

to see oak tree No 5 retained or if this were not feasible, moved elsewhere on site.

- (b) Planning applications to be considered – An application had just been received for proposed tree works at 2 Grove Park, Etwall. This was to be circulated.
- (c) Routine Inspections – Most inspections had been carried out. Cllr Horton asked for the remainder to be completed by the end of the week.
- (d) Traffic Calming Measures – The police survey had been undertaken and it showed that 29 motorists per hour were travelling above the 30 mph limit. Police officers trained in the use of speed cameras would be visiting the area.
- (e) Minutes of the meeting Planning Environment and Highways Committee held on 18th October 2010 – Agreed as a true and accurate record and signed by the Chairman.

10/11/2665

Finance

(a) Items of Expenditure

- (i) Registration of mower with DVLA – The Chairman had visited the DVLA and a one-off payment of £55 had been paid to register the ride-on mower. In future a reminder to renew would be received each year but no further payments would be necessary. A method of attaching the registration disc to the mower would be organized when the mower went for its annual service next month.
- (ii) IT WAS DECIDED to purchase a Christmas tree for the Frank Wickham Hall.
- (iii) IT WAS DECIDED to arrange a Performing Rights Licence for the Frank Wickham Hall at a cost of £114.72 (based on 1% of hall hire income received in 2009/10).
- (iv) IT WAS DECIDED to arrange for a new curtain to be made for the pavilion at a cost of approximately £150 (depending on weight of material for fire retardant purposes).
- (v) Cllr Bilbie was investigating the cost of bulbs which could be planted at no labour cost to the Parish Council by the Community Payback Team. Due to the need to resolve this quickly, Cllr Bilbie was given authority to purchase bulbs as required.

(b) Accounts for payment totaling £1914.17, drawings account and money received were all approved.

10/11/2666

Parish Plan Update – Cllr Cresswell reported that the Saturday night club had seen 20 young people attend the first session. Youth Services were very happy with this and the next session was to be held on 13th November. A similar group was being set up on a Friday evening for younger children at the Frank Wickham Hall. Cllr Smith reported that although the meeting with John Port School/SDDC concerning parking had been very constructive, no money had yet been identified to pay for the project.

10/11/2667

Youth Recreation and Allotments Committee

- (a) Minutes of the Youth Recreation and Allotments Committee held on 18th October 2010 – These were agreed as a true and accurate record and signed by the Chairman.
- (b) CCTV Update – Cllr Ireland reported that the CCTV had only been working intermittently so it had now been taken away for repair.

10/11/2668

Frank Wickham Hall Charity - Minutes of the meeting held on 18th October 2010 were signed as a true and accurate record by the Chairman.

- 10/11/2669 **Clerk's Report**
(a) Report from Employees – Nothing to report
(b) Correspondence requiring action – see attached.
(c) Correspondence for information – noted.
- 10/11/2670 **Dates of Committee Meetings** – Finance Committee Monday 15th November at 7.00 pm.
- 10/11/2671 **Any Other Business** - It was reported that it would not be possible for an emergency vehicle to gain access to houses as the top of Portland Street that evening due to double parking. Cllr Patten to raise this with DCC.
- 10/11/2672 **Date of Next Meeting** – Monday 6th December 2010.

Signed

Date

ETWALL PARISH COUNCIL
1st November 2010

Minute No. 10/11/2669

| | | | |
|-----|---------------------------------|---|-----------|
| 1 | Correspondence Requiring Action | | Action |
| 1.1 | EM Reserve Forces | Request for information to enable payment by BACS | Completed |
| 1.2 | DCC | Draft Local Transport Plan consultation | |

| | | | |
|------|--------------------------------|---|--|
| 2 | Correspondence for Information | | |
| 2.1 | Boundary Commission | Electoral Review Outcome | |
| 2.2 | ClIr Lemmon | Update on responsibility for church steps | |
| 2.3 | Etwall Guides | Etwall District Campfire | |
| 2.4 | Police | Monthly Report | |
| 2.5 | Police | Contact details | |
| 2.6 | SDDC | Etwall Area Forum – Minutes and Agenda | |
| 2.7 | Teamwork | Bonfire Night | |
| 2.8 | SDDC | Press Release - Sports Directory | |
| 2.9 | SDDC | Press Release – Area Forums | |
| 2.10 | SDDC | Queen Elizabeth II Fields Challenge | |
| 2.11 | SLCC | Invitation to join | |
| 2.12 | RBS | Change to name of bank account | |
| 2.13 | CVS | Funding Fair | |
| 2.14 | Record RSS | Advertisement | |

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|-----|----------------------------|-------------------|--|
| 3 | Correspondence for reading | | |
| 3.1 | Local Council Review | Spring and Autumn | |
| 3.2 | Came & Co | Parish Matters | |
| 3.3 | What's On | Autumn and Winter | |
| 3.4 | TIC Newsletter | Autumn | |
| 3.5 | Groundworks | Leaflet | |

| | | | |
|-----|---|--|--|
| 4 | Correspondence relating to Frank Wickham Hall | | |
| 4.1 | Lectest UK Ltd | PAT Testing Report | |
| 4.2 | British Gas | Electricity Contract | |
| 4.3 | British Gas | Purchase of Connaught | |
| 4.4 | Ansvar | Transfer of business to Ecclesiastical Insurance | |

ETWALL PARISH COUNCIL
1st November 2010

Minute No: 10/11/2665

Accounts for Payment

| | | | | Gross | VAT | Net |
|---|---|------|-----------------------|--------------|-------------|--------------|
| Cheques already paid but requiring approval | | | | £ | £ | £ |
| 25 Oct 10 | # | DVLC | Registration of mower | 55.00 | 0.00 | 55.00 |
| TOTAL | | | | 55.00 | 0.00 | 55.00 |

Cheques requiring approval

| | | | | | | |
|--------------|---|---------------------------|-------------------------|----------------|-------------|----------------|
| 21 Sep 10 | # | Etwall Rd Service Station | Petrol | 12.00 | 1.79 | 10.21 |
| 5 Oct 10 | # | Etwall Rd Service Station | Petrol | 12.00 | 1.79 | 10.21 |
| 5 Oct 10 | # | SDDC | Land rent - Egginton Rd | 7.50 | 0.00 | 7.50 |
| 12 Oct 10 | # | Etwall Rd Service Station | Petrol | 12.00 | 1.79 | 10.21 |
| 1 Nov 10 | # | Clerk | Salary | 547.21 | 0.00 | 547.21 |
| 25 Oct 10 | # | Melbourne Tree Services | Tree removal KGV | 180.00 | 0.00 | 180.00 |
| 1 Nov 10 | # | Clerk | Expenses | 40.26 | 0.00 | 40.26 |
| 1 Nov 10 | # | Clerk | Expenses - Stationery | 62.45 | 0.00 | 62.45 |
| 1 Nov 10 | # | Post Office Ltd | Tax & NI | 661.75 | 0.00 | 661.75 |
| 28-Sep-10 | # | M Hearn | Website maintenance | 324.00 | 0.00 | 324.00 |
| TOTAL | | | | 1859.17 | 5.37 | 1853.80 |

Income

| | | | | | | |
|--------------|--|-------------------|----------------------|---------------|--|--|
| 4 Oct 10 | | Various | Allotment rent | 292.00 | | |
| 14 Oct 10 | | EM Reserve Forces | Sandypits Land Rent | 350.00 | | |
| 18 Oct 10 | | Etwall Bowls Club | Reimb for fertiliser | 118.00 | | |
| TOTAL | | | | 760.00 | | |

Drawings Account

| | | | | | | |
|-----------|------|-------------------------|-------|--------|--|--|
| 12 Oct 10 | 1554 | Groundsman | Wages | 241.81 | | |
| 12 Oct 10 | 1555 | PT Groundsman | Wages | 97.60 | | |
| 19 Oct 10 | 1557 | Groundsman | Wages | 262.06 | | |
| 19 Oct 10 | 1558 | PT Groundsman | Wages | 97.60 | | |
| 26 Oct 10 | 1559 | Groundsman | Wages | 241.81 | | |
| 26 Oct 10 | 1560 | PT Groundsman | Wages | 97.60 | | |
| 26 Oct 10 | 1561 | Booking Clerk/Caretaker | Wages | 412.34 | | |
| 2 Nov 10 | 1562 | Groundsman | Wages | 178.77 | | |
| 2 Nov 10 | 1563 | PT Groundsman | Wages | 256.80 | | |

Frank Wickham Hall Charity

Cheques requiring approval

| | | | | |
|-----------|----|----------------------|--------------|---------------|
| 14 Oct 10 | DD | South Staffs Water | Water | 94.50 |
| 27 Sep 10 | DD | British Gas Business | Gas | 337.00 |
| | | | TOTAL | 431.50 |

Income

| | | | | |
|-----------|----|-------------------|------------------------|---------------|
| 26 Oct 10 | 49 | Various | Hall hire | 454.50 |
| 26 Oct 10 | 49 | Etwall Pre-School | Contrib to PAT testing | 68.00 |
| | | | TOTAL | 522.50 |