

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting
Held on Monday 7th October 2019**

Present: Cllr A Kirke
Cllr S Fryer
Cllr N Ireland
Cllr S Mann
Cllr A Muller
Cllr B Payton
Cllr D Smith

In attendance: District Councillor D Muller, County Councillor Ford and two members of the public

- 19/10/4311 **Apologies for Absence** – Cllrs Neal, Whitehouse and District Councillor Brown.
- 19/10/4312 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities declared an interest.
- 19/10/4313 **Public Speaking** – Cllr Ford reported that he was following up various issues with DCC including the grass cutting on the A516 and the gaps in the hedge on Hilton Road. Cllr Ford confirmed that Egginton Road did not meet the criteria for a school crossing point. It was reported that the Japan School at John Port would be opening on Saturday 12th October. At a recent Safer Neighbourhoods meeting there had been mention of drug taking in the village but the police needed more information on where and when this was happening.
- 19/10/4314 **Review of Standing Orders** – IT WAS DECIDED that a full council meeting should be held in January to review the Standing Orders.
- 19/10/4315 **Co-option of New Member** – Val Hobson was nominated, seconded and unanimously co-opted to the parish council. She then joined the meeting.
- 19/10/4316 **Minutes of the meeting held on 2nd September 2019** - These minutes were approved and signed by the Chair.
- 19/10/4317 **Actions from the Previous Meeting** –
- 19/9/4292 - Letter of thanks sent to Dave McDonald.
 - 19/9/4294 - Blocked gullies reported to DCC – Report number F602784
 - 19/9/4302(d) - Emailed DCC to ask for plans for Mickleover Greenway – no reply received.
 - 19/9/4304 - Oak tree at the bowling green had been cut down.
 - 19/9/4304 - Parish Council insurance renewed and Clerk had asked for valuation of FWH for insurance purposes.
- 19/10/4318 **To approve minutes of Youth Recreation and Allotments Committee, Planning Environment and Highways Committee and Frank Wickham Hall Committee held on 16th September 2019** – These minutes were all approved and signed by the Chairs.
- 19/10/4319 **Membership of Committees** – Cllr Mann appointed to Frank Wickham Hall, Youth Recreation and Allotments and Planning Environment and Highways Committees. Cllr Hobson appointed to Planning Environment and Highways and Youth Recreation and Allotment Committees.
- 19/10/4320 **Chairman’s Announcements** – None.
- 19/10/4321 **Derbyshire Association of Local Councils** – Circular 11/2019 had been passed to members. Details of training courses to be passed to Cllrs Mann and Hobson.
- 19/10/4322 **Report from the Planning Environment and Highways Committee**
- (a) Update on previous planning applications that had all been granted by SDDC –
- The erection of a single storey extension at 73 Egginton Road

- The erection of a front, side and rear extensions at 15 Lawn Avenue
- The retention of one timber garden shed and the erection of a second garden shed at 10 Lawn Avenue
- The felling and pruning of trees at The Walnuts, 61 Main Street
- The felling/pruning of various trees covered by SDDC TPO No 22 at Etwall Grove, Egginton Road
- The felling and pruning of Ash trees covered by SDDC TPO Nos 154 and 294 at The Walnuts, 61 Main Street
- The replacement of two sundials on the chimneys at Alms Houses, Church Hill
- The erection of a two-storey extension and associated internal alterations at 53 Willington Road
- The erection of a triple garage at Bearwardcote Lodge, Heage Lane
- Change of use from agricultural land to equine land and the erection of a stable block at Bearwardcote Lodge, Heage Lane
- The installation of replacement rooflights, the addition of a flue and alterations to the rear door at The Limes, 86 Main Street

The following application had been withdrawn by the householder:-

- Extension to form a swimming pool at Oakdene House, Burnaston Lane
- (b) Planning applications requiring consideration
- Axis 50 (formerly known as Burnaston Cross) – Chair to draft letter of objection and circulate to members prior to submission.
 - The erection of a side and rear extensions and the removal of the existing garage at 6 Elms Grove – Objection on the grounds that the extensions were over-bearing and out of keeping with existing properties.
 - The erection of a front porch at 18 Lawn Avenue – No objections
 - Erection of first floor side extension, new render finish and fenestration amendments to the rear at 56 Belfield Road – No objections.

There was a query as to the outcome of the complaint regarding the installation of UPVC windows at the Hawk and Buckle.

A member asked whether planning permission was required for the re-rendering of the property in the conservation area on Main Street.

- (c) Community Responder Group – Cllr Kirke reported that a committee had been formed to take this project forward and look at ways to getting more people involved.
- (d) Request from a resident of Pear Tree Court for Parish Council to maintain the garden – Letter to be sent to SDDC offering this service at a cost.
- (e) Christmas Lights Switch On – Cllr Smith agreed to be the liaison on this project. It was confirmed that the Primary School had agreed to sing and John Port School had been asked for permission to use the turning circle for stalls. Date to be publicised.
- (f) Procedure for dealing with complaints of overgrown hedges etc – Following a complaint, IT WAS DECIDED to continue with this existing procedure but to undertake two routine inspections per annum, one in March and one in September so that members could identify overgrown shrubs etc and these could be reported.
- (g) Consultation on the removal of payphones – IT WAS DECIDED to object to the removal of the two payphones on the grounds that they were needed in case of emergency.

- (h) Provision of hanging baskets and/or Christmas tree decorations – IT WAS DECIDED to obtain quotations for both hanging baskets and Christmas tree lamp post decorations for 2020.

19/10/4323

Youth Recreation and Allotments Committee

Cllr Smith reported that there had been no further progress on Chestnut Grove Children’s Play Area. There was now enough information available to write to Sport England to ask for approval for the football pitch to be reduced to a junior pitch and reoriented.

It was reported that an inspection of the trees which were the responsibility of the Parish Council had been undertaken and serious issues identified. These had to be rectified with one month so the Clerk had contacted three companies to obtain quotations. These would be circulated to members and retrospective approval would be required at the next meeting in order to meet the deadline.

19/10/4324

Finance

(a) Items of expenditure:-

- (i) IT WAS DECIDED to give a donation of £200 to Etwall Welfare Trust.
- (ii) IT WAS DECIDED to give a donation of £300 to Etwall and District Age Concern.
- (iii) IT WAS DECIDED to give a donation of £30 to the Royal British Legion for the poppy wreath.
- (iv) A quotation for the re-setting of the goalposts at Sandypits Lane Playing Field was awaited. IT WAS DECIDED to accept a quotation to repair the gate there at a cost of £100.
- (v) IT WAS DECIDED to replace the bin at Sandypits with one that had been removed from elsewhere.
- (vi) IT WAS DECIDED to purchase a Christmas banner which said “Merry Christmas from Etwall” at a cost of £48.00

(b) Accounts for payment for the Parish Council totalling £13,143.01 were approved as were accounts totalling £494.01 for the Frank Wickham Hall Charity.

(c) The Parish Council had received £756.00 since the previous meeting and £958.50 was received by the Frank Wickham Hall Charity.

(d) Spend against the main budget headings were reported. Bank reconciliations were shown for the end of August and September.

(e) 106 monies – A long discussion took place on whether some of the monies allocated to King George V Playing Field Outdoor Improvements could be used for the pavilion project. Costs of planned work to play equipment to be ascertained as well as the amount of funds raised by the Food and Drink Festival before a final decision was made. Details of possible grants to be pursued.

19/10/4325

Frank Wickham Hall – Nothing to report since committee meeting.

19/10/4326

Clerk’s Report

(a) Report from Employees – The Clerk reported that the part-time grounds person had returned to work but the temporary grounds person would continue to work for a further two weeks until planned annual leave had been taken.

(b) Correspondence – See below.

19/10/4327

Website and Facebook – Cllr Ireland reported that page hits had increased 40% on the previous month with 210 items downloaded. Cllr Smith reported that the Facebook page was continuing to be popular.

19/10/4328

Any Other Business

(a) It was confirmed that the seat in the bus shelter had been taken away for repair.

(b) It was also reported that some of the lights on Belfield Road had been replaced with LED’s but not all.

- 19/10/4329 **Dates of Committee Meetings** – The Frank Wickham Hall, Youth Recreation and Allotments and Planning Environment and Highways Committee to meet on 21st October to primarily discuss budgets for 2020/21.
- 19/10/4330 **Date of Next Meeting** – Monday 4th November 2019 at 7.30 pm in the Frank Wickham Hall.

Signed

Date

ETWALL PARISH COUNCIL
7th October 2019

Minute No. 19/10/4326

1	Correspondence Requiring Action		Action
1.1	Resident	Overgrown shrub	See minutes
1.2	Etwall Welfare Trust	Request for a donation	See minutes
1.3	Age Concern	Request for a donation	See minutes
1.4	SDDC (4)	Report on trees	See minutes
1.5	Resident	Request to plant a tree	Cultivation Order to be applied for
1.6	SDDC	S136 claim – admin expenses	Clerk replied
1.7	SDDC	Reporting traffic/speeding	Publicised
1.8	PKF	Audit	Clerk actioned
1.9	Unity Trust Bank	Return of payment	Clerk actioned
1.10	Sharpes Pottery Museum	Request for vote in British Travel Awards	Circulated
1.11	Toyota	Invitation to football match (Chair & Vice-Chair)	Replied
1.12	Rural Action Derbys	Cyber security training	Clerk and Vice-Chair to attend
1.13	Resident	Request for traffic calming on Willing Rd	Referred to Cllr Ford
1.13	Resident	Christmas lights switch on and request for banner	See minutes

2	Correspondence for Information		
2.1	SDDC	Gate into play area	Now working properly
2.2	John Port School	Various issues	Noted
2.3	Bowls Club	Thanks for removing tree	Noted
2.4	Resident	Confirmation of eligibility to be councillor	See minutes
2.5	Resident	Thanks for cable work for Christmas tree lights	Noted
2.6	SDDC	South Derbys Call for Sites	Noted
2.7	Willington PC	Axis 50 Development	Noted
2.8	SDDC	Summer Holiday Provision - Thanks	Noted
2.9	Allotment holder	Given up plot	Noted
2.10	SDDC	106 monies	Noted
2.11	McAfee	Refund – charged twice for update	Noted
2.12	Unity Trust Bank	Confirmation re bank charges	Noted
2.13	Came & Co	Confirmation of insurance renewal	Noted
2.14	SDDC	Area Forum dates	Noted
2.15	DALC	Highlighting scam	Noted
2.16	Unity Trust Bank	Extra checks on account	Noted
2.17	Unity Trust Bank	FSA scheme	Noted
2.18	Highways England	Work on Toyota roundabout	Noted
2.19	DALC	AGM	Noted

2.20	RBS	Banking switch	Noted
2.21	Came & Co	Changes to company	Noted
2.22	RMS	Village Plan	Noted
2.23	Robin Road UK	Mobile App Platform	Noted
2.24	DMG	Asbestos management	Noted
2.25	R Helliwell	Facebook account management	Noted

3	Correspondence for reading		
3.1	Clerks & Councils Direct	Magazine	
3.2	Furniture at Work	Catalogue	

4	Correspondence relating to Frank Wickham Hall		
4.1	C Eyley	Quote for new pump	Approved at FWH Ctte
4.2	MJB Heating	Quote for new pump	Noted
4.3	EDF	Electricity broker	
4.4	The Utility Supplier	Prices for gas and electricity	Noted
4.5	Rural Action Derbys	Training Course	Noted
4.6	Go-pak	Catalogue	Noted

ETWALL PARISH COUNCIL - 7th October 2019

Bank Reconciliations

Opening Balance		£85,855.61
Add Total		
Receipts		£1,242.00
Less Total Payments		£4,181.88
	TOTAL	£82,915.73
Represented by:		
Unity Trust		
Account	82,915.73	
Plus receipts not banked	0.00	
Less payments made	0.00	
Closing balance at 30th August 2019	TOTAL	£82,915.73

Opening Balance		£82,915.73
Add Total		
Receipts		£660.00
Less Total Payments		£6,848.13
	TOTAL	£76,727.60
Represented by:		
Unity Trust		
Account	76,727.60	
Plus receipts not banked	96.00	
Less payments made	8,314.26	
Closing balance at 30th September 2019	TOTAL	£68,509.34

07/10/2019	BT	Clerk	Expenses	49.58			49.58								
07/10/2019	BT	SDDC	Land rent - Chestnut	7.50							7.50				
07/10/2019	BT	TAC Surveys	Asbestos survey	468.00								468.00			
08/10/2019	BT	Staff	Salaries	3268.07			3268.07								
15/10/2019	DD	SSW	Water - Bowling Green	123.88							123.88				
15/10/2019	DD	SSW	Water - Allotments	38.48							38.48				
12/11/2019	DD	HMRC	Tax & NI	485.93			485.93								
			TOTAL	13143.01	426.99	2082.29	7660.02	0.00	0.00	975.85	1522.36	7.50	468.00		
			CUMULATIVE	46324.05	1885.68	4035.67	27633.30	25.00	577.00	1588.97	4090.01	468.42	6020.00		
			BUDGET	106160.00	0.00	7685.00	53250.00	2340.00	5500.00	7575.00	20620.00	190.00	9000.00		
RECEIPTS															
	Paying													Sup Grant/	VAT
Date	In No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Wages	FWH	Pre	Reim	Conc
13/09/2019	BACS	Army Cadets	Land rent	480.00				480.00							
25/09/2019	89	1a,2a,9b10b	Allotment rent	96.00						96.00					
18/09/2019	BACS	17b,18b,17a,13a,5a,	Allotment rent	180.00						180.00					
			TOTAL	756.00	0.00	0.00	0.00	480.00	0.00	276.00	0.00	0.00	0.00	0.00	0.00
			CUMULATIVE	53034.56	100.00	0.00	0.00	960.00	6756.56	1489.00	0.00	220.00	43509.00	0.00	0.00
			BUDGET	78743.00	0.00	315.00	0.00	960.00	560.00	1650.00	9000.00	0.00	43258.00	0.00	23000.00

