

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting held on
Monday 7th September 2015**

Present: Cllr R Warburton Cllr D Neal
Cllr M Adcock Cllr D MacDonald
Cllr I Bennett Cllr D Muller
Cllr N Ireland Cllr J Patten

In attendance: Cllr Brown and fifteen members of the public

15/9/3513 **Apologies for Absence** - Cllr Payton, Cllr Owen, Cllr Roe, Cllr Ritchie-Smith and County Cllr Ford

15/9/3514 **Declaration of Interests** – All Members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity, declared an interest. Cllr Adcock and Cllr Ireland declared an interest the agenda item concerning the Live At Home Scheme.

15/9/3515 **Public Speaking –**

(a) Planning Application – Willington Rd Phase 1 Reserved Matters – It was pointed out that the landscaping and the boundaries were still to be decided yet this was of great concern to those living around the site. The original Design Statement specified a range of 1-2 storey and 1-5 bedroomed properties. There are no bungalows and some three storey buildings which were significantly taller than the existing properties with the slope of the land making them taller still. It was agreed that large plans would be put on display in the library.

(b) Tidiness of the Village – There was a complaint regarding the state of the verge between the end of Sutton Lane and the Seven Wells roundabout. This would be raised with Cllr Ford. The owner of the land in the same area to be contacted regarding the overgrown state of the trees.

There was also a complaint regarding grass growing out of the drains on Main Street.

A comment was made that The Bancroft was swept at 7 am and two hours later the grass verges were cut ruining the work done by the road sweeper. This was to be raised with SDDC.

Cllr Brown passed an email to the Parish Council concerning the cutting back of undergrowth at Old Station Close.

A request was made for the Weight Watchers sign to be removed again.

The Clerk to report all of the above issues for action.

(c) Planning Application – Egginton Road (Jacksons Lane) – There was concern at the lack of notice given for comments on this planning application and concern that many were not aware of it. Notices had not been displayed due to the Planning Officer's holiday but the date for comment would be 21 days from the date the notices were put up. Comments were made that this site was not identified as a SHLAA site and was outside the village boundary. It was recommended that this application be looked at in detail and objections made to all aspects of the application of concern not just the principle of the development.

(d) Planning Application – Etwall Gate, Main Street – Cllr Brown reported that this application had been refused but an appeal would be made.

(e) Attendance at SDDC Planning Committee meetings – Although some residents had had a poor experience attending the Planning Committee meetings it was stressed that a large number of people attending could have an impact on the decision so residents were encouraged to attend these meetings.

Post meeting note: The deadline for comments on the Egginton Road (Jacksons Lane) and the Willington Road Reserved Matters planning application has been extended to 30th September

15/9/3516 **Minutes of the meeting held on Monday 6th July 2015** – These minutes were approved and signed by the Chairman.

15/9/3517 **Minutes of the Frank Wickham Hall Committee and Youth Recreation and Allotments Comment held on 21st July 2015** – These minutes were approved and signed by the Chairman.

15/9/3518 **Chairman's Announcements** – The Chairman had been invited by Toyota to attend a football match on 21st September but was unable to go – members were asked if anyone wished to attend in her place.

15/9/3519 **Actions from the Previous Meeting**

(a) 15/9/3500 – The need to report incidents of anti-social behaviour to the Police reported in the Express magazine.

(b) 15/9/3504(d (ii) - Quotation accepted for repairs to the Bowls Club shed, fixing of bench, replacement bollards and fixing of litter bins and the work had been carried out.

15/9/3520 **Confirmation of Decisions taken under Delegated Powers**

(a) Mr Croxall had been asked to trim the trees on KGV that were overhanging the street lights on the footpath between the Primary School and King George V Playing Field at the same time as he carried out the tree works recommended by the Tree Survey. This work has been done.

(b) The repairs to the Bowls Club/Football shed were carried out with UPVC at an additional cost of £50 rather than using wood so as to prevent the necessity for future repairs/painting.

(c) The process had been started to register the allotments as a Community Asset.

(d) The new play equipment had been ordered (installation expected at the end of September) but it was decided to purchase the Quad Flyer from Sutcliffe and for Streetscape to install both pieces of equipment as this was cheaper than the two suppliers fitting one piece of equipment each.

These decisions were approved.

15/9/3521 **Committee Membership – New Member** – Cllr MacDonald confirmed that he would like to be a member of the Planning Environment and Highways Committee and the Youth Recreation and Allotments Committee. This was agreed.

15/9/3522 **Derbyshire Association of Local Councils –**

(a) The latest circulars had been distributed. Cllr Ireland stressed the importance of reading the DALC Circulars as this was the way in which members were kept up to date with changes affecting the Parish Council. The Clerk was asked to highlight items of particular importance when distributing circulars.

(b) Members were asked to give their replies to the questions posed by DALC on the agenda via email to the Clerk.

15/9/3523 **Report from Planning Environment and Highways Committee**

(a) Planning applications already considered

(i) Single storey rear extension at Hambleton, Sutton Lane – NO objections

(ii) The erection of an extension at 26 Lawn Avenue – NO objections

(b) Planning applications to be considered:-

- (i) Proposed new security fencing and new entrance to Ashbourne building at John Port School – NO objections but it was felt that the bollards installed may not be on John Port School land.
 - (ii) The erection of an extension at 10 Pine Close – NO objections
 - (iii) Certificate of lawfulness for change of use from ancilliary annex to independent dwelling at Highfield House, Heage Lane – Only just received.
 - (iv) Erection of up to 98 dwellings with associated public open space and sustainable drainage at land at SK 2630 9987 Egginton Road – OBJECTION – Members to send all points which need to be made to the Clerk . Initial thoughts included lack of bungalows, no three storey properties and the closeness to the A50 in view of noise issues.
 - (v) Approval of reserved matters (except landscaping) on land subject to outline permission for 100 dwellings, public open space, drainage and associated works on land at SK 2731 3037 Willington Road – All points of concern to be raised.
- (c) Updates on major planning applications
- (i) Phase 1 Willington Road – See above
 - (ii) Phase 2 Willington Road – Still being under consideration.
 - (iii) Etwall Gate, Main Street – See above
 - (iv) Egginton Road (sewerage works) – Planning application not yet received.
 - (v) Egginton Road (Jacksons Lane) – See above
 - (vi) Intermodal Park – Nothing further to report.
- (d) Provision of a Defribulator – Cllr Muller was looking into this and a possible site for installation was inside the Spread Eagle due to its central location and long opening hours. The owner had also offered to make a donation and although training was not necessary staff from all of the local businesses could be made familiar with the equipment. It was understood that he Neighbourhood Watch may also be willing to make a donation towards a defribulator. The Clerk to obtain details of the supplier being considered by Church Broughton Parish Council.
- (e) Consultation on 20 mph Residential Street Speed Restriction – It was commented that through roads and main roads were being excluded but generally members felt that this was a good idea and had responded accordingly.
- (f) Snow Warden Scheme – The Clerk reported that the Parish Council had taken part in the scheme during the previous two years but only on a limited basis. Advertising for more Snow Wardens to be undertaken.
- (g) Routine Inspections – Cllr Neal reported that this was again due but as there were now a number of new members he would re-allocate the routes as appropriate.
- (h) Groundsmen’s Hut Risk Assessment – It was decided that Cllr Neal would attend the next meeting of the Almshouse Trustees. Replacement of the existing chairs to be considered.
- (i) Flood Liaison Meeting – A response had been received to the query raised.

15/9/3524

Finance

- (a) Accounts for payment totalling £18,113.03 from the parish council’s account were approved and accounts totalling £841.91 from the Frank Wickham Hall Charity were also approved.
- (b) Income totalling £20,357.60 was received by the Parish Council with £2189.56 being received by the Frank Wickham Hall Charity.

- (c) Spend against the main budget headings was reported. Bank reconciliations were reported for July and August.
- (d) Items of expenditure:-
 - (i) IT WAS DECIDED to give a donation of £300 to Etwall and District Age Concern.
 - (ii) IT WAS DECIDED to give a donation of £300 to Etwall Live at Home Scheme.
 - (iii) IT WAS DECIDED to purchase a printer up to a value of £100 for the Booking Clerk.
 - (iv) IT WAS DECIDED to accept the lower of two quotations for the lowering of the hedge and removal of dead trees in the Frank Wickham Hall car park at a cost of £300.
 - (v) IT WAS DECIDED to renew the Parish Council's insurance with Came & Co with a three year deal at a cost of £1273.95.
 - (vi) IT WAS DECIDED to defer the decision on payment for use of the Groundsmen's hut until after the meeting with the Almshouse Trustees.
 - (vii) IT WAS AGREED to add Cllr MacDonald to the Unity Trust bank mandate.

15/9/3525

Website – Cllr Ireland reported that page hits during July had increased again. Planning was particularly popular and 91 downloads. The bell ringers was the most popular page.

15/9/3526

Youth Recreation and Allotments Committee

- (a) Play Equipment Update - Cllr Warburton reported that the Quad Flyer was due for delivery on 28th September and a meeting would take place with Streetscape prior to this to mark out the exact siting of the equipment with spray paint. Once the equipment was installed the local press to be notified.
- (b) Review of Recreational Areas – A meeting was to be arranged with SDDC to review the recreational areas and see what could be done to improve them. It was reported that a tent had been sited on Chestnut Grove Children's Play Area for one night and a tent had also appeared on King George V Playing Field. Consideration to be given to whether no camping signs were required.
- (c) Key to Sandypits Lane Changing Rooms – The Guides had changed the padlock to the changing rooms and an issue had arisen whereby the Pigeon Club had needed to gain access to trip the fuse switch. The two groups to be put in contact with each other and an official lease to be considered.

15/9/3527

Frank Wickham Hall – Cllr Bennett reported on a meeting with Ian Hey to consider sources of funding for improvements to the Frank Wickham Hall. Various contractors had been met on site but no quotations had yet been received. In principle the planners had no objection to a two storey extension to the hall. A questionnaire was being given out to hirers to seek their views on what was required.

15/9/3528

Clerk's Report

- (a) Report from Employees – It was reported that the first payment of wages by bank transfer was due to take place in September. A comment was made about how good the bench looked around the tree on the village green. Thanks to go to Mr Wale.
- (b) Correspondence – see attached.

15/9/3529

Any Other Business –

- (a) Cllr Adcock reported an issue with an odour outside the Hawk and Buckle Public House caused by a missing cap in the drain outside.
- (b) Cllr Muller reported that an article had been placed in the Express concerning the recent trip to Valdivienne in France.

(c) A letter to be written to Tony Walker, Deputy Managing Director of Toyota on being made Lord Lieutenant of Derbyshire.

(d) Cllr Muller was dealing with a complaint concerning a broken fence on Old Heage Lane which it was thought was the subject of an insurance claim.

15/9/3530 **Dates of Committee Meetings** – Monday 28th September at 7.00 pm – Frank Wickham Hall.

15/9/3531 **Date of Next Meeting** – Monday 5th October 2015 at 7.30 pm in the Frank Wickham Hall.

Signed

Date

ETWALL PARISH COUNCIL
7th September 2015

Minute No. 15/9/3528

1	Correspondence Requiring Action		Action
1.1	DALC	Questions to ask the Parish Council	See minutes
1.2	DCC	Participation in Snow Warden Scheme	See minutes
1.3	Environment Agency	Flood Warden Workshop	
1.4	Etwall Age Concern	Application for a Donation	See minutes
1.5	Etwall Live At Home	Application for a Donation	See minutes

2	Correspondence for Information		
2.1	SDDC	Planning application – Main Street Speaking at Committee meeting	
2.2	SDDC	Flood Liaison Meeting	See minutes
2.3	SDDC	Minutes of Joint meeting between SDDC & PC's	
2.4	Cllr M Ford	Bus Service	
2.5	Streetscape	Acknowledgement of Order	
2.6	Sutcliffe Play	Confirmation of Order	
2.7	Zurich	Play equipment inspection report	
2.8	Mr M Ride	Signs for change of speed limit	
2.9	SDDC	Community Risk Register	
2.10	Came & Co	Confirmation of mower insurance renewal	
2.11	Grant Thornton	Completion of Audit	
2.12	DCC	Changes to Rights of Way personnel	
2.13	Severn Trent	Smell outside Hawk & Buckle	
2.14	SDDC	Funding for playing field improvements	
2.15	British Gas	Termination notice - Sandypits	
2.16	Scottish Power	Change to Scottish Power - Sandypits	
2.17	Police	Updates (July and August)	
2.18	Castle Associates	Workplace dress codes	
2.19	Came & Co	Joining with Stackhouse Poland Group	
2.20	Unity Trust Bank	Financial Services Compensation	
2.21	RBS	Closure of Tracker Account	
2.22	RBS	Changes to support team etc (4)	
2.23	Groundwork	Advertising	
2.24	SDDC	Illegal Encampments	

3	Correspondence for reading		
3.1	Toyota	Newsletter	
3.2	Secure a Field	Brochure	

4	Correspondence relating to Frank Wickham Hall		
4.1	Allsuns	Quotation	
4.2	Npower	Electricity meter	
4.3	Npower	Changes to contracts	
4.4	Mrs Mercer	Hedge maintenance	Quotations sought
4.5	CAF	Changes to terms and conditions	

ETWALL PARISH COUNCIL - 7th September 2015

Opening Balance		£68,644.41
Add Total Receipts		£20,363.63
Less Total Payments		£8,361.01

TOTAL £80,647.03

Represented by:

Current Account	549.39
Wages Account	Closed
High Interest Account	38530.84
Tracker	41466.80
Petty Cash	100

TOTAL £80,647.03

Less cheques to clear	£7,437.30
Plus receipts not cleared	£6.00

Closing balance at 7th August 2015

£73,209.73

Opening Balance		£80,647.03
Add Total Receipts		£529.97
Less Total Payments		£10,941.84

TOTAL £70,235.16

Represented by:

Current Account	521.22
High Interest Account	30838.09
Unity Trust Bank	38775.85
Tracker	Closed
Petty Cash	100

TOTAL £70,235.16

Less cheques to clear	£4,788.01
Plus receipts not cleared	£200.43

Closing balance at 9th September 2015

£65,647.58

ETWALL PARISH COUNCIL - 7th September2015														
ACCOUNTS 2015/16														
PAYMENTS														
Invoice	Cheq													
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN	RES	
06/07/2015	2247	Broker Network	Mower insurance	190.36		190.36								
04/08/2016	2248	SDDC	Litter bin emptying	2017.52	302.85					1714.67				
21/07/2015	2250	Personnel Advice	Prod of Contract of Emp	120.00	20.00	100.00								
12/07/2015	2249	PT Groundsman	Inc in petrol float*	40.00										
04/08/2015	2251	Grant Thornton	Audit	360.00	60.00	300.00								
18/08/2015	2253	KGV Playing Field	Play equipment	7040.30									7040.30	
18/08/2015	2255	Etwall PC	Unity Trust Bank Account	20000.00										
18/08/2015	1	Staff	Wages	2885.92			2885.92							
18/08/2015	5	Post Office	Tax & NI	603.92			603.92							
18/08/2015	6	PT Groundsman	Petrol**	67.00	11.17					55.84				
07/09/2015	7	Etwall Bowls Club	Fertiliser	30.00							30.00			
07/09/2015	8	Glasdon	Litter bin - near school	157.17	26.19						130.98			
07/09/2015	9	Glasdon	Bench - Sandypits	287.48	47.91						239.57			
07/09/2015	10	David Bramall	Posts & bench at Sandypits	436.43							436.43			
07/09/2015	10	David Bramall	Repair shed fix bins	428.95							428.95			
07/09/2015	11	Mrs V Woodhead	Relief Caretaker	59.08			59.08							
07/09/2015	12	Clerk	Expenses	145.75			145.75							
07/09/2015	12	Clerk	Exp - Book	14.99		14.99								
07/09/2015	12	Clerk	Exp - Locks/keys etc	50.45							50.45			
07/09/2015	12	Clerk	Exp - Postage/stationery	49.83		49.43								

14/09/2015	DD	South Staffs Water	Water - allotments	36.6							37.60		
14/09/2015	DD	South Staffs Water	Water - bowling green	33.55							33.55		
15/09/2015	BT	Staff	Wages	3057.73			3057.73						
			TOTAL	38113.03	468.12	654.78	6752.40	0.00	0.00	1770.51	1387.53	0.00	7040.30
			CUMULATIVE	36054.80	632.35	1580.15	21269.40	0.00	152.24	2657.40	8825.95	182.50	7040.30
			BUDGET	105644		6534.00	52250.00	3020.00	4000.00	7450.00	28200.00	190.00	24600.00
RECEIPTS													
	Paying											VAT	Concurrent
Date	In No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Pre	Reim	Expenses
01/07/2015	BACS	SDDC	Public toilet maint	1,900.00						1,900.00			
06/07/2015		SDDC	Precept	18,450.00									
13/07/2015		Mr T Day	Allotment rent	3.00						3.00			
31/07/2015		RBS	Interest	1.60			1.60						
04/08/2015		Mr P Adams	Allotment rent	3.00						3.00			
			TOTAL	20,357.60	0.00	0.00	1.60	0.00	0.00	1,906.00	0.00	0.00	0.00
			CUMULATIVE	44,165.95	0.00	0.00	40.12	0.00	544.50	3,917.32	21,197.00	0.00	0.00
			BUDGET	36,891.00	0.00	300.00	120.00	700.00	530.00	1,088.00	36,891.00	0.00	20514
31/07/2015	BACS	SDDC	Grant to King George V Playing Field Charity	£7,039.30			for play equipment						

FRANK WICKHAM HALL CHARITY - 7th September 2015															
ACCOUNTS 2015/16															
PAYMENTS															
Invoice	Cheq					Clean		Misc		Council	Repairs &	Safety	Waste	Specific	
Date	No	Payee	Description	Total	Admin	Mat	Utilities	Equip	PRS Lic	Tax	Maint	Checks	Disposal	Items	Reserves
04/08/2015	261	EPC	Waste collection	200.43									200.43		
04/08/2015	DD	npower	Electricity	258.48			258.48								
14/08/2015	DD	SSW	Water	85.00			85.00								
07/09/2015	262	R Hounsell	Window cleaning	213.00							213.00				
14/09/2015	DD	SSW	Water	85.00			85.00								
			TOTAL	841.91	0.00	0.00	428.48	0.00	0.00	0.00	213.00	0.00	200.43	0.00	0.00
			CUMULATIVE	3798.24	1034.99	270.98	1651.03	0.00	0.00	290.87	349.94	0.00	200.43	0.00	0.00
			BUDGET	22710.00	1090.00	500.00	5000.00	250.00	350.00	300.00	2000.00	1000.00	225.00	21000.00	10000.00
RECIPTS															
Invoice	Paying in					Hall	Library			Utility					
Date	No	Received from	Description	Total	Hire	Rent	Interest	Donation	Payment	Over					
17/07/2015	BACS	Weight Watchers	Hall hire	304.50	304.50										
24/07/2015	113	Various	Hall hire	36.25	36.25										
21/07/2015	114	Various	Hall hire	1019.10	1019.10										
26/08/2015	115	Various	Hall hire	829.71	829.71										
			TOTAL	2189.56	2189.56	0.00	0.00	0.00	0.00						
			CUMULATIVE	5701.24	5271.74	125.00	0.00	0.00	0.00						
			BUDGET	15600.00	1500.00	500.00	100.00	0.00	0.00						