

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting  
Held on Monday 5<sup>th</sup> November 2018**

Present: Cllr D Neal Cllr A Muller  
Cllr I Bennett Cllr B Payton  
Cllr N Ireland Cllr P Sanders  
Cllr A Kirke Cllr D Smith  
Cllr D McDonald Cllr A Whitehouse

In attendance: District Councillor L Brown and three members of the public

- 18/11/4147 **Apologies for Absence** – Cllrs Ford and Muller
- 18/11/4148 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities declared an interest.
- 18/11/4149 **Public Speaking** – A member of the public referred to an article in the Express magazine and stressed that in writing this there had been no criticism of the Parish Council's grounds maintenance staff but that areas of the cemetery, in particular the Garden of Remembrance, required improvement. He also thanked the Parish Council for making a donation towards the cost of finishing the project. Cllr Brown offered to follow up this complaint with SDDC.  
An Etwall resident gave some background to how children currently used the Chestnut Grove Children's Play Area and asked that equipment was not installed as the openness was enjoyed by the local children. However, it was suggested that a nature area with wildflowers be developed at one or both ends.  
Cllr Brown reported that the planning application for 120 dwellings off Egginton Road had now been discounted by SDDC due to lack of activity.
- 18/11/4150 **Minutes of the meeting held on 1<sup>st</sup> October 2018** - These minutes were approved and signed by the Chair subject to an amendment to item 18/10/4137(d) where the words "no longer" were deleted.
- 18/11/4151 **Actions from the Previous Meeting** –
- 18/10/4139(f) - Speeding – Oaklands Road – Local residents had been put in touch with the Police to organise Speedwatch training in the spring.
  - 18/10/4139(h) - The paperwork has been completed for participation in the Snow Warden Scheme and the free grit has been ordered.
  - 18/10/4141 - The plumber has been asked to repair the leaks in the boiler room in half term although this had unfortunately not happened.  
Accident forms had been sent out to regular hirers with a reminder about stacking tables and chairs. Cllr Kirke had the items for restocking the first aid box and this was to be replenished shortly.
- 18/11/4152 **Minutes of Frank Wickham Hall and Finance Committees held on 15<sup>th</sup> October 2018** – The minutes of both of these meetings were approved and signed by their Chairs.
- 18/11/4153 **Chairman's Announcements** – The Chairman reported on a DALC AGM meeting that he had recently attended. He had also looked into the possibility of installing gateway signs at the three entrances to the village. SDDC had confirmed that this would be a suitable use of the remainder of the 106 monies for pedestrian improvements. Mock-ups were distributed and IT WAS DECIDED to ask DCC whether they would comply with traffic regulations.

- 18/11/4154 **Derbyshire Association of Local Councils** – Circulars 13/2018 and 14/2018 had been circulated to members. Cllr Ireland mentioned that the May 2019 meeting may have to be moved to a Tuesday in order to comply with election regulations.
- 18/11/4155 **Youth Recreation and Allotments Committee**
- (a) Allotments - Cllr McDonald reported that efforts were being made to tidy up uncultivated plots to make them more attractive to new tenants. It was also suggested that a bond of £50 be paid by new tenants which would be returned at the end of the tenancy if the plot was returned in a good condition.
  - (b) Chestnut Grove Children's Play Area – In addition to the suggestions made during public speaking, Cllr McDonald reported that further ideas included the installation of a sensory play area the planting of an orchard. All of the suggestions would be discussed in more detail at the next Youth Recreation and Allotments Committee.
  - (c) Cllr McDonald reported that SDDC had taken over responsibility for the public toilets as they owned the building. Due to public demand they had decided to keep the toilets open permanently although there was no hand washing facilities in the gents. A notice to be put on the nearby notice board to state that any issues were to be reported to SDDC and an article to be put in the Express explaining the situation.
- 18/11/4156 **Report from the Planning Environment and Highways Committee**
- (a) Update on previous planning applications – The following applications had been determined by SDDC:-
    - Conversion of agricultural outbuildings into six residential dwellings at Park Farm, Ash Lane – Granted
    - The erection of extensions and alteration to 39 Egginton Road – Granted
    - The erection of extensions at 7 Egginton Road – Granted
    - Extension and alterations to 46 Egginton Road – Refused
    - The erection of extensions at 16 Chestnut Grove – Granted
    - The erection of extensions at 10 Lawn Avenue – Granted
    - The erection of a detached dwelling to the rear and creation of parking to the front of 5 Windmill Road – Refused
    - The erection of an agricultural livestock building on land at SK 2732 5759 Main Street – Granted
    - The erection of an extension and remodelling of roof at 3 Pine Close - Granted
  - (b) Planning applications already considered – None
  - (c) Planning applications requiring consideration –
    - The erection of a detached garage at 22 Egginton Road – OBJECTION
    - Retrospective application for variation of Condition 2 of planning permission 9/2017/0588 (related to the erection of two B1/B2/B3 units with associated parking and fencing and gated entrances) on land on the north east side of Heage Lane – NO OBJECTION
    - The erection of extensions and alteration to 56 Chestnut Grove – NO OBJECTION
  - (d) Draft Local Green Spaces Plan – IT WAS DECIDED to ask that the village green next to the John Port turning circle be included in this plan.
  - (e) Lighting of Christmas Tree – Cllr McDonald reported that the lights had been installed and that the official switch on would take place on Sunday 2<sup>nd</sup> December at 5.30 pm. The Primary School choir, John Port choir and St Helen's choir would be singing carols. All of the donors had been invited and so had

representatives of both churches. It was noted that the red floodlights would be switched on between 7<sup>th</sup> and 11<sup>th</sup> November to commemorate Armistice

- (f) Trimming of Silver Birch Tree – The Almshouses had requested that branches from a Silver Birch tree on Church Hill be pruned. IT WAS AGREED to submit a planning application for this work.
- (g) Highway Issues – Contact had been made with a local resident regarding the donation of a small piece of land to facilitate the creation of a footway on Burnaston Lane. The lady's family had confirmed that she did not wish to go ahead with this at the present time. A letter to be sent confirming this.

18/11/4157

#### **Finance**

- (a) The recommendations from the Finance Committee meeting held on 15<sup>th</sup> October were agreed.
- (b) Items of expenditure:-
  - (i) IT WAS DECIDED to accept the quotation from Mark Williamson to replace the bollards on King George V Playing Field at a cost of £505 and to accept the quotation from Bailey Engineering Services to manufacture a gate at a cost of £720.
  - (ii) IT WAS DECIDED to place the order for resurfacing and signs on Ivan Way as soon as the 106 monies were received from SDDC. The road marking was to be specified once the tarmac was in place as it would be easier to see how many car parking spaces could be created.
  - (iii) IT WAS DECIDED to pay £45 for one place on a planning training course and for two places on a course on the future of village halls at a cost of £60.
  - (iv) IT WAS DECIDED to order two sets of defibrillator pads at a cost of £88.00 plus VAT and delivery.
- (c) Accounts for payment for the Parish Council totalling £18,463.12 were approved as were accounts totalling £1099.87 for the Frank Wickham Hall.
- (d) Income of £8,611.14 was received by the Parish Council and £2,129.25 by the Frank Wickham Hall Charity.
- (e) Spend against the main budget headings were reported.
- (f) Bank reconciliations up to 30<sup>th</sup> October 2018 were also reported.

18/11/4158

**Frank Wickham Hall** – It was agreed that the new floor looked very good. The internal doors had still to be installed and the flooring edge strip to the new fire doors required fitting. It was expected that all of the work would be completed by the end of the week. New feet were required to some of the tables and chairs to prevent scratches and this furniture had been put in the pavilion and showers. It had been found that the piano had some woodworm so it was hoped to dispose of this.

Detailed drawings of Phase 2 (toilets and pavilion project) were expected by mid-November.

18/11/4159

#### **Clerk's Report**

- (a) Report from Employees – The Clerk reported that the groundsmen had received a lot of very positive feedback when they were installing the lamp post poppies.
- (b) Correspondence – See attached. Poor mobile signal to be made an agenda item for the next meeting.

18/11/4160

**Website and Facebook** – Cllr Ireland reported that page hits and downloads were down 10% on the previous month although there were still 1500 downloads per month. Cllr Smith reported that the Christmas lights switch on had been seen and shared on Facebook.

- 18/11/4161 **Any Other Business**
- (a) Cllr Kirke reported that the swimming pool refurbishment, that the Parish Council had made a donation towards, had been completed and opened that week.
  - (b) Cllr A Muller reported that poppy seeds had been put into commemorative envelopes from the Parish Council and these were to be handed out to the primary school children on Thursday.
- 18/11/4162 **Dates of Committee Meetings** – Monday 19<sup>th</sup> November – Youth Recreation and Allotments Committee at 7.00 pm followed by the Planning Environment and Highways Committee at approx. 7.30 pm and then the Frank Wickham Hall Committee at approx. 7.45 pm.
- 18/11/4163 **Date of Next Meeting** – Monday 3<sup>rd</sup> December 2018 at 7.30 pm in the Frank Wickham Hall.

Signed .....

Date .....

**ETWALL PARISH COUNCIL**  
**5<sup>th</sup> November 2018**

**Minute No. 18/11/4159**

1	Correspondence Requiring Action		Action
1.1	Resident	Complaint regarding opening of public toilets	See minutes
1.2	SDDC	Draft Green Spaces Plan	See minutes
1.3	Almshouses	Pruning of Silver Birch Tree	See minutes
1.4	Glasdon	Quotation for village signs	See minutes
1.5	Rural Action Derbys	Training	See minutes
1.6	Resident	Parking – Old Lodge Nursing Home	Clerk replied
1.7	EM Community Led Housing	Invitation to briefing	Noted
1.8	Decx	Quotation for Christmas tree lights	Actioned
1.9	Resident	Poor mobile signal	Agenda item for next meeting
1.10	Rural Services Network	Questionnaire on challenges facing young people	Noted
1.11	DCC	Parish & Town Councils Liaison	Chair to attend
1.12	SDDC	Swadlincote lights switch on	Noted
1.13	Resident	Clearing of leaves	Groundsmen informed

2	Correspondence for Information		
2.1	Police	Speedwatch Training	Noted
2.2	Resident	Ideas for locations for planting of trees	Noted
2.3	SDDC	Attendance figures for summer play scheme	Noted
2.4	SDDC	106 monies for pedestrian improvements	Noted
2.5	Resident	Speeding on Oaklands/Willington Road	Noted
2.6	Resident	Maintenance at allotments	Noted
2.7	Unity Trust Bank	Account management	Noted
2.8	Etwall Welfare Trust	Thanks for donation	Noted
2.9	Community Transport	Thanks for donation	Noted
2.10	Age Concern	Thanks for donation	Noted
2.11	SDDC	Grow Wild Spaces Community Grants	Noted
2.12	SDDC	Suggested suppliers of play equipment	Noted
2.13	PKL Consultants	Asbestos consultancy	Noted
2.14	Perennial Landscapes	Grounds maintenance company	Noted
2.15	Old Lodge Nursing Home	Parking	Noted
2.16	Atlas	Advertisement – Winter essentials	Noted

3	Correspondence for reading		
3.1	LCR	Magazine	
3.2	HAGS	Catalogue	
3.3	Sunshine Gym	Catalogue	
3.4	Go-pak	Catalogue	
3.5	J Parkers	Catalogue	
3.6	Furniture at Work	Catalogue	

4	Correspondence relating to Frank Wickham Hall		
4.1	PPL & PRS	License renewal	Noted
4.2	Resident	Change of key holder for WI	Noted
4.3	PPL & PRS	License renewal	Noted

**ETWALL PARISH COUNCIL - 5th November 2018**

Bank Reconciliations

Opening Balance		£62,400.88
Add Total		
Receipts		£13,854.54
Less Total Payments		£5,068.93
	TOTAL	£71,186.49
Represented by:		
Unity Trust		
Account	71,086.49	
Petty Cash	100	
	TOTAL	£71,186.49
<b>Closing balance 30th Sept 2018</b>		<b>£71,186.49</b>

Opening Balance		£71,186.49
Add Total		
Receipts		£8,436.14
Less Total Payments		£15,749.80
	TOTAL	£63,872.83
Represented by:		
Unity Trust		
Account	63,772.83	
Petty Cash	100	
	TOTAL	£63,872.83
Plus receipts not banked		£48.00
Less payments made		£5,445.30
<b>Closing balance 6th November 2018</b>		<b>£58,475.53</b>

ETWALL PARISH COUNCIL												
ACCOUNTS 2018/19 - 5th November 2018												
PAYMENTS												
<b>Invoice</b>	<b>Cheq</b>											
<b>Date</b>	<b>No</b>	<b>Payee</b>	<b>Description</b>	<b>Gross</b>	<b>VAT</b>	<b>Admin</b>	<b>Wages</b>	<b>Agency</b>	<b>S137</b>	<b>PEH</b>	<b>YRA</b>	<b>TEN</b>
<b>Items already paid but requiring approval</b>												
29/09/2018	DD	befuelcards	Petrol	40.27	6.71					35.56		
02/10/2018	BT	Came & Co	Insurance	1360.60		1360.60						
03/10/2018	DD	NEST	Pension	194.56			194.56					
06/09/2018	BT	Age Concern	Donation	300.00					300.00			
06/09/2018	BT	Etwall Welfare T	Donation	500.00					500.00			
08/10/2018	BT	decx	Xmas tree lights	1962.00	327.00					1635.00		
08/10/2018	BT	Total	Storage container	1350.00	225.00						1125.00	
08/10/2018	BT	SDDC	Summer play scheme	1116.00	186.00						930.00	
09/10/2018	BT	St Helens PCC	Clock winding	25.00				25				
09/10/2018	BT	Staff	Salaries	3129.94			3129.94					
13/10/2018	DD	befuelcards	Petrol	42.89	7.15					35.74		
23/10/2018	BT	decx	Xmas tree lights	2712.00	452.00					2260.00		
23/10/2018	DD	NEST	Pensions	194.56			194.56					
01/11/2018	BT	HMRC	Tax & NI	561.33			561.33					
01/11/2018	BT	Autosigns	Armistice Banner	90.00						90.00		
<b>Items requiring approval</b>												
05/11/2018	BT	SDDC	Land rent - Chestnut Grove	7.50								7.50
05/11/2018	BT	SDDC	Donation for cemetery work	1000.00					1000.00			
05/11/2018	BT	DALC	Training	45.00		45.00						
05/11/2018	BT	SDDC	Waste collection	104.00						104.00		
05/11/2018	BT	Clerk	Expenses	63.27			63.27					
05/11/2018	BT	Clerk	Poppy seeds & bags	35.70		35.70						
05/11/2018	BT	Clerk	Postage etc	14.66		14.66						
05/11/2018	104	British Legion	Poppy wreath	30.00					30.00			
06/11/2018	BT	Staff	Salaries	3060.43			3060.43					
02/12/2018	BT	HMRC	Tax & NI	523.41			523.41					



			<b>TOTAL</b>	<b>18463.12</b>	<b>1203.86</b>	<b>1455.96</b>	<b>7727.50</b>	<b>25.00</b>	<b>1830.00</b>	<b>4160.30</b>	<b>2055.00</b>	<b>7.50</b>			
			<b>CUMULATIVE</b>	<b>86704.39</b>	<b>7382.97</b>	<b>4236.54</b>	<b>33408.75</b>	<b>504.00</b>	<b>2740.00</b>	<b>32186.46</b>	<b>6057.67</b>	<b>190.00</b>			
			<b>BUDGET</b>	<b>95455.00</b>	<b>0.00</b>	<b>7200.00</b>	<b>52850.00</b>	<b>2865.00</b>	<b>5800.00</b>	<b>9870.00</b>	<b>16680.00</b>	<b>190.00</b>			
INCOME															
													Sup		
	<b>Paying</b>												<b>Grant/</b>	<b>VAT</b>	<b>Conc</b>
<b>Date</b>	<b>In No</b>	<b>From</b>	<b>Description</b>	<b>Total</b>	<b>Ad</b>	<b>Ag</b>	<b>Int</b>	<b>Ten</b>	<b>PEH</b>	<b>YRA</b>	<b>Wages</b>	<b>Precept</b>	<b>Reim</b>	<b>Expenses</b>	
07/09/2018	BACS	Fish Bar	Donation - Poppies	31.00					31.00						
12/09/2018	BACS	Plot 11B	Allotment rent	24.00						24.00					
12/09/2018	BACS	Plot 17A	Allotment rent	24.00						24.00					
12/09/2018	BACS	Plot 10A	Allotment rent	24.00						24.00					
14/09/2018	BACS	Plot 17B	Allotment rent	24.00						24.00					
17/09/2018	BACS	Plot 13A	Allotment rent	24.00						24.00					
24/09/2018	BACS	Plot 16A	Allotment rent	24.00						24.00					
26/09/2018	BACS	Plot 6A	Allotment rent	24.00						24.00					
26/09/2018	BACS	Plot 5A	Allotment rent	24.00						24.00					
03/10/2018	Cash	Plots 2B & 8A	Allotment rent	36.00						36.00					
03/10/2018	75	Plots 13B,14B,4,3	Allotment rent	156.00						156.00					
03/10/2018	Cash	Members of PC	Donations for poppies	66.00					66.00						
15/10/2018	76	St Helens PCC	Donation	500.00					500.00						
15/10/2018	Cash	Plot 6B	Allotment rent	24.00						24.00					
01/10/2018	BACS	Plot 3B	Allotment rent	24.00						24.00					
02/10/2018	BACS	Plot 8C	Allotment rent	24.00						24.00					
03/10/2018	BACS	Hawk & Buckle	Poppy Donation	24.00					24.00						
08/10/2018	BACS	Plots 11A & 12A	Allotment rent	48.00						48.00					
08/10/2018	BACS	Plot 14A	Allotment rent	24.00						24.00					
15/10/2018	BACS	Plots 18A & 18B	Allotment rent	24.00						24.00					
26/10/2018	BACS	Army Cadets	Rent - Sandypits	480.00				480.00							
01/11/2018	BACS	Etwall FC	Storage - Sandypits	375.00						375.00					
01/11/2018	BACS	HMRC	VAT reimbursement	6583.14									6583.14		
			<b>TOTAL</b>	<b>8611.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>480.00</b>	<b>621.00</b>	<b>927.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6583.14</b>	<b>0.00</b>	
			<b>CUMULATIVE</b>	<b>72275.28</b>	<b>453.72</b>	<b>0.00</b>	<b>0.00</b>	<b>960.00</b>	<b>16536.94</b>	<b>1588.22</b>	<b>0.00</b>	<b>45021.00</b>	<b>7657.99</b>	<b>0.00</b>	
			<b>BUDGET</b>	<b>82155.00</b>	<b>0.00</b>	<b>315.00</b>	<b>0.00</b>	<b>700.00</b>	<b>3060.00</b>	<b>1500.00</b>	<b>10900.00</b>	<b>44770.00</b>	<b>0.00</b>	<b>20910.00</b>	

