

ETWALL PARISH COUNCIL

**Minutes of the Online Etwall Parish Council Meeting
Held on Monday 2nd November 2020**

Present: **Cllr A Kirke** **Cllr S Mann**
Cllr A Muller **Cllr V Hobson**
Cllr B Payton **Cllr D Smith**
Cllr N Ireland **Cllr D Neal**
Cllr A Whitehouse

In attendance: District Councillor David Muller and 3 members of the public.

20/11/4533 **Apologies for Absence**
Councillor Murray, District Councillor Brown, and County Councillor Ford.

20/11/4534 **Declaration of Interests**
All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities declared an interest.
Councillor A Kirke declared an interest in agenda item 8 Report from Planning (Jackson Lane planning amendment).

20/11/4535 **Public Speaking –**
(a) A member of the public, who attended our previous meeting in October would like it noted that he thought it was excellent, best zoom meeting he's ever attended and wanted to pay compliments to all Members of the Council. He also wanted to ask the Council if they were aware that there was a football game played on Sandypits football field on Sunday afternoon between 2 Hilton Harriers teams, he asked if they had paid for use of the field. There was no social distancing at the game, QR code in place and cars were parked on both sides of the road from Kiln Croft right up to Sandypits farm parking on both sides of the road and indeed the pavements. Did they have permission from us and if they did maybe the Parish Council should be charging for the use of the pitch. This would be investigated.

Cllr. Hobson has been asked by a resident to ask if there are any rules on what can be put on Parish notice boards? She had put up some posters relating to a charity on 2 occasions and both times they had been removed the following day. There are some rules in place, but they relate to commercial organisations and advertising. It was confirmed that no one from the Council had removed them.

A resident asked a Councillor to inform the Council that on several occasions they had seen children in John Port uniform playing in the under 12 area at the playground and was wondering if we had a meeting with the school anytime soon to bring up with them.

(b) Cllr Muller (DDDC) gave an update on Vision Derbyshire; a report has been published which Cllr. Muller will send to the Clerk to forward onto Councillors for their information.

- 20/11/4536 **Minutes of the meeting held on 5th October 2020**
These minutes were approved and signed by the Chair.
- 20/11/4537 **Actions from the Previous Meeting –**
- 20/10/4524 (c) Photos of the parking issues on Portland Street were sent to Cllr. Ford (DCC), who has forwarded onto Highways for comment and advice.
 - 20/10/4524 (d) Resident informed he may carry out recommended works on benches in front of the Church wall.
- 20/11/4538 **Chairman's Announcements**
Cllr Kirke reiterated comments from last month's meeting that we appear to be deepening into the second wave of the pandemic and it looks as though it will be just as serious as the first. Everybody please stay safe.
- 20/11/4539 **Derbyshire Association of Local Councils**
All latest newsletters had been circulated to Councillors. The Clerk has been booked onto Freedom of Information and GDPR training courses in November at a cost of £80.00. This cost will be split with her 2 other Councils.
- 20/11/4540 **Report from the Planning Environment and Highways Committee**
- (a) Planning applications considered by SDDC –
- 30 Bancroft – erection of first floor side extension and alterations – APPROVED
 - 3 Broadlands – single storey rear extension – APPROVED.
 - The Old Post Office, 42 Main Street – demolition of existing single storey rear extension and the erection of a single storey extension to form garden room and first floor extension with associated works – APPROVED.
- (b) Planning applications requiring consideration –
- 37 Lawn Avenue – removal of a mountain ash – OBJECT to the removal.
 - The removal of condition no. 9 (relating to skylark habitat compensation) of permission ref. 9/2017/1191 (relating to outline permission (all matters reserved for future approval) for residential development of up to 50 dwellings with open space, drainage and associated works) on Land at SK2730 1591, East of Egginton Road and North of Jacksons Lane – NO OBJECTION.
- (c) S106 Agreements –
The Clerk had previously circulated an email from SDDC regarding Etwall S106 Agreements and a list of projects they have for Etwall Parish. It was agreed that the Clerk would go back to SDDC asking for more information and which projects relate to which developments for us to discuss at a future meeting.
- (d) Remembrance Service –
St Helen's have decided to cancel next week's Remembrance Sunday service. They do however still invite us to lay our wreath privately at a time convenient to us but not at 11am on Sunday as we must not accidentally create a gathering even with the best intentions. They hope they will be able to meet at the War Memorial as a village next year.
- (e) Christmas Tree Lights – Switch On –
It was AGREED these would be switched on around the 18th November (one week after Remembrance Day).

- (f) Village Bins –
One Stop litter bin – it has been requested we replace this bin as it has become rusty. The shop owner has also asked if it could be moved nearer the steps. It was AGREED we would replace the bin (like for like) and we would consider moving the bin if they are happy to contribute towards the costs. Clerk to action.
KGV damaged litter bin – the litter bin by the playground was damaged over a weekend. The Groundsman replaced it with another from the field temporarily. It was AGREED we would purchase a replacement. Clerk to action.

20/11/4541 **Youth Recreation and Allotments Committee –**

- (a) Etwall Football Club Update -
The Club have informed Cllr Smith that their Secretary would be happy to join the YRA Sub-committee moving forward. All Councillors were happy with this. Cllr. Smith/Clerk will contact the Club to see if they know about Hilton Harriers using the pitch yesterday.
- (b) Sub-committee meeting update -
Awaiting quotes for the drainage then they can move forward with other aspects.
- (c) Christmas Tree Festival (St Helen's) -
It was AGREED that the Clerk would contact St Helen's and advise them the Parish Council will not be participating in the Christmas Tree festival this year due to the current COVID-19 situation however we would like to offer them a donation of £200 towards any forthcoming charity work they intend to put their contributions towards.
- (d) Extra dog bin on Sandypits -
It was AGREED the Clerk would check to see if we have any small dog litter bins stored from when we replaced them with larger bins. If not, we would install a new bin by the jitty at a cost of £316.82 (bin and fitting) including VAT and SDDC would charge £118.04 yearly to empty once week. Clerk to action.

20/11/4542 **Finance -**

- (a) Items of expenditure: -
- (i) Future maintenance costs for the Bowling Green –
We have had a request from the Bowls Club asking if we can cover the full cost of the fertiliser etc needed to treat the green (total cost of £486). It was AGREED that we would cover their contribution this time to help during the current difficult times they are facing.
- (ii) Remembrance Wreath Donation –
It was AGREED to donate £50 for this years Wreath.
- (iii) Approval of gate sign on Sandypits –
Clerk is in touch with the sign company and will report back at the next meeting. It was reported that the gate is still in need of repair. The Clerk will chase this.
- (b) Accounts for Payment and Income –
Accounts for payment for the Parish Council totalling £3292.41 were approved and accounts totalling £1255.86 for the Frank Wickham Hall Charity were also approved.
Income - £162.00 had been received since the last meeting for the Parish Council and £78.00 had been received by the Frank Wickham Hall Charity.
- (c) Budget 2021/2022 -
Just a reminder that we need to meet and agree budgets for 2021/2020.

- 20/11/4543 **Frank Wickham Hall**
 Cllr. Neal updated the Council on the 1st weeks work of the renovations of the Hall including:
 • Temporary toilet for main hall users in place
 • Kitchen worktop repair delayed to Wednesday 11th (after preschool) due to worktop supply problem.
 • Demolition and strip out complete
 • New partitions in pavilion room started (ahead of program)
 • Plumbing details confirmed where assumptions made due to hidden detail (new male and female WC drainage)
 • Details of WC partitions and toilet panels (enclosing cistern) agreed
 • Colour scheme agreed
 There may be a small cost increase due to additional toilet panels however there may be some savings in other areas (lighting type clarification). Anticipated costs are well within the sum approved by Council.

 Pavilion Room Name – it was agreed to put it to the residents of the village to suggest names for the new room. These suggestions will then be put forward to the Councillors to decide on.
- 20/11/4544 **John Port Academy and Etwall Primary School Liaison Meetings**
 The Clerk has contacted John Port asking for a liaison meeting however they cannot commit to any meetings at this time due to everything going on with COVID-19. They suggested in the meantime the Clerk contact the school liaison with any problems that arise. The Clerk will contact the Primary School and report back.
- 20/11/4545 **Clerk's Report**
 (a) Report from Parish Council Employees – nothing to report.
 i. Mower – the Clerk is obtaining quotes for a replacement mower.
 (b) + (c) Correspondence – See below.
- 20/11/4546 **Website and Facebook** – the Councillors agreed the content of the temporary accessibility statement. Clerk to add to the website ASAP.
- 20/11/4547 **Any Other Business** –
 (a) 3/4 residents have raised concerns with Cllr. Whitehouse regarding the marquee outside the Spread Eagle public house wondering however long it will be there, was planning permission required and the fact it is in a conservation area.
- 20/11/4548 **Dates of Committee Meetings** – all Committees, bar Finance to meet on Monday 23rd November to agree budgets. Finance Committee to meet on Monday 30th November.
- 20/11/4549 **Date of Next Meeting**
 Monday 7th December at 7.30 pm online.

Signed

Date

ETWALL PARISH COUNCIL
2nd November 2020

Minute No. 20/11/4545 (b) + (c)

1	Correspondence Requiring Action		Action
1.1	Resident	Email – various	Noted.
1.2	DALC (22.10.20)	STANDARDS MATTER 2: PUBLIC CONSULTATION AND PUBLIC SECTOR SURVEYS	Noted.
1.3	DCC (26.10.20)	Snow Warden Scheme 2020-21	Clerk to Action.
1.4	DCC (26.10.20)	Derbyshire and Derby Minerals Local Plan - Sand and Gravel Consultation	Noted.
1.5	St Helen's Church	Christmas Tree Festival	Agenda item.
1.6	Resident	Benches refurbishment	Clerk to reply.
1.7	Resident	Common End Road	A decision took place and the Clerk will reply to the resident.

2	Correspondence for Information		
2.1	DALC (12.10.20)	October Newsletter	Noted.
2.2	DALC (20.10.20)	Training	Noted.
2.3	DALC (22.10.20)	Training - Safeguarding Adults and Children	Noted.
2.4	Came & Company (21.10.20)	Read the latest insights from Came & Company Local Council Insurance	Noted.
2.5	Derbyshire Police and Crime Commissioner (30.10.20)	PCC Hardyal Dhindsa's Vulnerability Fund	Noted.
2.6	SDDC (30.10.20)	Area Forum Discussion Meeting	Clerk to register Cllrs. Muller and Ireland
2.7	Office of National Statistics (30.10.20)	Census 2021 - Information for Councillors	Noted.
2.8	DCC (30.10)	Road Closure Notice	Noted.
2.9	DCC (30.10)	Community News	Noted.
2.10	NALC (30.10)	CEO's Bulletin	Noted.
2.11	DALC (02.11)	Lockdown communications 6-point plan and national webinars - Breakthrough Communications	To be investigated further.
2.12	SDDC	EGGINTON ROAD, ETWALL - CAR PARK CLOSURE	Noted.

3	Correspondence relating to Frank Wickham Hall		
3.1	Rural Action Derbyshire (06.10.20)	Issue 7 reflects the latest Government guidance	
3.2	Rural Action Derbyshire (22.10.20)	New COVID Local Alert Level restrictions in Derbyshire	

品名

FRANK WICKHAM HALL CHARITY 3rd November 2020

ACCOUNTS 2020/21

PAYMENTS

Invoice	Cheq						Cleaning	Misc		Council	Repairs &	Safety	Waste	Specific	
Date	No	Payee	Description	Total	Utilities	Admin	Materials	Equip	PRS Lic	Tax	Maint	Checks	Disposal	Items	Reserves
Invoices already paid but requiring approval															
13.10.20	DD	Waterplus	Water	£ 52.11	£ 52.11										
13.10.20	BT	Atlas	Cleaning Materials	£ 412.65			£ 412.65								
15.10.20	DD	CAF Bank	Monthly Fee	£ 5.00		£ 5.00									
15.10.20	DD	Pennon Water	Water	£ 32.00	£ 32.00										
15.10.20	DD	EDF Energy	Electricity	£ 154.00	£ 154.00										
15.10.20	DD	EDF Energy	Gas	£ 183.00	£ 183.00										
Invoices requiring approval															
03.11.20	BT	PRS	Music Licence	£ 417.10					£ 417.10						
TOTAL				£ 1,255.86	£ 421.11	£ 5.00	£ 412.65	£ -	£ 417.10	£ -	£ -	£ -	£ -	£ -	£ -
CUMULATIVE				£ 6,654.42	£ 3,091.27	£ 86.25	£ 702.46	£ -	£ 417.10	£ 302.08	£ 703.81	£ 50.00	£ -	£ -	£ 294.99
BUDGET				£ 38,175.00	£ 5,000.00	£ 10,550.00	£ 750.00	£ 125.00	£ 475.00	£ 350.00	£ 2,000.00	£ 700.00	£ 225.00	£ 8,500.00	£ 9,500.00

RECEIPTS

Date	Paying in	Received from	Description	Total	Hall	Hall	Hall	Hall	Library	Interest	Donation	Sale of
					Hire	Hire	Hire	Hire	Rent			
					Preschool	Clubs/Soc	Commercial	Individuals				
03.11.20	CASH	Pins and Needles	Hall hire	£ 78.00		£ 78.00						
TOTAL				£ 78.00	£ -	£ 78.00	£ -	£ -	£ -	£ -	£ -	£ -
CUMULATIVE				£ 15,271.16	£ 3,496.33	£ 263.25	£ 685.00	£ 274.50	£ 250.00	£ -	£ 10,302.08	£ -

ETWALL PARISH COUNCIL - 3rd November 2020

PAYMENTS

Invoice Date	Cheq No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN	FWH										
Invoices already paid but requiring approval																							
16.10.20	DD	NEST	Pensions	£	141.16		£	141.16															
Invoices requiring approval																							
03.11.20	BT	Clerk	Salary	£	586.40		£	586.40															
03.11.20	BT	Booking Clerk	Salary	£	494.68		£	494.68															
03.11.20	BT	Groundsman	Salary	£	1,241.74		£	1,241.74															
03.11.20	BT	PT Groundsman	Salary	£	592.13		£	592.13															
03.11.20	BT	J A Gardner	Website maint	£	96.36	£	96.36																
03.11.20	BT	SDDC	Land Rent	£	7.50							£	7.50										
03.11.20	BT	DALC	Training	£	80.00	£	80.00																
03.11.20	BT	Clerk	Mileage & mobile	£	24.24	£	12.99	£	11.25														
03.11.20	BT	HMRC	Tax & NI	TBC																			
09.11.20	DD	Lloyds Credit Card	Fuel and mthly fee	£	28.20	£	3.70	£	6.00	£	18.50												
TOTAL				£	3,292.41	£	3.70	£	195.35	£	3,067.36	£	-	£	-	£	18.50	£	-	£	7.50	£	-
CUMULATIVE				£	53,636.94	£	1,162.76	£	3,951.33	£	32,576.51	£	1,261.00	£	133.00	£	1,589.31	£	10,901.68	£	15.00	£	2,046.35
BUDGET				£	106,165.00			£	6,780.00	£	58,800.00	£	2,340.00	£	3,000.00	£	6,575.00	£	15,670.00	£	490.00	£	12,510.00

INCOME 2020/21

Date	In No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Wages	Loan	Sup Grant/Pre	VAT Reim	Conc Exp	FWH													
21.10.20	BT	Plot 2b	Allot Rent	£	24.00					£	24.00																		
22.10.20	BT	Plot 8b	Allot Rent	£	12.00					£	12.00																		
23.10.20	BT	Plot 10a	Allot Rent	£	24.00					£	24.00																		
26.10.20	BT	Plot 18a	Allot Rent	£	12.00					£	12.00																		
26.10.20	BT	Plot 1a	Allot Rent	£	6.00					£	6.00																		
27.10.20	105	Various Plots	Allot Rent	£	84.00					£	84.00																		
TOTAL				£	162.00	£	-	£	-	£	162.00	£	-	£	-	£	-	£	-	£	-	£	-						
CUMULATIVE				£	56,975.17	£	-	£	230.00	£	-	£	-	£	1,466.00	£	1,346.22	£	-	£	-	£	50,037.00	£	2,416.93	£	-	£	269.99
BUDGET				£	115,171.00	£	-	£	315.00	£	-	£	960.00	£	860.00	£	1,550.00	£	9,000.00	£	30,000.00	£	49,986.00	£	-	£	22,500.00	£	-

FWH Improvement Account PAYMENTS 2020/21

Date	In No	From	Description	Total	
TOTAL				£	-
CUMULATIVE				£	78,581.21