

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting
Held on Monday 6th November 2017**

Present: Cllr D Neal Cllr B Payton
Cllr I Bennett Cllr R Warburton
Cllr N Ireland Cllr A Whitehouse
Cllr A Kirke

In attendance: Cllr M Ford, Cllr L Brown and one member of the public

17/11/3933 **Apologies for Absence** – Cllr Muller and Cllr MacDonald

17/11/3934 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities, declared an interest.

17/11/3935 **Public Speaking** –

(a) Mrs Jenner mentioned that the new play equipment had recently been vandalised. Repairs had been requested. It was confirmed that a visual check of the play equipment was undertaken weekly and a thorough professional check was carried out annually. An item to be put in The Express asking that problems with the play equipment be reported to the Clerk and the provision of signs was also to be looked into.

(b) There had been no improvement in the bus service. The Parish Council to write to Trent Barton to ask if some of the stops in Micklover could be discontinued as Micklover is covered by other bus services.

(c) The Parish Council were asked what triggered the release of 106 monies. Some of the money was already available and the next trigger point was when 40% of the houses in Phase 1 were occupied. The following money being due on occupation of the first house of Phase 2

(d) Reference was made to the buffer zone between the existing houses on Belfield Road and the new development. This was to be maintained by a management company and SDDC were in discussion with Bloor Homes concerning this.

(e) Cllr Brown confirmed that both Local Plans Part 1 and Part 2 had now been finalised and that 50 dwellings off Jacksons Lane were included in Part 2 so a planning application was expected in the near future. Cllr Brown also explained the developments that were planned at Micklover and their likely effects on Etwall, particularly more students at John Port School.

(f) Cllr Ford reported that he was arranging for a Highways representative to visit Etwall to look at various issues including congestion at the Main Street/Willington Road junction, school traffic, parking outside the shops at Chestnut Grove and the provision of a footpath at the junction of Burnaston Lane/Main Street. Cllr Payton and Cllr Neal to represent the Parish Council at this meeting.

17/11/3936 **Minutes of the meeting held on 2nd October 2017** - These minutes were approved and signed by the Chair.

17/11/3937 **Minutes of the committee meetings held on 16th October 2017** - Approval deferred to the next committee meetings.

17/11/3938 **Actions from the Previous Meeting** –

17/10/3916 - Letter sent to DCC requesting the provision of a footpath at the end of Burnaston Lane.

17/10/3919 - Letter from Trent Barton publicised

17/10/3923 - Including the two groundsmen there were 5 volunteers for the Snow Warden Scheme. DCC has been informed and all paperwork has been completed.

17/10/3924 - Poppies have been put on lamp posts and emails to thank us have been received.

Seat in bus stop fitted.

Street name plate saying "Ivan Way" received but not yet installed.

17/10/3926 - Mowers no longer require a service this year as they have been repaired and checked over recently.

17/11/3939 **Chairman's Announcements** – Cllr Neal reported that he would be attending the South Derbyshire Partnership Strategy Launch.

17/11/3940 **Derbyshire Association of Local Councils** – The latest circular had been circulated.

17/11/3941 **Youth Recreation and Allotments Committee**

(a) IT WAS DECIDED to arrange for a contractor to remove the broken goalposts and sockets on Sandypits and King George V Playing Field as soon as possible. Replacement of these would be reassessed if approaches were received from football clubs to use the field in the future. The Clerk to obtain quotations for replacement.

(b) The Clerk to write to the Army Cadets following the end of their agreement to rent Sandypits and ask if they wished to continue to use the land. The agreement to be discussed at the next meeting of the YR&A Committee.

17/11/3942 **Report from the Planning Environment and Highways Committee**

(a) Update on previous planning applications – No decisions made.

(b) Planning applications already considered - None

(c) Planning applications requiring consideration -

- The erection of an extension at 42 Chestnut Grove - no objections.
- The erection of an extension at 75 Egginton Road - there had been no chance to look at this so deferred to PEH Committee.

(d) Results of survey of village for mobility access – DCC had put forward a figure to install all of the dropped kerbs requested in the budget for 2018/19.

(e) Lighting of tree at Christmas – The Parish Council had been accepted as a beneficiary of the Well Dressing 2018 for the provision of Christmas tree lights on the village green so subject to specification the funding was now in place. A meeting of the sub-committee to be arranged.

(f) Installation of bus stop outside newsagents - The paperwork for the provision of a bus stop had been received and IT WAS AGREED that the Parish Council would take ownership of this bus stop and be responsible for its future maintenance.

(g) Section 106 Improvements (footpaths) – SDDC had agreed that the resurfacing of the footway between Willington Road and Belfield Road and the footpath between Church Hill and Sutton Lane could be resurfaced using 106 monies. If any money was remaining after this and the installation of the bus stop, approval was given to use this to provide a path across King George V Playing Field.

17/11/3943 **To appoint EKV Design as the Parish Council's Design Consultants** - This was deferred to the Frank Wickham Hall Committee.

17/11/3944 **Finance**

(a) Items of expenditure:-

- (i) IT WAS DECIDED that the Topsy 2000 litter bin would be provided outside the bus stop by John Port School as this was more durable than the existing metal litter bins but that if objections were received from the Conservation Officer it would be changed.

- (ii) IT WAS DECIDED to replace the litter bin on Belfield Road one more time at cost of £119.00 but if it were to be vandalised again its replacement would have to be reconsidered. The old litter bin was to be removed from outside the chemist's on Chestnut Grove but the post to remain to tether dogs.
 - (iii) A decision on whether to trim the tree at the bowling green was deferred and to be discussed with the Bowls Club.
 - (iv) A decision on a donation towards the cost of a new organ was deferred.
 - (v) The Clerk's laptop had been sent away for repair at a cost of £60 so far. Approval was given to this expense together with the cost of a new hard drive or RAM should this be necessary.
 - (vi) Accounts for payment totalling £8391.90 from the parish council's account were approved and accounts totalling £1212.92 from the Frank Wickham Hall Charity were also approved.
- (b) Income of £22734.00 was received by the Parish Council since the previous meeting and £1450.00 was received by the Frank Wickham Hall Charity.
- (c) Spend against the main budget headings were reported and bank reconciliation up to 30th ~~September~~ [DN1].
- 17/11/3945 **Frank Wickham Hall** – It was reported that the fire escape door had been repaired and the disabled toilet door stained.
- 17/11/3946 **Clerk's Report**
- (a) Report from Employees - None.
 - (b) Correspondence – See attached.
- 17/11/3947 **Website and Facebook** – Cllr Ireland reported that page hits were 1653 last month, down by 53 per day but downloads were up by 20%. Updates required to the website had been notified and these were being carried out.
- It was agreed that the Facebook page and Parish Council website be linked.
- 17/11/3948 **Changes to Data Protection Act** - The Clerk had attended a course on changes to the Data Protection Act which would come into effect in May 2018. Clarification was expected from DALC but it was recommended that information was not retained once issues were dealt with.
- 17/11/3949 **Any Other Business -**
- (a) Cllr Warburton circulated some fundraising ideas from an Etwall resident who was keen to raise money for additional play equipment.
 - (b) It was suggested that further defibrillator training be undertaken possibly when the nights were lighter.
 - (c) It was confirmed that SDDC had been asked if Hatton PC could have the redundant bus shelter on Egginton Road. SDDC were looking into this.
- 17/11/3950 **Dates of Committee Meetings** – Monday 20th November starting at 7.00 pm
- 17/11/3951 **Date of Next Meeting** – Monday 4th December 2017 at 7.30 pm in the Frank Wickham Hall.

Signed

Date

ETWALL PARISH COUNCIL
6th November 2017

Minute No. 17/11/3946

1	Correspondence Requiring Action		Action
1.1	SDDC	Release of 106 monies	Clerk to complete
1.2	Community Transport	Dial a bus scheme	Advertise on notice boards
1.3	Resident	Goalposts on Sandypits	See minutes
1.4	Resident	Traffic - Willington Rd/Main St junction	See minutes
1.5	Resident	Vehicle Activated Sign - brightness	Passed to Martyn Ford
1.6	Sevenoaks Resident	Cost of burial in Etwall cemetery	Passed to SDDC
1.7	Resident	Vandalism to play equipment	Passed to SDDC
1.8	DCC	Maintenance agreement for new bus shelter	See minutes

2	Correspondence for Information		
2.1	Cllr Brown	106 money projects	Noted
2.2	Resident	106 money projects	Noted
2.3	SDDC	Bus shelter designs	Noted
2.4	Resident	Bus shelter	Noted
2.5	Came & Co	Insurance renewal confirmation	Noted
2.6	Resident	Path across KGV	Noted
2.7	Royal British Legion	Receipt for poppy purchase	Noted
2.8	Residents (3)	Thanks for poppies on lamp posts	Noted
2.9	Age Concern	Thanks for donation	Noted
2.10	Etwall Welfare Trust	Thanks for donation	Noted
2.11	SDDC	War Memorial Grant Scheme	Noted
2.12	Mr Ride	Street lights not working	Referred to DCC
2.13	Resident	Willington Rd buffer security	Noted

3	Correspondence for reading		
3.1	Clerks & Councils Direct	Magazine	
3.2	Glasdon	Catalogue	
3.2	J Parkers	Catalogue	

4	Correspondence relating to Frank Wickham Hall		
4.1	CAF	Changes to online banking	Clerk to action
4.2	Zurich Insurance	Legal advice helpline	Noted
4.3	Resident	Key holder details	Noted

ETWALL PARISH COUNCIL - 6th November 2017

Opening Balance		£74,385.21
Add Total Receipts		£1,223.00
Less Total Payments		£5,680.78
	TOTAL	£69,927.43

Represented by:

Unity Trust Account	69,827.43
Petty Cash	100

TOTAL £69,927.43

Closing balance 31st August 2017 2017 £69,927.43

Opening Balance		£69,927.43
Add Total Receipts		£1,115.40
Less Total Payments		£4,904.58
	TOTAL	£66,138.25

Represented by:

Unity Trust Account	66,038.25
Petty Cash	100

TOTAL £66,138.25

Less cheques to clear	£7,825.78
Plus receipts not cleared	£602.00

Closing balance 9th October 2017 £58,914.47

ETWALL PARISH COUNCIL
 ACCOUNTS 2017/18 - 4th November 2017

PAYMENTS

Invoice	Cheq											
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN
Items already paid but requiring approval												
29/09/2017	DD	BEFuelcards	Petrol	42.64					42.64			
30/09/2017		Unity Trust Bank	Service Charge	18.00		18.00						
06/10/2017	DD	BEFuelcards	Petrol	18.36	3.06				15.30			
10/10/2017	BT	Staff	Wages	3048.29			3048.29					
13/10/2017	DD	Scottish Power	Elec - Sandypits	29.62							29.62	
16/10/2017	BT	HMRC	Tax & NI	741.77			741.77					
25/10/2017	DD	NEST	Pensions	137.43			137.43					
29/10/2017	DD	BEFuelcards	Petrol	27.41	4.57				22.84			
Items requiring approval												
06/11/2017	BT	SDDC	Chestnut Grove land rent	7.50								7.50
06/11/2017	BT	SDDC	Waste disposal	52.00						52.00		
06/11/2017	BT	Etwall Bowls Club	Fertiliser	45.97							45.97	
06/11/2017	BT	DALC	Training	40.00		40.00						
06/11/2017	BT	Green Barnes	Rubber pinboard	839.17	139.86				699.31			
06/11/2017	BT	Clerk	Expenses	86.49			86.49					
06/11/1949	BT	Clerk	Exp - cable ties	11.67						11.67		
06/11/2017	BT	Clerk	Laptop repair/memory sticks	74.99		74.99						
06/11/2017	BT	Clerk	Stationery/stamps	25.38		25.38						
06/11/2017	BT	Mark Williamson	Installation of seat	250.00						250.00		

06/11/201	7	BT	Atlas	Toilet tissue etc	64.44	10.74						53.70	
06/11/201	7	BT	Mark Williamson	Seat in bus shelter	265.00						265.00		
07/11/201	7	BT	Staff	Wages	3197.54			3197.54					
						158.2					1277.9		
				TOTAL	9023.67	3	158.37	7211.52	0.00	80.78	8	129.29	7.50
					44116.5	838.5	4704.9	30060.3		2134.7	3362.1		
				CUMULATIVE	2	7	6	6	25.00	4	3	2800.76	190.00
					96027.0		5792.0	51900.0	2865.0	4800.0	8750.0	14430.0	
				BUDGET	0		0	0	0	0	0	0	190.00

RECEIPTS

Date	Paying In No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Sup Grant/ Pre	VAT Reim	Conc Exp
07/11/201	7	Various	Allotment rent	552.00						552.00			
25/10/201	BAC			22182.0									22182.0
7	S	SDDC	Concurrent expenses	0									0
			TOTAL	22734.0									22182.0
				0	0.00	0.00	0.00	0.00	0.00	552.00	0.00	0.00	0
			CUMULATIVE	48619.9	7	0.00	0.00	0.00	1489.9	2498.8	42743.0	1188.2	0.00
				72459.0	0	0.00	0.00	700.00	0	5	0	2	0.00
			BUDGET	0	0	315	0	700	550	1888	42492		20514

FRANK WICKHAM HALL CHARITY - 6th November 2017

ACCOUNTS 2017/18

PAYMENTS

Invoice	Cheq					Clean		Misc		Council	Repairs &	Safety	Waste
Date	No	Payee	Description	Total	Admin	Mat	Utilities	Equip	PR Lic	Tax	Maint	Checks	Disposal
06/11/2017		SDDC	Waste collection	200.43									200.43
06/11/2017		O Heap	Fire safety checks	98.58								98.58	
06/11/2017		PRS for Music	License	376.99					376.99				
06/11/2017		Atlas	Paper towels etc	68.23		68.23							
06/11/2017		Water Plus	Surface water drainage	453.69			453.69						
06/11/2017		Wincone PS	Staining door	20.00							20.00		
				1217.92	0.00	68.23	453.69	0.00	376.99	0.00	0.00	98.58	200.43
				20177.93	1261.65	541.76	2620.02	98.79	376.99	282.61	943.10	200.43	200.43

RECEIPTS

Receipt	Payin g				Hall	Hall	Hall	Hall	Librar y	Interes t	Donatio n	Reimb
Date	in No	Received from	Description	Total	Hire Preschool	Hire Clubs/Soc	Hire Commercia l	Hire Individual s	Rent			

