

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting  
Held on Monday 7<sup>th</sup> November 2016**

Present: Cllr R Warburton Cllr D Muller  
Cllr N Ireland Cllr B Payton  
Cllr I Bennett Cllr M Adcock  
Cllr A Kirke Cllr D MacDonald  
Cllr D Neal Cllr H Ritchie-Smith  
Cllr J Patten

In attendance: Cllr L Brown, Cllr Ford and four members of the public

16/11/3737 **Apologies for Absence** – None

16/11/3738 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity, declared an interest.

16/11/3739 **Public Speaking** – Mr Russell confirmed that the Etwall defibrillator was not one of those that had been proved to be faulty and advocated the need for defibrillator training.

Mr Cresswell stated that a group within the village were very keen to form an Etwall football team and asked what needed to be done to make Sandypits Lane Playing Field fit to support a team again.

Mr Ford asked what progress was being made towards returning the village sign.

Cllr Bennett replied that the contractors were awaiting the availability of a hoist and that it should be returned that week.

Mr Ford also asked about the possibility of lighting up the tree on the village green at Christmas. This was to be investigated as there were several different options. Cllr Brown reported that following the recent Flood Liaison meeting the Environment Agency had agreed to desilt a substantial section of Etwall Brook. Cllr Brown also reported that SDDC were hoping to adopt Part 2 of the Local Plan early next year.

Cllr Ford reported that the Etwall Children's Centre was to be closed at the end of the month and apologised that the Parish Council had not been informed of this. No users of the centre had contacted him to complain of its closure.

Cllr Warburton asked what progress had been made to repairing the illuminated speeding sign. Cllr Ford replied that this had been reported and it appeared that Hilton were having similar problems getting a sign repaired.

16/11/3740 **Minutes of the meeting held on 3<sup>rd</sup> October 2016** - These minutes were approved and signed by the Chairman.

16/11/3741 **Actions from the Previous Meeting** –

(a) The footpath at the corner of The Bancroft and Egginton Road was repaired the day after the last meeting.

(b) Letter was sent to NALC in response to the consultation whereby a Parish Council would not be able to increase the precept by more than 2% without a public vote and objecting to this proposal.

(c) Snow Warden Scheme advertised. Only one person had come forward.

(d) The dead cherry tree near the public toilets has been cut down.

(e) The Groundsman now had the correct gadget to tighten the zip wire.

16/11/3742 **Chairman's Announcements** – None

16/11/3743  
16/11/3744

**Derbyshire Association of Local Councils** – The latest circulars had been circulated.  
**Report from the Planning Environment and Highways Committee**

- (a) Decisions on previous planning applications:-
  - (i) The erection of extensions and new detached garage at Bridge House, Heage Lane – Approved.
  - (ii) The erection of an extension and alterations including part conversion of garage at 18 Mansfield Croft - Approved
- (b) Planning applications already considered - None
- (c) Planning applications to be considered:-
  - (i) Proposed alterations and extensions at Highfields, Heage Lane – Very difficult to understand plans due to re-orientation but due to the isolated nature of this property IT WAS DECIDED to make no objections.
  - (ii) Willington Road – Landscaping – It was felt that due to the size of the apple and pear trees to be planted it would take a very long time for these to provide a screen.
  - (iii) Creation of a foul pumping station to serve residential development at land off Willington Road – No objections.
- (d) Local Plan Part 2 – To be deferred to the next meeting.
- (e) Consultation on the removal of payphones – IT WAS DECIDED to object to the removal of the payphones outside John Port School and on Belfield Road on the grounds that mobile signal in Etwall is poor; a telephone call to the emergency services was required to access the defibrillator and most roaming handset home telephones would not operate during a power cut.
- (f) Renewal of road markings on Church Hill – IT WAS DECIDED to ask DCC to repaint these road markings.

16/11/3745

**Finance**

- (a) Accounts for payment totalling £6976.30 from the parish council's account were approved. Accounts totalling £403.66 from the Frank Wickham Hall Charity were also approved.
- (b) Income totalling £22823.50 was received by the Parish Council and £1197.25 by the Frank Wickham Hall Charity.
- (c) Spend against the main budget headings and bank reconciliation were reported.
- (d) Items of expenditure:-
  - (i) IT WAS DECIDED to give a donation of £500 to Etwall Welfare Trust
  - (ii) IT WAS DECIDED to give a donation of £30 to the Royal British Legion for the poppy wreath.
- (e) The annual external audit had been successfully completed although it was pointed out that the Annual Governance Statement and the approval of the accounts had been carried out in wrong order. This report was to be publicised.

16/11/3746

**Youth Recreation and Allotments Committee**

- (a) The Chairman reported that there had been complaints of dog fouling at Sandypits Lane Playing Field. The signage and dog bins were to be looked at and quotations obtained if necessary. A notice was also to be put in the Express.
- (b) Football at Sandypits Lane Playing Field – The Parish Council were keen to see Sandypits Lane Playing Field used for football again and to have a village team. The Clerk to contact SDDC for advice and a representative from the Scouts and football team to be invited to a meeting to discuss how this could be progressed.
- (c) Allotment Gate – Cllr MacDonald had looked at the original lease and it was suggested that the gate to the allotments be repositioned with a combination lock to prevent the track at the side of the allotments from being used for other purposes than access to the allotments. Severn-Trent to be contacted.

- (d) Etwall Leisure Centre – It was generally felt that the amount of time when the Leisure Centre was available for public use too restricted so IT WAS DECIDED to send a letter to the Leisure Centre objecting to this.
- 16/11/3747 **Frank Wickham Hall** – Cllr Bennett reported that the window openers had been installed but not the new front door. The contractors had been contacted to find out when this would happen and a reply was awaited. The Playgroup to be approached about the possibility of having a foldaway carpet to replace the existing carpet until a new floor was fitted.
- 16/11/3748 **Clerk's Report**  
 (a) Report from Employees – The Clerk had undertaken an interview with the Part-time Groundsman following the successful completion of his probationary period and the issue of litter had been raised. The Clerk to write to the school and Chair of Governors and also ask the take-aways in the village if they could pick up litter which originated from their premises at the end of the lunch break.  
 (b) Correspondence – See attached.
- 16/11/3749 **Website and Facebook** – Cllr Ireland reported that the page hits were about the same as the previous month but downloads had increased by 20%. Cllr Warburton reported that Facebook had been used to advertise the half term play scheme and Mickleover Players' latest production at John Port School.
- 16/11/3750 **Defibrillator Training** – IT WAS DECIDED to hold defibrillator training on the evening of Thursday 12<sup>th</sup> January at the Frank Wickham Hall and that a presentation on dementia awareness be held prior to the Parish Council meeting on Monday 9<sup>th</sup> January 2017.  
 Cllr Kirke suggested that there should be a first responder programme for the village.
- 16/11/3751 **Any Other Business**  
 (a) Cllr Muller had a picture presented by the residents of Valdivienne in France and agreement was given for this to be put on the wall of the Frank Wickham Hall.  
 (b) A letter of condolence to be sent to Mrs Noons on the death of her husband Cliff.
- 16/11/3752 **Dates of Committee Meetings** – Frank Wickham Hall Committee and Finance Committee meetings to be held on Monday 21<sup>st</sup> November starting at 7.00 pm.
- 16/11/3753 **Date of Next Meeting** – Monday 5<sup>th</sup> December 2016 at 7.30 pm in the Frank Wickham Hall.

Signed .....

Date .....

**ETWALL PARISH COUNCIL**  
**7<sup>th</sup> November 2016**

**Minute No. 16/11/3748**

1	Correspondence Requiring Action		Action
1.1	SDDC	Local Plan Part 2 Consultation	See minutes
1.2	BT	Removal of payphones consultation	See minutes
1.3	Etwall Welfare Trust	Request for a donation	See minutes
1.4	Grant Thornton	Conclusion of audit report	See minutes
1.5	Mr Dorling	Overgrown area on Old Station Close	
1.6	Derbys CVS	Faulty defibrillators	See minutes
1.7	Ms S Fryer	Speeding – Egginton Road	See minutes

2	Correspondence for Information		
2.1	Mr Yarnold	Consultation on removal of payphones	
2.2	Mr Horton	As above	
2.3	SDDC	DCC's response to planning applications	
2.4	Mr & Mrs Brown	Response to Willington Rd planning application	
2.5	Mr & Mrs Jenner	As above	
2.6	SDDC	Willington Rd planning applications – speaking at meetings	
2.7	SDDC	Summer Play Activity Provision 2016	
2.8	Came & Co	Insurance Policy	
2.9	DVLA	Confirmation of registration of mower	
2.10	Police	Monthly report	
2.11	SDDC	Grants for repairs to war memorials	
2.12	James Fletcher	Research on dementia	
2.13	BT	Broadband for schools	
2.14	DALC	Meet new Chief Officer	
2.15	Police	Officers with email contact details	

3	Correspondence for reading		
3.1	Clerks & Councils Direct	Magazine	
3.2	SDDC	Adult activities brochure	

4	Correspondence relating to Frank Wickham Hall		
4.1	CAF Bank	Changes to bank terms and conditions	
4.2	Npower	Renewing electricity contract	

ETWALL PARISH COUNCIL - 7th November 2016				
Opening Balance				£63,982.00
Add Total Receipts				£739.25
Less Total Payments				£6,421.26
			TOTAL	£58,299.99
Represented by:				
Unity Trust Account		58,299.99		
Current Account - Closed		0		
High Interest Account - Closed		0		
Petty Cash		100		
			TOTAL	£58,399.99
Less cheques to clear				£768.55
Plus receipts not cleared				£238.00
<b>Closing balance at 6th October 2016</b>				<b>£57,869.44</b>
Opening Balance				£58,299.29
Add Total Receipts				£855.50
Less Total Payments				£5,215.70
			TOTAL	£53,939.09
Represented by:				
Unity Trust Account		53,939.79		
Current Account - Closed		0		
High Interest Account - Closed		0		
Petty Cash		100		
			TOTAL	£54,039.79
Less cheques to clear				£6,976.30
Plus receipts not cleared				£54.00
<b>Closing balance at 7th November 2016</b>				<b>£47,117.49</b>

ETWALL PARISH COUNCIL

ACCOUNTS 2016/17 - 7th November 2016

PAYMENTS

The following require approval following payment

Invoice	Cheq											
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN
30/09/2016		Unity Trust Bank	Service Charge	18.00		18.00						
06/10/2016	BT	Age Concern	Donation	300.00					300.00			
11/10/2016	BT	Staff	Wages	2899.29			2899.29					
11/10/2016	BT	Talbot Turf	Fertiliser	857.40	90.40						767.00	
18/10/2016	BT	HMRC	Tax & NI	708.46			708.46					
03/11/2016	BT	SDDC	Chestnut Grove	7.50								7.50

The following require approval prior to payment

07/11/2016		Mr Ford	Removal of tree	80.00							80.00	
07/11/2016		Clerk	Petrol	20.02	3.34					16.68		
07/11/2016		Grant Thornton	Audit	360.00	60.00	300.00						
07/11/2016		Norwood	Installation of WH basin	1650.00	275.00					1375.00		
07/11/2016		SDDC	Summer play scheme	942.00	157.00				785.00			
07/11/2016		Clerk	Expenses	57.76			57.76					
07/11/2016		Clerk	Exp - light bulbs	25.00							25.00	
07/11/2016		Clerk	Exp - postage	6.94		6.94						
07/11/2016		Glasdon	Litter bin - KGV	194.56	32.42						162.14	
08/11/2016		Staff	Wages	2969.08			2969.08					
18/11/2016		HMRC	Tax & NI	663.44			663.44					
			<b>TOTAL</b>	<b>6976.30</b>	<b>527.76</b>	<b>306.94</b>	<b>3690.28</b>	<b>0.00</b>	<b>785.00</b>	<b>1391.68</b>	<b>267.14</b>	<b>7.50</b>
			<b>CUMULATIVE</b>	<b>48926.40</b>	<b>3015.99</b>	<b>3814.15</b>	<b>25250.36</b>	<b>25.00</b>	<b>1583.62</b>	<b>2471.85</b>	<b>12575.43</b>	<b>190.00</b>
			<b>BUDGET</b>	<b>102570.00</b>		<b>5710.00</b>	<b>53860.00</b>	<b>2530.00</b>	<b>4800.00</b>	<b>8550.00</b>	<b>21930.00</b>	<b>190.00</b>

RECEIPTS													
Date	Paying		Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Pre	VAT Reim	Concurrent Expenses
	In No	From											
03/10/2016	45	Various	Allotment rent	84.00						84.00			
03/10/2016	BT	Mr & Mrs Briggs	Allotment rent	24.00						24.00			
04/10/2016	BT	Mr Whittaker	Allotment rent	48.00						48.00			
04/10/2016	Cash	Mr Adams	Allotment rent	6.00						6.00			
04/10/2016	Cash	Clerk	Return of petrol float	100.00					100.00				
07/10/2016	BT	Mr Gormley	Allotment rent	24.00						24.00			
10/10/2016	46	Bowls Club	Donation for fertiliser	383.50						383.50			
17/10/2016	BT	Mr Sadler	Allotment rent	24.00						24.00			
18/10/2016	BT	Mr Kirke	Allotment rent	24.00						24.00			
17/10/2016	47	Various	Allotment rent	96.00						96.00			
21/10/2016		Mr Fleming	Allotment rent	24.00						24.00			
24/10/2016		Mrs Ershaw	Allotment rent	24.00						24.00			
24/10/2016	BACS	SDDC	Concurrent Expenses	21962.00									21962.00
			TOTAL	<b>22823.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	<b>761.50</b>	<b>0.00</b>	<b>0.00</b>	<b>21962.00</b>
			CUMULATIVE	<b>66868.14</b>	<b>200.00</b>	<b>0.00</b>	<b>24.67</b>	<b>358.32</b>	<b>644.50</b>	<b>2108.85</b>	<b>41079.00</b>	<b>490.80</b>	<b>21962.00</b>
			BUDGET	<b>24.00</b>	<b>0.00</b>	<b>500.00</b>	<b>120.00</b>	<b>700.00</b>	<b>544.00</b>	<b>1408.00</b>	<b>38328.00</b>		<b>21531.00</b>

FRANK WICKHAM HALL CHARITY - 7th November 2016

ACCOUNTS 2016/17

PAYMENTS

Invoice Date	Cheq No	Payee	Description	Total	Admin	Clean Mat	Utilities	Misc Equip	PRs Lic	Council Tax	Repairs & Maint	Safety Checks	Waste Disposal	Specific Items	Reserves
17/10/2016	DD	South Staffs	Water	86.00			86.00								
07/11/2016		PRs for Music	Licence	317.66					317.66						
			<b>TOTAL</b>	<b>403.66</b>	<b>0.00</b>	<b>0.00</b>	<b>86.00</b>	<b>0.00</b>	<b>317.66</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>CUMULATIVE</b>	<b>4676.33</b>	<b>1084.29</b>	<b>287.27</b>	<b>2053.83</b>	<b>0.00</b>	<b>317.66</b>	<b>293.23</b>	<b>466.59</b>	<b>173.46</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>BUDGET</b>	<b>55665.00</b>	<b>1090.00</b>	<b>500.00</b>	<b>5000.00</b>	<b>200.00</b>	<b>350.00</b>	<b>300.00</b>	<b>2000.00</b>	<b>1000.00</b>	<b>225.00</b>	<b>35000.00</b>	<b>10000.00</b>

RECEIPTS

Invoice Date	Paying in No	Received from	Description	Total	Hall Hire	Library Rent	Interest	Donation	Reimb
12/09/2016	BACS	DCC	Library land rent	125.00		125.00			
30/09/2016	BACS	Weight Watchers	Hall hire	120.00	120.00				
07/10/2016	BACS	Dancetek	Hall hire	77.48	77.48				
10/10/2016	131	Various	Hall hire	373.15	373.15				
01/11/2016		Various	Hall hire	501.62	501.62				
			<b>TOTAL</b>	<b>1197.25</b>	<b>1072.25</b>	<b>125.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>CUMULATIVE</b>	<b>10572.71</b>	<b>10322.71</b>	<b>250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>BUDGET</b>	<b>15,600.00</b>	<b>15,000.00</b>	<b>500.00</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>