

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting  
Held on Monday 13<sup>th</sup> May 2019**

Present: Cllr D Neal  
Cllr D McDonald  
Cllr S Fryer  
Cllr N Ireland  
Cllr A Kirke  
Cllr A Muller  
Cllr D Smith  
Cllr A Whitehouse

In attendance: Cllr D Muller and 21 members of the public

- 19/5/4234 **Apologies for Absence** – County Councillor Ford, District Councillor Brown and Cllr Payton.
- 19/5/4235 **Declaration of Interests** – All members signed the Declaration of Acceptance of Office and were given new Declaration of Members Interest forms to complete. All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities declared an interest. Cllrs Muller declared an interest in the discussion relating to the removal of trees at the Cricket Club.
- 19/5/4236 **Election of Chair** – Cllr McDonald was nominated, seconded and unanimously elected Chair.
- 19/5/4237 **Election of Vice-Chair** – Cllr Kirke was nominated, seconded and unanimously elected Vice-Chair.
- 19/5/4238 **Public Speaking** – Residents in the vicinity of Slade Close made representations concerning the revised planning application. Objections included the scale of the properties (larger than the original application), height, closeness to existing properties particularly bungalows, access, drainage, damage to wildlife and increased traffic.  
An Etwall resident had been informed that the widening of Burnaston Lane was to be put forward for inclusion in the budgets for 2020/21. Details of trees obscuring signs and other highway issues were brought to the attention of members.  
The removal of trees on the cycle track was again raised as no satisfactory reply had yet been received. The Parish Council to write to directly DCC objecting to the extent of the work.  
It was also pointed out that signs had not been replaced on Heage Lane following an accident several months ago.  
There were complaints of overgrown shrubs blocking visibility when crossing the A453 on foot at the Severn Wells roundabout.  
Complaints were made concerning the felling of mature trees on the cricket ground to facilitate the building of a new clubhouse. It was felt that this had a serious impact on the character of the area. Members were unhappy at the removal of the trees but could not comment on the plans for the new clubhouse as these had not yet been received.
- 19/5/4239 **Minutes of the meeting held on 1<sup>st</sup> April 2019** - These minutes were approved and signed by the Chair.
- 19/5/4240 **Actions from the Previous Meeting** –
- 19/4/4227 - Skip organised for the allotments on the May Day bank holiday weekend.
  - 19/4/4231 - Letters of thanks sent to Ian Bennett and David Muller for their work during their time as members of the Parish council.

- 19/5/4241 **Chairman's Announcements** – David Neal was thanked for his enthusiasm and leadership during his time as Chair.
- 19/5/4242 **Derbyshire Association of Local Councils** – Circulars had been passed to members.
- 19/5/4243 **Review of Membership of Committees** – These were agreed as per the attached.
- 19/5/4244 **Review of Representations on Outside Bodies** – These were agreed as per the attached. Karen Bailey to be asked if she still wished to be involved with Age Concern. The issue of where organisations had Parish Council representatives was raised. This was to be looked at.
- 19/5/4245 **Etwall Library** – It appeared that the residents group were now happy to support the John Port Spencer Academy Trust in their bid to manage and operate Etwall Library. The Parish Council had been informed that a considerable sum of money was available to the library from 106 monies from developments in Willington. This would be returned to the developers if not claimed by the end of the year.
- 19/5/4246 **Report from the Planning Environment and Highways Committee**
- (a) Update on previous planning applications that had all been granted –
- Listed Building Consent for the display of illuminated and non-illuminated signage at Blenheim House Hotel
  - The erection of a combined garden room and shed at 51 Belfield Road
  - The felling and pruning of trees at 53 Main Street
  - Loft conversion incorporating raising the roof of dwelling and provision of dormer windows at 34 Old Station Close
  - The felling of trees at 82 Main Street
  - The erection of an extension to garage at 19 Mitchells Close
  - Certificate of Lawfulness for proposed loft conversion with rear dormer and new bedroom windows at 69 Springfield Road
  - Proposed single storey rear extension at 68 Springfield Road
  - The pollarding of six Lime trees covered by SDDC TPO No 22 at 95 Egginton Road
- (b) Planning applications already considered – None
- (c) Planning applications requiring consideration –
- 9 2019 0249 - Erection of 9 dwellings on land off Slade Close – Letter of objection to be sent incorporating the points made in public speaking above. The issues concerning Burnaston Lane were to be raised with DCC and the way of reporting highways faults via the DCC website to be publicised. The routine inspection issues reported to be circulated.
  - 9 2019 0287 - Demolition of existing kitchen and the erection of an extension at 27 Egginton Road – No objections
  - 9 2019 0371 - Erection of an extension to form an indoor swimming pool at Oakdene House, Burnaston Lane – No objections
  - 9 2019 0481 - Pruning of trees at 53 Main Street – No objections
- 19/5/4247 **Youth Recreation and Allotments Committee**
- (a) Cllr McDonald reported that reports of anti-social behaviour at Sandypits Lane Playing Field had been received. Anyone seeing such behaviour should report it at the time using the 101 number. The police had visited but no-one was present on these occasions.
- (b) The Allotment Association had distributed flyers advertising the vacant allotments. IT WAS DECIDED that new plot holders be asked to pay a bond of £50 which would be returned when they left their plot if it was in a good condition, otherwise it would be used to pay for the plot to be tidied up.

19/5/4248

**Finance**

(a) Items of expenditure:-

- (i) The Frank Wickham Hall insurance was due for renewal on 1<sup>st</sup> June and this was the second year of a three year deal. No invoice had yet been received but it was expected to be similar to the previous year.
- (ii) IT WAS DECIDED to renew subscription to the Local Council Review magazine at a cost of £17.00 per annum.
- (iii) IT WAS DECIDED to give the part-time groundsman additional hours to clear up the vacant allotment plots to make them more attractive to potential new tenants.
- (iv) IT WAS DECIDED to accept a quotation of £5664 including VAT for the resurfacing of part of Church Hill subject to 106 monies being received. This left approx. £200 remaining to be claimed.
- (v) IT WAS DECIDED to give a donation of £400 to East Midlands Army Cadet Force (Etwall) towards their forthcoming expedition to Cyprus.
- (vi) IT WAS DECIDED to give a donation of £24.00 to Etwall Dance Club to cover the hall hire costs of their fundraising Spring Dance.
- (vii) IT WAS DECIDED, following a fire risk assessment, to purchase two new chairs from a charity shop with fire retardant labels for the Groundsmen's Hut.

(b) Accounts for payment for the Parish Council totalling £7091.19 were approved as were accounts totalling £724.44 for the Frank Wickham Hall Charity.

(c) The Parish Council received £24073.34 since the previous meeting and £1200 was received by the Frank Wickham Hall Charity.

(d) Spend against the main budget headings were reported as were bank reconciliations for the end of April.

(e) The internal audit report had been received and no matters were raised.

(f) Section 1 of the Annual Governance Statement was approved.

(g) The 2018/19 accounts for the Parish Council were approved as were those for the Frank Wickham Hall Charity.

(h) IT WAS DECIDED to apply for a Unity Corporate Multi-Pay Card for the Clerk with a limit of £500 spend for Parish Council purchases and for the Groundsman a £100 limit for the purchase of petrol.

19/5/4249

**Frank Wickham Hall** – Cllr Neal reported that the structural survey had been completed and no major matters had arisen. The M&E and asbestos surveys had yet to be undertaken but he was pushing for the tender documents to be prepared as soon as possible. It was hoped to apply for a grant which would cover 20% of the cost of the project if successful. The partition to create a third room had not been pursued as this would be so tiny with no natural light that it was not felt that it would be well used.

19/5/4250

**Clerk's Report**

(a) Report from Employees – Nothing to report.

(b) Correspondence – See below.

19/5/4251

**Website and Facebook** – There were no problems with either the website or Facebook pages. Website to be updated following the change in personnel.

19/5/4252

**Any Other Business** - None

19/5/4253

**Dates of Committee Meetings** – All committees to meet on Monday 20<sup>th</sup> May.

19/5/4254

**Date of Next Meeting** – Monday 3<sup>rd</sup> June 2019 at 7.30 pm in the Frank Wickham Hall.

Signed .....

Date .....

**AGREED MEMBERSHIP OF COMMITTEES 2019/20**

**Frank Wickham Hall Committee**

Cllr D McDonald  
Cllr A Kirke  
Cllr D Neal  
Cllr N Ireland  
Cllr B Payton  
Cllr A Whitehouse  
Cllr A Muller

**Planning Environment and Highways Committee**

Cllr A Kirke  
Cllr D Neal  
Cllr D McDonald  
Cllr N Ireland  
Cllr B Payton  
Cllr A Whitehouse  
Cllr S Fryer

**Finance Committee**

Cllr N Ireland  
Cllr D McDonald  
Cllr A Kirke  
Cllr B Payton  
Cllr D Smith  
Cllr A Muller

**Youth Recreation and Allotments Committee**

Cllr D McDonald  
Cllr A Kirke  
Cllr N Ireland  
Cllr B Payton  
Cllr D Smith  
Cllr A Muller  
Cllr S Fryer

ETWALL PARISH COUNCIL

Representatives on Outside Bodies

2019/20

Trustees of John Port Almshouses	Norman Ireland & Barrie Payton
Etwall Welfare Trust	Norman Ireland & Barrie Payton
Toyota Liaison Committee	Chair and Vice-Chair
Neighbourhood Watch	Norman Ireland
Joint Meeting with SDDC, DCC & PCs	Chair/Vice Chair
Etwall Age Concern	Karen Bailey
Safer Neighbourhood Group	Norman Ireland
Biffa Liaison Committee	No longer held
Footpaths	Dan Smith
John Port Liaison	Dave McDonald, David Muller, and Norman Ireland

**ETWALL PARISH COUNCIL**  
**13<sup>th</sup> May 2019**

**Minute No. 19/5/4250**

1	Correspondence Requiring Action		Action
1.1	Residents (2)	Complaint re felling of trees at Cricket Club	See minutes
1.2	EM Army Cadets	Request for a donation	See minutes
1.3	Allotment Association	Thoughts and ideas	See minutes
1.4	Etwall Dance Club	Request for a donation	See minutes
1.5	Alan Brown	Quotation for work to Church Hill	See minutes
1.6	NALC	Renewal of LCR magazine	See minutes
1.7	SDDC	Plans for King George V Playing Field	Refer to YR&A Cttee
1.8	DCC	Road closure notice	Publish near the date
1.9	Resident	Overgrown hedge	Clerk replied
1.10	RBS	Change of KGV Charity bank account	Clerk to action
1.11	Wellbrook Medical Centre	Use of online booking system	To be changed to an app in July
1.12	Allotment holder	Overgrown allotment	Clerk actioned
1.13	Resident	Removal of trees on Cycle Path	Clerk to write to DCC

2	Correspondence for Information		
2.1	Mr B Woodcock	Internal Audit report	See minutes
2.2	Resident/SDDC	Etwall Library	See minutes
2.3	Residents (2)	Slade Close planning application	See minutes
2.4	Resident	Ideas for Chestnut Grove Children's play area	YR&A Committee
2.5	Pension Regulator	Declaration of compliance completed	Noted
2.6	DALC	Training	Noted
2.7	Resident	Allotment let	Noted
2.8	DCC (4)	Confirmation of reports following routine inspections	Noted
2.9	Derbys Childrens Hol Centre	Thanks for donation	Noted
2.10	Came & Co	Update	Noted
2.11	Ryse Ltd	Seasonal decorations	Noted
2.12	Seafarers UK	Merchant Navy Day	Noted
2.13	FLP	Play equipment	Noted

3	Correspondence for reading		
3.1	LCR	Magazine	
3.2	Clerks & Councils Direct	Magazine	
3.3	HAGS	Catalogue	
3.4	SDDC	Active Community Directory	

4	Correspondence relating to Frank Wickham Hall		
4.1	Mr B Woodcock	Internal Audit report	Noted
4.2	Etwall Art Group	Complaints	Actioned
4.3	GCA Consulting	Structural appraisal	See minutes

ETWALL PARISH COUNCIL - 13th MAY 2019

Bank Reconciliations

Opening Balance		£49,121.87
Add Total Receipts		£21,196.68
Less Total Payments		£8,419.72
	TOTAL	£61,898.83
Represented by:		
Unity Trust		
Account	61,798.83	
Petty Cash	100.00	
Closing balance at 31st March 2019	TOTAL	£61,898.83

Opening Balance		£61,898.83
Add Total Receipts		£24,191.00
Less Total Payments		£5,714.79
	TOTAL	£80,375.04
Represented by:		
Unity Trust		
Account	80,275.04	
Petty Cash	100.00	
	TOTAL	£80,375.04
Plus receipts not banked		£0.00
Less payments made		£2,068.12
Closing balance 9th May 2019		£78,306.92





ETWALL PARISH COUNCIL - 13th May 2019													
ACCOUNTS 2019/20													
PAYMENTS													
<b>Invoice</b>	<b>Cheq</b>												
<b>Date</b>	<b>No</b>	<b>Payee</b>	<b>Description</b>	<b>Gross</b>	<b>VAT</b>	<b>Admin</b>	<b>Wages</b>	<b>Agency</b>	<b>S137</b>	<b>PEH</b>	<b>YRA</b>	<b>TEN</b>	<b>FWH</b>
<b>Payments already made but requiring approval</b>													
03/04/2019	BT	Capita	Allotment rent	175.00								175.00	
03/04/2019	BT	J A Gardner	Website maintenance	204.62		204.62							
03/04/2019	BT	DALC	Membership	863.31		863.31							
17/04/2019	DD	NEST	Pension	194.23			194.23						
17/04/2019	BT	B Woodcock	Audit	172.02		172.02							
17/04/2019	BT	PT Groundsman	Petrol Float	60.00						60.00			
23/04/2019	BT	Staff	Salaries	3073.89			3073.89						
12/05/2019	DD	NEST	Pensions	194.23			194.23						
<b>Payments requiring approval</b>													
13/05/2019	BT	SDDC	Land rent - Chestnut	7.50								7.50	
13/05/2019	BT	Clerk	Printer	167.11	27.85	139.26							
13/05/2019	BT	HMRC	Tax & NI	653.99			653.99						
13/05/2019	BT	Invictus Solutions	Additional camera	474.00	79.00						395.00		
13/05/2019	BT	Invictus Solutions	Upgrade	186.85	31.14						155.71		
13/05/2019	BT	Nu-Blades	Mower repair	154.44	25.74					128.70			
13/05/2019	BT	Clerk	Skip for allotments	230.00	38.33						191.67		
13/05/2019		GCA	Structural survey	510.00									510.00
			<b>TOTAL</b>	<b>7321.19</b>	<b>202.06</b>	<b>1379.21</b>	<b>4116.34</b>	<b>0.00</b>	<b>0.00</b>	<b>188.70</b>	<b>742.38</b>	<b>182.50</b>	<b>510.00</b>
			<b>CUMULATIVE</b>	<b>8062.91</b>	<b>290.78</b>	<b>1391.89</b>	<b>4153.00</b>	<b>0.00</b>	<b>0.00</b>	<b>359.19</b>	<b>1175.55</b>	<b>182.50</b>	<b>510.00</b>
			<b>BUDGET</b>	<b>106160.00</b>	<b>0.00</b>	<b>7685.00</b>	<b>53250.00</b>	<b>2340.00</b>	<b>5500.00</b>	<b>7575.00</b>	<b>20620.00</b>	<b>190.00</b>	<b>9000.00</b>

	Paying											Sup Grant/	VAT	Conc
Date	In No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Wages	Pre	Reim	Exp
02/04/2019	BACS	SDDC	Grant for CCTV	395.00						395.00				
03/04/2019	84	FWH Charity	PAT testing	50.00					50.00					
03/04/2019	BACS	SDDC	Precept	23130.00								23130.00		
05/04/2019	85	Western Power	Wayleave	8.32						8.32				
12/04/2019	BACS	Army Cadets	Land rent	480.00				480.00						
09/05/2019		Plot 5B	Allotment rent	10.00						10.00				
			<b>TOTAL</b>	<b>24073.32</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>480.00</b>	<b>50.00</b>	<b>413.32</b>	<b>0.00</b>	<b>23130.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>CUMULATIVE</b>	<b>24073.32</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>480.00</b>	<b>50.00</b>	<b>413.32</b>	<b>0.00</b>	<b>23130.00</b>	<b>0.00</b>	<b>0.00</b>

