

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting
Held on Monday 3rd October 2016**

Present: Cllr R Warburton
Cllr N Ireland
Cllr I Bennett
Cllr A Kirke
Cllr D Neal

Cllr D Muller
Cllr B Payton
Cllr M Adcock
Cllr D MacDonald

In attendance: Cllr L Brown and three members of the public

- 16/10/3720 **Apologies for Absence** – Councillors Patten, Ritchie-Smith .
- 16/10/3721 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity, declared an interest. Cllr MacDonald declared an interest in the item relating to the bowling green.
- 16/10/3722 **Public Speaking** – Mr Myring reported that the pavement was sinking at the corner of The Bancroft and Egginton Road. This was to be reported to DCC.
Cllr Brown stated that Part 2 of the Local Plan would be going out for consultation mid-October and that South Derbyshire currently had a 5 year housing supply which would hopefully stop the speculative developers.
- 16/10/3723 **Minutes of the meeting held on 5th September 2016** - These minutes were approved and signed by the Chairman.
- 16/10/3724 **Actions from the Previous Meeting** – The Chairman reported that the wash hand basin had been fitted in the Groundsmen's hut. During installation a leak had been found at the Almshouses which had complicated the project and was being repaired at the expense of the Almshouses Trust.
- 16/10/3725 **Chairman's Announcements** – None
- 16/10/3726 **Derbyshire Association of Local Councils** – The latest circulars had been circulated. With reference to Circular 15/2016, IT WAS DECIDED to object to the consultation on Council tax whereby a Parish Council would not be allowed to increase the precept by more than 2% without a public vote.
- 16/10/3727 **Report from the Planning Environment and Highways Committee**
- (a) Decisions on previous planning applications:-
 - (i) Hill Pasture, Sutton Lane – existing use of land as domestic garden – Approved.
 - (b) Planning applications already considered - None
 - (c) Planning applications to be considered:-
 - (i) Erection of extensions and new detached garage at Bridge House, Heage Lane – No objections.
 - (ii) Pruning of trees covered by SDDC TPO 22 at 4 Grove Park – No objections.
 - (d) Willington Road (Phases 1 & 2) – Landscaping and hours of work had still to be agreed. There was general disappointment in the developer's attitude and lack of interest in engaging with the local community. Phase 2 had now been approved and the 106 monies agreed but it seemed that these were less than expected.
 - (e) Intermodal Park – It was reported that construction at Roxborough development at Castle Donnington had been put on hold following the Brexit

vote and that this may have implications for the development of Etwall/Egginton Common in that two railheads in relatively close proximity would be unsustainable.

- (f) Snow Warden Scheme – IT WAS DECIDED to participate in the Snow Warden Scheme and advertise for volunteers.

16/10/3728

Finance

- (a) Accounts for payment totalling £4225.48 from the parish council's account were approved. Accounts totalling £666.88 from the Frank Wickham Hall Charity were also approved.
- (b) Income totalling £728.00 was received by the Parish Council and £562.27 by the Frank Wickham Hall Charity.
- (c) Spend against the main budget headings and bank reconciliation were reported.
- (d) Items of expenditure:-
- (i) IT WAS DECIDED to purchase bulbs for planting in the village up to a value of £100.
 - (ii) Reduction of hedge at bowling green – Approval was given for Mr Smith to lay this hedge and remove ivy and brambles up to a value of £400. If the cost was likely to be more PC approval was required.
 - (iii) IT WAS DECIDED to accept a quotation from Mr Ford to remove a dead cherry tree at a cost of £80.
 - (iv) IT WAS DECIDED to give a donation of £300 to Etwall and District Age Concern.
 - (v) The quotation for repairs to the church clock had been sent to the Parish Council in error.
 - (vi) Approval was given for the purchase of materials for the bowling green at a cost of £383. The Youth Recreation and Allotments Committee to discuss ratifying the agreement concerning maintenance.

16/10/3729

Youth Recreation and Allotments Committee

- (a) It was reported that the play equipment had been inspected and that the zip wire needed to be raised by 100mm. The Groundsman to be asked to do this. All other issues raised would be carried out by SDDC.
- (b) SDDC would be bringing their mobile play equipment to King George V Playing Field on 25th October (half term holiday).
- (c) It was mentioned that there had been reports of some play equipment containing lead paint and the Clerk to ask SDDC to check this did not apply in Etwall.

16/10/3730

Frank Wickham Hall – Cllr Bennett reported that the window winders and new front door had still to be fitted. The Clerk to write to Derby Double Glazing to ask that this be carried out during the October half term. There had been a problem with the lights fusing but this had been repaired. A member of the Art Club to be invited to the meeting on 17th October to explain the rail that they wish to install.

16/10/3731

Clerk's Report

- (a) Report from Employees – The Clerk reported that the part-time groundsman had been employed for almost six months and it was agreed to make this permanent.
- (b) Correspondence – See attached.

16/10/3732

Website and Facebook – Cllr Ireland reported that the visitors and downloads to the website had increased by 18% on the previous month. Cllr Warburton reported that the Facebook page had been used to advertise the Halloween event at Rosliston Forestry Centre.

- 16/10/3733 **Defibrillator Training** – No further progress had been made. The Clerk to contact the supplier to ask for the code to the box.
- 16/10/3734 **Any Other Business**
- (a) There were complaints that the hedge needed to be cut back between the library and Frank Wickham Hall. Cllr Muller to raise this with SDDC.
 - (b) Cllr McDonald had a list of issues raised by the allotment holders for the next Youth Recreation and Allotments Committee.
 - (c) It was reported that John Port School’s perimeter fencing was progressing.
 - (d) There were complaints regarding the overgrown hedge on Main Street. This had been reported to DCC. Cllr Ford to be asked to chase progress.
 - (e) Flashing Speed Sign – Cllr Ford to be asked to chase progress and remind DCC that the Parish Council had paid for the sign to be maintained.
 - (f) There had been a suggestion that a tree in the centre of the village could be illuminated for Christmas. This was to be investigated further.
- 16/10/3735 **Dates of Committee Meetings** – Frank Wickham Hall Committee, Youth Recreation and Allotments and Planning and Environment and Highways Committees – 17th October 2016 starting at 7.00 pm
- 16/10/3736 **Date of Next Meeting** – Monday 7th November 2016 at 7.30 pm in the Frank Wickham Hall.

Signed Date

Unapproved

ETWALL PARISH COUNCIL
3rd October 2016

Minute No. 16/10/3731

1	Correspondence Requiring Action		Action
1.1	DCC	Participation in Snow Warden Scheme	See minutes
1.2	Age Concern	Request for a donation	See minutes
1.3	Etwall Bowls Club	Request for assistance with green maintenance	See minutes
1.4	Mr P Dorling	Brambles on Old Station Close	Cllr Muller to progress

2	Correspondence for Information		
2.1	DCC	Attachment of seasonal decorations to street lighting columns	Noted
2.2	Mr Noons/Leisure Centre	Leisure Centre Floodlights	Noted
2.3	DCC	Claims under minor maintenance scheme	Noted
2.4	SDDC	Half term play provision	See minutes
2.5	SDDC	Safer Neighbourhoods/Area Forum Agenda	Noted
2.6	Mr Page	Bloor development/allotments	Noted
2.7	Unity Trust Bank	Financial Services Compensation Scheme	Noted
2.8	Zurich	Play equipment inspection report	See minutes
2.9	BeFuelcards	Setting up petrol card	Noted
2.10	Police	Monthly update	Noted
2.11	Groundworks	Tesco Bags for Help Scheme	Noted
2.12	East Midlands HMD	Holocaust Memorial Day	Forward to churches

3	Correspondence for reading		
3.1	Clerks & Councils Direct	Magazine	
3.2	Local Council Review	Magazine	
3.3	Fields in Trust	Impact Report	
3.4	J Parkers	Bulb catalogue	
3.5	Hags	Advertising	
3.6	Glasdon	Catalogue	
3.7	Screwfix	Catalogue	

4	Correspondence relating to Frank Wickham Hall		
4.1	DCC	External Venue Hire	Noted
4.2	Etta Plumbing	Boiler Service Reminder	Noted
4.3	Etwall Art Group	Hanging rail (2)	FWH Committee
4.4	Rural Action Derbys	Loft insulation	Noted

ETWALL PARISH COUNCIL - 3rd October 2016				
Opening Balance				£67,739.61
Add Total Receipts				£0.00
Less Total Payments				£3,757.61
			TOTAL	£63,982.00
Represented by:				
Unity Trust Account		63,982.00		
Current Account - Closed		0		
High Interest Account - Closed		0		
Petty Cash		100		
			TOTAL	£64,082.00
Less cheques to clear				£1,224.14
Plus receipts not cleared				£0.00
Closing balance at 6th September 2016				£62,857.86

Unapproved

ETWALL PARISH COUNCIL												
ACCOUNTS 2016/17 - 3rd October 2016												
PAYMENTS												
The following require approval following payment												
Invoice	Cheq											
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN
19/09/2016	BT	Staff	Wages	2991.07			2991.07					
20/09/2016	BT	HMRC	Tax & NI	663.64			663.64					
23/09/2016	DD	Be Fuelcards Ltd	Annual card fee	36.72		36.72						
26/09/2016	BT	NEST	Pensions	134.21			134.21					
The following require approval prior to payment												
03/10/2016		Clerk	Petrol	29.00						29.00		
03/10/2016		Clerk	Expenses	28.82			28.82					
03/10/2016		Clerk	Exp - McAfee & postage	69.97		69.97						
03/10/2016		Clerk	Exp - strimmer line/keys etc	40.49						40.49		
03/10/2016		J A Gardner	Website updates	174.29		174.29						
03/10/2016		Atlas Janatorial	Bleach, mops, toilet tissue	57.27	9.55						47.72	
			TOTAL	4225.48	9.55	280.98	3817.74	0.00	0.00	69.49	47.72	0.00
			CUMULATIVE	39685.04	2430.25	2477.67	21508.40	0.00	498.62	1105.17	11478.43	182.50
			BUDGET	102570.00		5710.00	53860.00	2530.00	4800.00	8550.00	21930.00	190.00
RECEIPTS												
Date	Paying			Total								VAT Concurrent
	In No	From	Description	350.00	Ad	Ag	Int	Ten	PEH	YRA	Pre	Reim Expenses
08/09/2016	BACS	EM Army Cadets	Sandypits Land Rent	378.00				350.00				
27/09/2016	Cheq	Various	Allotment rent	728.00						378.00		
			TOTAL	44050.64	0.00	0.00	0.00	350.00	0.00	378.00	0.00	0.00
			CUMULATIVE	0.00	200.00	0.00	24.67	358.32	544.50	1353.35	41079.00	490.80
			BUDGET		0.00	500	120	700	544	1408	38328	21531

FRANK WICKHAM HALL CHARITY - 3rd October 2016

ACCOUNTS 2016/17

PAYMENTS

Invoice Date	Cheq No	Payee	Description	Total	Admin	Clean Mat	Utilities	Misc Equip	PRS Lic	Council Tax	Repairs & Maint	Safety Checks	Waste Disposal	Specific Items	Reserves
15/09/2016	DD	South Staffs	Water	86.00			86.00								
03/10/2016	285	Mrs Betts	Specialist cleaning	34.00							34.00				
03/10/2016	286	Ms Dawes	Specialist cleaning	7.54							7.54				
03/10/2016	287	R Hounsell	Window cleaning	238.00							238.00				
03/10/2016	288	O Heap	Fire safety checks	173.46								173.46			
03/10/2016	289	Atlas	Paper towels etc	127.88		127.88									
TOTAL				666.88	0.00	127.88	86.00	0.00	0.00	0.00	279.54	173.46	0.00	0.00	0.00
CUMULATIVE				2352.49	51.37	287.27	1747.45	0.00	0.00	293.23	466.59	173.46	0.00	0.00	0.00
BUDGET				55665.00	1090.00	500.00	5000.00	200.00	350.00	300.00	2000.00	1000.00	225.00	35000.00	10000.00

RECEIPTS

Invoice Date	Paying in No	Received from	Description	Total	Hall Hire	Library Rent	Interest	Donation	Reimb
08/09/2016	140	Various	Hall hire	562.27	562.27				
TOTAL				562.27	562.27	0.00	0.00	0.00	0.00
CUMULATIVE				9375.46	9250.46	125.00	0.00	0.00	0.00
BUDGET				15,600.00	15,000.00	500.00	100.00	0.00	0.00

Unapproved