											
31/05/2015		Post Office	Tax & NI	648.92			648.92						Current											
			TOTAL	4106.86	16.09	254.26	3694.82	0.00	0.00	80.44	61.25	0.00												
			CUMULATIVE	8115.98	21.09	278.05	7426.91	0.00	0.00	146.18	61.25	182.50												
			BUDGET	105644		6534	52250	3020	4000	7450	28200	190												
RECEIPTS																								
	Paying												VAT Concurrent											
Date	In No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Pre	Reim	Expenses											
30/04/2015		RBS	Interest	1.37			1.37																	
30/04/2015		RBS	Interest - Tracker	17.01																				
			TOTAL	18.38	0.00	0.00	1.37	0.00	0.00	0.00	0.00	0.00	0.00											
			CUMULATIVE	22,723.70	0.00	0.00	1.37	0.00	0.00	1,508.32	21,197.00	0.00	0.00											
			BUDGET	36,891.00	0.00	300.00	120.00	700.00	530.00	1,088.00	36,891.00	0.00	20514											

