

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting  
Held on Monday 8<sup>th</sup> May 2017**

Present: Cllr D Neal  
Cllr N Ireland  
Cllr I Bennett  
Cllr J Patten (part)  
Cllr A Whitehouse  
Cllr D Muller  
Cllr B Payton  
Cllr D McDonald  
Cllr R Warburton

In attendance: Cllr M Ford and one member of the public.

The meeting began on a sad note with the Chairman announcing the death of Cllr Mick Adcock. A minute's silence was then held.

- 17/5/3842 **Apologies for Absence** – District Councillor Brown, Cllr Kirke, Cllr Ritchie-Smith and Cllr Patten was expected to be late due to a meeting in Dalbury Lees.
- 17/5/3843 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field charity, declared an interest. All members also declared an interest in the planning application for the pruning of a tree on King George V Playing Field and Cllr Payton in the planning application for Egginton Road (Chestnut Grove side).
- 17/5/3844 **Election of Chair** – Cllr Neal was nominated, seconded and unanimously elected Chair. Cllr Warburton was thanked by members and the public for all of her work during her time as Chair.
- 17/5/3845 **Election of Vice-Chair** – Cllr McDonald was nominated, seconded and unanimously elected Vice-Chair.
- 17/5/3846 **Public Speaking** –
- (a) A member of the public offered a donation of £300 towards the provision of Christmas lights on a tree on the village green. A second email had been sent to DCC requesting a quotation and Cllr Ford agreed to chase this up.
  - (b) There was no progress to report on the installation of a street light on Burnaston Lane.
  - (c) A street light was not working on Sutton Lane. The street light number was required and then this could be reported via the DCC website. Cllr Bennett agreed to do this.
  - (d) There had been yet another accident at the junction of Carriers Road and Egginton Road and it was decided that a letter should be sent to DCC asking what they could do to improve safety at this junction.
  - (e) A letter had been passed to DCC from the owners of shops on Chestnut Grove asking for action to improve the parking outside the shops.
- 17/5/3847 **Minutes of the meeting held on 4<sup>th</sup> April 2017** - These minutes were approved.
- 17/5/3848 **Actions from the Previous Meeting** –
- 17/4/3827 - Clerk applied for planning permission to carry out tree work on tree covered by TPO on KGV. This was to be made an agenda item for the next YR&A Committee.
  - 17/4/3830 - Letter sent to Trent Barton asking them to remove all of their signs/timetables from lampposts following the discontinuation of the V2 bus service. There was likely to be one surplus bus shelter.

17/4/3832 - Bullet points had been issued with suggestions for objections to the proposed development of up to 120 dwellings on Egginton Road.

17/4/3833 –

- Two new posts have been installed on Church Hill.
- CCTV maintenance contract has been renewed.
- The hedge at the allotments has been trimmed.
- Further information has been requested from Bank House in order to make a decision on whether to give them a donation.
- A second-hand flymo had been purchased at a cost of £170.

17/4/3834 - A paragraph was put in the monthly report of the meeting for The Express about the recent reports of “cottaging” in the public toilets but the article wasn’t published. It would, however, be published in the next edition.

17/5/3849

**Chairman’s Announcements** – Cllr Neal reported that Cllr Patten had reluctantly decided to resign after this meeting and she was thanked for all the work that she had done whilst being a member of the Parish Council.

17/5/3850

**Derbyshire Association of Local Councils** – The latest circular had been circulated.

17/5/3851

**Review of Membership of Committees** – See attached.

17/5/3852

**Review of Representation on Outside Bodies** – See attached.

17/5/3853

**Report from the Liaison Meeting with John Port School** held earlier that day.

- The Parish Council advised the school of the school trespass incident on Sunday 7<sup>th</sup> May that had been reported to the Council. Teenagers had been observed on the school building roof and police called on ‘101’. The school were not aware the incident had taken place and details were passed over.
- Leaver’s Day was to take a different format this year with an evening event off site.
- The temporary red fence had been installed to improve safety and traffic flow. All buses were now required to turn left out of the school with the exception of the one to Egginton. The school had no objections to villagers driving through the old bus park into the turning circle. The permanent fence would be black, half gated (for access during Well Dressing) and be set further back than the existing fence.
- The school were expecting additional pupils from the existing catchment area due to new housing developments but exact numbers were unclear. It was confirmed that the school had been full for the last 3 years. They were looking at super school status and perhaps changing the orientation of the school but nothing was definite at the moment.
- Changes to those allowed free bus passes were expected to have an effect on the number of buses coming to the school.
- There were drainage issues with the Leisure Centre car park which was holding up planning permission. It was confirmed that SDDC were making a contribution towards the cost of the car park through 106 monies.
- The school use of the leisure centre had not changed since it was built but initially the school had not used its full allocation thereby making it available to the public. With increased pupil numbers the school now needed to take up its full allocation. Any issues relating to the Leisure Centre should be taken to the Leisure Centre Joint Management Committee not to the school.
- The school would be taking part in the Well Dressing.
- CCTV and number plate recognition to the vehicle entrances was a work in progress. The opening of the school gates had been relaxed to allow the entrance/exit of staff during the day.

- The school were not aware of the severity of the problem of student behaviour on Portland Street. Spot checks would now be carried out. All students should be in school by 8.50 am with the exception of sixth formers and students in Etwall going home at lunchtime. The times that sixth formers could be out of school was also being limited. There were issues of young people not at the school who were causing problems in Etwall. This matter was to be brought up at the Safer Neighbourhoods Meeting.
- Future meetings to take place six monthly in October and May.

17/5/3854

**Report from the Planning Environment and Highways Committee**

- (a) The minutes of the meeting held on 24<sup>th</sup> April 2017 were approved and signed by the Chairman.
- (b) Update on previous planning applications –
- Phase 2 Willington Road – no further decisions made.
  - Phase 3 Willington Road – no decision
  - Leisure Centre car park – no decision
  - Alterations at The Lawns, Main Street – no decision
  - Extensions and alterations at 17 Lodge Close – granted
  - Gazebo at 6 Kiln Croft – granted
  - Extension at 15 Egginton Road – granted
  - 120 houses off Egginton Road – no decision
- (c) Planning applications to be considered and no objections made:-
- Extensions at 1 Kiln Croft – No objections but there was concern at the size of the extensions in terms of percentage floor area.
  - Approval of reserved matters relating to plots 89-92 on land at SK 2731 3077 Willington Road – No objections.

17/5/3855

**Finance**

- (a) The minutes of the Finance Committee meeting held on 24<sup>th</sup> April 2017 were approved and signed by the Chairman.
- (b) The recommendations of the Finance Committee regarding the assessment of the effectiveness of the internal audit and the risk assessment were approved.
- (c) Items of expenditure:-
- IT WAS DECIDED to grant the allowance of £200 to the outgoing Chair for expenses incurred in the previous year.
  - IT WAS DECIDED to grant St Helen's PCC £25 for clock winding duties.
  - IT WAS DECIDED to purchase a cigarette bin for installation outside the Frank Wickham Hall at a cost of £28.79 inc VAT.
  - No further information had been received from Bank House so a decision on a donation was postponed.
  - Information to be obtained on previous grants to Derbyshire Children's Holiday Centre before making a decision.
- (d) Accounts for payment totalling £5281.20 from the parish council's account were approved and accounts totalling £341.72 from the Frank Wickham Hall Charity were also approved.
- (e) Income received by the Parish Council totalled £25005.32 and £2739.85 was received by the Frank Wickham Hall Charity.
- (f) Spend against the main budget headings were reported.

17/5/3856

**Youth Recreation and Allotments Committee –**

Allotments – there had been complaints of dog walkers thinking that there was a right of way through the allotments. IT WAS DECIDED that the gate could be moved across the track at the side of the allotments providing that should Severn-Trent

object, it be moved back again. The allotment holders had agreed to carry out this work themselves.

17/5/3857

**Frank Wickham Hall –**

Cllr Bennett reported that several groups had requested additional keys to the hall. New keys could be purchased from the Clerk at a cost of £25 per key as security keys were more expensive to have cut.

IT WAS DECIDED to replace the one old emergency exit light when there was next an electrician on site.

17/5/3858

**Clerk's Report**

(a) Report from Employees – None

(b) Correspondence – See attached.

17/5/3859

**Website and Facebook** – Cllr Ireland circulated graphs showing number of downloads over the previous year. The who's who page in particular required updating. Cllr Warburton reported that 1500 users had seen the planning application for Egginton Road on Facebook.

17/5/3860

**Any Other Business**

(a) Cllr Payton reported that the shop owners on Chestnut Grove had requested a large bin to replace the two existing small ones. Shop owners to be asked if they would pay for the bin. To be made an agenda item for the next meeting.

(b) Chestnut Grove shop owners to be reminded that their personal cars should be parked at the back and delivery vehicles should use the rear of the premises.

(c) Cllr Muller reported that the hearing for Part 2 of the Local Plan had taken place and the report was awaited.

(d) Cllr Whitehouse reported that tipper lorries had been driving at speed down Willington Road. Cllr Muller to raise this with the site foreman.

(e) The specification for the proposed path on King George V Playing Field and route to be passed to Cllr Ireland.

(f) Cllr McDonald reminded the Clerk to check the insurance to see whether there was an overlap with the Bowls Club.

17/5/3861

**Dates of Committee Meetings** – All committees to meet on Monday 22<sup>nd</sup> May commencing at 7.00 pm.

17/5/3862

**Date of Next Meeting** – Monday 5<sup>th</sup> June at 7.30 pm in the Frank Wickham Hall.

Signed .....

Date .....

## **AGREED MEMBERSHIP OF COMMITTEES 2017/18**

### **Frank Wickham Hall Committee**

Cllr D Neal  
Cllr D McDonald  
Cllr I Bennett  
Cllr N Ireland  
Cllr B Payton  
Cllr H Ritchie-Smith  
Cllr A Whitehouse

### **Planning Environment and Highways Committee**

Cllr D Neal  
Cllr D McDonald  
Cllr D Muller  
Cllr A Kirke  
Cllr R Warburton  
Cllr A Whitehouse

### **Finance Committee**

Cllr D Neal  
Cllr D McDonald  
Cllr N Ireland  
Cllr B Payton  
Cllr I Bennett  
Cllr D Muller

### **Youth Recreation and Allotments Committee**

Cllr D Neal  
Cllr D McDonald  
Cllr H Ritchie-Smith  
Cllr R Warburton  
Cllr A Kirke

ETWALL PARISH COUNCIL

Representatives on Outside Bodies

2017/18

Trustees of John Port Almshouses	Norman Ireland & Barrie Payton
Etwall Welfare Trust	Norman Ireland & Barrie Payton
Toyota Liaison Committee	Chair and Vice-Chair
Neighbourhood Watch	Norman Ireland
Joint Meeting with SDDC, DCC & PCs	Chair/Vice Chair
Etwall Age Concern	Karen Cresswell
Safer Neighbourhood Group	Norman Ireland
Biffa Liaison Committee	Ian Bennett and Rebecca Warburton
Footpaths	Rebecca Warburton
Parish Plan Steering Committee	Karen Cresswell, Ian Bennett and David du Celiee Muller
John Port Liaison	David Neal, David Muller and Ian Bennett

**ETWALL PARISH COUNCIL - 8TH MAY 2017**  
**Bank Reconciliation**

Opening Balance		£54,236.83
Add Total Receipts		£143.75
Less Total Payments		£5,918.67
		<b>TOTAL £48,461.91</b>
Represented by:		
Unity Trust Account	48,361.91	
Petty Cash	100	
		<b>TOTAL £48,461.91</b>
Less cheques to clear		£1,909.59
Plus receipts not cleared		£22,817.07
<b>Closing balance 10th April 2017</b>		<b>£69,369.39</b>

Opening Balance		£48,461.91
Add Total Receipts		25067.07
Less Total Payments		£5,513.14
		<b>TOTAL £68,015.84</b>
Represented by:		
Unity Trust Account	67,915.84	
Petty Cash	100	
		<b>TOTAL £68,015.84</b>
Less cheques to clear		£1,465.17
Plus receipts not cleared		£6.00
<b>Closing balance 8th May 2017</b>		<b>£66,556.67</b>

**ETWALL PARISH COUNCIL**  
**8<sup>th</sup> May 2017**

**Minute No. 17/5/3858**

1	Correspondence Requiring Action		Action
1.1	Mr Horton	Street lights not working	Reported to DCC
1.2	Mr Day	Dog walkers at the allotments	See agenda
1.3	SDDC	Planning application – raising of crown on oak tree on KGV	Noted
1.4	History Society	What's on in Etwall	Members happy to help but no manpower to generate a booklet
1.5	SDDC	Concurrent expenses	Clerk to action
1.6	SDDC	Civic Council meeting	Cllr McDonald to attend
1.7	Carol Clemens	Questions re allotments	See minutes

2	Correspondence for Information		
2.1	Heather Wheeler MP	Villager Bus Service (2)	Noted
2.2	Trent Barton	Villager Bus Service	Noted
2.3	SDDC	Mowing of closed churchyard	Noted
2.4	Mr & Mrs Brown	Planning application – Egginton Rd	Noted
2.5	South Staffs Water	Adjustment to invoices (3)	Noted
2.6	South Staffs Water	Water supply – changes to tariffs	Noted
2.7	Cllr Ford	Leisure Centre parking	Noted
2.8	Houses of Parliament	UK Parliament Week	Noted
2.9	Nu-Blades	Mower leaflet	Noted
2.10	Mr Cuddington	Non-strategic housing allocation	Noted
2.11	AMV Playgrounds	Fitness equipment	Noted

3	Correspondence for reading		
3.1	HAGS	Advertising	
3.2	Came & Co	Newsletter	
3.3	Gopak	Advertising	

4	Correspondence relating to Frank Wickham Hall		
4.1	RAD	106 funding consultation	
4.2	Virgin	Changes to account conditions	



Unapproved

ETWALL PARISH COUNCIL												
ACCOUNTS 2017/18 - 8th May 2017												
PAYMENTS												
<b>Invoice</b>	<b>Cheq</b>											
<b>Date</b>	<b>No</b>	<b>Payee</b>	<b>Description</b>	<b>Gross</b>	<b>VAT</b>	<b>Admin</b>	<b>Wages</b>	<b>Agency</b>	<b>S137</b>	<b>PEH</b>	<b>YRA</b>	<b>TEN</b>
<b>Items already paid but requiring approval</b>												
14/04/2017	DD	BEFuelcards	Petrol	28.64	4.77					23.87		
20/04/2017	BT	HMRC	Tax & NI	651.64			651.64					
24/04/2017	BT	Norwood	PAT testing	180.00	30.00					150.00		
28/04/2017	BT	Staff	Wages	2995.75			2995.75					
29/04/2017	DD	BEFuelcards	Petrol	24.50	4.08					20.42		
03/05/2017	BT	SDDC	Land rent - Chestnut	7.50								7.50
03/05/2017	BT	MJ Services	Hedge cutter repair	25.00						25.00		
<b>Items requiring approval</b>												
08/05/2017	BT	PJC Garden Services	Trim hedge at allotments	130.00							130.00	
08/05/2017	BT	Mark Williamson	New posts on Church Hill	125.00						125.00		
08/05/2016	BT	Atlas	Toilet tissue	14.59	2.43						12.16	
08/05/2017	BT	Atlas	Cleaning materials	52.22	8.70						43.52	
08/05/2016	BT	MJ Services	Flymo 500 mower	170.00						170.00		
08/05/2017	BT	Clerk	Expenses	34.25			34.25					
08/05/2017	BT	Clerk	Strimmer line/2 stroke	36.50						36.50		
08/05/2017	BT	Clerk	Postage	5.78		5.78						
15/05/2017	DD	South Staffs Water	Water -bowling green	93.79							93.79	
15/05/2017	DD	South Staffs Water	Water - Allotments	65.49							65.49	
15/05/2017	BT	HMRC	Tax & NI	680.55		680.55						
			<b>TOTAL</b>	<b>5321.20</b>	<b>49.98</b>	<b>686.33</b>	<b>3681.64</b>	<b>0.00</b>	<b>0.00</b>	<b>550.79</b>	<b>344.96</b>	<b>7.50</b>
			<b>CUMULATIVE</b>	<b>6978.29</b>	<b>99.98</b>	<b>1754.35</b>	<b>3695.68</b>	<b>0.00</b>	<b>0.00</b>	<b>573.47</b>	<b>672.31</b>	<b>182.50</b>
			<b>BUDGET</b>	<b>96027.00</b>		<b>5792.00</b>	<b>51900.00</b>	<b>2865.00</b>	<b>4800.00</b>	<b>8750.00</b>	<b>14430.00</b>	<b>190.00</b>

RECEIPTS													
	Paying										VAT	Con	
Date	In No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Pre	Reim	Exp
04/04/2017	51	Western Power	Wayleave payment	8.32						8.32			
04/04/2017	BACS	SDDC	Precept	22747.00							22747.00		
12/04/2017	BACS	SDDC	Public toilet maintenance	1900.00						1900.00			
13/04/2017	BACS	Army Cadets	Land rent	350.00				350.00					
			<b>TOTAL</b>	<b>25005.32</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>350.00</b>	<b>0.00</b>	<b>1908.32</b>	<b>22747.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>CUMULATIVE</b>	<b>25067.07</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>350.00</b>	<b>0.00</b>	<b>1970.07</b>	<b>22747.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>BUDGET</b>	<b>72459.00</b>	<b>0.00</b>	<b>315.00</b>	<b>0.00</b>	<b>700.00</b>	<b>550.00</b>	<b>1888.00</b>	<b>42492.00</b>		<b>20514.00</b>

FRANK WICKHAM HALL CHARITY - 8th May 2017													
ACCOUNTS 2017/18													
PAYMENTS													
Invoice	Cheq					Clean		Misc	Council	Repairs &	Safety	Waste	
Date	No	Payee	Description	Total	Admin	Mat	Utilities	Equip	PRS Lic	Tax	Maint	Checks	Disposal
08/05/2017	303	Livens	Lock repair	65.00							65.00		
08/05/2017	304	Atlas	Toilet roll etc	66.72		66.72							
08/05/2017	305	Mark Williamson	Gutters & slates	110.00							110.00		
08/05/2016	306	Etwall PC	Reimb for Sandypits	100.00	100.00								
			<b>TOTAL</b>	<b>341.72</b>	<b>100.00</b>	<b>66.72</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>175.00</b>	<b>0.00</b>	<b>0.00</b>
RECEIPTS													
Receipt	Paying in				Hall	Hall	Hall	Hall	Library				
Date	No	Received from	Description	Total	Hire	Hire	Hire	Hire	Rent	Interest	Donation	Reimb	
					Preschool	Clubs/Soc	Commercial	Individuals					
03/04/2017	BACS	Dancetec	Hall hire	58.11			58.11						
04/04/2017	BACS	DCC	Land rent	125.00					125.00				
18/04/2017	140	Almshouses	Hall hire	12.50		12.50							
21/04/2017	BACS	Weightwatchers	Hall hire	192.00			192.00						
25/04/2017	BT	J Roper	Returned cheq	120.00								120.00	
04/05/2017	140	Various	Hall hire	2739.85	2282.85	358.00		99.00					
			<b>TOTAL</b>	<b>3247.46</b>	<b>2282.85</b>	<b>370.50</b>	<b>250.11</b>	<b>99.00</b>	<b>125.00</b>	<b>0.00</b>	<b>0.00</b>	<b>120.00</b>	