

ETWALL PARISH COUNCIL

Minutes of the Etwall Parish Council Meeting held on  
Monday 5<sup>th</sup> November 2012

Present: Cllr D Muller Cllr M Adcock  
Cllr I Bennett Cllr J Patten  
Cllr J Fox Cllr B Payton  
Cllr N Ireland Cllr K Rushby

In attendance: Cllr J Lemmon

- 12/11/3060 **Apologies for Absence** – Cllr Cresswell, Cllr Warburton, Cllr Sandhu and District Cllr Brown
- 12/11/3061 **Declaration of Interests** – All Members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity, declared their interest.
- 12/11/3062 **Public Speaking**
- (a) There were no members of the public present.
  - (b) Marc Scott from South Derbyshire District Council gave a presentation on the facilities offered for the Summer Play Scheme. The four sessions held in Etwall during the summer 2012 had proved very popular with between 13 (on a wet day) and 67 children attending each session. The sessions proved most popular with the under 11 age group. Details of the facilities on offer for 2013 were still being finalised.
  - (c) Cllr Lemmon mentioned that there was £2,000 of unspent community funding available. Anyone interested in applying should contact Ian Hey at SDDC.
  - (d) Cllr Patten had a cheque for £500 to give to the Neighbourhood Watch towards the cost of the provision of two vehicle activated signs on Egginton Road. Cllr Patten reported that the tree stump on Belfield Road had been removed and that she was working towards providing a bus shelter on the corner of The Bancroft.
- 12/11/3063 **Minutes of meeting held on 1<sup>st</sup> October 2012** – Agreed as a true and accurate record and signed by the Chairman.
- 12/11/3064 **Minutes of committee meetings** – The minutes of the Youth Recreation and Allotments Committee held on 27<sup>th</sup> October 2012 were approved and signed by the Vice-Chairman as a true and accurate record.
- 12/11/3065 **Chairman's Announcements** - None
- 12/11/3066 **Derbyshire Association of Local Councils**
- (a) Circular 43/2012 – Pensions, funding ,etc. The new regulations regarding pension contributions did not need to be implemented by the Parish Council until 2016.
  - (b) Circular 44/2012 – General circular  
These had all been circulated to members.
- 12/11/3067 **Report from Planning, Environment and Highways Committee**
- (a) Planning applications already considered – None. It was noted that the application for two wind turbines on land to the south of Burnaston Lane had gone to appeal.
  - (b) Planning applications to be considered:-
    - (i) The erection of a porch at 31 Chestnut Grove – No objections
    - (ii) The felling of a cherry tree at Coxwold, Sutton Lane – No objections
    - (iii) The erection of an extension at 55 Willington Road – No objections
  - (c) Part-night and Permanent Switch off of Street Lights – An email had been received from DCC confirming that the lights on Sandypits Lane would now only be switched off during the night (midnight to 5.00 am).

- (d) Vehicle Activated Signs on Egginton Road – An email had been received from DCC confirming the cost of the vehicle activated sign as follows:-
- Total cost of sign including installation £3708 per sign
  - Maintenance to cover 20 years £1265.95 per sign
- As this was below the £10,500 limit, previously approved, to provide two signs on Egginton Road this project could now go ahead.
- (e) There were complaints regarding the unsafe parking of an ice-cream van outside the Primary School as children were queuing on the road for ice-creams. It was suggested that a further bollard be installed. It was also mentioned that one of the existing bollards was broken. Cllr Patten to investigate this and Cllr Payton to ask for support from the Head Teacher to prevent the ice-cream van parking outside the school in an unsafe manner.
- (f) Routine inspections were to be made an agenda item for the next meeting – all but one had been received.

12/11/3068

**Finance**

- (a) Accounts for payment totalling £1953.28 from the current account and £2463.53 from the wages account were approved. Accounts totalling £462.00 for the Frank Wickham Hall Charity were also approved.
- (b) Income totalling £20620.89 was received and income for the Frank Wickham Hall Charity totalled £1462.92.
- (c) Spend against main budget headings were reported together with a bank reconciliation for month ending 28<sup>th</sup> September.
- (d) Items of expenditure
- (i) Request for a grit bin on Sandypits Lane – There was some discussion as to whether this item should be on the agenda as it was less than six months since the previous decision. IT WAS DECIDED not to provide a grit bin for Sandypits Lane but to pass the request to DCC.
  - (ii) Donation to British Legion – IT WAS DECIDED to make a donation of £30 to the British Legion for the poppy wreath.
  - (iii) Donation to Derbyshire Children’s Home – IT WAS DECIDED to make a donation of £200 to this organisation.
  - (iv) Broadband for CCTV – IT WAS DECIDED to ask the Booking Clerk/Caretaker if she would be willing to be trained so that she could regularly check that the CCTV was working correctly. No further action to be taken towards taking out the payphone until this had been resolved. This was to be made an agenda item for the next meeting.
  - (v) PRS and PPL Licence for Frank Wickham Hall – An invoice for £376.33 had been received for a combined licence. Investigations to be made to ensure that both licences were required. This was to be made an agenda item for the next meeting.
  - (vi) Sportsmobile Provision 2013 – The Parish Council had been lead to believe that bookings were already being taken but this was not the case so IT WAS DECIDED to wait until prices had been confirmed and details finalised.
  - (vii) Quotations for PAT testing – IT WAS DECIDED to accept the quotation from Norwood to carry out PAT testing of all the Parish Council’s, Frank Wickham Hall’s and the Etwall Pre-School’s portable appliances at a cost of £150. The Pre-School would pay for a proportion of this cost.
  - (viii) Quotations for a strimmer for use by the Allotment Association – It was felt that as the Parish Council had a strimmer used by the Groundsmen, this could be borrowed by the Allotment Association subject to suitable training and wearing of protective clothing.

- 12/11/3069 **Report from Youth Recreation and Allotments Committee**
  - (a) Following the recent committee meeting the water charges had been queried with South Staffs Water and an inspector was due to visit the site to confirm that there was no water run-off and that no sewerage charges should be paid.
  - (b) STWA had been contacted regarding the possible die back of the ash tree on the allotments. They would investigate and report back.
  - (c) The Scouts had confirmed that they would like to rent Sandypits Lane Changing Rooms without the need for structural changes. The Clerk and Cllr Muller to look at what was left in the changing rooms and check whether there were working electric heaters.
- 12/11/3070 **Report from Frank Wickham Hall Committee** – Cllr Bennett reported that the annual fire risk assessment had been carried out. This would be discussed more fully at the next committee meeting. Cllr Bennett and Cllr Fox had also attended an Awards for All presentation which had been very inspiring.
- 12/11/3071 **Clerk’s Report** –
  - (a) Report from Employees – Nothing to report.
  - (b) Correspondence – See attached.
- 10/10/3072 **Website Update** – Visitor numbers had remained at approximately the same level as the previous month.
- 10/10/3073 **Parish Plan Group** – Following the inclusion in the Parish Plan of the request for an extension to the Frank Wickham Hall to include a stage, a note was to be put in The Express to ask if anyone was interested in forming a group to investigate this further.
- 12/11/3074 **Dates of Committee Meetings** – Monday 19<sup>th</sup> November - Frank Wickham Hall Committee at 8.15 pm.
- 12/11/3075 **Any Other Business** - Cllr Fox raised an issue concerning a light in the gents toilets in the Frank Wickham Hall. This was to be referred to the next Frank Wickham Hall Committee meeting.
- 12/11/3076 **Date of Next Meeting** – Monday 3<sup>rd</sup> December 2012 at 7.30 pm in the Frank Wickham Hall.

Signed .....

Date .....

**ETWALL PARISH COUNCIL**  
**5<sup>th</sup> November 2012**

**Minute No. 12/11/3071**

1	Correspondence Requiring Action		Action
1.1	Mr Ride	Request for a grit bin on Sandypits Lane	See minutes
1.2	British Legion	Donation for poppy wreath	See minutes
1.3	Derbys Children's Holiday Centre	Request for a donation	See minutes
1.4	SDDC	Appeal on planning application for two wind turbines to the south of Burnaston Lane	Noted
1.5	SDDC	Gambling Act 2005 – Policy Revision Consultation	No comment
1.6	HMRC	PAYE Real Time Information	Clerk to implement
1.7	SDDC	Casual Vacancy – Display of posters	Actioned
1.8	Eco Centre	Workshop on Public Rights of Way	Circulated
1.9	SDDC	Notifying of roadworks	Circulated
1.10	SDDC	Local Plan Consultation	No comments

2	Correspondence for Information		
2.1	SDDC	Smart water on war memorials	Noted
2.2	DCC	Part night street lighting	See minutes
2.3	Bretby Rotary Club	Visit of Santa	Noted
2.4	Zurich	Inspection of play equipment report	Noted
2.5	Police	Update	Noted
2.6	SDDC	Planning Committee site visit	Noted
2.7	DVLA	Registration for mower	Noted
2.8	SDDC	South Derbyshire Local Plan Consultation	Noted
2.9	SDDC	Christmas tree recycling	Noted
2.10	SDDC	Press releases: Dog Control Orders Tourism thriving in South Derbyshire Air quality in South Derbys bucking the trend Council in best financial position	Noted
2.11	Rural Action Derbys	Consultation on Peak District National Park Authority	Noted
2.12	ROAR	Road to rail proposal in Local Plan	Noted
2.13	PSMA	Update	Noted
2.14	Darren Jones	Advertising fun fair for hire	Noted
2.15	Sovereign Play Systems	Advertisement	Noted

3	Correspondence for reading		
3.1	Came & Co	Newsletter	
3.1	Rural Action Derbys	The Playing Field	
3.1	SDDC	What's On	
3.2	J Parker	Bulb catalogue	

4	Correspondence relating to Frank Wickham Hall		
4.1	PRS	Renewal of licence	Agenda item
4.2	Etwall Pre-School	Telephone and keys	Noted
4.3	Rural Action Derbys	Awards for All Workshop and presentation	Noted
4.4	DALC	Community Buildings campaign	Note Noted d
4.5	CAF Bank	Interest rate notification	Noted
4.6	BT	Call charges	Noted
4.7	Granwood Flooring	Maintenance of floor	Noted
4.8	Etta Plumbing	Gas Safety Inspection	Refer to FWH Ctte

ETWALL PARISH COUNCIL - 5TH NOVEMBER 2012

BANK RECONCILIATION

Opening Balance		£68,851.52
Add Total Receipts		£353.89
Less Total Payments		£5,339.07
	TOTAL	£63,866.34

**Represented by:**

Current Account	515.2	
Wages Account	0	
High Interest Account	22896.28	
New Account	40354.86	
Petty Cash	100.00	
	TOTAL	£63,866.34
Less cheques to clear		£4,892.87
Plus receipts not cleared		£660.71
Closing balance at 28th September 12		£59,634.18

ETWALL PARISH COUNCIL													
ACCOUNTS 2012/13													
PAYMENTS													
Invoice	Cheq												
Date	No	Payee	Description	Admin	Wages	Agency	S137	PEH	YRA	TEN	VAT	Gross	Account
08/10/2012	1936	Etwall Rd Service Station	Petrol					12.50			2.50	15.00	Current
15/10/2012	1936	Etwall Rd Service Station	Petrol					10.00			2.00	12.00	Current
30/10/2012	1937	M Williamson	Repairs to bench					45.00				45.00	Current
31/10/2012	1938	Clerk	Salary		955.42							955.42	Current
05/11/2012	1939	Post Office Ltd	Tax & NI		845.43							845.43	Current
05/11/2012	1940	Clerk	Expenses		48.47							48.47	Current
05/11/2012	1941	Clerk	Batteries for microphone	13.18								13.18	Current
05/11/2012	1942	Clerk	Postage/stationery	18.78								18.78	Current
09/10/2012	1788	Groundsman	Wages		257.09							257.09	Wages
09/10/2012	1789	PT Groundsman	Wages		107.60							107.60	Wages
16/10/2012	1790	Groundsman	Wages		394.60							394.60	Wages
16/10/2012	1791	Groundsman	Wages		107.60							107.60	Wages
22/10/2012	1792	Booking Clerk/Caretaker	Wages		344.08							344.08	Wages
23/10/2012	1793	Groundsman	Wages		284.57							284.57	Wages
23/10/2012	1794	PT Groundsman	Wages		107.60							107.60	Wages
30/10/2012	1795	Groundsman	Wages		270.83							270.83	Wages
30/10/2012	1796	PT Groundsman	Wages		107.60							107.60	Wages
06/11/2012	1797	Groundsman	Wages		202.32							202.32	Wages
06/11/2012	1798	PT Groundsman	Wages		279.64							279.64	Wages
			<b>Monthly total</b>	<b>31.96</b>	<b>4312.85</b>	<b>0.00</b>	<b>0.00</b>	<b>67.50</b>	<b>0.00</b>	<b>0.00</b>	<b>4.50</b>	<b>4416.81</b>	
			<b>Cumulative total</b>	<b>3752.63</b>	<b>24167.74</b>	<b>91.67</b>	<b>5532.00</b>	<b>1722.33</b>	<b>2560.86</b>	<b>182.50</b>	<b>690.68</b>	<b>38700.41</b>	
			<b>Budget</b>	<b>7635.00</b>	<b>42850.00</b>	<b>2385.00</b>	<b>7842.00</b>	<b>9280.00</b>	<b>28800.00</b>	<b>190.00</b>		<b>98982.00</b>	

ETWALL PARISH COUNCIL											
ACCOUNTS 2012/13											
RECEIPTS											
	Paying In									VAT	Concurrent
Date	No	From	Description	Ag	Int	Ten	PEH	YRA	Pre	Reim	Expenses
01/10/2012	132	Mrs Bainbrigg	Allotment rent					35.00			
01/10/2012	132	Mrs Dainty	Allotment rent					35.00			
01/10/2012	132	Mr Hine	Allotment rent					35.00			
01/10/2012	132	Mr Mumby	Allotment rent					20.00			
01/10/2012	132	Mr Kensit	Allotment rent					20.00			
01/10/2012	132	Mr Mellor	Allotment rent					35.00			
01/10/2012	132	Mrs Gregory	Allotment rent					35.00			
02/10/2012	132	Mr Cannon	Allotment rent					20.00			
02/10/2012	BACS	SDDC	Maint for cemetery				328.00				
08/10/2012		Mr Paginton	Allotment rent					20.00			
08/10/2012		Mrs Mead	Allotment rent					20.00			
28/09/2012		RBS	Interest		3.89						
25/10/2012	BACS	SDDC	Concurrent exp								19994
01/11/2012		Mr Oakton	Allotment rent					20.00			
			<b>Monthly total</b>	<b>0.00</b>	<b>3.89</b>	<b>0.00</b>	<b>328.00</b>	<b>295.00</b>	<b>0.00</b>	<b>0.00</b>	<b>19994</b>
			<b>Cumulative total</b>	<b>0.00</b>	<b>15.13</b>	<b>350.00</b>	<b>540.60</b>	<b>3113.11</b>	<b>37183</b>	<b>965.19</b>	<b>19994</b>
			<b>Budget</b>	<b>315.00</b>	<b>300.00</b>	<b>700.00</b>	<b>520.00</b>	<b>1050.00</b>	<b>37183</b>		<b>19994</b>



FRANK WICKHAM HALL CHARITY														
ACCOUNTS 2012/13														
PAYMENTS														
Invoice	Cheq				Clean		Misc		Council	Repairs &	Safety	Waste		
Date	No	Payee	Description	Admin	Mat	Utilities	Equip	PRS Lic	Tax	Maint	Checks	Disposal	Blinds	Reserves
05/11/2012		Etwall PC	Bowls Fertiliser	153.00										
30/10/2012		M Williamson	Repairs to sofit							90.00				
02/11/2012		Etta Plumbing	Boiler service							174.00				
15/10/2012		South Staffs	Water			131.50								
26/10/2012		British Gas	Gas			45.00								
			<b>Monthly total</b>	<b>153.00</b>	<b>0.00</b>	<b>176.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>264.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>Cumulative total</b>	<b>1430.88</b>	<b>318.38</b>	<b>2208.75</b>	<b>214.80</b>	<b>0.00</b>	<b>270.22</b>	<b>1060.80</b>	<b>303.12</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>Budget</b>	<b>1640.00</b>	<b>600.00</b>	<b>5500.00</b>	<b>200.00</b>	<b>150.00</b>	<b>300.00</b>	<b>3000.00</b>	<b>2200.00</b>	<b>100.00</b>	<b>1500.00</b>	<b>8700.00</b>
RECEIPTS														
Invoice	Paying in			Hall	Library									
Date	No	Received from	Description	Hire	Rent	Interest	Tel	Donation						
26/09/2012		CAF	Interest			4.92								
17/01/2012		Bowls Club	Hall hire/fertiiser	753.00										
30/10/2012		Various	Hall hire	705.24										
			<b>Monthly Total</b>	<b>1458.24</b>	<b>0.00</b>	<b>4.92</b>	<b>0.00</b>	<b>0.00</b>						
			<b>Cumulative</b>	<b>8044.54</b>	<b>250.00</b>	<b>4.92</b>	<b>0.00</b>	<b>0.00</b>						
			<b>Budget</b>	<b>10900.00</b>	<b>500.00</b>	<b>20.00</b>	<b>5.00</b>	<b>3842.00</b>						