

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting  
Held on Monday 5<sup>th</sup> September 2016**

Present: Cllr R Warburton Cllr D Muller  
Cllr N Ireland Cllr B Payton  
Cllr I Bennett Cllr J Patton  
Cllr D Neal

In attendance: Three members of the public

- 16/9/3700 **Apologies for Absence** – Councillors McDonald, Ritchie Smith and District Councillor Brown and County Councillor Ford. These apologies were accepted.
- 16/9/3701 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity, declared an interest.
- 16/9/3702 **Public Speaking** – None
- 16/9/3703 **Minutes of the meeting held on 4<sup>th</sup> July 2016** - These minutes were approved and signed by the Chairman.
- 16/9/3704 **Minutes of the Planning Environment and Highways and Frank Wickham Hall Committees** held on 18<sup>th</sup> July 2016 were all approved.
- 16/9/3705 **Actions from the Previous Meeting** – The Chairman reported the following:-  
16/9/3682 – Public Speaking
- John Port had been asked to publish the date of their Leavers’ Day
  - The Groundsmen had cut back the shrubs in the car park that were causing an obstruction. The problems with drainage on Elms Grove were raised with Severn-Trent.
  - The area at the top of Jackson’s Lane going onto Egginton Road has been cut back.
- 16/9/3607 - State of the fence between Pear Tree Court and neighbouring property had been reported to SDDC.
- 16/9/3706 **Co-option of Member** – Mr Andrew Kirke was co-opted, signed the acceptance of office and joined the meeting
- 16/9/3707 **Chairman’s Announcements** – None
- 16/9/3708 **Derbyshire Association of Local Councils** – The latest circulars had been circulated.
- 16/9/3709 **Actions dealt with under Delegated Powers** – A small strimmer was purchased at a cost of £167.98 (including VAT) to replace one that had broken and a new litter bin was purchased and installed near new play equipment at a cost of £194.56 (including VAT). These actions were approved.
- 16/9/3710 **Report from the Planning Environment and Highways Committee**
- (a) Decisions on previous planning applications:-
- (i) Felling of a Silver Birch tree at 48 Main Street – Approved
  - (ii) The erection of an extension at 95 Egginton Road – Approved
  - (iii) Willington Road Phase 2 – Now on SDDC website as approved although no sign that 106 monies had been agreed.
- (b) Planning applications already considered:-
- (i) Lawful Development Certificate for existing use of land as domestic garden at Hill Pasture, Sutton Lane – No objections but there was some concern that it may make this land easier to develop in the future.

- (c) Planning applications to be considered:-
  - (i) The erection of an extension and alterations including part conversion of garage at 18 Mansfield Croft – No objections.
- (d) Willington Road (Phases 1 & 2) – Landscaping and hours of work had still to be agreed. No further progress had been made towards forming a liaison group but Cllr Muller would continue to press the developers for a channel of communication.
- (e) Intermodal Park – Nothing further to report.

16/9/3712

**Finance**

- (a) Accounts for payment totalling £20,556.75 from the parish council's account were approved. Accounts totalling £802.33 from the Frank Wickham Hall Charity were also approved.
- (b) Income totalling £556.05 was received by the Parish Council and £3869.92 by the Frank Wickham Hall Charity.
- (c) Spend against the main budget headings and bank reconciliations were reported.
- (d) Items of expenditure:-
  - (i) Quotations for repairs at the Groundsmen's hut – IT WAS DECIDED to accept the lowest quotation for the installation of a wash hand basin in the groundsmen's hut at a cost of £1375.00 excluding VAT, although this was expected to be reduced slightly with the replacement of a metal wash hand basin with a ceramic one.
  - (ii) Removal of hedge at bowling green – IT WAS DECIDED not to remove the hedge at the bowling green but to cut it back to a more manageable size and remove brambles and ivy which were growing on the fence.
  - (iii) IT WAS DECIDED to renew the insurance with Came & Co at a cost of £1,268.48.
- (e) Application for a BP Fuel Card – IT WAS DECIDED to apply for a BP fuel card to enable the groundsman to purchase petrol for the mower.

16/9/3713

**Youth Recreation and Allotments Committee**

- (a) It was reported that one of the goalposts at Sandypits Lane had broken. An enquiry had been received from a team to play football on the playing field. The Clerk to contact the team concerned.
- (b) A suggestion had been received that the Parish Council ask Fields in Trust if the land at King George V Playing Field could be exchanged for Sandypits Lane Playing Field which would remove the restrictions for building, allowing the hall to be extended onto the playing field. After a vote, it was decided not to progress this suggestion any further.

16/9/3714

**Frank Wickham Hall** – Cllr Bennett reported that the leaking overflow had been repaired but it had been noted that there was very little insulation in the loft above the pavilion. The windows had been replaced but the mechanical winders were still to be fitted and the new front door was on order. Cllr Bennett confirmed that it was still his intention to resign as Chairman of this committee and he was thanked for all of the work he had done for the village hall.

16/9/3715

**Clerk's Report**

- (a) Report from Employees – It was confirmed that a pension scheme had been set up and that the Parish Council now complied with the new pension legislation.
- (b) Correspondence – See attached.

16/9/3716

**Website and Facebook** – Cllr Ireland reported that the visitors and downloads to the website had reduced over the summer. Cllr Warburton reported that the Facebook page had been used to advertise the summer play scheme and meetings.

16/9/3717

**Any Other Business**

- (a) Cllr Bennett reported that progress was being made on refurbishing the village sign but that an alternative method of attaching it to the post was required as the crossbar had rotted over time.
- (b) It was reported that the flashing 30mph sign was not working properly. This had been reported to DCC.
- (c) Dates for defibrillator training were to be organised and advertised.
- (d) Cllr Muller reported on the forthcoming visit from residents of Valdivienne.
- (e) Cllr Patten reported that a review of the Trent Barton bus service had been carried out but no changes had been recommended. A second survey was to be undertaken which would hopefully take into account the existing gaps in the service.
- (f) It was suggested that the Parish Council look into planting more bulbs.
- (g) It was decided to defer the installation of a picture rail to the Frank Wickham Hall Committee meeting.

16/9/3718

**Dates of Committee Meetings** – Frank Wickham Hall Committee – 17<sup>th</sup> October 2016 at 7.00 pm

16/9/3719

**Date of Next Meeting** – Monday 3<sup>rd</sup> October 2016 at 7.30 pm in the Frank Wickham Hall.

Signed .....

Date .....

Unapproved

**ETWALL PARISH COUNCIL**  
**5<sup>th</sup> September 2016**

**Minute No. 16/9/3715**

1	Correspondence Requiring Action		Action
1.1	Mr A Kirke	Interest in joining Parish Council	See minutes
1.2	Norwood Electrical	Quotation for work at Groundsmen's hut	See minutes
1.3	CJE Plumbing & Heating	As above	See minutes
1.4	BP	Fuel card	See minutes
1.5	Mr Downing	Litter	Replied
1.6	Ms Leach	Speeding	Replied
1.8	Mr Ride	Various Issues	Actioned
1.9	SDDC	Lawful development Certificate at Hill Pasture	Replied
1.10	Mr Day	Geocaches in Etwall	Noted
1.11	Ms Crookes	Overgrown tree	Referred to SDDC
1.12	Ms Stanynought	Request for help with boundary matter	Contact details forwarded
1.13	SDDC	Request for copies of Pecuniary Interests	Clerk to Action
1.14	Mr Sanders	Cultivation of land on Oaklands Road	Refer to DCC
1.14	Etwall Bowls Club	Request for assistance with end of season supplies	Agenda item for next meeting

2	Correspondence for Information		
2.1	Pensions Regulator	Confirmation for completion of declaration	Noted
2.2	Unity Trust Bank (3)	Changes to pre-paid envelope system	Noted
2.3	RBS	Changes to terms and conditions	Noted
2.4	SDDC	Removal of hedges	Noted
2.5	Ms Mercer	FWH boundary	Noted
2.6	Police	Updates (2)	Noted
2.7	SDDC	Flood Liaison meeting	Cllr Kirke to attend
2.8	Bowls Club	Thanks for skip	Noted
2.9	Streetscape	Request to photograph play equipment	Noted
2.10	Mr Blissett	Refuse service	Replied
2.11	Came & Co	Change of trading style	Noted
2.12	Cllr Ford	Etwall/Egginton Road crossroads	Noted
2.13	Came & Co	Renewal of mower insurance	Noted
2.14	DCC	Toyota footpath	Noted
2.15	Tesco Bags for Help	Completion of project	Noted

2.16	DALC	Proposals for Chesterfield to join Sheffield Region	Noted
2.17	Streetscape	Tensioning zip wire	Groundsman trained
2.18	Capita	Chickens on allotments	Noted
2.19	Mr Boyles	Extension – 95 Egginton Road	Noted
2.20	Residents (4)	Responses to Part 2 Local Plan	Noted
2.21	Mr Mott	106 monies	Noted
2.22	Mrs Brown/Mrs Jenner	Sewer issues	Noted

3	Correspondence for reading		
3.1	H Wheeler MP	Newsletter	
3.2	Playcrete	Advertising	
3.3	Your Derbyshire	Magazine	
3.4	HAGS	Advertising	
3.5	SDDC	What's On	
3.6	J Parkers	Catalogue	
3.7	Screwfix	Catalogue	

4	Correspondence relating to Frank Wickham Hall		
4.1	Cliprail	Details of cliprail requested by Art Club	FWH Committee
4.2	Npower	Energy contract	Noted
4.3	Virgin Money	Interest rate	Noted
4.4	CAF Bank	Introduction of monthly fee	Noted
4.5	CAF Bank	Return of bank mandate	Noted
4.6	RAD	Fire safety training	Noted

ETWALL PARISH COUNCIL - 5th September 2016

Opening Balance		£64,191.24
Add Total Receipts		£19,654.80
Less Total Payments		£16,006.43
	TOTAL	£67,839.61
Represented by:		
Unity Trust Account	67,739.61	
Current Account - Closed	0	
High Interest Account - Closed	0	
Petty Cash	100	
23rd June 2016	TOTAL	£67,839.61
Less cheques to clear		£1,091.03
Plus receipts not cleared		£0.00
Closing balance at 4th August 2016		£66,748.58

ETWALL PARISH COUNCIL												
ACCOUNTS 2016/17 - 5th September 2016												
PAYMENTS												
<b>The following require approval following payment</b>												
<b>Invoice</b>	<b>Cheq</b>											
<b>Date</b>	<b>No</b>	<b>Payee</b>	<b>Description</b>	<b>Gross</b>	<b>VAT</b>	<b>Admin</b>	<b>Wages</b>	<b>Agency</b>	<b>S137</b>	<b>PEH</b>	<b>YRA</b>	<b>TEN</b>
24/06/2016	BT	Clerk	Petrol	25.79	4.30					21.49		
24/06/2016	BT	Clerk	Petrol	25.21	4.20					21.01		
18/07/2016	81	Miss Smith	Queen's 90th Birthday	50.00					50.00			
19/07/2016	BT	Staff	Wages	2947.61			2947.61					
19/07/2016	BT	HMRC	Tax & NI	750.96			750.96					
20/07/2016	BT	Streetscape	Space net & aerial runway	11574.00	1929.00						9645.00	
22/07/2016	BT	Came & Co	Mower insurance	189.25		189.25						
24/07/2016	BT	Nu-Blades	Repairs to mower	136.97	22.83					114.14		
28/07/2016	BT	Machine Mart	Strimmer	167.98	28.00					139.98		
28/07/2016	BT	Machine Mart	Shinguards	11.98	2.00					9.98		
28/07/2016	BT	Glasdon	Litter bin - KGV	194.56	32.42						162.14	
09/08/2016	BT	Burton Skip Hire	Skip - bowling green	225.00	37.50						187.50	
16/08/2016	BT	Staff	Wages	2899.09			2899.09					
16/08/2016	BT	HMRC	Tax & NI	675.44			675.44					
23/08/2016	DD	Scottish Power	Electricity - Sandypits	21.07							21.07	
25/08/2016	DD	NEST	Pensions	134.21			134.21					
14/09/2016	DD	South Staffs Water	Water - bowling green	54.01							54.01	
14/09/2016	DD	South Staffs Water	Water - allotments	54.09							54.09	
05/09/2016	BT	Nu-Blades	Mower repair	55.74	9.29					46.45		

The following require approval prior to payment												
05/09/2016		Etwall Bowls Club	Irrigation repair	33.73							33.73	
05/09/2016		Soil Harmony	Fertiliser	137.40	22.90						114.50	
05/09/2016	BT	Clerk	Expenses	72.66			72.66					
05/09/2016	BT	Clerk	Exp - stain/postcrete etc	51.29						51.29		
05/09/2016	BT	Clerk	Exp - postage/mob top-up	19.50		19.50						
05/09/2016		Clerk	Petrol	25.21	4.20					21.01		
09/08/2016		Clerk	Petrol	24.00	4.00					20.00		
			<b>TOTAL</b>	<b>20556.75</b>	<b>2100.64</b>	<b>208.75</b>	<b>7479.97</b>	<b>0.00</b>	<b>50.00</b>	<b>445.35</b>	<b>10272.04</b>	<b>0.00</b>
			<b>CUMULATIVE</b>	<b>35381.06</b>	<b>2412.53</b>	<b>2196.69</b>	<b>17690.66</b>	<b>0.00</b>	<b>498.62</b>	<b>969.35</b>	<b>11430.71</b>	<b>182.50</b>
			<b>BUDGET</b>	<b>102570.00</b>		<b>5710.00</b>	<b>53860.00</b>	<b>2530.00</b>	<b>4800.00</b>	<b>8550.00</b>	<b>21930.00</b>	<b>190.00</b>
RECEIPTS												
<b>Date</b>	<b>Paying</b>											<b>VAT Concurrent</b>
	<b>In No</b>	<b>From</b>	<b>Description</b>	<b>Total</b>	<b>Ad</b>	<b>Ag</b>	<b>Int</b>	<b>Ten</b>	<b>PEH</b>	<b>YRA</b>	<b>Pre</b>	<b>Reim Expenses</b>
05/07/2016	BACS	HMRC	VAT remibursement	490.80								490.80
05/07/2016		Bowls Club	Donation for fertiliser	65.25						65.25		
			<b>TOTAL</b>	<b>556.05</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>65.25</b>	<b>0.00</b>	<b>490.80</b>
			<b>CUMULATIVE</b>	<b>43322.64</b>	<b>200.00</b>	<b>0.00</b>	<b>24.67</b>	<b>8.32</b>	<b>544.50</b>	<b>975.35</b>	<b>41079.00</b>	<b>490.80</b>
			<b>BUDGET</b>	<b>63131.00</b>	<b>0.00</b>	<b>500</b>	<b>120</b>	<b>700</b>	<b>544</b>	<b>1408</b>	<b>38328</b>	<b>21531</b>



FRANK WICKHAM HALL CHARITY - 5th September 2016													
ACCOUNTS 2016/17													
PAYMENTS													
Invoice	Cheq					Clean		Misc		Council	Repairs &	Safety	Waste
Date	No	Payee	Description	Total	Admin	Mat	Utilities	Equip	PRSLic	Tax	Maint	Checks	Disposal
14/07/2016	DD	South Staffs	Water	86.00			86.00						
15/08/2016	DD	South Staffs	Water	86.00			86.00						
18/08/2016	283	C J Eyley	Overflow repair	55.00							55.00		
18/08/2016	284	Atlas	Toilet tissue etc	91.50		91.50							
22/08/2016	DD	npower	Electricity	318.20			318.20						
12/09/2016	DD	British Gas	Gas	165.63			165.63						
			<b>TOTAL</b>	<b>802.33</b>	<b>0.00</b>	<b>91.50</b>	<b>655.83</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>55.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>CUMULATIVE</b>	<b>2352.49</b>	<b>51.37</b>	<b>159.39</b>	<b>1661.45</b>	<b>0.00</b>	<b>0.00</b>	<b>293.23</b>	<b>187.05</b>	<b>0.00</b>	<b>0.00</b>
			<b>BUDGET</b>	<b>55665.00</b>	<b>1090.00</b>	<b>500.00</b>	<b>5000.00</b>	<b>200.00</b>	<b>350.00</b>	<b>300.00</b>	<b>2000.00</b>	<b>1000.00</b>	<b>225.00</b>
RECEIPTS													
Invoice	Paying in				Hall	Library							
Date	No	Received from	Description	Total	Hire	Rent	Interest	Donation	Reimb				
30/06/2016	BACS	SDDC	Elections	200.00	200.00								
03/08/2016	139	Various	Hall hire	3405.09	3405.09								
10/08/2016	BACS	SDDC	Hall hire	51.00	51.00								
12/08/2016	BACS	DCC	Hall hire	50.75	50.75								
16/08/2016	BACS	Dancetek	Hall hire	163.08	163.08								
			<b>TOTAL</b>	<b>3869.92</b>	<b>3869.92</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>				
			<b>CUMULATIVE</b>	<b>8813.19</b>	<b>8688.19</b>	<b>125.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>				
			<b>BUDGET</b>	<b>15,600.00</b>	<b>15,000.00</b>	<b>500.00</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>				

Unapproved