

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting
Held on Monday 4th September 2017**

Present: Cllr D Neal
Cllr I Bennett
Cllr N Ireland
Cllr A Kirke
Cllr D Muller
Cllr B Payton
Cllr R Warburton
Cllr A Whitehouse

In attendance: Four members of the public.

- 17/9/3896 **Apologies for Absence** – District Councillor Brown, County Councillor Ford and Councillors Ritchie-Smith and McDonald
- 17/9/3897 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities, declared an interest.
- 17/9/3898 **Public Speaking** –
- (a) There were a number of complaints concerning the bus service, in particular buses being late, breaking down and not arriving at all but on a positive note, issues with the electronic display boards had been resolved. It was agreed that the Parish Council would write to Trent Barton and encourage residents who had experienced problems to also write.
 - (b) There were complaints of the entrance from Lodge Close onto Sandypits Lane Playing Field being overgrown. The groundsmen to be asked to cut this back.
 - (c) There had been issues of loudspeakers playing music on the Willington Road building site which had been referred to the Environmental Health Department. Cllr Muller was meeting with the site manager to discuss issues raised over the summer.
 - (d) Reference was made to the publicity concerning a possible 500 additional pupils at John Port School and the impact on the village. A liaison meeting to be set up with the new Head as soon as practically possible.
- 17/9/3899 **Minutes of the meeting held on 3rd July 2017** - These minutes were approved and signed by the Chair.
- 17/9/3900 **Actions from the Previous Meeting** –
- 17/9/3882(h) - Briefing concerning Japanese Knotweed put on website.
 - 17/9/3888(f) - Letters sent to local businesses asking for donation towards Christmas tree lights. No replies received.
 - 17/9/3888(h) - Awaiting response from SDDC on the naming/ordering of nameplate for Ivan Way. Nameplate to be ordered.
 - 17/9/3889(a) – New door to be installed on gents toilets in the Frank Wickham Hall on 19th September.
 - 17/9/3893(f) - John Port School will remind coaches on the need to turn right outside the school when leaving instead of left at their next liaison meeting with bus companies.
- 17/9/3901 **Chairman's Announcements** – None
- 17/9/3902 **Items Dealt with Under Delegated Powers** –
- Hedge trimmer purchased with long handle and attachments to reach hedge between bowling green and KGV - £156.78
 - Mower insurance was renewed at a cost of £195.50
 - Subscription to the NALC magazine was renewed at a cost of £17.00

17/9/3903
17/9/3904
17/9/3905

Co-option of New Members – There had been no definite applicants.
Derbyshire Association of Local Councils – The latest circulars have been circulated.
Youth Recreation and Allotments Committee –

- (a) Cllr Warburton reported that there were no teams playing on either Sandypits or King George V Playing Field this season.
- (b) Following a complaint relating to dogs on allotments, the Allotment Agreement had been looked at and it had been suggested that it be updated to the standard agreement recommended by DALC. A survey by the Allotment Association on whether dogs should be allowed on the allotments had been inconclusive but it was felt that dogs should be allowed at the allotments if they were kept under control. The Allotment Agreement to be discussed at the next committee meeting.

17/9/3906

Report from the Planning Environment and Highways Committee

- (a) Update on previous planning applications –
- 9 2017 0455 – Extension to Toyota despatch yard car park including creation of further flood attenuation measures, earth screening and landscaping – GRANTED.
 - 9 2017 0588 – The erection of two B1/B2/B8 units with associated parking on land on the north east side of Heage Lane – GRANTED.
 - 9 2017 0644 – Lawful Development Certificate for incorporation of a small paddock into the garden at Field Cottage, Ash Lane – GRANTED.
 - 9 2017 0178 - The retention of a conservatory and canopy at Ashfields Rest Home, Ash Lane – GRANTED.
 - 9 2017 0791 - The felling of a Sycamore tree at Pear Tree Farm, 22 Main Street, Etwall – GRANTED but application amended to pruning.
 -
- (b) Planning applications considered and no objections made:-
- 9 2017 0683 - The erection of an extension at 53 Springfield Road, Etwall – NO OBJECTIONS (application now granted).
 - 9 2017 0690 - Erection of 2m high fence at 5 Sandypits Lane, Etwall – NO OBJECTIONS (application now granted).
- (c) Planning applications requiring consideration:-
- 9 2017 0929 - The erection of an extension to the front of 35 Chestnut Grove, Etwall – NO OBJECTION
- (d) Results of survey of village for mobility access – Cllr Payton reported that he had carried out a survey of the village with a resident on a mobility scooter and there were 37 points where access was not possible. The Clerk to contact DCC and arrange a site visit and also inform Cllr Ford. A letter to be sent to Mr Crossley informing him of the actions to be taken.
- (e) Lighting of tree at Christmas – An application had been made to the Well Dressing Association for funding. A meeting to be set up with a representative of St Helen's to discuss the possibility of connecting to their electricity supply.
- (f) Bus Stops – Re-siting, provision of seats and bin – SDDC's Conservation Officer had been asked if, in principle, the Egginton Road redundant bus shelter could be sited on Main Street outside One Stop. A traditional wooden bus shelter would cost in the region of £7,500. There had also been a request for seats in the John Port bus stop. It was suggested that the litter bin in the turning circle be moved to the bus stop due to the increase in rubbish as this was being used much more regularly.

- (g) Speeding traffic – Willington Road – The Police had agreed to look at this issue but had asked if the Parish Council wished to participate in the Speedwatch Campaign. This was to be referred to Neighbourhood Watch but there were members of the Parish Council willing to be involved.
- (h) There had been a request for a memorial seat to be sited on the village green on the opposite side of a pillar and in the same style as the existing seat. This was approved.

17/9/3907

Finance

(a) Items of expenditure:-

- (i) IT WAS DECIDED to send the Clerk on a Data Protection course at a cost of £40. Approval was also given for Cllr Whitehouse to attend the Councillor Essentials Course also at a cost of £40.
- (ii) IT WAS DECIDED to renew the Parish Council's insurance with Came and Co at a cost of £1317.37 subject to checking that the cover was the same as the previous year.
- (iii) IT WAS DECIDED to purchase 24 Lamp Post poppies at a cost of £3 each with Parish Councillors personally purchasing at least one poppy each.
- (iv) IT WAS DECIDED to give a donation of £500 to Etwall Welfare Trust.
- (v) IT WAS DECIDED to give a donation of £300 to Etwall and District Age Concern.
- (vi) A discussion on the appointment of professional building services was to be deferred to a committee meeting.
- (vii) Quotation for the improvement of notice boards – This item was deferred.

(b) Accounts for payment totalling £6651.85 from the parish council's account were approved and accounts totalling £416.26 from the Frank Wickham Hall Charity were also approved.

(c) Income of £21517.00 was received by the Parish Council since the previous meeting and £3737.65 was received by the Frank Wickham Hall Charity.

(d) Spend against the main budget headings were reported but bank statements were not yet available for 31st August.

17/9/3908

Frank Wickham Hall –

Cllr Bennett reported that the picture donated by the WI had been put on the wall and the cigarette bin had also been installed.

17/9/3909

Clerk's Report

(a) Report from Employees – One of the groundsmen had attended a pesticides training course which had been very useful. Due to weed killing being a contentious issue only areas previously approved would be treated with weed killer.

(b) Correspondence – See attached.

17/9/3910

Website and Facebook – Cllr Ireland reported that page hits had briefly increased but had then decreased over the holiday period. Cllr Warburton reported on issues publicised on Facebook.

17/9/3911

Any Other Business

(a) There was a complaint of overgrown hedges on Hilton Road but these were actually in Hilton Parish. Their Clerk to be informed.

(b) As it was understood that the defibrillator had been used again, Cllr Kirk to organise the purchase new pads and arrange that the contact held by the ambulance service be updated.

- (c) Cllr Whitehead referred to the lamp post on Portland Street that was still permanently on despite reporting it to DCC several times. The Clerk to refer this to Cllr Ford.
- (d) There were concerns that the fence at the side of the bowling green had still not been repaired and that a strong wind may cause other panels to damage the green.

17/9/3912 **Dates of Committee Meetings** – Monday 25th September 7.00 pm – Youth Recreation and Allotments Committee – 7.30 pm Frank Wickham Hall Committee

17/9/3913 **Date of Next Meeting** – Monday 2nd October 2017 at 7.30 pm in the Frank Wickham Hall.

Signed

Date

ETWALL PARISH COUNCIL
4th September 2017

Minute No. 17/9/3909

1	Correspondence Requiring Action		Action
1.1	Mrs Grimmett	Request for bus shelter to be moved to Main St	See minutes
1.2	Police	Invitation to join Speedwatch	See minutes
1.3	Came & Co	Insurance renewal	See minutes
1.4	British Legion	Lamp Post Poppy Campaign	See minutes
1.5	Etwall Welfare Trust	Request for a donation	See minutes
1.6	Age Concern	Request for a donation	See minutes
1.7	EKV Design	Quotation for professional services	See minutes
1.8	Evans Partnership	Quotation for professional services	See minutes
1.9	SDDC	Local Green Spaces Consultation	Noted
1.10	SDDC	Private Hire Licensing Policy - Consultation	Noted
1.11	Etwall Bowls Club	Request to remove tree	To be discussed at committee meeting
1.12	Tesco Bags for Help	Plaque	Groundsmen to fit
1.13	DCC	Parish & Town Councils Liaison Forum	Chair to attend
1.14	Mrs Jenner	State of gullies after mowing	D Muller raised with SDDC
1.15	M Williamson	Estimate for work to noticeboards	See minutes

2	Correspondence for Information		
2.1	Mr Belfield	Play equipment repairs	Noted
2.2	T Bradbury (John Port)	Issues raised concerning school buses	Noted
2.3	SDDC	Play equipment inspection report	Noted
2.4	Mr Ford	Christmas tree lights	See minutes
2.5	DCC	Minor maintenance	Noted
2.6	Mr & Mrs Main	Repairs on Egginton Road	Noted
2.7	Heather Wheeler MP	Bus service	Noted
2.8	DCC	Accidents at Etwall/Egginton crossroads	Passed to Egginton PC
2.9	Mr Ride	Road surface repairs	Noted
2.10	SDDC	Local Plan Part 2 consultation	Noted
2.11	Mrs Jenner	Electronic bus notice boards	Noted
2.12	Grant Thornton	Completion of audit	Noted
2.13	Scottish Power	Change of statement date	Noted
2.14	Local Council Review	Subscription renewal	Renewed
2.15	South Staffs Water	Changes to billing	Noted
2.16	Allotment Association	Dogs on allotments	Refer to Y&A Committee
2.17	DART training	Certificate for E Oakton for Pesticide training	See minutes

3	Correspondence for reading		
3.1	Clerks & Councils Direct	Magazine	
3.2	J Parkers	Catalogue	
3.2	SDDC	What's On	

4	Correspondence relating to Frank Wickham Hall		
4.1	South Staffs Water	Change to direct debit	Noted
4.2	Zurich	Insurance renewal	Already renewed
4.3	Npower	End of contract	Noted
4.4	CAF Bank	Changes to terms and conditions	Noted

ETWALL PARISH COUNCIL - 4th September 2017

Opening Balance		£63,947.80
Add Total Receipts		£0.00
Less Total Payments		£4,502.52
	TOTAL	£59,445.28
Represented by:		
Unity Trust Account	59,345.28	
Petty Cash	100	
	TOTAL	£59,445.28
Less cheques to clear		£0.00
Plus receipts not cleared		£0.00
Closing balance 30th June 2017		£59,445.28

Opening Balance		£59,445.28
Add Total Receipts		£20,146.00
Less Total Payments		£5,206.07
	TOTAL	£74,385.21
Represented by:		
Unity Trust Account	74,285.21	
Petty Cash	100	
	TOTAL	£74,385.21
Less cheques to clear		£1,522.96
Plus receipts not cleared		£34.78
Closing balance 7th August 2017		£72,897.03

ETWALL PARISH COUNCIL												
ACCOUNTS 2017/18 - 4th September 2017												
PAYMENTS												
Invoice	Cheq											
Date	No	Payee	Description	Gross	VAT	Admin	Wages	Agency	S137	PEH	YRA	TEN
Items already paid but requiring approval												
14/07/2017	DD	BEFuelcards	Petrol	31.50	5.25					26.25		
18/07/2017	BT	Staff	Wages	2980.57			2980.57					
19/07/2017	BT	Came & Co	Mower insurance	195.50		195.50						
19/07/2016	BT	PT Groundsman	Hedge trimmer	156.78	24.99					131.79		
23/07/2017	DD	BEFuelcards	Oil	4.87	0.81					4.87		
27/07/2017	BT	DART Training	Pesticide training	135.00		135.00						
27/07/2017	BT	Soil Harmony	Fertiliser	83.47	13.91						69.56	
31/07/2017	BT	J A Croxall	Tree works - KGV	400.00							400.00	
03/08/2017	DD	NEST	Pensions	137.43			137.43					
04/08/2017	DD	BEFuelcards	Petrol	31.58	5.26					26.32		
09/08/2017	BT	Methodist Church	Donation	1000.00					1000.00			
09/08/2017	BT	NALC	Magazine Sub	17.00		17.00						
15/08/2017	BT	HMRC	Tax & NI	686.95			686.95					
19/08/2017	DD	BEFuelcards	Petrol	26.20	4.20					25.20		
25/08/2017	BT	Maxwell Amenity	Fertiliser	355.20	59.20						296.00	
Items requiring approval												
04/09/2017	BT	Nu-Blades	Mower repairs	231.48	38.58					192.90		
04/09/2017	BT	DALC	Training	40.00		40.00						
14/09/2017	DD	South Staffs Water	Water - Allotments	85.69							85.69	
14/09/2017	DD	South Staffs Water	Water - bowling green	52.63							52.63	
			TOTAL	6651.85	152.20	387.50	3804.95	0.00	1000.00	407.33	903.88	0.00
			CUMULATIVE	23174.43	331.04	2729.04	15269.61	25.00	1262.74	1365.04	1613.47	182.50
			BUDGET	96027.00		5792.00	51900.00	2865.00	4800.00	8750.00	14430.00	190.00

RECEIPTS														
05/07/2017	BACS	SDDC	Precept	19996.00							19996.00			
05/07/2017	BACS	A B Masters	Play equipment repair	150.00							150.00			
27/07/2017		54 Bowls Club	Contib for fertiliser	34.78							34.78			
23/08/2017	BACS	HMRC	VAT reimbursement	1188.22								1188.2		
25/08/2017		55 Bowls Club	Contrib for fertiliser	148.00							148.00			
			TOTAL	21517.00	0.00	0.00	0.00	0.00	0.00	0.00	332.78	19996.00	1188.22	0.00
			CUMULATIVE	47398.57	0.00	0.00	0.00	350.00	714.50	2402.85	42743.00	1188.22	0.00	
			BUDGET	72459.00	0	315	0	700	550	1888	42492		20514	

FRANK WICKHAM HALL CHARITY - 4th September 2017														
ACCOUNTS 2017/18														
PAYMENTS														
Invoice	Cheq					Clean		Misc		Council	Repairs &	Safety	Waste	Specific
Date	No	Payee	Description	Total	Admin	Mat	Utilities	Equip	PRS Lic	Tax	Maint	Checks	Disposal	Items
14/07/2017	DD	SSWB	Water	11.50			11.50							
17/07/2017	DD	CAF Bank	Account fee	5.00		5.00								
21/07/2017	DD	Scottish Power	Electricity	290.86			290.86							
04/09/2017		Atlas	Paper towels etc	92.40		92.40								
14/08/2017	DD	SSWB	Water	11.50			11.50							
17/08/2017	DD	CAF Bank	Account fee	5.00		5.00								
			TOTAL	416.26	0.00	102.40	313.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			CUMULATIVE	18400.65	1256.65	423.63	1767.97	98.79	0.00	282.61	837.00	0.00	0.00	13734.00
RECEIPTS														
Receipt	Paying				Hall	Hall	Hall	Hall	Library					
Date	in No	Received from	Description	Total	Hire	Hire	Hire	Hire	Rent	Interest	Donation	Reimb		
					Preschool	Clubs/Soc	Commercial	Individuals						
31/05/2017	BACS	DCC	Land rent	125.00					125.00					
19/06/2017	BACS	Dancetec	Hall hire	70.00			70.00							
05/07/2017	BT	Etwall PC	Refuse sacks	90.65								90.65		
26/07/2017	143	Various	Hall hire	1220.00		932.00	72.00	216.00						
02/08/2017	144	Etwall Pre-school	Hall hire	2232.00	2232.00									
			TOTAL	3737.65	2232.00	932.00	142.00	216.00	125.00	0.00	0.00	90.65		
			CUMULATIVE	7712.33	4514.85	1637.50	461.83	562.50	250.00	0.00	75.00	210.65		