

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting
Held on Monday 9th May 2016**

Present: Cllr R Warburton Cllr D McDonald
Cllr M Adcock Cllr D Muller
Cllr I Bennett Cllr B Payton
Cllr N Ireland Cllr H Ritchie-Smith
Cllr D Neal

In attendance: Cllr L Brown and three members of the public

- 16/5/3638 **Apologies for Absence** – County Councillor Ford, Cllr Roe and Cllr Patten
- 16/5/3639 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity, declared an interest. Members were asked to check their Register of Pecuniary Interests form and confirm whether it was up-to-date.
- 16/5/3640 **Election of Chairman** – Cllr Warburton was proposed, seconded and unanimously elected Chairman.
- 16/5/3641 **Election of Vice-Chairman** – Cllr Neal was proposed, seconded and unanimously elected Vice-Chairman.
- 16/5/3642 **Public Speaking** – Two members of the public spoke in favour of keeping the public toilets open whilst two residents who could not stay for the meeting had spoken for closing them.
There were complaints of dog fouling, particularly in the Chestnut Grove area. Additional signs to be erected and cards asking members of the public to report dog fouling to be put through letterboxes.
Cllr Brown reported that Part 1 of the Local Plan was likely to be approved in June with Part 2 following in early 2017.
Cllr Ford was following up the issue of permanent bus stops on Belfield Road and the issue of patching work required to the road surface on Sandypits Lane.
It was mentioned that a further planning consultation had been received for up to 56 dwellings on land at Willington Road across from the approved new development. The consultation was to be held on 16th May from 3.00 pm to 7.30 pm at the Leisure Centre.
- 16/5/3643 **Minutes of the meeting held on 4th April 2016** - These minutes were approved and signed by the Chairman.
- 16/5/3644 **Minutes of the Planning Environment and Highways, Youth Recreation and Allotment and Frank Wickham Hall Committees** held on 18th April 2016 were approved and signed by the Chairmen.
- 16/5/3645 **Actions from the previous meeting not covered by the agenda**
(a) Following a query as to whether residents from Etwall could use the recycling facilities at Raynesway and Burton, it was confirmed that the operators of the recycling facilities set the rules concerning who could and could not use their facilities and may well turn residents away from outside their area. Details of where refuse vehicles would be sited in South Derbyshire on a Saturday morning to collect additional waste had now been published on the Etwall website.
(b) The Police had been asked to attend this meeting but no-one was available. A report on the public toilets had been issued and was read at the meeting.

(c) A date of 14th June had been set for a meeting with the Head of John Port School. It was agreed that Cllrs Warburton, Ireland and Bennett would attend the first meeting.

16/5/3646 **Chairman's Announcements** – The Chairman announced that Tom Owen had resigned from the Parish Council due to pressure of work.

16/5/3647 **Consideration of the Future of the Public Toilets on Egginton Road** – It was explained that the reason the Parish Council were considering the future of the public toilets was not due to financial pressures but that there were reports of them being used for suspicious activities by single males. The few responses that had been received showed an equal split between those that wanted to keep the public toilets and those that did not. IT WAS DECIDED to carry out a leaflet drop to seek further public opinion and Cllr Muller to ask SDDC if the toilets could be closed on temporary basis to find out whether this caused a problem.

16/5/3648 **Amendment to Standing Orders** – IT WAS DECIDED to amend the Standing Orders to allow members other than the Chair and Vice-Chair to be Chairs of Committees.

16/5/3649 **Derbyshire Association of Local Councils** – The latest circulars had been circulated.

16/5/3650 **Review of Membership of Committees** – See attached

16/5/3651 **Review of Representations on Outside Bodies** – See attached

16/5/3652 **Report from the Planning Environment and Highways Committee**

(a) Outcomes of planning applications

(i) Retrospective application for replacement office building at Hope Farm, Heage Lane – approved

(ii) Removal of epi cormics from a lime tree at Piers Riddings, 14 Church Hill – approved.

(b) Planning applications already considered – none.

(c) Planning applications to be considered:-

(i) 9 2016 0325 - The pruning of trees at The Limes, 86 Main Street – No objections

(ii) 9 2016 0359 - The variations of conditions 14 and 31 of planning permission 9 2013 1040 relating to outline application (all matters reserved) for development of up to 100 dwellings, public open space, drainage and associated works to reduce extent of highways work and amend constructions hours on land at SK2731 3037 Willington Road, Etwell – No objections to condition relating to the highways work but strong objection to the amendment to the condition to increase in working hours.

(iii) 9 2016 0425 - Amended scheme (previous approved 9 2015 1150) for the erection of an extension and alterations at Rockingham House, Willington Road – No objections

(d) Suggestions for street names for new development on Willington Road – The names suggested were to be put forward to SDDC.

(e) Egginton Road (Chestnut Grove side) – No appeal received to date.

(f) Egginton Road (Jacksons Lane side) – Withdrawn.

(g) Intermodal Park – Nothing further to report although discussions were understood to be taking place in the background.

(h) Update on Routine Inspections – A manhole cover had been repaired on Mill Meadow Way and reminders would be sent where necessary.

16/5/3653 **Finance**

(a) Accounts for payment totalling £3182.56 from the parish council's account were approved together. Accounts totalling £270.92 from the Frank Wickham Hall Charity were also approved.

- (b) Income totalling £21,939.82 was received by the Parish Council with £2127.35 being received by the Frank Wickham Hall Charity.
- (c) Spend against the main budget headings was reported.
- (d) Items of expenditure:-
 - (i) IT WAS DECIDED to grant the allowance of £200 to the Chair for expenses incurred in the previous year.
 - (ii) IT WAS DECIDED to grant St Helens PCC £25 for clock winding duties.
 - (iii) IT WAS DECIDED to accept a quotation from Derby Double Glazing at a cost of £15,000 to replace the wooden windows and front door at the Frank Wickham Hall during the summer.
 - (iv) An Agreement had been drawn up between the Parish Council and the Almshouse Trustees for the use of a building for storage of equipment which included the payment of a peppercorn rent. This was to be circulated to members of the Parish Council.
 - (v) Quotations were being sought to replace the existing door at the Groundsmen's hut but listed building consent would be required.
 - (vi) IT WAS DECIDED to accept a quotation from AutoSigns for the refurbishment of the village sign at a cost of £380. The post would also require attention when the sign was removed.

- 16/5/3654 **Youth Recreation and Allotments Committee** - Cllr Warburton reported that the paperwork relating to the Tesco Bags of Help award had been successfully completed but it was still unclear when the money would be received.
- 16/5/3655 **Frank Wickham Hall** – Cllr Bennett reported that discussions were taking place with Weight Watchers over outstanding invoices. Payment had been promised the following Friday but authority was given to refuse further bookings if payment was not received by that date.
- 16/5/3656 **Clerk's Report**
- (a) Report from Employees – The Clerk confirmed that the new Part-Time Groundsperson was settling in well. Authority was given to reimburse him for any work related calls made on his personal mobile phone.
 - (b) Correspondence – See attached.
A discussion took place regarding an email from an allotment holder that intended to put chickens on his allotment. It was reported that other allotment tenants had objected and IT WAS DECIDED to send a letter asking the tenant not to install chickens.
- 16/5/3657 **Website** – Cllr Ireland reported that the visitors and downloads to the website.
- 16/5/3658 **Cordial Agreement with Valdivienne** – Nothing further to report.
- 16/5/3658 **Defibrillator** – A plaque had been produced and was ready to be fitted next to the defibrillator. An event to publicise the installation of the defibrillator to be organised with the press and those making donations.
- 16/5/3659 **Any Other Business** - A complaint had been received concerning the state of the border at the old doctor's surgery on Egginton Road. The Clerk to ask that this be tidied up before the Well Dressing.
- 16/5/3660 **Dates of Committee Meetings** – All committees to meet on Monday 23rd May. The first meeting beginning at 7.00 pm
- 16/5/3661 **Date of Next Meeting** – Monday 6th June at 7.30 pm in the Frank Wickham Hall.

Signed

Date

AGREED MEMBERSHIP OF COMMITTEES 2016/17

Frank Wickham Hall Committee

Cllr R Warburton
Cllr D Neal
Cllr I Bennett
Cllr N Ireland
Cllr B Payton
Cllr M Adcock
Cllr V Roe
Cllr H Ritchie-Smith

Planning Environment and Highways Committee

Cllr R Warburton
Cllr D Neal
Cllr J Patten
Cllr M Adcock
Cllr D Muller
Cllr D McDonald

Finance Committee

Cllr R Warburton
Cllr D Neal
Cllr N Ireland
Cllr B Payton
Cllr I Bennett
Cllr D Muller

Youth Recreation and Allotments Committee

Cllr R Warburton
Cllr D Neal
Cllr J Patten
Cllr H Ritchie-Smith
Cllr D McDonald
Cllr V Roe

ETWALL PARISH COUNCIL

Representatives on Outside Bodies

2016/17

Trustees of John Port Almshouses	Norman Ireland & Barrie Payton
Etwall Welfare Trust	Norman Ireland & Barrie Payton
Toyota Liaison Committee	Chair and Vice-Chair
Neighbourhood Watch	Norman Ireland
Joint Meeting with SDDC, DCC & PCs	Chair/Vice Chair
Etwall Age Concern	Karen Cresswell
Safer Neighbourhood Group	Norman Ireland
Biffa Liaison Committee	Julie Patten and Rebecca Warburton
Footpaths	Rebecca Warburton
Parish Plan Steering Committee	Karen Cresswell, Ian Bennett and David du Celjee Muller
John Port Liaison	Norman Ireland, Rebecca Warburton and Ian Bennett

ETWALL PARISH COUNCIL
9th May 2016

Minute No.

1	Correspondence Requiring Action		Action
1.1	Dean Lewis	Consultation on development of 56 dwellings on Willington Road	Publicise
1.2	DCC	Derbyshire & Derby Minerals Local Plan	Noted
1.3	Burton Industrial Engravings	Quotations for refurbishment of village sign	See minutes
1.4	Martin Ride (2)	Patching to Sandypits Lane	See minutes
1.5	Julie Sandbach	Trees at Mitchells Close	Raise with Sustrans
1.6	DALC	Queries from other parishes	Clerk replied
1.7	Paul Hawkins	Request to use KGV for football training	Clerk replied
1.8	SDDC	Civic Council meeting	Noted
1.9	DCC	Parish/Town Council Liaison Forum	Noted
1.10	Groundwork	Administration of grant from Tesco Bags for Help	Chair replied
1.11	Active Places Data Platform	Website on recreational facilities	Noted
1.12	SDDC + 4 suggestions	Street naming – Willington Road	Send to SDDC
1.13	Police	Views on future of public toilets	See minutes
1.14	Various (10 replies)	Views on future of public toilets	See minutes
1.15	Tom Owen	Resignation	See minutes
1.16	SDDC	Grant for maintenance of closed churchyard	Clerk to complete
1.17	Autosigns	Quotation for reburbishment of village sign	See minutes

2	Correspondence for Information		
2.1	Martyn Ford	Damaged manhole cover – Mill Meadow Way	Noted
2.2	SDDC	Public consultations on planning applications	Noted
2.3	Long Eaton Fire Station	Reference for new part-time Groundsperson	Noted
2.4	Rural Action Derbys	Land Registry and Charitable Incorporated Orgs	Noted
2.5	DALC	Transparency Fund	Noted
2.6	Pensions Regulator	How prepared are you?	Clerk actioned
2.7	Live at Home Scheme	Request for a donation	Agenda June
2.8	DCC	Leaning BT pole	Noted
2.9	Keith Miller	Issues regarding hale & ride bus service	Referred to Cllr Ford
2.10	Police	Update	Noted
2.11	SDDC	Women's Tour of Britain	Noted
2.12	Police	Damaged bench on village green	Noted
2.13	DCC	Thanks for taking part in Snow Warden Scheme	Noted
2.14	Martin Ride	Broadband	Noted
2.15	Police	Areas covered by which officers	Noted
2.16	Police	Weekly Crime update	Noted
2.17	Rural Action Derbys	Campaign to stop children going hungry during school holidays	Noted

2.18	Mr Mullin	Confirmation of ownership of part of road at Common End	Replied asking for further information
2.19	Unity Trust Bank	Social impact in 2015	Noted
2.20	DCC	On-line Book Club	Noted
2.21	Shed Grounds	Advertising	Noted
2.22	Kathryn Brown	Landscaping – Willington Rd development	See minutes
2.23	Angela Jenner	Landscaping – Willington Rd development	See minutes
2.24	Tim Day	Chickens on allotments	See minutes
2.25	Police	Crime report	Noted
2.26	Groundwork	Advertising	Noted

3	Correspondence for reading		
3.1	Came & Co	Newsletter	
3.2	Clerks & Councils Direct	Magazine	
3.3	Advertising	Play Equipment	

4	Correspondence relating to Frank Wickham Hall		
4.1	Virgin Money	Change of rate	
4.2	Virgin Money	Changes to terms and conditions	

ETWALL PARISH COUNCIL - 9th May 2016				
Opening Balance				£61,065.42
Add Total Receipts				£2,454.20
Less Total Payments				£8,465.09
			TOTAL	£55,054.53
Represented by:				
Unity Trust Account		54,954.53		
Current Account - Closed		0		
High Interest Account - Closed		0		
Petty Cash		100		
31st March 2016			TOTAL	£55,054.53
Opening Balance				£55,054.53
Add Total Receipts				£23,016.92
Less Total Payments				£5,756.73
			TOTAL	£72,314.72
Represented by:				
Unity Trust Account		72,214.72		
Petty Cash		100		
			TOTAL	£72,314.72
Less cheques to clear				£932.48
Plus receipts not cleared				£16.50
Closing balance at 26th April 2016 2016				£71,398.74

ETWALL PARISH COUNCIL												
ACCOUNTS 2016/17 - 9TH May 2016												
PAYMENTS												
The following require approval following payment												
Invoice	Cheq											
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN
26/04/2016	BT	Groundsman	Wages	1279.29			1279.29					
26/04/2016	BT	Booking Clerk	Wages	368.80			368.80					
26/04/2016	BT	Clerk	Wages	775.85			775.85					
26/04/2016	BT	HMRC	Tax & NI	378.90			378.90					
09/05/2016	BT	PT Groundsman	Protective clothing	102.93						102.93		
The following require approval prior to payment												
09/05/2016	BT	SDDC	Chestnut Grove	7.50								7.50
09/05/2016	BT	Groundsman	Petrol	15.00	2.50					12.50		
09/05/2016	73	Etwall Bowls Club	Fertiliser	36.25							36.25	
09/05/2016	BT	Talbot Turf	Fertiliser	39.60							39.60	
09/05/2016	74	Atlas	Bleach	11.81							11.81	
09/05/2016	75	Mr G Wale	Repair of bench	31.68						31.68		
09/05/2016	BT	David Bramall	Repair of bench	25.00							25.00	
09/05/2016	BT	ClIr Neal	Milage	34.25			34.25					
09/05/2016	BT	Clerk	Expenses	31.35			44.25					
09/05/2016	BT	Clerk	Exp - mob top-up/key	16.24		16.24						
09/05/2016	BT	Clerk	Exp - stationery/postag	28.11		28.11						
			TOTAL	3182.56	2.50	44.35	2881.34	0.00	0.00	147.11	112.66	7.50
			CUMULATIVE	5662.54	221.32	574.93	3422.40	0.00	0.00	186.63	1054.26	182.50
			BUDGET	102570.00		5710.00	53860.00	2530.00	4800.00	8550.00	21930.00	190.00

RECEIPTS													
Date	Paying											VAT	Concurrent
	In No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Pre	Reim	Expenses
05/04/2016	BACS	SDDC	Precept	21915.00							21915		
07/04/2016	39	Western Power	Wayleave Payment	8.32				8.32					
09/05/2016		Bowls Club	Donation for fertiliser	16.50						16.50			
			TOTAL	21939.82	0.00	0.00	0.00	8.32	0.00	16.50	21915.00	0.00	
			CUMULATIVE	23033.42	200.00	0.00	0.00	8.32	0.00	910.10	21915.00	0.00	0.00
			BUDGET	63131.00	0	500	120	700	544	1408	38328		21531

Unapproved

