

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting  
Held on Monday 4<sup>th</sup> November 2019**

Present: Cllr A Kirke  
Cllr S Fryer  
Cllr V Hobson  
Cllr N Ireland  
Cllr A Muller  
Cllr D Neal  
Cllr B Payton  
Cllr D Smith  
Cllr A Whitehouse

In attendance: District Councillors D Muller and Brown, County Councillor Ford and four members of the public

19/11/4331 **Apologies for Absence** – Cllr Mann.

19/11/4332 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities declared an interest.

19/11/4333 **Public Speaking** – There were complaints regarding the overgrown trees and shrubs which made it dangerous to cross the by-pass leading to the Seven Wells. Cllr Ford to raise this with DCC and the Parish Council to also write to them again. A resident asked what progress there had been with installing double yellow lines on Willington Road. Cllr Ford replied that once a Traffic Order had been completed in Ilkeston, Etwall would be the next to be dealt with.

The situation regarding the re-orientation of the football pitch was explained to a local resident who expressed concern about footballs going into his property's garden.

Cllr D Muller raised the issue of parking at the Leisure Centre. This was being looked into as the number of potholes was preventing parts of it from being used.

Cllr Brown mentioned that there had been drainage issues affecting properties on Springfield Road. The installation of additional drainage had not solved the problem so other solutions were being looked into.

A complaint had been made regarding speeding on Egginton Road and the fact that the warning lights were no longer working at school times. Cllr Ford to investigate this and enquiries were also to be made with the school. A timer seemed the best solution.

19/11/4334 **Minutes of the meeting held on 7<sup>th</sup> October 2019** - These minutes were approved and signed by the Chair.

19/11/4335 **Actions from the Previous Meeting** –

- 19/10/4322(d) - Email sent to SDDC Housing Department regarding maintenance of Pear Tree Court gardens – They were not willing to maintain a flower garden but would grass over the area. This reply to be passed onto Pear Tree Court.
- 19/10/4322(g) - Letter of objection sent regarding the removal of the two BT payphones in the village.
- 19/10/4324(a)(v) - Bin at Sandypits had been replaced with one removed from Chestnut Grove some years ago.
- 19/10/4324(a)(vi) - Christmas banner had been purchased.
- 19/10/4324(e) - Expression of Interest has been submitted to Biffa for a grant.

- 19/11/4336 **To approve minutes of Youth Recreation and Allotments Committee, Planning Environment and Highways Committee held on 21<sup>st</sup> October 2019 and the Frank Wickham Hall Committee held on 28<sup>th</sup> October 2019** – These minutes were all approved and signed by the Chairs.
- 19/11/4337 **Chairman’s Announcements** – The Chair reported that the Remembrance Day Service was to be held on Sunday 10<sup>th</sup> November at St Helen’s followed by the laying of wreaths.
- 19/11/4338 **Derbyshire Association of Local Councils** – No circulars had been received since the previous meeting.
- 19/11/4339 **Privacy Notices** – The notices as circulated with the agenda were approved.
- 19/11/4340 **Report from the Planning Environment and Highways Committee**
- (a) Update on previous planning applications that had all been granted by SDDC –
    - The erection of front porch at 18 Lawn Avenue – Approved
    - The erection of first floor side extension, new render finish and fenestration amendments to rear – Approved.
  - (b) Planning applications requiring consideration - None
  - (c) Resurfacing Work at Church Hill – Following complaints from residents it was decided to arrange a meeting with the contractor, Cllr Neal and residents.
  - (d) Christmas Lights Switch On – Cllr Smith detailed the arrangements for the day and reported that a poster was being created. This would be used to publicise the event through the usual channels. Mark Williamson to be asked to remove the chain between the posts on the morning of the switch on.
- 19/11/4341 **Youth Recreation and Allotments Committee**
- (a) Allotments Update – Cllr Smith reported that members of the Allotment Association had strimmed three of the vacant plots. These had been treated with weed killer and would be covered by our Groundsman.
  - (b) King George V Playing Field – Future Projects – Sport England had requested further information before considering the reduction and reorientation of the football pitch. Cllr Smith to contact Sport England for further guidance.
  - (c) Anti-Social Behaviour near Library – Cllr Whitehouse had looked at the CCTV and it was possible to pick up some images from the area near the library. He needed dates and times of any anti-social behaviour in order to progress this further.
- 19/11/4342 **Finance**
- (a) Items of expenditure:-
    - (i) IT WAS DECIDED to postpone the purchase of membrane and pegs for the allotments until after the existing stock had been used.
    - (ii) IT WAS DECIDED to hire a small skip for the allotments at a cost of £90 to dispose of the strimmed brambles from the vacant allotments.
    - (iii) IT WAS DECIDED to accept a quotation from Canopy Tree Services to carry out urgent work to various trees at a cost of £3,325.00 plus VAT.
    - (iv) IT WAS DECIDED to purchase a new bin for outside the Fish and Chip Shop at a cost of £264.00 + VAT with installation costing £75.00.
    - (v) IT WAS DECIDED to accept the increase in the internal audit fees as notified by our internal auditor.
    - (vi) Retrospective approval was given to the cost of £42.00 for Cllr Neal to attend the Rural Action Derbyshire Conference.
  - (b) Accounts for payment for the Parish Council totalling £11,306.04 were approved as were accounts totalling £945.76 for the Frank Wickham Hall Charity.
  - (c) The Parish Council had received £156.00 since the previous meeting but no additional income from the Frank Wickham Hall Charity had been banked.

- (d) Spend against the main budget headings were reported. Bank reconciliations were not yet available for the end of October.
- (e) Approval was given to add Cllrs Fryer, Mann and Hobson to the bank mandate for the Unity Trust Bank account and set up internet banking access to approve payments and view the account.

19/11/4343 **Frank Wickham Hall** – Cllr Neal reported that a grant had been applied for from Biffa and it should be known this week if it had passed the first stage. The application had been made for the 106 monies. Just in case the grant was not successful, investigations were being made into taking out a loan for the remaining balance for the pavilion project. A public consultation was required and it was suggested that a good date for this would be 12<sup>th</sup> December (Election Day). The Clerk to ascertain whether SDDC rules allowed for this to take place in the pavilion.

19/11/4344 **Clerk’s Report**

- (a) Report from Employees – The Clerk reported that staff had returned to their normal pattern of working and the temporary grounds person had ceased working for the Parish Council.
- (b) Correspondence – See below. IT WAS DECIDED that routine correspondence would no longer be circulated to members. All other correspondence would be marked “for information” where it would be discussed at the following meeting or “for action” when a reply was required.

19/11/4345 **Website and Facebook** – Cllr Ireland reported that page hits and downloads had decreased on the previous month. Cllr Smith reported that the Facebook page was continuing to be popular.

19/11/4346 **Any Other Business**

- (a) It was felt that something should be done about speeding on Egginton Road and the provision of a safe crossing near to the Primary School. It was decided that a meeting should be held in the New Year with the Primary School Head, Cllr Ford and the Parish Council.
- (b) It was reported that repairs to the hardstanding area were required as it was lifting in parts. The Clerk was having difficulty finding a contractor to undertake the work.

19/11/4347 **Dates of Committee Meetings** – The Frank Wickham Hall and Youth Recreation and Allotments Committees to meet on 18<sup>th</sup> November starting at 7.30 pm.

19/11/4348 **Date of Next Meeting** – Monday 2<sup>nd</sup> December 2019 at 7.30 pm in the Frank Wickham Hall.

Signed .....

Date .....

**ETWALL PARISH COUNCIL**  
**4<sup>th</sup> November 2019**

**Minute No. 19/11/4344**

1	Correspondence Requiring Action		Action
1.1	Canopy Tree Services	Quotation for tree works	See minutes
1.2	Phipp Tree Services	As above	See minutes
1.3	Residents (4)	Complaint re resurfacing work on Church Hill	See minutes
1.4	Resident	Complaint re anti-social behavior around library	See minutes
1.5	Resident	Details of grants	Applied
1.6	Wincone Properties	Details of work needed in the village	Agreed
1.7	Resident	Support for request to DCC to cut back overgrown shrubs	See minutes
1.8	Sport England	Request for additional information	See minutes
1.9	ECPG	Request for BMX Track etc	Clerk to reply
1.10	Allotment holder	Request for rental reminder to be sent by post	Clerk to action
1.11	RBS	Change of bank account	Clerk to action
1.12	SDDC	Invitation to Xmas Lights Switch On	Noted
1.13	ECPG	Village litter pick	Referred to SDDC
1.14	Resident	Speeding – Egginton Road	See minutes

2	Correspondence for Information		
2.1	SDDC	Maintenance of garden at Pear Tree Court	See minutes
2.2	Resident	Update on Speed Watch	Noted
2.3	SDDC	Environmental Forum	Noted
2.4	British Telecom	Objection to removal of telephone boxes	Noted
2.5	Etwall Welfare Trust	Thanks for donation	Noted
2.6	Police	Open evening for volunteers	Noted
2.7	Age Concern	Thanks for donation	Noted
2.8	DVLC	Tax renewal for mower	Done
2.9	DCC	Questionnaire on Parish/Town Council Liaison	Noted
2.10	SDDC	Contacts for reporting crimes or incidents	Noted
2.11	Egginton PC	Reply to Axis 50 consultation	Noted
2.12	Plantscape	Prices for hanging baskets etc	Noted
2.13	DALC	AGM	Noted
2.14	CVS	AGM	Noted
2.15	AED Donate	Defibrillator purchase	Noted
2.16	Notice Board Company	Advertising	Noted
2.17	Secure a Field	Advertising	Noted

3	Correspondence for reading		
3.1	LCR	Magazine	

4	Correspondence relating to Frank Wickham Hall		
4.1	Rural Action Derbys	Cyber Awareness Course	Noted
4.2	Charity Commission	Changes to website	Noted
4.3	EDF (2)	New electricity contract	Noted
4.4	RAD	AGM	Cllr Neal to attend
4.5	RAD	National Village Halls Survey	Noted
4.6	British Gas	Contract Renewal	Noted

ETWALL PARISH COUNCIL - 4th November 2019															
ACCOUNTS 2019/20															
PAYMENTS															
Invoice	Cheq														
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN	FWH		
<b>Payments already made but requiring approval</b>															
08/10/2019	BT	Wincone Prop	Repairs to notice board	60.97						60.97					
10/10/2019	BT	Lloyds Bank - C	Cable ties for poppies	22.90						22.90					
10/10/2019	BT	Lloyds Bank - C	Stamps	15.72		15.72									
10/10/2019	BT	Lloyds Bank - C	Fee	6.00		6.00									
10/10/2019	BT	Lloyds Bank - GM	Petrol & key cut	64.11						64.11					
<b>Payments requiring approval</b>															
04/11/2019	BT	Mark Williamson	Fit bin at Sandypits	75.00							75.00				
04/11/2019	BT	Mark Williamson	Bus stop bench and post	220.00						220.00					
04/11/2019	BT	Alan Brown	Resurfacing Church Hill	6810.00	1135.00					5675.00					
04/11/2019	BT	Clerk	Milage	51.68			51.68								
05/11/2019	BT	Staff	Salaries	3289.88			3289.88								
12/11/2019	DD	HMRC	Tax & NI	689.78			689.78								
			<b>TOTAL</b>	<b>11306.04</b>	<b>1135.00</b>	<b>21.72</b>	<b>4031.34</b>	<b>0.00</b>	<b>0.00</b>	<b>6042.98</b>	<b>75.00</b>	<b>0.00</b>	<b>0.00</b>		
			<b>CUMULATIVE</b>	<b>57144.16</b>	<b>3098.68</b>	<b>4057.39</b>	<b>31178.71</b>	<b>25.00</b>	<b>577.00</b>	<b>7905.05</b>	<b>4170.33</b>	<b>190.00</b>	<b>5942.00</b>		
			<b>BUDGET</b>	<b>106160.00</b>	<b>0.00</b>	<b>7685.00</b>	<b>53250.00</b>	<b>2340.00</b>	<b>5500.00</b>	<b>7575.00</b>	<b>20620.00</b>	<b>190.00</b>	<b>9000.00</b>		
<b>RECEIPTS</b>															
		<b>Paying</b>											<b>Sup Grant/</b>	<b>VAT</b>	<b>Conc</b>
<b>Date</b>	<b>In No</b>	<b>From</b>	<b>Description</b>	<b>Total</b>	<b>Ad</b>	<b>Ag</b>	<b>Int</b>	<b>Ten</b>	<b>PEH</b>	<b>YRA</b>	<b>Wages</b>	<b>FWH</b>	<b>Pre</b>	<b>Reim</b>	<b>Exp</b>
		Various	Allotment rent	156.00						156.00					
			<b>TOTAL</b>	<b>156.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>156.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>CUMULATIVE</b>	<b>53190.56</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>960.00</b>	<b>6756.56</b>	<b>1645.00</b>	<b>0.00</b>	<b>220.00</b>	<b>43509.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>BUDGET</b>	<b>78743.00</b>	<b>0.00</b>	<b>315.00</b>	<b>0.00</b>	<b>960.00</b>	<b>560.00</b>	<b>1650.00</b>	<b>9000.00</b>	<b>0.00</b>	<b>43258.00</b>	<b>0.00</b>	<b>23000.00</b>

FRANK WICKHAM HALL CHARITY - 4th November 2019															
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PAYMENTS															
Invoice	Cheq					Clean		Misc		Council	Repairs &	Safety	Waste	Specific	
Date	No	Payee	Description	Total	Admin	Mat	Utilities	Equip	PRS Lic	Tax	Maint	Checks	Disposal	Items	Reserves
<b>Invoices already paid</b>															
16/10/2019		CAF Bank	Monthly charge	5.00	5.00										
16/10/2019	DD	Pennon Water	Water	11.00			11.00								
16/10/2019	DD	EDF Energy	Electricity	214.00			214.00								
30/10/2019	406	RAD	Conference	42.00	42.00										
<b>Payments requiring approval</b>															
03/11/2019		Atlas	Cleaning materials	263.36		263.36									
03/11/2019		PPL&PRS	Licence	410.40					410.40						
			<b>TOTAL</b>	<b>945.76</b>	<b>47.00</b>	<b>263.36</b>	<b>225.00</b>	<b>0.00</b>	<b>410.40</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>CUMULATIVE</b>	<b>11564.04</b>	<b>849.58</b>	<b>460.15</b>	<b>2531.10</b>	<b>78.70</b>	<b>410.40</b>	<b>297.36</b>	<b>1028.97</b>	<b>380.00</b>	<b>195.00</b>	<b>5332.78</b>	<b>0.00</b>
			<b>BUDGET</b>	<b>46275.00</b>	<b>10700.00</b>	<b>750.00</b>	<b>5000.00</b>	<b>100.00</b>	<b>450.00</b>	<b>350.00</b>	<b>2000.00</b>	<b>700.00</b>	<b>225.00</b>	<b>15500.00</b>	<b>10500</b>
RECEIPTS															
Not yet collected from Booking Clerk															