

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting
Held on Monday 2nd October 2017**

Present: Cllr D Neal Cllr D McDonald
Cllr I Bennett Cllr D Muller
Cllr N Ireland Cllr B Payton
Cllr A Kirke Cllr A Whitehouse

In attendance: Cllr M Ford

17/10/3914 **Apologies for Absence** – District Councillor Brown, and Councillors Ritchie-Smith and Warburton

17/10/3915 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities, declared an interest.

17/10/3916 **Public Speaking** –

- (a) Cllr Ford mentioned the Community Transport Dial-a-Bus Scheme but it was decided to clarify where and when it operated before publicising this scheme.
- (b) The programme to install LED street lights across the county was being rolled out and work was now being undertaken in South Derbyshire. All lamp posts would be fitted with LED lights which were much more efficient and would allow all lights to be left on including those that were currently switched off between midnight and 5 am.
- (c) Cllr Ford also reported that approval had been given the previous week for an additional 240 houses at Mickleover.
- (d) Cllr Muller report that the Local Plan Part 2 had been approved by the Inspector and now only required ratification by the SDDC Full Council. The houses at Willington Road were not selling as well as expected with only approx. 35 occupied to date.
- (e) Cllr Ford was asked to support the provision of a pavement at the end of Burnaston Lane. The Clerk to write to DCC and Cllr Ford agreed to support the request.

17/10/3917 **Minutes of the meeting held on 4th September 2017** - These minutes were approved and signed by the Chair.

17/10/3918 **Minutes of the Frank Wickham Hall Committee held on 25th September** were approved and signed by the Chair. The minutes of the Youth Recreation and Allotments Committee had not yet been circulated.

17/10/3919 **Actions from the Previous Meeting** –

17/9/3898(a) – A reply to the complaint of poor service from Trent Barton was to be publicised.

17/9/3898(b) - The Groundsman had been asked to trim the entrance from Lodge Close onto Sandypits Lane Playing Field.

17/9/3906(h) - The memorial seat had been received and was awaiting installation.

17/9/3911(c) - The light on Portland Street that was constantly on had been reported again.

17/10/3920 **Chairman's Announcements** – None

17/10/3921 **Derbyshire Association of Local Councils** – The latest circulars have been circulated.

17/10/3922 **Youth Recreation and Allotments Committee** – The Clerk had met with a resident who was interested in organising an event to raise funds for additional play equipment. The Parish Council to be kept informed of progress.

17/10/3923 **Report from the Planning Environment and Highways Committee**

- (a) Update on previous planning applications –
- 42 Main Street – Demolition of the existing rear extension and replacement with a single storey extension, partial demolition and conversion of the detached outbuilding to a garage, the installation of a new gated vehicular access and new railings to the front and the re-rendering of existing building - Granted
- (b) Planning applications considered - None
- (c) Planning applications requiring consideration:-
- 9 2017 1013 - The pruning and felling of trees covered by TPO 149 at Old Station Close – NO OBJECTIONS
 - 9 2017 1029 - The erection of extensions at 12 Willington Road – NO OBJECTIONS but it was felt that the front extension extended beyond the building line and our reply to query acceptability with SDDC planners.
- (d) Results of survey of village for mobility access – Cllr Payton reported that DCC had already used their budget for dropped kerbs for this financial year although there was a possibility of some additional dropped kerbs being included in the 2018/19 financial year. A site meeting had been requested.
- (e) Lighting of tree at Christmas – Cllr Neal had met with two electrical contractors and it now appeared that it would not be possible to light the tree on the village green. A meeting was to be held on site to look at alternatives.
- (f) Bus Stops – Re-siting – SDDC had replied that they did not consider the bus stop currently on Egginton Road suitable for re-siting to Main Street near the Chinese Take Away as it was in a Conservation Area. The Parish Council to offer this bus stop to another Parish Council as there was no-where in the village where it could be re-used. IT WAS DECIDED to investigate the possibility of installing a traditional wooden bus shelter on Main Street using 106 monies.
- (g) Section 106 Improvements (footpaths) – Although no formal reply had been received to the Parish Councils request to carry out works from 106 monies, a verbal indication had been received that the resurfacing of the footways from the new development was likely to meet the criteria but that a new footpath across King George V Playing Field did not.
- (h) Participation in the Snow Warden Scheme – IT WAS DECIDED to ask those who had been willing to participate in the past if they were still willing to take part.

17/10/3924 **Finance**

- (a) Items of expenditure:-
- (i) IT WAS DECIDED that members would personally make a donation for one lamp post poppy each and that a donation would be made by the Parish Council for the remainder. In future years' residents to be asked if they wished to make a donation towards additional poppies.
 - (ii) IT WAS DECIDED to accept a quotation for the improvement of the notice boards at a cost of up to £850.
 - (iii) IT WAS DECIDED to purchase a new larger litter bin to replace the existing on the bus stop outside John Port School. The Clerk/Chair were to carry out a review of litter bins with the Groundsmen.
 - (iv) IT WAS DECIDED to accept a quotation from Mark Williamson to install a seat in the John Port bus shelter at a cost of £265.00.

- (v) IT WAS DECIDED to purchase a street name plate, saying "Ivan Way" for the lane leading to the cemetery at a cost of £124.00.
 - (vi) Cllr Muller offered to make a donation for the Parish Council's poppy wreath.
 - (b) Accounts for payment totalling £8391.90 from the parish council's account were approved and accounts totalling £504.46 from the Frank Wickham Hall Charity were also approved.
 - (c) Income of £1221.40 was received by the Parish Council since the previous meeting and £1704.50 was received by the Frank Wickham Hall Charity.
 - (d) Spend against the main budget headings were reported but bank statements were not yet available for 30th September.
- 17/10/3925 **Frank Wickham Hall** – IT WAS DECIDED to ask Mr Wale for a price for staining the new door to the gents toilet.
- 17/10/3926 **Clerk's Report**
- (a) Report from Employees – IT WAS DECIDED to ask Nu-Blades to carry out the annual service of mowers etc.
 - (b) Correspondence – See attached.
- 17/10/3927 **Website and Facebook** – Cllr Ireland reported that page hits had increased to just under 2,000 with 103 downloads. Updates required to the website were reported.
- 17/10/3928 **Report from SDDC Liaison Meeting** – Cllr McDonald reported that this meeting had been poorly attended. A Fire Service representative confirmed that there were no buildings in South Derbyshire with cladding such as that on Grenfell Tower. The Fire Service had asked for sprinklers to be installed in council owned properties. To install sprinklers in new builds would be £1,400 per property.
- 17/10/3929 **Report from DCC Town and Parish Council Liaison Meeting** – There had been a presentation on the finance of the County Council and the Highways Department who were hoping to improve the pothole situation.
- 17/10/3030 **Any Other Business** - Cllr Kirke commented that the speed sign on Egginton Road had been repaired and that it was extremely bright.
- 17/10/3931 **Dates of Committee Meetings** – Monday 16th October at 7.00 pm – Youth Recreation and Allotments Committee – 7.30 pm Frank Wickham Hall Committee and 8.00 pm Planning Environment and Highways Committee.
- 17/10/3932 **Date of Next Meeting** – Monday 6th November 2017 at 7.30 pm in the Frank Wickham Hall.

Signed

Date

ETWALL PARISH COUNCIL
2nd October 2017

Minute No. 17/10/3926

1	Correspondence Requiring Action		Action
1.1	Well Dressing Association	Bid for funding for Xmas tree lights	See minutes
1.2	DCC	Participation in Snow Warden Scheme	See minutes
1.3	Mr Wale	Improvements to notice boards	See minutes
1.4	Mr M Williamson	Quotation for installation of seat in bus stop	See minutes
1.5	Street Signs Direct	Quotation for street name plate (2)	See minutes
1.6	Fitzpatric Woolmer	Quotation for street name plate	See minutes
1.7	SDDC	List of open space projects	Agreed at YR&A Ctte
1.8	Cllr Muller/Mrs Newton	Item for inclusion in school liaison meeting	
1.9	Mrs Jenner	Issues to be raised at meeting	See minutes
1.10	John Deere	Confirmation of data	

2	Correspondence for Information		
2.1	SDDC	Bus stop re-siting in conservation area	Noted
2.2	SDDC	Street naming – lane leading to cemetery	Noted
2.3	John Port School	Liaison meeting	Noted
2.4	Trent Barton	Reply to letter re poor service	To be publicised
2.5	Toyota	Donation towards Christmas tree lights	Noted
2.6	Charles Hanson	As above	Noted
2.7	Bloor Homes	As above	Noted
2.8	Pensions Regulator	Increase in minimum pension contributions	Clerk to action
2.9	SDDC	Summer Play Activities	Noted
2.10	Mrs Mercer	Fence at side of bowling green	Noted
2.11	SDDC	Gulley cleaning	Noted
2.12	EKV	Quotation for professional services	Noted
2.13	Mr Oakton	Terminating allotment tenancy	Noted
2.14	DCC	Mobile library service	Not applicable
2.15	Holocaust Memorial Day Trust	Holocaust Memorial Day	Noted
2.16	SDDC	Community Grants	Sent to Primary School/Scouts/Guides
2.17	Ellesmere Playground Products	Wet pour repair service	Noted
2.18	RBS	Faster cheque clearing	Noted
2.19	RBBS	Unarranged overdrafts	Noted
2.20	South Staffs Water	Dual bills	Noted

3	Correspondence for reading		
3.1	Clerks & Councils Direct	Magazine	
3.2	Local Councils Review	Magazine	
3.2	Machine Mart	Catalogue	

4	Correspondence relating to Frank Wickham Hall		
4.1	Rural Action Derbys	Completion of Annual Return	Noted
4.2	British Gas	Compensation payment	Not yet received
4.3	Scottish Power	Reduction in direct debits	Noted
4.4	PRS	Review Form	Clerk to action
4.5	RAD	Invitation to AGM	Noted

ETWALL PARISH COUNCIL												
ACCOUNTS 2017/18 - 2nd October 2017												
PAYMENTS												
Invoice	Cheq											
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN
Items already paid but requiring approval												
06/09/2017	BT	Glasdon	Litter bin - Chestnut Grove	200.40	33.40					167.00		
06/09/2017	BT	Mark Williamson	Install above litter bin	75.00						75.00		
06/09/2017	BT	Clerk	Expenses	65.07			65.07					
06/09/2017	BT	Clerk	Expens - mower parts	21.82						21.82		
06/09/2017	BT	Clerk	Expenses - stationery	21.36		21.36						
07/09/2017	bt	Age Concern	Donation	300.00					300.00			
08/09/2017	DD	BEFuelcards	Petrol	33.80	5.63					28.17		
09/09/2017	DD	NEST	Pensions	137.43		137.43						
12/09/2017	BT	Staff	Wages	3087.41			3087.41					
15/09/2017	BT	HMRC	Tax & NI	694.32			694.32					
27/09/2017	DD	NEST	Pensions	137.43			137.43					
29/09/2017	BT	Came & Co	Insurance	1317.37		1317.37						
Items requiring approval												
02/10/2017		Antony Ford	Repair to fence	45.00							45.00	
02/10/2017	BT	Grant Thornton	Audit	360.00	60.00	300.00						
02/10/2017	BT	SDDC	Summer sports	1080.00	180.00						900.00	
02/10/2017	BT	John Robertson	Memorial seat	336.00	56.00					280.00		
02/10/2017	BT	Etwall Bowls Club	Fertiliser	113.00							113.00	
02/10/2017	BT	Clerk	Expenses	30.05			30.05					
02/10/2017	BT	Clerk	Expenses - postage	9.12		9.12						
02/10/2017	BT	Royal British Legion	Lamp post poppies	72.00					72.00			
02/10/2017	BT	Jim Gardner	Website maintenance	169.70		169.70						
02/10/2017	BT	Nu-Blades	Mower repairs	85.62	14.27				71.35			
			TOTAL	8391.90	349.30	1954.98	4014.28	0.00	443.35	571.99	1058.00	0.00
			CUMULATIVE	34592.75	680.34	4684.02	22711.41	25.00	1706.09	1932.02	2671.47	182.50
			BUDGET	96027.00		5792.00	51900.00	2865.00	4800.00	8750.00	14430.00	190.00

RECEIPTS													
	Paying										Sup Grant/	VAT	Conc
Date	In No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Pre	Reim	Exp
18/09/2017	56	Bloor Homes	Donation	500.00					500.00				
21/09/2017	57	Etwall Pharmacy	Donation for litter bin	183.60					183.60				
21/09/2017		C'nut Grove Stores	Donation for litter bin	91.80					91.80				
25/09/2017	58	Various	Allotment rent	96.00						96.00			
29/09/2017	BACS	EM Army Cadets	Land rent - Sandypits	350.00				350.00					
			TOTAL	1221.40	0.00	0.00	0.00	350.00	775.40	96.00	0.00	0.00	0.00
			CUMULATIVE	48619.97	0.00	0.00	0.00	700.00	1489.90	2498.85	42743.00	1188.22	0.00
			BUDGET	72459.00	0	315	0	700	550	1888	42492		20514

FRANK WICKHAM HALL CHARITY - 2nd October 2017														
ACCOUNTS 2017/18														
PAYMENTS														
Invoice	Cheq					Clean		Misc		Council	Repairs &	Safety	Waste	Specific
Date	No	Payee	Description	Total	Admin	Mat	Utilities	Equip	PRS Lic	Tax	Maint	Checks	Disposal	Items
21/08/2017	DD	Scottish Power	Electricity	290.86			290.86							
14/09/2017	DD	SSWB	Water	11.50			11.50							
21/09/2017	DD	Scottish Power	Electricity	96.00			96.00							
02/10/2017	317	David Bramall	Install new door	106.10							106.10			
			TOTAL	504.46	0.00	0.00	398.36	0.00	0.00	0.00	106.10	0.00	0.00	0.00
			CUMULATIVE	18905.11	1256.65	423.63	2166.33	98.79	0.00	282.61	943.10	0.00	0.00	13734.00
RECEIPTS														
Receipt	Paying				Hall	Hall	Hall	Hall	Library					
Date	in No	Received from	Description	Total	Hire	Hire	Hire	Hire	Rent	Interest	Donation	Reimb		
					Preschool	Clubs/Soc	Commercial	Individuals						
30/08/2017	BACS	Dancetec	Hall hire	346.50			346.50							
08/09/2017	145	Various	Hall hire	1358.00		828.00	422.00	108.00						
			TOTAL	1704.50	0.00	828.00	768.50	108.00	0.00	0.00	0.00	0.00		
			CUMULATIVE	9416.83	4514.85	2465.50	1230.33	670.50	250.00	0.00	75.00	210.65		